



<b>TREASURER – TAX COLLECTOR</b> Donna Riley PO Box 859, Modesto, CA 95353 1010 10 <sup>th</sup> Street, Ste 2500, Modesto, CA 95354 Phone: 209-525-6388 Fax: 209-525-4347	<b>ASSESSOR</b> Don H. Gaekle 1010 10 <sup>th</sup> Street, Ste. 2400 Modesto, CA 95354 Phone: 209-525-6461 Fax: 209-525-6586	<b>AUDITOR – CONTROLLER</b> Mandip Dhillon PO Box 770, Modesto CA 95353 1010 10 <sup>th</sup> Street, Ste. 5100 Modesto, CA 95354 Phone: 209-525-7507 Fax: 209-525-7507
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**APPLICATION FOR PARCEL MAP/SUBDIVISION TAX CLEARANCE**

**STEP ONE:** Donna Riley, Treasurer-Tax Collector

**Tracking Code:**

Processing Fee (typically completed within 5 working days of receipt) = <b>\$95.00</b>	Due Date:
Fast Track Processing Fee (typically completed within 48 hours of receipt) = <b>\$125.00</b>	Due Date:
Requested By:	Agent:
Phone No:	Email:
Assessor's Parcel Number(s):	
Assessed Owner(s):	
Subdivision Name:	

**A copy of the tentative parcel/subdivision map is required.** It may be in an electronic format or a paper copy. The Assessor prefers the electronic format as it reduces processing time. Send electronic copies by email to: [taxltr@stancounty.com](mailto:taxltr@stancounty.com) using PDF format.

SELECT ONE:                      Electronic copy sent to Assessor                      Paper copy given to Tax Collector

**I/We, the assessed owner(s), understand and agree to the following:**

- All currently due taxes must be paid prior to or at the time the parcel map is signed.
- Estimated taxes are collected from December 1<sup>st</sup> until the next tax year's tax roll is set in order to pay the following year's taxes. If the estimate collected at the time the map is signed, is not sufficient to pay the **entire** tax bill/s, the balance will be paid upon notification.
- If the parcel map is signed by the TTC office on or before November 30<sup>th</sup>, the map will be recorded before December 31<sup>st</sup> of this year.
- If the parcel map is not recorded before December 31<sup>st</sup> of this year, a new application (with any associated fees) will be resubmitted to the Tax Collector for a new Tax Clearance.
- If the parcel map is recorded on or after January 1<sup>st</sup> following the calendar year in which it was signed, the Certificate will be considered **INVALID** for recording purposes.
- Any supplemental tax bills that are in progress but not yet issued are not covered by this clearance and will still be the responsibility of the assessee and/or buyer, even after the property is sold.
- If the property is sold immediately after the parcel map is recorded and the new parcel number(s) are assigned by the Assessor, the Tax Collector's Office will be contacted for any outstanding taxes due.
- The Assessor may send a request for information pursuant to section 441(d) of the Revenue and Taxation code asking for development costs and/or other information to be considered in the assessment of this property.

Signature of Assessed Owner:	
Assessed Owner's Name:	Date:

Received by:	Date Received:	Asmt. Roll Year:
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**STEP TWO:** Don H. Gaekle, Assessor

Date Received: \_\_\_\_\_

601 Assessment Roll:

Item	Parcel Number	Parcel Number	Parcel Number	Parcel Number
Parcel Number				
Land				
Structure				
Growing Improvements				
Personal Property				
Total Assessed Value				

Supplemental Assessment Roll:

Item	Assessment	Assessment	Assessment	Assessment
Assessment Number				
Event Date				
Land				
Structure				
Growing Improvements				
Total Assessed Value				

Underlying Assessor parcel number, ARA's & BOR's: \_\_\_\_\_

Acreage: \_\_\_\_\_

Processed By: \_\_\_\_\_

**STEP THREE:** Mandip Dhillon, Auditor-Controller

Date Received: \_\_\_\_\_

Estimated Secured Taxes: \_\_\_\_\_ Estimated Supplemental Taxes: \_\_\_\_\_

Processed By: \_\_\_\_\_

**STEP FOUR:** Donna Riley, Treasurer-Tax Collector

Date Received: \_\_\_\_\_

**Taxes Due:**

	Secured:	\$
Default Number:	Default Amt:	\$
	Supplemental Taxes:	\$
	Supplemental Taxes:	\$
Underlying Parcel(s):		
	Estimated Taxes Based on Map:	\$
	<b>Total Amount Due:</b>	\$
Estimated Amount Good Through:		
Processed By:	Verified By:	

**CERTIFIED FUNDS REQUIRED. →Please remit two separate checks when paying current & estimated taxes.**

The estimated taxes above are based on the proposed map. However, the \_\_\_\_\_ taxes will be based on the full value on the property before any split.

<b>Estimated Taxes Based on Tax Roll:</b>	<b>\$</b>
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