



Date

«FirstName» «LastName»
«Company»
«Address1»
«City», «State» «PostalCode»

Subject: Request for Proposal – Route 99 Interchanges at Hammett Road and Kiernan Avenue

Dear Insert Prefix «LastName»:

The Stanislaus County Department of Public Works (Department) is soliciting two separate proposals to provide professional consulting services for Project Approval and Environmental Documentation (PA&ED) clearance for two interchanges: 1) the Route 99/Hammett Road interchange; and 2) the Route 99/Kiernan Avenue interchange, both in northern Stanislaus County. Funding is currently available for this phase of the project.

Stanislaus County is also soliciting supplemental proposals for the design phase of the projects. Should funding become available at completion of the PA&ED phase, it is our desire to be able to amend the consultant contract to move directly to the design and right of way acquisition phase of the project. If you are interested in proposing for this supplemental phase, please submit separate proposals from the PA&ED proposals and for each interchange.

INTRODUCTION

The Stanislaus County Department of Public Works (Department) is the project sponsor to plan, design and construct two interchange improvement projects in northern Stanislaus County, one at the Route 99/Hammett Road interchange, and the other at the Route 99/Kiernan Avenue interchange. Separate Project Study Reports (PSRs) are underway by the County’s consultants for each project. Each PSR describes and analyzes existing and forecasted conditions, alternatives considered, environmental issues, and includes approved geometrics, bridge studies, storm water data, right of way data, design exceptions and construction cost estimates. Design studies have been developed to meet future 2035 traffic forecasts based on Salida Community Plan model. These studies can be accessed at www.stancounty.com/publicworks/.

The work effort in this RFP will evaluate project alternatives developed in the Project Study Report for each interchange, and develop a preferred alternative and environmental clearance separately for each interchange. All work will be in conformance with the Caltrans Project Development Procedures Manual and the Caltrans Environmental Handbook.

This Request for Proposal (RFP) describes the project, the required scope of services, the consultant selection process, and the minimum information that must be included in the

submitted proposals. The Department may retain one consultant for both interchange projects or separate consultants for each interchange project. There shall be separate proposals for each interchange.

PROJECT DESCRIPTION

The SR 99/Kiernan Avenue (SR 219) and SR 99/Hammett Road interchanges are located in the north part of Stanislaus County. The Kiernan Avenue (SR 219) interchange is on the northern edge of the City of Modesto, providing access to existing commercial and residential properties in the Community of Salida and the SR 219 corridor. The SR 99/Hammett Road interchange is located near the border with San Joaquin County providing access to the future North County Expressway, emerging commercial and residential properties.

The Salida area is undergoing rapid commercial and residential development, which has resulted in generating considerable traffic to the interchange. With a population of about 14,000, Salida is the largest town in unincorporated Stanislaus County. Salida's location along Highway 99 at the far northern end of the county puts it within long-distance commuting range of the Bay Area. The County is now underway with the adoption of the Salida Community Plan, which will define the growth parameters for the next 20 years of the Salida area. Due to projected housing and commercial growth in the Salida area, the existing interchanges at Kiernan Avenue/Route 219 and Hammett Road must be reconstructed to accommodate forecasted traffic.

The proposed interchange improvements at each location include reconstruction of the existing bridges and ramps to provide improved operations for turning movements to and from Route 99, as well as associated local road improvements at adjacent intersections. At the Kiernan/Route 219 interchange, construction of auxiliary lanes in both northbound and southbound directions are included on Route 99 from Kiernan Avenue to Pelandale Avenue.

The Project Approval and Environmental Documentation (PA&ED) phase activities will carry the alternatives identified in each PSR document through the Caltrans PA&ED process; evaluating alternatives for environmental impacts; selecting a preferred alternative; public outreach; and obtaining the environmental clearance for each interchange.

SCOPE OF SERVICES

The Consultant's scope of services to be provided includes all studies and activities for providing engineering updates, environmental studies, developing the draft and final environmental document, and developing the draft and final project report for each project. This work shall be performed in accordance with the California Department of Transportation (Caltrans) guidelines including the Caltrans Project Development Procedures Manual, Standard Environmental Reference, Highway Design Manual, all governing local agency guidelines and criteria, and other appropriate manuals for the PA&ED process.

The Consultant shall provide professional services to manage and coordinate the elements of work to provide supplemental surveys and base mapping, geotechnical studies, traffic studies, alternative analyses and updated geometric approval drawings, utility analysis, right of way estimates, value analysis, updated structure advanced planning studies, hydrology/hydraulics studies, updated storm water data reports, constructability review, construction cost estimates, environmental technical studies, perform public outreach, and additional services as may be required for the timely completion and approval of the PA&ED phase for each interchange.

Stanislaus County is the project sponsor for each interchange improvement. The California Department of Transportation (Caltrans) will be the lead agency for environmental clearance. The scope of services shall be based on Caltrans Work Breakdown Structure. The Consultant should develop their unique approach to clearly define the project tasks and deliverables required to successfully complete and gain approval of each project evaluation.

Environmental Document

The anticipated environmental document for the Interchange Projects will be a combined Environmental Impact Statement (EIS), prepared pursuant to the National Environmental Policy Act (NEPA), and an Environmental Impact Report (EIR), prepared pursuant to the requirements of the California Environmental Quality Act (CEQA). Caltrans, as assigned by the Federal Highway Administration, would act as the lead agency under NEPA and CEQA.

- a) **Administrative Draft EIS/EIR** – Consultant shall prepare an Administrative Draft EIS/EIR in conformance with the document outline posted on the Caltrans SER. The document will summarize the alternatives development and screening process; document the project Purpose and Need, results of environmental technical studies, project impacts and mitigation measures; and summarize the public/agency consultation and coordination process conducted as part of environmental compliance.
- b) **Draft EIS/EIR** – Consultant shall prepare, publish and distribute the Draft EIS/EIR/Section 4(f) Evaluation. Upon receipt of approval to circulate from Caltrans, the EIS/EIR will be circulated for a 45-day public review after relevant notices are prepared and circulated. Up to two public hearings to meet NEPA/CEQA requirements will be held during this period to obtain public and agency comments.
- c) **Final EIS/EIR** – Consultant shall undertake activities necessary for the production of the Final EIS/EIR. This will include incorporating responses to comments received during the public circulation period and focusing on the identified preferred alternative. The Final EIS/EIR will include records of consultations, which must be concluded prior to publication of the Final EIS/EIR.

SUPPLEMENTAL PROPOSALS (DESIGN AND RIGHT OF WAY PHASES)

These tasks will follow the Guide to Capital Project Delivery Workplan Standards Release 10.0 from Milestone 210 through Milestone 500 and fundamentally includes the following tasks:

- Begin Design
- Geometric base map
- R/W requirements
- Skeleton Layouts
- 30% PS&E Review
- 60% PS&E Review
- 95% PS&E Review
- Environmental Reevaluation
- Structural PS&E
- Right of Way Certification

- Contract Documents
- Advertise and Award
- Construction support

PROPOSAL REQUIREMENTS

In addition to addressing the above items, the Department requests that the following items be addressed and included in each proposal:

- Describe the firm's interest in providing the scope of services for the project. The person authorized by the firm to negotiate a contract with Stanislaus County shall sign the letter. Include the name, phone number, fax number and e-mail address of a contact person for the qualifications process. Provide the legal name and address of the consultant's company, as well as the address of the office where the project manager will reside and where a majority of the work will be performed. Include the number of years consultant's company has been in business, the stability of the company, the legal form of the company and any other relevant information concerning whether the consultant may or may not be financially capable of completing this project.
- Describe the consultant's experience preparing Environmental Documents and Project Reports for similar projects and familiarity with the information that supports the specific Hammett Road and Kiernan Avenue Interchange projects. Provide five references for similar projects in District 10/Central Region.
- Identify key personnel for prime consultant and subconsultants assigned to the projects, including the work load of the project manager and key team members and their availability to complete the scope of services.
- Describe the consultant's proposed understanding of project issues and approach for developing and gaining approval of an Environmental Document and Project Report for each interchange. Identify the proposed schedule for completion of PA/ED for each interchange project and methods to accelerate delivery. Identify the Consultant's approach to Quality Assurance/Quality Control.
- Identify level of effort by key personnel and estimated fees to complete PA/ED activities for each interchange. The fee proposal for each interchange must separate each project into milestones and tasks as identified in the Caltrans "Project Development Procedures Manual" and "Guide to Capital Project Delivery Workplan Standards Release 10.0," and must show the associated fees associated with the work to be accomplished. Subconsultant fees must be clearly indicated.

SUPPLEMENTAL PROPOSAL REQUIREMENTS

The requirements for the Design and Right of Way proposals are the same as above. Proposals must be separate from the PA&ED proposals. Proposals must be submitted for each interchange project.

CONSULTANT SELECTION PROCESS

Consultant qualifications will be evaluated by County staff and Caltrans staff and other agencies as determined necessary. The proposal will be evaluated, at a minimum, based on the following:

- Your understanding of the work to be performed
- Your firm's experience with similar kinds of work
- The qualifications and availability of staff for the project
- Your use of innovative techniques for successful project delivery
- References
- Cost proposal

SUBMITTALS

Qualifications Submittal. The Proposal is to be limited to 50 pages total. Ten (10) copies of **EACH** proposal are due in this office by 3:00 P.M. on Monday, December 8, 2008. Please submit your proposal to:

Chris Brady, P.E., Project Manager
1716 Morgan Road
Modesto, CA 95358

If your firm is shortlisted, interviews will be held the week of December 15, 2008. It is anticipated that the contract(s) can be executed and a notice to proceed issued in December. With the proposal, please include your fee proposal separately for each interchange. The fee proposal for each interchange must separate the project into milestones and tasks as identified in the Caltrans Project Development Procedures Manual and provide the associated fees that define the work to be accomplished. Subconsultant fees must be clearly indicated.

Late Submittal. Stanislaus County shall deem a submittal is late if received at any time after 3:00 P.M. on Monday, December 8, 2008. This is a firm deadline and no submittals will be accepted after this time. Postmarks will not be accepted.

Disqualification. Failure to comply with the requirements of the RFP may result in disqualification. Stanislaus County is not responsible for finding, correcting, or seeking clarification regarding ambiguities or errors in submittals. If a submittal is found to contain ambiguities or errors, it may receive a lower score during the evaluation process. Errors and ambiguities in submittals, including project cost estimate, will be interpreted in the favor of Stanislaus County.

Amendments to RFP. Stanislaus County reserves the right to amend the RFP by addendum or to waive minor irregularities. If necessary, the submittal deadline will be extended to allow proposers additional time to respond to the RFP addendum.

Inquiries. All questions regarding the RFP must be received in writing via mail, email or hand delivery no later than December 1, 2008 addressed to:

Chris Brady, P.E., Project Manager
1716 Morgan Road
Modesto, CA 95358

(209) 262-5887
bradyc@stancounty.com

Anticipated Schedule.

<u>Activity</u>	<u>Date</u>
RFP Distributed	November 6, 2008
Submittal Deadline	December 8, 2008
Review completed	December 12, 2008
Interview	Week of December 15, 2008
Top-ranked Consultant selected	December 19, 2008
County BOS Approves Contract	January 13, 2008

If you have any questions regarding this Request for Proposals, please call Chris Brady at (209) 262-5887, or email bradyc@stancounty.com

Sincerely,

Matt Machado
Director of Public Works



November 13, 2008

Name
Company
Address
Address

Subject: Addendum #1 to the Request for Proposal – Route 99 Interchanges at Hammett Road and Kiernan Avenue

Dear Name:

The Stanislaus County Department of Public Works would like to amend the recently distributed Request for Proposal for the Route 99 Interchanges at Hammett Road and Kiernan Avenue.

The clarification is on page 3 of the RFP under the section entitled Environmental Document. The Environmental Document section should be revised to read:

Environmental Document

The environmental document for each interchange is anticipated to be a combined Environmental Assessment/FONSI, prepared pursuant to the National Environmental Policy Act (NEPA), and an Initial Study/Negative Declaration, prepared pursuant to the requirements of the California Environmental Quality Act (CEQA). Caltrans, as delegated by the Federal Highway Administration, will act as the lead agency under NEPA and CEQA.

- a) **Administrative Draft IS/EA** – Consultant shall prepare an Administrative Draft IS/EA in conformance with Caltrans Guidelines for Environmental Studies. The document will summarize the alternatives development and screening process; document the project Purpose and Need, results of environmental technical studies, project impacts and mitigation measures; and summarize the public/agency consultation and coordination process conducted as part of environmental compliance.
- b) **Draft IS/EA** – Consultant shall prepare, print and distribute the Draft IS/EA in coordination with Caltrans requirements. Upon receipt of approval to circulate from Caltrans, the Draft IS/EA for each interchange will be circulated for a 30-day public review after relevant notices are prepared and circulated. One public hearing to meet NEPA/CEQA requirements will be held during this period to obtain public and agency comments.
- c) **Final IS-ND/EA-FONSI** - Consultant shall undertake activities necessary for the production of the Final Initial Study-Negative Declaration/Environmental Assessment-Finding of No Significant Impact. This will include incorporating responses to comments received during the public circulation period and focusing on the identified preferred

alternative. The Final IS-ND/EA-FONSI will include records of consultations, which must be concluded prior to publication of the Final IS-ND/EA-FONSI.

If you have any questions regarding this Addendum to the Request for Proposals, please call me at (209) 262-5887, or email bradyc@stancounty.com .

Sincerely,

Chris Brady, P.E.
Project Manager