



# STANISLAUS COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

## Executive Committee Meeting Minutes

Friday – March 5, 2021

### Stanislaus County Probation Department – Microsoft TEAMS Meeting

#### MEMBERS/DESIGNEES PRESENT

MARK FERRIERA, Chief Probation Officer, Probation Department  
JEFF DIRKSE, Sheriff, Sheriff's Department  
BIRGIT FLADAGER, District Attorney  
LAURA ARNOLD, Public Defender  
BRANDON GILLESPIE, Chief, Modesto Police Department  
RUBEN IMPERIAL, Director, Behavioral Health & Recovery Services  
STEPHANIE KENNEDY FOR HUGH SWIFT, Superior Court

#### GUESTS:

Leticia Ruano, Assistant Chief Probation Officer, Probation Department  
Vicki Martin, Administrative Services Manager, Probation Department  
Tracie Martin, Realignment Manager, Probation Department  
Dave Harris, District Attorney's Office

#### 1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 1:01 p.m. by Chief Probation Officer Mark Ferriera. Members of the group present on the TEAMS meeting were identified.

#### 2. PUBLIC COMMENT

No members of the public were present.

#### 3. ADOPTION OF MINUTES FROM JANUARY 7, 2021 MEETING

MOTION: Sheriff Jeff Dirkse. SECOND: Ruben Imperial. The minutes of January 7, 2021, meeting were approved unanimously.

#### 4. CONSIDERATION TO AMEND THE FUNDING AMOUNT FOR CARE 2.0

CPO Mark Ferriera reported the CCP Executive Committee had voted and approved to fund CARE 2.0 for three years at the last meeting held on January 7, 2021. The amounts approved were \$1.8 million the first year, \$1.4 million the second year, and \$1,529,164 in the third year. He noted that the funding approved for the second and third year was based on the request submitted in 2020. Since the last meeting, the CEO's office submitted a new spending plan, requesting to increase the allocations for years two and three to \$1.6 million. (A copy is attached to the minutes.)

MOTION: Sheriff Jeff Dirkse. Second: Public Defender Laura Arnold. The proposal to increase CARE 2.0 funding from \$1.4 million to \$1.6 million the second year and \$1,529,164 to \$1.6 million the third year was approved unanimously.

#### 5. DISCUSSION/APPROVAL ON THE FIVE-YEAR SPENDING PLAN

Chief Ferriera updated the Executive Committee on the discussion from the January 7<sup>th</sup> meeting. He noted all members agreed to push the discussion of the five-year spending plan to today's meeting pending Mr. Imperial's presentation to the Board of Supervisors. Ruben Imperial, Director for the Behavioral Health and Recovery Services, advised his plan to go before the BOS in February had changed due to the fiscal impacts the Governor's Budget and projected CCP revenue had on the department. He advised the presentation had been modified and will go before the BOS at the end of March. Additionally, Mr. Imperial requested to present the new funding request to the CCP Executive Committee following the BOS presentation. He noted the funding amount initially requested would remain the same, but the staffing structure would change. CPO Ferriera advised staffing invoices seeking reimbursement from CCP funds must be approved as part of the five-year spending plan and suggested reconvening following Mr. Imperial's presentation to the BOS.

The CCP Executive Committee agreed to push the Five-Year Spending Plan's approval to the next CCP Executive Committee meeting pending Mr. Imperial's BOS presentation.

Vicki Martin reviewed the five-year spending plan with the CCP Executive Committee, advising them of the following changes:

- The annual salary increase was reduced from 6% to 3%.
- The Public Defender's Social Worker Program amounts were updated.
- Care 2.0 was added.
- The allocation for CSA was reduced.
- The reserve for contingency was eliminated.
- A 20% reserve funding level was added.

Ms. Martin stated the Governor's budget released in January was better than anticipated. Based on the Governor's budget, the CCP is estimated to have \$691,407 in growth funding for FY 2020-2021, which will be received in FY 2021-2022, and no growth funding for FY 2021-2022. Ms. Martin pointed out that due to revenue being unknown following FY 2021-2022, the amounts detailed beyond that point are estimates. She noted spending adjustment would not be necessary if revenue remains steady. CPO Ferriera stated difficult decisions based on revenue would not have to be made, providing the sales tax revenue remains as projected. Additionally, he noted no issues with removing the contingency line item because there has only been a need to use contingency funds twice since 2011.

CPO Ferriera advised that the CCP Five-Year Spending plan be voted on at the next CCP Executive Committee meeting, pending Mr. Imperial's presentation to the Board of Supervisors. He requested Mr. Imperial submit any changes to the BHRS funding amount previously approved to him if any.

Chief Gillespie asked for clarification on the CCP Executive Committee's processes referencing the evaluation of new proposals. CPO Ferriera briefly explained that annually the CCP Executive Committee evaluates new proposals. During the General CCP meeting, the announcement is made for agencies to submit new funding proposals to be reviewed during the CCP Executive Committee meeting in January.

Ruben Imperial reported the Department of Health Care Services (DHCS) conducted an audit of the Behavioral Health Services Agency. He noted one of the areas they were audited on was the percentage of CCP funds invested in the department, which the DHCS commented is an outstanding amount compared to what is seen across the state. CPO Ferriera mentioned recent audits of CCP funding plans were conducted in various counties. Funding amounts being used for jails instead of treatment were commented upon negatively; however, he feels the CCP Executive Committee is in a good place. It provides funding for various treatment services and has established an effective RFP process for community-based agencies.

#### **6. FURTHER DISCUSSION/DEVELOPMENT OF BENCHMARK RESERVE FUNDING LEVELS**

Administrative Services Manager, Vicki Martin, presented a budget outlining the CCP funding availability with a 20% reserve funding level and reviewed it with the CCP Executive Committee.

#### **7. AMENDMENTS TO CURRENT CCP GOALS**

CPO Mark Ferriera advised a copy of the current CCP Goals was forwarded to the CCP Executive Committee to review; these goals were established by the CCP Executive Committee in 2015. (A copy is attached to the minutes.) He noted feeling it is time to revise the goals and suggested simplifying the CCP goals for more measurable outcomes.

The Executive Committee reviewed the CCP Goals and discussed the need to establish new goals that would be reasonable. Mr. Imperial suggested each member of the CCP Executive Committee develop a workgroup within their organization to develop recommendations, additionally, research what other CCP goals have been established throughout the state. CPO Ferriera advised statewide CCP plans are posted on the Board of State and Community Corrections (BSCC) website and would possibly also have the goals posted.

Division Director Tracie Martin will be providing the CCP Executive Committee CCP Goals established by other counties as a reference.

The CCP Executive Committee agreed to continue discussing the CCP Goals and the Five-Year Spending Plan at the next CCP Executive Committee meeting.

**8. DEVELOPMENT OF CCP PRIORITIES SHOULD BUDGET SHORTFALLS OCCUR**

CPO Ferriera decided to strike this item's discussion because a benchmark funding level has been established and current funding levels are stable.

The meeting adjourned at 1:55 p.m.

## **Goal: Prevention**

### Objectives:

- Health - Our families are healthy – physically, mentally, emotionally and spiritually.
- Strong and Safe Neighborhoods – Our families are supported by strong and safe neighborhoods and communities.
- First Rate Education – Our children and young people are getting a first-rate education – from cradle to career.

## **Goal: Housing**

### Objectives:

- People who are homeless in Stanislaus County permanently escape homelessness.
- People who are at risk of homelessness in Stanislaus County do not become homeless.

### Outcome Measures:

- Reduce the average length of time someone is homeless.
- Increase the percentage of people who are homeless who access resources to improve their well-being.
- Increase the percentage of people who are homeless who are experiencing improved well-being.
- Increase the percentage of people who are homeless who are experiencing well-being.
- Improve the safety of parks and neighborhoods negatively impacted by people engaging in anti-social and criminal behavior who struggle with homelessness.
- Decrease the occurrences of public anti-social behavior committed by and towards people struggling with homelessness.

## **Goal: Data Assessment**

### Objective:

- Identify specific data elements for analysis.
- Develop appropriate interfaces and applications.
- Develop reports that measure outcomes and costs.
- Share data to agencies, as appropriate.
- Establish an evaluation process (data, programs, etc.).

**Goal: Increased Efficiency In The Public Safety System And Implement Effective Programs And Services**

Objective:

- Reduce recidivism and increase pro-social attitudes in adult offenders who complete programming in-custody and/or at the Day Reporting Center.

Outcome Measures:

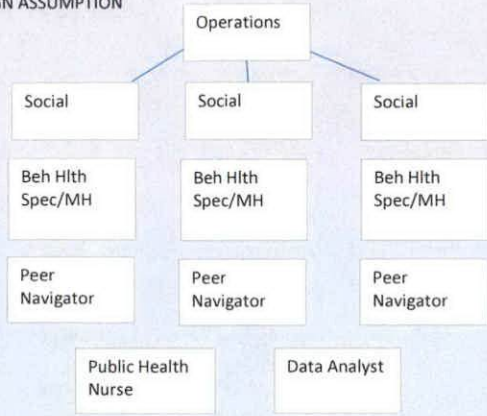
- The number of offenders receiving a referral
- Number of offenders who completed a program.
- The number of offenders satisfied with the program.
- Was the group information and content clear and understandable?
- Number of offenders with a clear plan of action upon completing a program.
- Did we treat them well?
- Did we help them with their need?
- Percentage of offenders who completed a program that did not recidivate.
- Percentage of offenders reporting they have the skills and knowledge to improve their lives.

**CARE 2.0 Program Budget 2021-2022**

1	CARE Team	Amount	One time Cost	Ongoing Cost	Note
2	<b>Recurring Expenses</b>				
	<b>Staff Salaries and benefits</b>				
3	1 Operations Supervisor (LCSW?)	\$142,572.79		x	Classification: 1 Social Worker Supervisor II
4	6 Social Workers/Behavioral Health Specialist/MH Clinician	\$774,430.05		x	Classifications: 3 Social Worker III, 3 Mental Health Clinicians
5	3 Peer Navigators	\$102,977.13		x	Classification: 3 Clerical Community Aides @ 2080 hours annually
6	1 Data Analyst	\$119,635.27		x	Classification: Crime Analyst
7	1 Public Health Nurse	\$164,580.27		x	Classification: 1 Public Health Nurse
8	<b>Subtotal Staff Salaries and Benefits</b>	<b>\$1,304,195.51</b>			
9	Staff Training	\$15,000.00		x	
10	Office Space( Rent/Lease, Cleaning Service, Security)	\$70,000.00		x	
11	Operations (Printer, Shredding Services)	\$10,000.00		x	
12	Vehicle- Ongoing costs	\$12,000.00		x	Fuel, Maintenance
13	Supplies (Paper, Toner, Shirts, Gloves)	\$10,000.00		x	
14	Add'l Overhead	\$13,419.55		x	Lines 9-14 total 10% of the proposed salaries and benefits, or \$130,420
15	Contingency funds	\$65,000.00		x	Approximately 5% of salaries
16	Direct Client Care Services	\$100,000.00			
17	<b>One Time Expenses</b>	<b>Amount</b>			
18	Office Equipment: Desks, Chairs, Mats, Table, Locked Cabinet, Refrigerator, Microwave)	\$25,000.00	x		
19	Vehicles-purchase (4)	\$240,000.00	x		Fleet Services cost for a sedan at \$26,500, \$5,500 generic LE equip. \$28,000 estimated for add'l Equip of Probation vehicles. 4 vehicles estimated
20	<b>Subtotal</b>	<b>\$1,864,615.06</b>			

<b>First Year:</b>	<b>\$1,864,615</b>
<b>Annual Budget:</b>	<b>\$1,599,615</b>

**BUDGET STAFFING DESIGN ASSUMPTION**



**Estimated Annual Position Costs (Assumed Employee +1 Benefits)**

**Social Worker Supervisor II (LCSW)**

Base Salary, Step 5 :	\$ 89,440.00	FICA/Medicare (7.65%):	\$ 6,842.16
Medical/Life:	\$ 18,660.00	UI:	\$ 937.03
Vision/Dental:	\$ 708.00	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ 25,937.60	Benefits Admin:	\$ 48.00
Extra Pays:	\$ -	<b>Total Annual Cost:</b>	<b>\$ 142,572.79</b>

**Social Worker III**

Base Salary, Step 5 :	\$ 69,160.00	FICA/Medicare (7.65%):	\$ 5,290.74
Medical/Life:	\$ 18,660.00	UI:	\$ 937.03
Vision/Dental:	\$ 708.00	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ 20,056.40	Benefits Admin:	\$ 48.00
Extra Pays:	\$ -	<b>Total Annual Cost:</b>	<b>\$ 114,860.17</b>

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**Behavioral Health Specialist**

Base Salary, Step 5 :	\$ 64,188.80	FICA/Medicare (7.65%):	\$ 4,910.44
Medical/Life:	\$ 18,660.00	UI:	\$ 937.03
Vision/Dental:	\$ 708.00	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ 18,614.75	Benefits Admin:	\$ 48.00
Extra Pays:	\$ 1,925.59	<b>Total Annual Cost:</b>	<b>\$ 109,992.62</b>

**Mental Health Clinician II**

Base Salary, Step 5 :	\$ 87,942.40	FICA/Medicare (7.65%):	\$ 6,727.59
Medical/Life:	\$ 18,660.00	UI:	\$ 937.03
Vision/Dental:	\$ 708.00	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ 25,503.30	Benefits Admin:	\$ 48.00
Extra Pays:	\$ 2,756.86	<b>Total Annual Cost:</b>	<b>\$ 143,283.18</b>

**Public Health Nurse II**

Base Salary, Step 5 :	\$ 105,545.00	FICA/Medicare (7.65%):	\$ 8,074.19
Medical/Life:	\$ 18,660.00	UI:	\$ 937.03
Vision/Dental:	\$ 708.00	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ 30,608.05	Benefits Admin:	\$ 48.00
Extra Pays:	\$ -	<b>Total Annual Cost:</b>	<b>\$ 164,580.27</b>

**Peer Navigator (Clerical Community Aide)**

Base Salary, Step 5 :	\$ 31,886.40	FICA/Medicare (7.65%):	\$ 2,439.31
Medical/Life:	\$ -	UI:	\$ -
Vision/Dental:	\$ -	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ -	Benefits Admin:	\$ -
Extra Pays:	\$ -	<b>Total Annual Cost:</b>	<b>\$ 34,325.71</b>

**Data Analyst (Crime Analyst)**

Base Salary, Step 5 :	\$ 72,654.40	FICA/Medicare (7.65%):	\$ 5,558.06
Medical/Life:	\$ 18,660.00	UI:	\$ 937.03
Vision/Dental:	\$ 708.00	EAP:	\$ -
Retirement: (General 2% at 62, Safety 2.7% at 57)	\$ 21,069.78	Benefits Admin:	\$ 48.00
Extra Pays:	\$ -	<b>Total Annual Cost:</b>	<b>\$ 119,635.27</b>

Assumptions:

Used employee +1 Benefits for the HDHP

Retirement rate or 29% of salary based on FY 20/21 Salary analysis