

# STANISLAUS COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

## Executive Committee Meeting Minutes Tuesday – January 15, 2019 Stanislaus County Probation Department – Training Room

### MEMBERS/DESIGNEES PRESENT

MIKE HAMASAKI, Chief Probation Officer, Probation Department  
JEFF DIRKSE, Sheriff  
BIRGIT FLADAGER, District Attorney  
CAPT. BRIAN FINDLEN for Galen Carroll, Chief, Modesto Police Department  
MAUREEN KELLER, Interim Public Defender  
STEPHANIE KENNEDY for Hugh Swift, Superior Court of California

### MEMBERS ABSENT

RICHARD DEGETTE, Director, Behavioral Health & Recovery Services

### GUESTS:

Leticia Ruano, Assistant Chief Probation Officer, Probation Department  
Vicki Martin, Administrative Services Manager, Probation Department  
Brooke Freeman, Sheriff's Department

#### 1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 9:10 a.m. by Chief Probation Officer Mike Hamasaki.

#### 2. PUBLIC COMMENT

No members of the public were present.

#### 3. ADOPTION OF MINUTES FROM MARCH 23, 2018 MEETING

MOTION: Sheriff Jeff Dirkse. SECOND: DA Birgit Fladager. The minutes of the March 23, 2018 meeting were approved unanimously.

#### 4. FIVE-YEAR BUDGET REVIEW AND DISCUSSION

Chief Hamasaki advised the Five-Year Estimated Plan spreadsheet (attached to original copy of minutes) was emailed in advance for review. He noted the Projected Fund Balance is trending downward over the five years from approximately \$17 million to \$7 million; however, there is \$1 million for each year in Reserve for Contingency, which keeps rolling over every year. In addition, any unused funds from each area get rolled over every year so the \$7,207,995 projected fund balance for FY2022-2023 is conservative.

DA Fladager proposed adding more funds to the Data Warehouse item. ACPO Ruano noted that a Software Analyst has been hired by the Probation Department and more time can be given to the Data Warehouse. Probation IT Manager Eric McLoughlin will be invited to the next CCP Executive Committee meeting to discuss the Data Warehouse and ICJIS.

#### 5. PROPOSED BYLAWS

Chief Hamasaki advised that during CCP discussions with the CEO's office, the suggestion was made to create CCP Bylaws. Realignment Manager Mark Ferriera developed **Stanislaus County Community Corrections Partnership Bylaws** (attached to original copy of minutes). The CCP Executive Committee reviewed this document and no revisions were necessary.

MOTION: Sheriff Jeff Dirkse. SECOND: DA Birgit Fladager. Adopt the Stanislaus County Community Corrections Partnership Bylaws was approved unanimously.

## 6. NECESSITY OF RFP PROCESS FOR FY2019-2020

Chief Hamasaki explained the \$1 million for CBO contracts is put out to bid every year and Realignment Manager Mark Ferriera has proposed the RFP process be conducted every two years. He advised one year is not enough time for contract implementation and development of programs. DA Fladager suggested having an option at the 1-1/2 year mark to extend the contract to three years. Chief Hamasaki advised the contracts do have a cancellation process outlined if the agency is not performing as expected.

**MOTION:** Sheriff Jeff Dirkse. **SECOND:** DA Birgit Fladager. Extend the current FY2018-2019 RFP programs into FY2019-2020, with a revised contract expiration date of June 30, 2020, and a two-year RFP process was approved unanimously.

The four programs presently receiving funding include Nirvana, Learning Quest, Leaders in Community Alternatives (LCA), and Sierra Vista. Chief Hamasaki advised the current CBO's are attending the sessions provided by Dr. Ed LaTessa and the University of Cincinnati team for effective programming. Dr. LaTessa is the chair of the Criminal Justice Program at the University of Cincinnati and specializes in criminal justice programming. Dr. LaTessa's team are under contract to work with the Probation Department for 18 months and training is already being conducted. All programming is being revamped and should become more meaningful and effective. The goal of the programming is to change the mindset of the offender. All vendors will be required to attend an orientation to determine their readiness for this programming. A specific Domestic Violence curriculum is being developed for Stanislaus County and Sierra Vista is on board for this curriculum. Deputy Probation Officers at the Day Reporting Center (DRC) are now focusing on quality assurance and their previous assessment duties have been transitioned to the Probation Department's Assessment Center. Recidivism data of DRC class participants will be presented at the next CCP meeting.

DA Fladager and Capt. Findlen advised the number of domestic violence offenders is on the rise and these offenders are committing other offenses. The group discussed expanding the RAT operations to include checking on domestic violence offenders in question. PD Keller addressed using the CCP funded social workers to participate in taking offenders to classes and counseling. The Probation Department will follow-up on developing an internal process to inform the Public Defender's Office of the FTA's (Failure to Appear) at the DRC.

Chief Hamasaki advised the next CCP Executive Committee meeting will be scheduled in two to three weeks in order to solidify the FY2019-2020 CCP Plan. He requested any additions to the plan or budget line items must be submitted to Gail Kittel by January 29, 2019. The requests will be forwarded to the CCP Executive Committee for review and the next meeting will include a vote on the FY2019-2020 CCP Plan.

Chief Hamasaki reported a FY2019-2020 CCP Plan will be presented to the Board of Supervisors at a morning meeting in late March 2019. He requested that CCP agency representatives be present at this Board meeting to answer questions. The annual CCP Plan is being completed by Mr. Ferriera and will be forwarded to the CCP Executive Committee for review before it is presented to the Board of Supervisors.

Chief Hamasaki advised that Realignment Manager Mark Ferriera is transferring to the Juvenile Institutions Superintendent position and Division Director Emily Herrera will be assuming the duties as Realignment Manager within the next two months.

The meeting adjourned at 10:05 a.m.