

# STANISLAUS COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

## Executive Committee Meeting Minutes

Tuesday – February 20, 2018

Stanislaus County Probation Department – Training Room

### MEMBERS/DESIGNEES PRESENT

MIKE HAMASAKI, Chief Probation Officer, Probation Department  
ADAM CHRISTIANSON, Sheriff  
BIRGIT FLADAGER, District Attorney  
SONNY SANDHU, Public Defender  
STEPHANIE KENNEDY for Hugh Swift, Superior Court of California

### MEMBERS ABSENT

RICHARD DEGETTE, Director, Behavioral Health & Recovery Services  
GALEN CARROLL, Chief, Modesto Police Department

### GUESTS:

Mark Ferriera, Division Director, Realignment Manager, Probation Department  
Emily Herrera, Division Director, Adult Field Services, Probation Department  
Vicki Martin, Administrative Services Manager, Probation Department  
Brooke Freeman, Sheriff's Department  
Sgt. Pedro Beltran, Sheriff's Department  
Cindy Duenas, Director, Center for Human Services  
Belinda Putnam, Supervising Probation Officer, Probation Department  
Adriana Infante, Legal Clerk III, Probation Department

#### **1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 1:45 p.m. by Chief Probation Officer Mike Hamasaki.

#### **2. PUBLIC COMMENT**

No members of the public were present.

#### **3. ADOPTION OF MINUTES FROM DECEMBER 19, 2017 MEETING**

MOTION: Sheriff Adam Christianson. SECOND: Stephanie Kennedy. The minutes of the December 19, 2017 meeting were approved unanimously.

#### **4. BUDGET REVIEW AND DISCUSSION**

Chief Hamasaki noted the first discussion would be regarding the RFP process completed to award funding in the amount of \$1 million to community-based organizations for FY2018-2019. Division Director Mark Ferriera advised eight proposals were received, and he thanked the panel members for their time in reviewing these proposals and making their recommendation to the CCP Executive Committee. Panel members included Sgt. Pedro Beltran, Sheriff's Department; Cindy Duenas, Director, Center for Human Services; Emily Herrera, Division Director, Probation Department; Belinda Putnam, Supervising Probation Officer, Probation Department; and Division Director Ferriera. Mr. Ferriera advised the panel is recommending that four vendors receive a portion of the \$1 million available for this RFP, and these vendors include:

- a. **Leaders in Community Alternatives (LCA), Inc.** – Two options were offered by LCA and the RFP panel is recommending that option one be funded in the amount of \$468,080. This program facilitates re-entry and rehabilitation for current and formerly incarcerated individuals by assisting them in achieving sustainable employment leading to career paths and increased self-sufficiency. Services include assessment, employment, case management, retention support, and vocational training opportunities. Mr. Ferriera advised that option one includes continuing services already being offered at the Day Reporting Center (DRC) and the jail. The second option they proposed would include all of the current services offered along with an additional expense of \$722,067 in order to include two case managers to provide housing assistance, facilitate short and long-term housing options, and facilitate *Thinking for a Change* classes for out-of-custody and in-custody participants. LCA plans to serve a minimum of 250 participants per year. The RFP panel is recommending option one be funded for \$468,060 with utilizing possible money left over to negotiate coverage for the housing component.

- b. Nirvana Drug & Alcohol Treatment Institute** – This program will provide in-patient residential treatment services and clean and sober living housing for those currently on probation through PRCS. Nirvana is proposing to offer three weekly *Successfully Transitioning Back into the Community (STIC)* courses for both in-custody and DRC participants; a 13-week *Nurturing Fathers Parenting Program* to assist those in custody; one clean and sober living bed; and six residential treatment beds. Nirvana has requested \$162,520 for the 12-month period.
- c. LearningQuest** – This is a customizable program for current and formerly incarcerated individuals. The materials are designed for adult learners with various learning levels and skill sets using real-life instruction, practice activities, and relevant examples and scenarios. The courses in the program are separated into modules as follows: (1) money management and skills; (2) problem solving and decision-making; (3) values, clarification, goal setting and achieving; (4) job placement assistance; and (5) employment skills. Other services to be offered include, on an individual basis, resume building assistance, mock interviews, employment application assistance, trade school application assistance, goal setting, and referrals to outside agencies. LearningQuest plans to serve 288 to 384 individuals and this provider has requested \$184,389 for the 12-month period.

Mr. Ferriera advised that the total for these three proposals is \$814,989.

- d. Sierra Vista Child & Family Services** – This program proposes to offer four different activities to include: (1) Cognitive Behavioral Therapy (CBT), which focuses on thoughts, beliefs, assumptions and behaviors; (2) a 52-week Domestic Violence/batterer's treatment with the aim to mitigate violence and provide new skills to batterers to prevent recidivism; (3) anger management techniques; and (4) parenting classes that are educational-based with 12 core components. This provider has requested \$219,310 for 12 months.

Mr. Ferriera advised that funding these four proposals would total \$34,299 over the budgeted amount of \$1 million. The RFP panel is recommending granting these CBO's the following funding amounts:

- LCA option one for \$468,000.
- Nirvana for \$162,520.
- LearningQuest for \$184,389.
- Negotiate with Sierra Vista to have one clinician provide the four services outlined above and focus on in-custody services.
- Utilize any excess funds to negotiate with LCA to provide housing services to our clients since housing is a need that has not been adequately addressed.

The total amount for all services provided will not exceed the budgeted \$1 million amount.

Proposals received, and not being recommended for funding, include Boys and Girls Club, Family Justice Center, Cambridge Academies, and El Concilio. Mr. Ferriera shared the following reasons for not recommending these agencies:

- Boys and Girls Club's proposal included services for youth ages 6 to 18. Their proposal was not organized and difficult to follow. References were checked and positive remarks were not received.
- Family Justice Center had two components to their proposal which included the ARC program for youth experiencing a trauma-related incident and a camp for youth exposed to family violence. These programs were aimed at youth ages 5 to 13. The panel felt this program did not fit into the CCP goals and identifying youth for the program was not sufficiently outlined.
- El Concilio proposed programs related to employment, work readiness, alternatives to violence workshops, and mental health services and included housing five staff members at the DRC. Panel members felt this program was not realistic and a duplication of services already provided at the DRC by BHRs. Chief Hamasaki noted that El Concilio received funding during the first year and outcomes were not impressive.
- Cambridge Academies presently offer a personal transformation and life skills/mindset program that includes a long-entrepreneurial program at the DRC. While their proposal was well-written, a reference check included poor recommendations. Outcome measures were not accurate according to their references and no supportive documentation was provided. They are currently funded, however, the panel does not recommend continuing to fund this program.

Mr. Ferriera reviewed the RFP process, which is divided into three phases. Phase one is pass/fail and is graded through GSA. Phase two is to review the proposals for content and budget information is not provided in this phase. A score of 70% or higher advances the proposal to phase three. The four agencies who were not recommended for funding did not advance to phase three; therefore, their budget information was not disclosed to the RFP panel.

**MOTION:** Chief Mike Hamasaki. To fund LCA option one at \$468,080, fund Nirvana at \$162,520, fund LearningQuest at \$184,389, and authorize Division Director Mark Ferriera to negotiate to increase services with LCA and decrease services with Sierra Vista in order not to exceed the budgeted amount of \$1 million was approved unanimously.

Administrative Services Manager, Probation Department, Vicki Martin distributed spreadsheets (attached to original copy of minutes) outlining four budget proposals, and Chief Hamasaki distributed a copy of a memo received from CEO Jody Hayes (attached to original copy of minutes) dated February 12, 2018. The Probation Department team, Sheriff's Office team and CEO's office budget team met to discuss, in theory, what the CEO's office envisioned the relationship between the CCP and the County budget with moving forward to fund the jail expansion project. Chief Hamasaki advised the CEO's office is under the impression the CCP would fund the jail expansion at a three to one ratio with County funds. Past discussions have been reviewed and four different five-year funding scenarios are being proposed for consideration by the CCP Executive Committee. In review, at the December 19, 2017 CCP Executive Committee meeting, two social worker positions were approved for the Public Defender's office and are noted in the Public Defender's portion of the proposed budget.

Ms. Martin reviewed the budget proposals noting the following:

- Proposal one removed the \$4 million for the REACT center with these expenses being detailed and included a jail medical expansion amount starting at \$899,819 in FY2018-2019, along with continuing the original jail medical expense item of \$500,000 for each year. This scenario is based on the County's version of the three to one agreement with CCP. The projected fund balance for 2018-2019 is approximately \$15 million with FY2022-2023 projected at \$6.5 million. It is estimated that by 2024-2025 the fund balance would be depleted.
- Proposal two has REACT funded with set amount of \$4 million for each year and this proposal is the closest to the original five-year plan developed two years ago. This proposal covers \$4 million for REACT with no provisions for the jail medical expansion and AB900 expansion. This plan would require \$12 million, or a 75% contribution, from the County's general fund. Sheriff Christianson noted that CCP was designed to assist PRCS offenders and the question being considered is the need to provide funding for the jail expansion. Funding should be allocated according to the legislative intent for the funds. This proposal continues to provide a good fund balance and remains steady.
- Proposal three is similar to proposal two with jail medical costs added. The fund balance for this proposal remains steady for the next five years.
- Proposal four removes the \$4 million for REACT and removes Phase III of the jail expansion. It adds in the jail medical expansion funds.

Ms. Martin noted all four proposals do not have any reserve for contingency funding, which in the past was budgeted at 10%. She also advised that historically, all departments have spent less than their budgeted amounts. Revenue projections (4%) for the proposals were completed by the CEO's office. CPO Hamasaki advised that the budget to be considered for approval does not have to be for the full five years. His plan is to respond to the memo from CEO Hayes and include the budget plan approved by the CCP Executive Committee. He noted the five-year plan can be revised due to expense or revenue changes, and the predominant consideration should be a one- to two-year budget. The committee discussed that the Governor for the State will be changing, which could result in a change in CCP funding. A fund balance might be required to continue staffing requirements and services provided; however, this amount should not be in excess. Also discussed is the Sheriff's Office need for \$900,000 to transport offenders to Court; however, Sheriff Christianson advised the CEO's office will be covering this one-time expense.

In summary, Brooke Freeman, Sheriff's Office, noted that proposal one could cause reductions in force. With proposal number three, the AB900 Phase III expansion will not be funded. Proposal number four is the current budget without the Phase III expansion. Sheriff Christianson advised he has signed the CFMG medical provider contract and anticipates that these expenses will increase in the future. Ms. Martin emphasized that 106 positions are presently funded with CCP money, and Sheriff Christianson noted that 23 positions were reinstated because of CCP funding. Salary projections in all proposals includes a 6% growth projection for each year. Ms. Martin proposed the final budget developed should remove the \$4 million for REACT and move this amount to the Phase I/II and Phase III expansion lines.

**MOTION:** Sheriff Adam Christianson. **SECOND:** DA Birgit Fladager. Approve proposal number three with \$4 million removed from REACT for each year; \$4 million budgeted for AB900 Expansion Phase I, II and III for each year; \$1 million added to the Reserve for Contingency fund for each year; and a projected fund balance of \$5,957,511 in FY2022-23 was approved unanimously.

A Board agenda item will be prepared to present on the consent calendar of the Board of Supervisors meeting.

The meeting adjourned at 3:20 p.m.