

# STANISLAUS COUNTY

## COMMUNITY CORRECTIONS PARTNERSHIP

### Executive Committee Meeting Minutes

Tuesday – December 19, 2017

Stanislaus County Probation Department – Training Room

#### MEMBERS/DESIGNEES PRESENT

MIKE HAMASAKI, Chief Probation Officer, Probation Department

ADAM CHRISTIANSON, Sheriff

STEPHEN ROBINSON for Birgit Fladager, District Attorney

RICHARD DEGETTE, Director, Behavioral Health & Recovery Services

SONNY SANDHU, Public Defender

STEPHANIE KENNEDY for Hugh Swift, Superior Court of California

GALEN CARROLL, Chief, Modesto Police Department

#### GUESTS:

Leticia Ruano, Assistant Chief Probation Officer, Probation Department

Mark Ferriera, Division Director, Realignment Manager, Probation Department

Vicki Martin, Administrative Services Manager, Probation Department

Brooke Freeman, Sheriff's Department

#### **1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 1:35 p.m. by Chief Probation Officer Mike Hamasaki.

#### **2. PUBLIC COMMENT**

No members of the public were present.

#### **3. ADOPTION OF MINUTES FROM MARCH 23, 2017 MEETING**

MOTION: Sheriff Adam Christianson. SECOND: Chief Galen Carroll. The minutes of the March 23, 2017 meeting were approved unanimously.

#### **4. BUDGET REVIEW AND DISCUSSION**

Chief Hamasaki advised the purpose of this meeting is to review the FY2017-2018 budget with another meeting scheduled in January/February 2018 to review proposed revisions and vote on a final budget. The following budget information (attached to original copy of minutes) was distributed:

- a. Local Community Corrections (LCC) Budget and Expenses– Fiscal Year 2016-2017
- b. 2017-2018 Community Corrections Partnership Budget
- c. Five-Year Plan (FY2015-16 to FY2020-21)

Vicki Martin, Administrative Services Manager, Probation Department, reviewed the LCC – FY2016-17 spreadsheet, which detailed the amount of money budgeted and spent for the year with a fund balance of approximately \$4.4 million; the 2017-2018 budget chart, which is the current plan; and the five-year plan, which started in FY2015-16. Ms. Martin noted that a fund balance of approximately \$10 million was projected for FY2017-18, however, this amount will be approximately \$15 million. The five-year plan will be updated to add two more years after the CCP Executive Committee makes decisions on budget proposals.

Chief Hamasaki reviewed each section of the FY2017-18 budget as follows:

- **Sheriff's Department:** Sheriff Christianson advised additional transportation vehicles need to be purchased because of the decommissioning of the downtown jail facility and the opening of REACT in the Spring of 2018. The jail will become a Court holding facility and two pre-designed, pre-built inmate transportation vehicles, totaling \$758,000, will be required to transport more than 200 offenders daily to this facility. The 2017-2018 previously set aside funding for Operations, Treatment, and the Medical/Mental Health Unit will remain and possibly need adjustment when the services are actually provided. In addition, the JBCT (Jail-Based Competency Treatment) program will be available on-line in order to keep the mental health population in the local facility. This is another level of in-custody mental health services and costs may be incurred, however, this is a fully-funded State program. A 6% increase was built into staffing costs for 2017-2018 and 2018-2019 projections will be updated.

- **Modesto Police Department:** Chief Carroll discussed the homeless issue in the City of Modesto advising that homeowners and businesses are complaining about this community-wide problem. Chief Hamasaki advised the county is working on collecting data to identify transient individuals who filter through the system most often and evaluating how to connect them to services. Chief Carroll informed the group about the HEART (Homeless Engagement and Response Team) program which is comprised of a firefighter, paramedic and police officer who work with the transient population and outreach services in the community. CCP funding could be utilized to assist PRCS and Prop 47 individuals identified.
- **Probation Department:** Chief Hamasaki noted that staffing and operational costs will remain the same. The PRCS population has slightly increased; however SB678 numbers are decreasing. Programming and Services costs are expected to remain at approximately \$630,000 along with the Crime Analyst contract for \$84,000. Chief Hamasaki discussed a proposal to utilize contingency funds to move the AB109 units to the third floor of the Probation Department Adult Division building.
- **Integrated Forensics Team:** BHRS Director Richard DeGette advised that an inventory of services, programs and number of staff is being completed. A Behavioral Health Specialist is housed with the Probation Department AB109 units and may be transitioned to work with the homeless population. Vacancies will be evaluated and a staffing proposal submitted.
- **CSA Staffing:** These funds are budgeted for the eligibility worker at the Day Reporting Center and have not been used to date.
- **CEO Jail Medical Contract:** This \$500,000 is an agreed upon amount.
- **District Attorney:** Approximately \$449,000 are budgeted and no changes anticipated.
- **Public Defender:** Two additional positions will be requested to the budgeted amount of \$224,720. Public Defender Sonny Sandhu distributed a Social Worker Funding Request (attached to original copy of minutes) to contract with Community Services Agency for two Social Workers to work at the Public Defender's office and assist with getting AB109 clients appropriate services. The request for FY2018/19 will be \$219,354 for the two positions. In addition, the Public Defender is requesting funding for the current year, starting in April 2018, from the contingency fund in the amount of \$54,838.52. PD Sandhu advised counseling services would be available to clients in both the pre- and post-adjudication phase.
- **Indigent Defense Fund:** No anticipated changes in the \$90,000 funding.
- **Regional Apprehension Task (RAT) Force:** Continue funding at \$100,000. On December 3, 2017, RAT operations were conducted in Waterford and Hickman, and on January 13, 2018 operations will be conducted in Riverbank and Empire.
- **Community-Based Organizations RFP:** The funded \$1 million amount will continue. An RFP process has been released and will close on January 18, 2018.
- **Housing and Supportive Services Manager:** Vicki Martin will follow-up on need of funded amount of \$10,000.
- **Data Warehouse Project:** Chief Hamasaki will consult with Probation IT Manager Eric McLoughlin on the funded amount of \$55,690 for this project.
- **10% Contingency:** CCP Executive Committee will discuss need to continue 10% amount or lower percentage.
- **Use of Designated Fund Balance Medical/Mental Health Unit and REACT Center:** The amount funded of approximately \$2.4 million has been set aside at the direction of the CEO's Office.

Chief Hamasaki requested the Executive Committee submit FY2018-19 proposals to Gail Kittel by January 12, 2018. A meeting will be scheduled the following week to discuss these proposals. Another meeting will be scheduled later in January to discuss the results of the RFP process.

The Executive Committee voted on the following:

**MOTION:** Sheriff Adam Christianson. **SECOND:** Chief Galen Carroll. To support the Public Defender's Office proposal to utilize FY2017-18 CCP contingency funding to allocate \$54,832 in the mid-year budget, with the balance allocated in FY2018-19, for two Community Services Agency Social Worker positions was approved unanimously.

**MOTION:** CPO Mike Hamasaki. **SECOND:** Sheriff Adam Christianson. Allocate \$200,000 from FY2017-18 CCP contingency funding to purchase the furnishings for the third floor area of the Probation Department Adult Division building to house the AB109 units was approved unanimously.

The meeting adjourned at 2:30 p.m.