FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PUBLIC SERVICE GRANTS (PSG) & FAIR HOUSING (FH) SERVICES

GRANT TECHNICAL ASSISTANCE WORKSHOP

JUNE 24, 2025



Staff Introductions

ANA SAN NICOLAS, COMMUNITY DEVELOPMENT DEPUTY DIRECTOR

CHRISTINE SMITH, ASSOCIATE PLANNER

CAITLIN BELL-ESPINOZA, STAFF SERVICES COORDINATOR

TIFFANY MEJIA, STAFF SERVICES TECHNICIAN



Questions During the Presentation

SHOULD YOU HAVE QUESTIONS DURING THE PRESENTATION, PLEASE PLACE THEM IN THE CHAT BOX.

QUESTIONS NOT ADDRESSED IN REAL-TIME WILL RECEIVE A FOLLOW-UP RESPONSE FROM OUR STAFF.

PLEASE REMEMBER T<u>O INCLUDE YOUR CONTACT</u> INFORMATION SO WE ARE ABLE TO PROVIDE A DIRECT RESPONSE.



Agenda



Agenda Continued

Online Application Process Overview of accessing the portal • Overview of entering and saving data through a live demonstration **Questions and Answers Session** • Applicants may ask questions regarding the application process

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Grant Technical Assistance Workshop

CDBG PROGRAM BACKGROUND

Program Service Area





Stanislaus Urban County

Grant applications must identify the service area for their program

Shelters that are not based in the Stanislaus Urban County service area may still apply for funding as long as they serve all homeless individuals within the County that they have capacity to assist.

CDBG Regulations 24 CFR 570



The Community Development Block Grant (CDBG) program is a flexible program administered by the Department of Housing and Urban Development (HUD) that provides formulabased block grant funding to states and eligible localities.



All activities must result in achievement of a CDBG national objective, typically by providing services to low-and moderate- income people such as LMI clientele or to LMI persons residing in a qualified area.

CDBG Laws and Regulations - HUD Exchange

Funding Structure



Grant Technical Assistance Workshop



Plans and Reports

Every 5 Years

• Consolidated Plan (Con Plan)

Adopted May 13, 2025 - Con Plan for Fiscal Years 2025-2029

Annually

- Annual Action Plan (AAP) Fiscal Year 2025
- Consolidated Annual Performance and Evaluation Report (CAPER)

Consolidated Plan

- Public Infrastructure and Facilities
 Improvement
- Accessible Housing Options
- Addressing Homelessness
- Public Services

<u>The Consolidated Plan for Fiscal Years 2025-2029 is available online</u> <u>via the Stanislaus County Community Development Services Plans and</u> <u>Reports web page.</u>

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Available Funding

Fiscal Year 2025 Allocation CDBG-PSG **\$345,430**

CDBG Prioritization Funding* Estimate: \$172,715

*Up to 50% of the Fiscal Year 2025 CDBG-PSG Allocation is set aside for prioritized funding for substance abuse counseling/treatment services.

CDBG Prioritization Funding

Stanislaus County will prioritize CDBG-PSG funding for public service programs that provide substance abuse treatment and counseling services by allocating 50% of the available funding for these types of programs.



Grant Applications

Application Submission Period:

June 24, 2025 – July 8, 2025, 5:00 p.m.

Applications **must** be submitted through the Neighborly Participant Portal: <u>https://portal.neighborlysoftware.com/STANISLAUSCOUNTYCA/P</u> <u>articipant</u>

Incomplete and or late applications will not be accepted

FY 2025 Grant Application Tentative Schedule

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	June 24, 2025	5Application Release Date
]] 9	July 8, 2025	Application Submission Deadline
	July 2025	Funding Recommendations to Be Announced
	August 2025	Final Awards Approved by Board of Supervisors
	August 2025	Award/Denial Notification
	August 2025	Grantee Award Training
	August 2025	Agreements to be Released

FY 2025 Grant Process

- Grant Technical Assistance Workshop
- Neighborly Application & Required Document Submittal
- Grant Review Panel Presentation
- Scoring & Ranking Process
- Awards Notification
- Grantee Assistance Workshop
- Agreements
- Program in Progress
- Quarterly Monitoring and Reporting
- Project Closeout

Application Submission



CDBG Public Services Grant (CDBG-PSG)

- Limit is (1) one grant application per activity and up to a maximum of (2) two grant applications per agency
- Max \$35,000 per application CDBG-PSG
- Minimum funding request \$35,000 per application for applications eligible to receive prioritization funding for substance abuse treatment and counseling.

CDBG Prioritization

- Limit is (1) one grant application per agency.
- Maximum \$172,715

Fair Housing Services (FH)

- Limit is (1) one per agency for Fair Housing Services
- Maximum \$25,000 per application

CDBG-PSG Application Submission

Prior to submission, Applicants should be aware that by applying for CDBG funding; agencies must follow all applicable laws and regulations related to being a subrecipient of a CDBG grant and must have Policies and Procedure in place if awarded.

There are many regulations that must be followed by CDBG subrecipients, (Financial management, Monitoring etc.) the guidebook "Playing by the Rules" goes into more detail

Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems - HUD Exchange

Grant Technical Assistance Workshop

Neighborly Software and Application Details "A Live Demonstration"



Technical Assistance- Neighborly

- Please ensure that you are logging into the correct Neighborly system by utilizing the Stanislaus County Participant Portal:
 - <u>https://portal.neighborlysoftware.com/STANISLAUSCOUNTYC</u>
 <u>A/Participant</u>
- Please check your spam/junk email if you do not receive a verification email from Neighborly.
- Enter your email into the Neighborly registration option and click to send verification code again.
- Double check the spelling of your email address that is entered as misspellings can also be the issue.
- If you have already registered with Neighborly in the Stanislaus County portal previously there is no need to register again, please proceed to signing in.

Application Submission

- All applications must be submitted through the Neighborly Participant Portal
- All applications are screened for completeness and eligibility to make sure the applicants meet the basic CDBG criteria
- Application submission deadline is July 8, 2025, by 5:00 p.m.

Grant Application Presentations

- Applicants schedule presentations (on a first-come, first-served basis)
 - CDBG Grant Application Presentations will be held on July 15, 2025
- Presentations will be conducted via Zoom
- Applicants will have the opportunity to give a 15-minute presentation about the proposal to the Grant Review Panel
- Applicants will have an opportunity to answer questions presented by the Grant Review Panel

Grant Review Panel

- CDBG Grant Review Panel One representative from the local CoC, one County representative and one city representative from each of the seven Stanislaus Urban County City members.
- County staff provides the Grant Review Panel training for scoring criteria and evaluation process via Zoom.
- Review and scoring will be completed through the Neighborly Participant Portal.
- The Grant Review Panel will have the opportunity to ask the applicant questions about the proposal.

Panel Presentations and Application Scoring



- 1. Capacity and Experience
- 2. Need/Extent of the Problem
- 3. Collaboration
- 4. Accomplishments and Program Evaluation
- 5. Financials
- 6. Performance and Risk Assessment
- 7. Project Innovation
- 8. Grant Submittal

PANEL PRESENTATIONS AND APPLICATION SCORING

CDBG Prioritization Funding Applications

In addition to the ranking factors on the previous slide, CDBG Prioritization Funding Applications will also need to:

- Explain the extent of substance abuse treatment services provided, how it is a component of the services or the primary service and show how their services have provided benefit to the community.
- Complete the Supplemental Application Questions and submit the form in Neighborly.

Questions and Answers Sessions

To assist applicants with the grant application process, County staff will host two optional question-and-answer sessions via Zoom.

- Session 1 June 30, 2025, at 11:00 a.m. 12:00 p.m.
- Session 2 July 2, 2025, at 1:00 p.m. 2:00 p.m.

Important Links & Information

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Important Links and Information will be sent to your participant e-mail address, which was utilized during registration.

An e-mail will be sent containing:

- Grant Application Guidelines
- Neighborly Participant Portal Link
- CFR Information and Link
- Playing by the Rules Link: A Handbook for CDBG Subrecipients on Administrative Systems
- PowerPoint Presentation

Grant Technical Assistance Workshop

Questions?

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