



**PARK COMMISSION**

*Chad Kennedy, Chair*  
*Judy Loretelli, Vice Chair*  
*Jami Aggers, Director, Parks and Recreation*  
*Merry Rorabaugh, Assistant Director, Parks and Recreation*

**3800 Cornucopia Way, Suite C, Modesto, CA 95358-9492**  
**Phone (209) 525-6750 Fax (209) 525-6773**

**AGENDA**

**Thursday, April 10, 2014 at 5:00 p.m.**

Department of Parks and Recreation  
3800 Cornucopia Way  
2<sup>nd</sup> Floor Conference Room  
Modesto, CA

**Call Meeting to Order:**

The *Stanislaus County Park Commission* encourages public participation and welcomes the public's interest. Members of the public may be heard on any item of the *Stanislaus County Park Commission's* agenda. A person addressing the Commission will be limited to five (5) minutes, unless the Chairperson of the commission grants a longer period of time. The Commission will allow comments by members of the public on an agenda item only during consideration of the item.

**Agenda Items:**

|    |   |               |
|----|---|---------------|
| 1. | Call to Order   | Chair         |
| 2. | Roll Call and Excused Absences  |               |
| 3. | Introduction(s)   |               |
| 4. | Public Comment(s)   |               |
| 5. | Approval of Minutes for March 13, 2014 Meeting<br>(There was no meeting in February.)   | Commissioners |
| 6. | Old Business<br>a. Mural Policy<br>b. Marketing Plan<br>c. Fees and Concession Program<br>d. Hatch Park   |               |
| 7. | Commission Goals<br>a. Highlights for FY 2013/2014<br>b. Goals and Priorities for FY 2014/2015  | Commissioners |
| 8. | Staff Report<br>a. Monthly Staff Report   |               |
| 9. | Commission Comment(s)<br>a. Members due dates for Ethics training:<br>i. Ron West-11/29/2014<br>ii. Judy Loretelli-10/24/2014<br>iii. Chad Kennedy-1/8/2014<br>iv. Betty Parker-3/18/2016<br>v. Anna Marie Hallinan-3/5/2016<br>vi. Brent Bolender-2/4/2016 | Commissioners |

Online Course Information Link:

<http://www.fppc.ca.gov/index.php?id=477> (To take the course, you will find in the middle of the webpage a button labeled "Local Ethics Online Training (FREE)". Please note that you will be required to have an e-mail to take the course online.)

10. Adjournment, the next meeting will be on:

Thursday, May 8, 2014 at 5:00 p.m.  
Department of Parks and Recreation  
3800 Cornucopia Way  
2<sup>nd</sup> Floor Conference Room  
Modesto, CA

*Please notify the Department of Parks and Recreation at 525-6723 to let us know if you **will** be attending this meeting and/or require special accommodation for access or transportation to the meeting.*

Agendas can also be found online at <http://www.stancounty.com/er/parks/parks-recreation-commission.shtm> subject to staff's ability to post prior to the meeting. Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the main office of the Department of Parks and Recreation, 3800 Cornucopia Way, Suite C, Modesto, CA 95358.



## PARK COMMISSION

*Chad Kennedy, Chair*

*Judy Loretelli, Vice Chair*

*Jami Aggers, Director, Parks and Recreation*

*Merry Rorabaugh, Assistant Director, Parks and Recreation*

# MINUTES

## March 13, 2014, at 5:00 p.m.

3800 Cornucopia Way, Suite C  
Modesto, CA 95358

### MEMBERS PRESENT:

Chad Kennedy, ATL  
Judith Loretelli, ATL  
AnnaMarie Hallinan, D5  
Brent Bohlender, D2  
Betty Parker, D1  
Ron West, D4

### PARKS & RECREATION STAFF PRESENT:

Merry Mayhew  
Mae Song

### MEMBERS ABSENT:

### GUESTS PRESENT:

#### A. CALL TO ORDER & INTRODUCTIONS

1. The meeting was called to order. Those in attendance introduced themselves.

#### ACTIONS

*Judy Loretelli called the meeting to order. Chair arrived later in meeting.*

#### B. PUBLIC COMMENTS

No comment was received.

#### ACTIONS & REPORTER

#### C. CORRESPONDENCE

The 7<sup>th</sup> Street Bridge project is currently working through four alternatives. Two of the proposals were to build a second bridge while leaving 7<sup>th</sup> Street open during construction. Another was to fix the existing 7<sup>th</sup> Street bridge. Reviews are underway on how this project might affect private properties and road designs. The Commission may have been informed of this project via connections with TRRP. There is no impact on parks.

#### ACTIONS & REPORTER

*Merry Mayhew*

#### D. APPROVAL OF MINUTES

Minutes for the January 9, 2014 meeting were approved upon motion and second  
There was no meeting in February.

#### ACTIONS

*West, Bohlender,  
unanimous approval*

#### E. OLD BUSINESS

1. Cathy Gomez, the Department grant writer, submitted a proposal to the Today Show for the playground grant based on the community's priority list. Proposal is for a new development playground plan for the Bonita Pool location. The plan is to replace the pool with an interactive splash playground.
2. Fairview Park: pictures were presented of recent turf vandalism. The Park has had a history of vandalism. Suggestions were made to place bollards, fencing, or obstructive objects to prevent vehicles from entering the park turf areas. Sharing with the community neighborhood park watch group would also be ideal. The Department did speak to the liaison of the community of the donated installations of concrete picnic tables and barbeque grills. The funding was made possible by an employee of Environmental Resources and overmatch donations from Supervisor DeMartini. This fund money was earmarked specifically by a donor. The Fairview Park community also earned \$500 from past fundraisers and plans to conduct more fundraising events in the future. A concern with placing concrete table was raised as there was a recent vandalism incident at the Empire Pool where three picnic tables were thrown into the pool by vandals. The Fairview community may be looking into organizing a 501 (c) (3) nonprofit organization.

#### ACTIONS & REPORTER

*Merry Mayhew*

United Way and the Community Foundation are two agencies that may be able to assist community groups with grant funding and fund management. Community Foundation has been known to assist in managing the financial part of small projects. Members of the foundation were able to apply for grants under the Community Foundation's nonprofit status. Chad Kennedy will contact Manuel Rivera, the Fairview community liaison, to invite the group for further discussion on vandalism and community goals at the April Park Commission meeting. The community also asked about volunteer work and fencing donations. Volunteer work and donations are welcomed by the Department; however, volunteers will be asked to sign waivers and provide liability insurance for labor intensive tasks. Special tasks requiring permits or licensing may require a volunteer to possess such.

3. Mural Policy: A few minor changes were made on the mural policy in terms of legality and clarification, of which includes two additional internal department indemnity agreements. Indemnity clauses include mural applicants to obtain liability insurance upon a request. The agreements will be given to the applicant as part of the internal process. This requirement is not stated in the policy as it will be included in the internal process. The Department's Risk Management division can also provide liability insurance for a fee if necessary. Concerns were discussed on the extensiveness of the policy becoming a dissuasion to submit. Despite the elaborate process, applicants or parties of interest are asked not to be discouraged. On a positive note, the basis does need to be covered as there are many known issues around murals. The Commission is in consensus with moving forward with the recommended changes in the policy.
4. Marketing Plan: The Department's Purchasing division is in the process of drafting a contract with the selected vendor. The vendor will soon be notified of selection. The Department plans to introduce the vendor in an upcoming Park Commission meeting. This action plan does not require presentation to the Board because it is under the cost threshold. This marketing plan is mainly focused on the five regional parks. Merry will be heading this project with the assistance of the Park Managers. A suggestion was made regarding establishing a brand and to include as many collaborators as possible. The marketing plan's initial phase at this time is to first generate a plan first prior to taking any further steps on implementation. This will be a standing process based on available funding.
5. Fees and Concessions: Changes were made on veteran fees and verbiage. This includes Veteran's Day and Memorial Day. A letter of support was received by the Department from the Veteran's Advisory Commission in support of the fee changes. A veteran discount similar to the Reservoirs was added to the OHV parks. This was extended to seniors and disabled discounts as well. Vendor concession fees were lowered based on piloted results in the year 2013. The presented changes were supported by the Commission.
6. Revenue History: A revenue report was provided showing Fiscal Years 2009 through 2013. The Commission was asked to keep in mind special projects/events in select years that may impact revenue in comparison to other years. Miscellaneous revenue fluctuates depending on projects and other unanticipated factors. Some blanked out line items were merged into other funds for grant purposes. Timeline events such as the economy staycation also affected revenue. PAL funding may be considered in the future if the budget improves, however, the request to fund any new or returning program will require the approval of the Board of Supervisors. Board priorities may lie more heavily on public health and safety. A brief discussion was made that PAL may be most beneficial under the Sheriff Department as a preventative measure. Safety can extend to many areas such as providing swimming pools for the public or recreation to prevent underage crime.

**F. STAFF REPORTS**

1. A clarification was made on what the Woodward acoustic noise project is; the project is noise management at events in the park. The mechanical sound engineer was hired to provide appropriate sound levels in specific areas and to determine the limited sound systems and placement of systems in these areas.

**ACTIONS & REPORTER**

Merry Mayhew

2. The funding for Hatch Park was provided by the community district. The district designated the fund for a baseball field in the park. The Commission asked for additional information to be provided at the next meeting. PAL is also involved in the planning process along with the Department and the community district.

### G. COMMISSIONER COMMENTS

### ACTIONS & REPORTER

1. The Commission would like to add to April's agenda, to compile highlights for the year and goals for the upcoming year for presentation to the Board. A simple discussion of these items will be sufficient as they will be recorded in the minutes.
2. PAL will be conducting fundraising activities to continue to fund the Empire pool.
3. A reminder was made to Commissioners to complete the mandatory Ethics training for boards and commissions. Form 700 is also due from each Commissioners.

### H. ADJOURNMENT & NEXT MEETING

There being no further discussion, the meeting was adjourned. The next regular meeting of the Parks Commission will be held on:

**Thursday, April 10, 2014, at 5:00 p.m.**  
3800 Cornucopia Way, Suite C  
Modesto, CA 95358

**PREPARED BY:** *Mae Song, Confidential Assistant III* (209) 525-6723

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**COMMUNITY PARKS/COUNTY CENTERS by Amanda Fife:**

- **Community Parks/County Centers:**
- **Fairview Park:** Purchase orders have been requested for 3 concrete picnic tables, 1 family style BBQ and 6 pedestal BBQ's. As soon as the PO's are issued, the items will be ordered. The vandalized electrical wires have been repaired and power has now been restored. It appears that the irrigation timer may have been damaged when the wires were cut. We are currently having it tested and hope that it can be repaired. If it has to be replaced it will cost several hundred dollars.
- **Laird Park:** The damaged horse shoe pits have been fixed. There are several reservations for the new shelter over the next few months.
- **Riverdale Park:** The damaged playground structure has been repaired. There was a vehicle accident in front of the park that damaged several bollards and a streetlight. All repairs have been made.
- **Bonita Ranch Park:** 7 new lights were installed in and around Bonita Ranch Park. Work was completed on 3/24/2014. All lights were functioning at the time of completion. By the morning of 3/25/2014, all 7 lights had been shot out. A report has been filed and we are working with law enforcement regarding evidence found at the scene and possible suspect information. A quote has been obtained to replace the lights. The estimated cost is \$3950.00. We are also exploring the cost to install vandal shields over the lights. A funding source to replace the lights has not yet been identified.
- **Frank Raines OHV:** The new Water Treatment Plant is now operational. Staff has been busy working out all of the bugs in the system and they are performing their required Bacteriological testing as required by the California Department of Public Health. The Boil Water Order is still in place and will be removed when CDPH is satisfied that the system is performing properly.

**MODESTO RESERVOIR by Tom Dias:**

- No report at this time.

**ADMINISTRATION by Cathy Gomez:**

- No report at this time.

**WOODWARD RESERVOIR by Cheryl Jackson:**

- Woodward Reservoir has been in normal winter maintenance with tree trimming and pruning. We have been the highlight of the media as well with the current drought situation SSJID had first reported that the reservoir would not receive the legal amount of water to allow the NO BODY TO WATER restriction lifted. Since then at their March 25<sup>th</sup> board meeting it was determined that they would accept a tentative deal with the county that would raise the level of the reservoir to 204 ft. (which lifts the restriction) from May 1<sup>st</sup> thru at least July 7<sup>th</sup> and in return the county would pony up 50K to assist with the purchase of 3 new screens for the intake that delivers the water to the Water treatment plant. The screens were found to be in need of repairs since the water level had reached this low of a level that it was able to be inspected and detected. With that being said it was determined by SSJID inspectors that indeed the screens would be functional until the time that the new ones could be ordered and shipped. With this good news the reservoir will be able to operate for at least 2 of the busy holiday weekends so far.