

2020 Accomplishments

Donna Linder

Stanislaus County

County Clerk Recorder

Registrar of Voters

ELECTION DIVISION MILESTONES

COVID Modifications to the Elections Office

- Elections workers deemed essential workers
- Installed plexiglass in Elections Office to protect staff and customers
- Installed plexiglass separating Election cubicles
- Expanded computer server room to allow for social distancing
- Moved Opex ballot opening machines from the 1st floor to 3rd floor
- Purchased a Fluence ballot sorting and signature checking machine

Primary Election, March 3, 2020

Poll Worker Training was conducted in Ceres, Salida, Turlock, Oakdale, and two different locations in Modesto for a total of 12 classes. 624 poll workers participated in table exercises, followed by training on the new Hart voting equipment. Fifteen instructors participated in Poll Worker Training.

Satellite Offices, Primary Election

4 Satellite Offices were opened for the first time in Oakdale, Patterson, Salida and Turlock.

Ballot Drop Off Locations, Primary Election

7 Indoor Ballot Drop off locations were opened for the first time at the City of Ceres, City of Turlock, City of Newman, City of Patterson, City of Hughson, City of Oakdale, and City of Waterford.

Oakdale Fire Protection District Special Election, May 5, 2020

Successfully conducted.

General Election Legislative Changes, June 18, 2020

AB 860 was signed into law. Requires all active voters received a vote by mail ballot

Candidate Workshop, June 27, 2020

Conducted a free workshop to provide prospective candidates with an overview of the candidacy filing process in preparation of the General Election. Topics included Fair Political Practices Commission filing requirements, candidacy forms, candidate statement of qualifications and filing deadlines. The workshop was held via virtual conference due to COVID restrictions.

Election Workshop for City Clerks, July 1, 2020

Conducted a free workshop for City Clerks to review calendar updates, measure consolidation, forms, ballot designation requirements, candidate packets, election / no election, and election cost estimates.

General Election Legislative Changes, August 6, 2020

Senate Bill 423 was signed into law. Requires locations be available for voters to receive assistance if needed during November 2020 election.

City of Newman Special Election, August 25, 2020

Successfully conducted.

General Election, November 3, 2020

Processed, evaluated, and coordinated the hiring process of 305 applications and filled 174 extra-help positions and 165 volunteers and 74 high school student volunteers to assist with the 2020 General Election. Provided extra-help orientation training for 174. Additional training for voter registration, satellite offices and voter equipment was provided for 413.

Satellite Offices, General Election

26 Satellite Offices were open beginning October 31st through November 2nd from 8:00 a.m. to 5:00 p.m. and Election Day, November 3rd from 7:00 a.m. to 8:00 p.m. Gallo Center for the Arts was open November 2nd and 3rd.

Indoor Ballot Drop Boxes, General Election

16 Indoor Ballot Drop Box locations were open beginning October 5th. County Election Officials picked up daily.



Outdoor Ballot Drop Boxes, General Election

2 Outdoor Ballot Drop Boxes were open beginning October 5th. They were open for 24 hours and closed at 8:00 p.m. on Election Day. County Elections Officials picked up daily.

Curbside Ballot Drop Off, General Election

5 Curbside Ballot Drive Up/ Drop Off your ballot with authorized Elections Workers. Locations were open Monday, November 2nd from 8:00 a.m. to 5:00 p.m. and Election Day, November 3rd 7:00 a.m. to 8:00 p.m.

Vote By Mail Ballots, General Election

Accurately scanned, uploaded, signature checked, sorted, opened, flattened, counted, and adjudicated 217,517 vote by mail ballots. Conducted 1% manual tally, duplicated military and damaged ballots, processed conditionals, and provisional ballots to complete the 2020 General Election with a 77.76% turnout.

Videos With Members of the Community, General Election

Videos with members of the community promoting voting by mail were posted on Facebook.

CLERK RECORDER DIVISION MILESTONES

COVID Modifications to the Recorder Office

- Clerk Recorder workers deemed essential workers
- Installed temporary plexiglass in Clerk Recorder Office to protect staff and customers

Marriage at the Mansion

- Performed marriage ceremonies on Valentine's Day at the historic McHenry Mansion in Modesto
- "Marriage at the Mansion" offered couples a romantic experience that takes them back in time
- Conducted ceremonies for 71 couples with 597 guests attending
- Participation in the successful event also included 6 community volunteers and 11 staff members

Granicus Document Management

- Data conversion in progress
- Bi-weekly progress report meetings
- Test system currently being built
- Performed Gap Analysis Workflow by shadowing Clerks and Recorders

Face Masks Required

- Face masks are required for staff and customers
- Social distancing and cleaning protocols are in place

Clerk Division

- All Clerk services are now by appointment only

Vital Record Orders

- Created customized, ornamental envelopes for birth and marriage certificates for safe keeping. Our customers appreciate this additional service as it demonstrates our care when handling these important life records.

DEPARTMENT HEAD OUTREACH

Informing the community about the Clerk Recorder Office and Elections is an important way for the community to know what we do, why we do it, and how we do it. There are many changes in Elections from new equipment, satellite offices, drop boxes and conditional voter registration to name a few. New laws affect and change processes every year. Engaging the public and empowering them with knowledge regarding the changes in voting is essential to the success of our election process.

2020 Department Head Speaking Engagements

- Modesto Kiwanis
- North Modesto Kiwanis
- Greater Turlock Kiwanis
- Kiwanis Oakdale
- Modesto Rotary Club
- Salida Rotary
- Latino Community Roundtable
- Republican Women
- Assyrian National Broadcasting (ANB)
- Observer Orientation
- Modesto Rotary
- Democratic Women's Club of Stanislaus County
- Ceres Currier
- CAP Radio
- Channel 10 – ABC
- Channel 3 – NBC
- Channel 13 – CBS
- NAACP
- African American Club
- Modesto Chamber of Commerce

DEPARTMENT HEAD OUTREACH CONTINUED

- Newman – Mattos News
- Turlock Journal
- Modesto Bee
- Central Valley Board of Relators
- Republican Central Committee
- Stanislaus County Democratic Coordinated Campaign
- Kiwanis's Club
- League of Women's Voters
- Civil Grand Jury
- National Federation of Republican Women
- National Federation of the Blind
- Stanislaus County Legal Professionals Association
- Democratic Women's Club of Stanislaus County

2020 RECIPIENT OF THE EQUAL RIGHTS AWARD

Department Head, Donna Linder, was recognized for her outstanding commitment and achievement in furthering the County's Equal Rights Program.



DONNA LINDER STANISLAUS COUNTY COUNTY CLERK-RECORDER REGISTRAR OF VOTERS 2019 ACCOMPLISHMENTS

COUNTY CLERK-RECORDER DONNA LINDER

The County Clerk-Recorder, Registrar of Voters is an elective office with three divisions: The County Clerk, Recorder, and Registrar of Voters.

COUNTY CLERK

- Performs civil marriage ceremonies every Friday by appointment
- Issues marriage licenses
- Issues certified copies of birth, death and marriage certificates
- Files fictitious business name statements
- Files environmental impact reports
- Maintains records of all marriages, births and deaths occurring within the County
- Receives and processes passport applications

COUNTY RECORDER

- Preserves the official archive of legally recordable documents relating to real and personal property in Stanislaus County
- Records or files authorized documents and maps
- Official Records are recorded, scanned, indexed and stored
- The public may search, view and for a fee purchase a copy of these records

ELECTIONS

- Conducts all Federal, State, County, school and special district elections in the County
- Administers voter registration and outreach programs
- Maintains the master voter file and master street index
- Processes Vote by Mail ballot requests and all voted ballots
- Develops the ballot layout
- Proofs candidate statements, voter information guide and official ballots
- Establishes consolidations and polling place locations
- Recruits and trains approximately 900 poll workers
- Conducts the official election canvass



2019 ACCOMPLISHMENTS

My name is Donna Linder and I was elected the Stanislaus County Clerk-Recorder & Registrar of Voters in June 2018. I was sworn into office and began my term on January 7, 2019. Prior to assuming office, I worked in various capacities in every unit within the Department, including as the Assistant Clerk-Recorder & Registrar of Voters for the past several years. I have personally worked on 32 elections over the past 15 years and worked as the lead Manager in several of those elections. I am a Certified California Document Examiner and registered as a California Election Official. This combination of skills and experience allowed me to assume office fully prepared and committed to maintaining the high level of integrity, commitment and competence Stanislaus County citizens both expect and deserve. In my short time in office, numerous major milestones were accomplished.

NEW VOTING EQUIPMENT

Purchased a new Federal and State certified, ADA-compliant voting equipment system that provides ballot marking, full-faced paper ballot printing, scanning for ballot tabulation, ballot adjudication, and options for military and overseas voting. The new system, purchased using State and Federal grants, was first used in the Consolidated District Election on November 5, 2019 and will be deployed during the March 3, 2020 Presidential Primary Election. The Verity Scan and Verity Touch Writer voting equipment meets or exceeds State standards for data security. The voting system also meets the Vote Center model should the County adopt the Voter's Choice Act in the future.

FIRST SATELLITE OFFICE

Established the first Satellite Office in Stanislaus County providing a convenient location for voters to: get a replacement ballot regardless of assigned polling location; securely drop off voted ballot; update registration prior to voting; register to vote and vote conditionally for the election. One satellite office in Oakdale was open for the Consolidated District Election and four satellite offices located in Turlock, Oakdale, Salida and Patterson will be open for the Presidential Primary Election on March 3, 2020.

FIRST DROP BOX BALLOT LOCATIONS

Established the first drop box ballot locations at Oakdale Library, Oakdale City Hall and Ceres City Hall for the Consolidated District Election. Vote by Mail drop box locations will also be open at 7 City Clerks, 4 satellite offices and 3 in the Elections and Clerk-Recorder Offices for the 2020 Presidential Primary.

UPDATED ELECTION FEES

Implemented new election fees with Board of Supervisors approval. Many Election fees had not been updated since the 1980's. New technology allowed the County to provide services not previously available. GIS technology, maps and layers now exist. The new fees bring County in line with best practices from other counties and provide standardization on how IT reports are provided. Used a seven-county comparison study to support costs.

2019 ACCOMPLISHMENTS

RECORD RETENTION POLICY

Implemented a record retention policy with Board of Supervisors approval that allows the Department to destroy records that have reached their applicable period of retention. This helps the Department: save space by removing records no longer required for daily operations; save time in locating records by removing inactive material so the Department can clearly inventory its records and save money by reducing the purchase of equipment to file unneeded records.

UPGRADE DOCUMENT MANAGEMENT SYSTEM

Purchased an upgrade to the Document Management System, including upgraded equipment, software, professional services and ongoing maintenance to replace the current system, which is now obsolete. The upgrade provides a self-service kiosk that will enhance the efficiency of how the Clerk-Recorder provides services to the public. The upgrade will automate manual processes and improve staff productivity. Recorder, Clerk, Vitals and Passport modules will allow customers to complete applications and other functions on-line rather than waiting in-line. The customer will then only need to appear in person to complete the transaction and render payment or mail a notarized application and payment. The application system uses an easy, step-by-step approach empowering people not familiar with computer systems to complete the application.

POLL WORKER TRAINING PROGRAM

Redesigned the Poll Worker Training Program to incorporate poll worker and inspector feedback and provide poll workers who volunteer their time with the tools they need to successfully manage their assigned polling place and facilitate election procedures in compliance with California Elections Code.

CLERK-RECORDER TRAINING PROGRAM

Developed a training program for Clerks, Recorders, Record Retention, Vitals and Data Processing to ensure staff is knowledgeable and able to succeed and thrive in the department. Resources include checklists, manuals, weekly one on one meetings with the trainer/mentor and monthly meetings with the supervisor. Program fosters confidence and opens lines of communication among staff.

MARRIAGE AT THE MANSION

Performed marriage ceremonies on Valentine's Day at the historic McHenry Mansion in Modesto. "Marriage at the Mansion" offered couples a romantic experience that takes them back in time. Conducted ceremonies for 42 couples with 296 guests attending. Participation in the successful event also included 11 community volunteers and 14 staff members.

UNIFORM DISTRICT ELECTION (UDEL)

Successfully conducted the November 5, 2019 Uniform District Election Law election

2019 DEPARTMENT HEAD COMMUNITY OUTREACH

Informing the community about the Clerk-Recorder Office and Elections is an important way for the community to know what we do, why we do it, and how we do it. There are many changes in Elections from new equipment, satellite offices, drop boxes and conditional voter registration to name a few. New laws affect and change processes every year. Engaging the public and empowering them with knowledge regarding the changes in voting is essential to the success of our election process.

| 2019 DEPARTMENT HEAD OUTREACH | DATE |
|---|-----------|
| Latino Roundtable | 1/24/2019 |
| Republican Central Committee | 2/4/2019 |
| Oakdale Board of Realtors | 2/21/2019 |
| Patterson Board of Realtors | 3/12/2019 |
| City Clerks for each city in Stanislaus County | Various |
| Central Valley Association of Realtors | 3/27/2019 |
| Central Valley Association of Realtors, Turlock | 4/17/2019 |
| League of Women Voters | 4/25/2019 |
| Turlock Democratic Club | 5/8/2019 |
| Women's Leadership Conference | 5/25/2019 |
| El Concilio Presentation | 5/30/2019 |
| Retired Employees of Stanislaus County Organization (RESCO) | 6/20/2019 |
| Modesto Sunrise Rotary Club | 7/18/2019 |
| Road Trip Journey to Success | 7/22/2019 |

2019 DEPARTMENT HEAD COMMUNITY OUTREACH CONTINUED

| 2019 DEPARTMENT HEAD OUTREACH | DATE |
|--|------------|
| Soroptimist Club | 10/17/2019 |
| Oakdale Rotary Club | 11/13/2019 |
| Modesto Junior College MICL Presentation | 11/19/2019 |
| Oakdale Sunrise Rotary | 11/22/2019 |
| CSU Stanislaus - Voter Outreach | 12/18/2019 |

2019 COMMUNITY OUTREACH

The Elections Division has actively participated in numerous community outreach events during 2019. Educating the public on registering to vote and understanding the importance of voting has been the focus of the outreach. These community events also provide a great forum to attract new poll workers to work on election day. Clerks Division provided information on marriage licenses, birth certificates and passports.

| 2019 COMMUNITY OUTREACH | DATE |
|--|--------------|
| Career and Technical Expo at Modesto Junior College | 2/26/2019 |
| Ceres Adult School Job Fair | 3/14/2019 |
| San Joaquin Valley Portuguese Festival | 4/13/2019 |
| Modesto High School Voter Registration Drive | 4/26/2019 |
| Modesto Farmers' Market | 4/27/2019 |
| Young Women's Education Conference | 4/27/2019 |
| Pitman High School Career Fair | 5/2/2019 |
| Modesto Farmers' Market | 5/16/2019 |
| Women's Leadership Conference | 5/25/2019 |
| American Graffiti Festival | 6/8-6/9/2019 |
| Modesto Farmers' Market | 6/20/2019 |
| Riverbank Bicycle Rodeo | 7/10/2019 |
| Modesto Farmers' Market | 7/20/2019 |
| Keyes Community National Night Out | 10/17/2019 |
| Día de los Muertos (Day of the Dead) | 10/19/2019 |
| Assyrian Wellness Collaborative Health & Wellness Fair | 11/2/2019 |

