

**Stanislaus County
Public Facilities Fees Committee
Meeting Minutes**

September 19, 2024
1010 10th Street, Room 2005 (2nd floor conference room)

- ☐ County Counsel Advisor: Lori Sicard
☒ Executive Assistant (Recorder): Mila Romo

Voting Members or Alternate Present Marked with an X:

Voting Member

- ☐ Andy Johnson (GSA-Capital Facilities)
☒ Chris Barnes (Auditor/Controller)
☒ David Leamon (Public Works)
☒ Denny Ferreira (Building)
☐ Erica Inacio (Chief Executive Office)
☐ Kristi Doud (Planning)
☐ Shawn Wahid (County Counsel)

Alternate Member

- ☒ Al Valencia (GSA-Capital Facilities)
☐ Kamryn Bylsma (Auditor/Controller)
☐ Janelle Kostlivy (Public Works)
☒ Patrick Cavanah (Chief Executive Office)
☐ Angela Freitas (Planning)

Present Member / Alternate, But Not Voting:

- ☒ Andy Johnson (GSA-Capital Facilities)

Guests Present:

- Brooke Freeman, (Sheriff's Office); Lt. Ryan Maxwell (Sheriff's Office); Teresa Vander Veen (Sheriff's Office); Jeff Small (Capitol Public Finance Group, LLC) appeared remotely; Eric Klevmyr (Director of OES) appeared remotely.

A. Meeting called to order at 2:01 p.m. by Chair Chris Barnes

B. Public Comment

- None

C. Roll call: A quorum of membership was established.

D. Action Items:

1. Approval of Minutes from the PFF Committee Meeting from August 15, 2024
Minutes may be voted on by those Members in attendance.

A Motion was made to approve the PFF Committee Meeting Minutes from August 15, 2024
Motion: Valencia;| Second: Leamon | Unanimous (5 | 0) | Abstain: None

2. Funds Presentation, discussion, and action regarding the Burbank – Paradise Fire Protection District Impact Fee Study – Final Report.

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Jeff Small from Capitol Public Finance Group, LLC presented the Final Report of the Burbank-Paradise Fire Protection District Impact Fee Study via TEAMS to the PFF Committee. Impact fees are based on the current values of all fire equipment and facilities necessary to protect current residents at current service levels. This fee is translated into a per square foot cost that is imposed on any new construction which may occur. The proposed Impact fee for fire facilities is \$2.02 per square foot of new construction.

Motion: Leamon; Second: Valencia | Unanimous (5 | 0) | Abstain: None

3. Presentation, discussion, and action regarding the Stanislaus Consolidated Fire Protection District Impact Fee Study – Final Report

Jeff Small from Capitol Public Finance Group, LLC presented the Final Report of the Stanislaus Consolidated Fire Protection District Impact Fee Study via TEAMS to the PFF Committee. Impact fees are based on the current values of all fire equipment and facilities necessary to protect current residents at current service levels. This fee is translated into a per square foot cost that is imposed on any new construction which may occur. The proposed Impact fee for fire facilities is \$0.81 per square foot of new construction.

Motion: Cavanah; Second: Leamon | Unanimous (5 | 0) | Abstain: None

4. Consider the request from Sheriff's office to use \$1,265,230 in PFF funds for the Sheriff's Office Training Center Classroom Replacement at Ray Simon Project.

Lt. Ryan Maxwell, Brooke Freeman and Teresa Vander Veen from Stanislaus County Sheriff's Dept. requested \$1,265,000 in PFF funds for the Sheriff's Office Training Center Classroom Replacement at Ray Simon Project. This request is to meet the demand for the growing needs of training space. The County purchased temporary modular classrooms, is of which is now past its useful life. The Sheriff's office is proposing to construct a new permanent classroom facility to accommodate the growth and demand for training. This permanent structure is also better suited to the type of hands-on classes to be taught in the facility, including defensive tactics.

Motion: Leamon; Second: Valencia | Unanimous (5 | 0) | Abstain: None

5. Consider the request from Sheriff's office to use \$1,485,000 in PFF funds for the Sheriff's Office Minimum Housing Unit Medical and Administration Project.

Lt. Ryan Maxwell, Brooke Freeman and Teresa Vander Veen from Stanislaus County Sheriff's Dept. requested \$1,485,000 in PFF funds for the Sheriff's Office Minimum Housing Unit Medical and Administration Project. This request is so medical staff can provide services to the increased number of individuals in custody. Previously these staff were housed in a temporary modular space. Those moduls are now beyond their useful life and staff have been displaced to an inmate program classroom. Contracted medical staff are required to remain in a vicinity to meet a two-minute response time to a medical emergency. With no

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other space available, they now occupy a classroom within the MHU-2. The proposed replacement facility will provide a permanent space within the minimum housing secured perimeter for the additional contracted medical staff and programs staff necessary to support the growing population of incarcerated persons.

Motion: Ferreira; Second: Valencia | Unanimous (5 | 0) | Abstain: None

E. Discussion Items

1. Auditor's Report -
Unobligated Cash Balance - \$14,881,990.98

F. Next Regular Meeting:

- Thursday, October 17, 2024 @ 2-3:30 p.m. Meetings will be held in-person at Tenth Street Place, Room 2005 (2nd floor) or TBD.

Meeting adjourned at 2:43 p.m.

Submitted by: Mila Romo, Confidential Assistant IV