

**Stanislaus County  
Public Facilities Fees Committee  
Meeting Minutes**

November 16, 2023  
2:00 p.m.

1010 10<sup>th</sup> Street, Room 2005 (2<sup>nd</sup> floor conference room)

**Voting Members Present:**

Patrick Cavanah – Chair (CEO); Chris Barnes (Auditor/Controller); Andy Johnson (GSA-Capital Facilities – Alternate); Denny Ferreira (Planning/**Building**); Lori Sicard (County Counsel); Tracie Madison (Public Works – Alternate); Angela Freitas (**Planning**/Building – Alternate)

**Absent:**

David Leamon (Public Works); Angelina Souther (Auditor/Controller – Alternate); Kristin Doud (**Planning**/Building)

**Also Present:**

Ahmad Ghaderi (A&S Engineering); Abi Jara (A&S Engineering); Brian Decker (SC Fuels); Will Shirley (Recorder)

Meeting called to order at 2:01 p.m. by Chair, Patrick Cavanah.

Public Comment – No public comments.

Roll call: A quorum of membership was established.

**A. Action Items:**

1. Approval of Minutes from the PFF Committee Meeting on **October 19, 2023**

*Minutes may be voted on by those Members in attendance.*

A Motion was made to approve the PFF Committee Meeting Minutes of **October 19, 2023**.

Motion: Ferreira | Second: Barnes | Unanimous (7 | 0) | Abstain: None

2. Presentation, Discussion, and Action regarding a PFF waiver request from SC Fuels, for a Diesel Exhaust Fluid (DEF) project at 309 S. Tully Road, Turlock

This is a follow-up to the item on the October 19, 2023, agenda, at which the PFF Committee determined that, pursuant to the PFF Administrative Guidelines, Section III.B.2, the Chief Building Official and Public Works Director would review trip determination data, and determine if there was an increase, and if so, would work to determine a PFF fee for the project.

Based on that determination, a fee reduction from the original amount of \$25,208 to 20% of the original amount, \$5,041.60, was proposed to the requestor. The requestor accepted the

proposed reduction, and member Ferreira motioned to approve the 80% fee reduction and authorize the PFF Committee Chair to issue a letter to the requestor stating the revised fee amount to be paid to the City of Turlock, which was seconded by alternate member Valencia.

Motion: Ferreira | Second: Valencia | Unanimous (7 | 0) | Abstain: None

**B. Discussion Items**

1. Auditor's Report

Unobligated Cash Balance - \$8,241,154.94

**C. Next Regular Meeting:**

- Thursday, January 18, 2024 @ 2-3:30 p.m. Meetings will be held in-person at Tenth Street Place, Room 2005 (2<sup>nd</sup> floor) or TBD.

Meeting adjourned at 2:22 p.m.

Submitted by: Will Shirley, Confidential Assistant IV