

**Stanislaus County
Public Facilities Fees Committee
Meeting Minutes**

March 16, 2023
2:00 p.m.

1010 10th Street, Room 2001 (2nd floor conference room)

Voting Members Present:

Patrick Cavanah – Chair (CEO); David Leamon (Public Works); Dan Wirtz (GSA-Capital Facilities); Chris Barnes (Auditor/Controller); Lori Sicard (County Counsel); Andy Johnson (GSA-Capital Facilities – Alternate);

Absent:

Denny Ferreira (Planning/**Building**); Kristin Doud (**Planning**/Building); Tracie Madison (Public Works – Alternate); Angelina Souther (Auditor/Controller-Alternate)

Also Present:

Tera Chumley (Director of Parks & Recreation)
Vinal Chand (Parks & Recreation)
William Shirley (Recorder)

Meeting called to order at 2:06 p.m. by Chair, Patrick Cavanah.

Public Comment – No public comments.

Roll call: A quorum of membership was established.

Note: Members were informed this meeting is being recorded.

A. Action Items:

1. Approval of Minutes from the PFF Committee Meeting on **February 16, 2023**

Minutes may be voted on by those Members in attendance at the date of the Meeting. Voting Members Present: Patrick Cavanah (CEO); Dan Wirtz (GSA-Capital Facilities); Chris Barnes (Auditor/Controller); Lori Sicard (County Counsel); David Leamon (Public Works)

A Motion was made to approve the PFF Committee Meeting Minutes of **February 16, 2023**.

Motion: Wirtz | Second: Leamon | Unanimous (5 | 0) | Abstain: None

B. Discussion Items

1. Consider the Request from Parks & Recreation for the use of PFF Funds to supplement the Oregon Park Project.

Chair Cavanah invited Tera Chumley, Director of Parks & Recreation to present this request. Ms. Chumley shared the scope of the Oregon Park Project, which includes a new walking/jogging loop trail and adult exercise area, new solar lighting, security cameras throughout the park, renovation of an existing splash pad, basketball court, two existing playgrounds and construction of one new shade structure, a new vandalism resistant restroom (Portland Loo type) and landscape renovation throughout the park.

The last major renovation to the park occurred in 2004, nearly 20 years ago. Parks & Recreation was awarded grant funding in the amount of \$1,231,000 from the State of California Proposition 68 Grant program. Total costs of the new additions to the park, with associated staff and professional services costs, are \$655,644. Parks & Recreation believes that they are eligible to use PFF funds in the amount of \$362,046.34, based on population growth using the 1990 PFF Study.

After some discussion, it was determined that Neighborhood Parks were not included as part of the 1990 Public Facilities Fees Comprehensive Study, which precludes Parks & Recreation from using the calculation based on population growth using the 1990 PFF Study. Based on this assessment, Parks & Recreation revised the requested amount to reflect population growth based on the 2003 PFF Comprehensive Study, which reduced the request from \$362,046.34 to \$80,906.47 from Fund 2413 (Neighborhood Parks).

Motion to Accept: Wirtz | Second: Leamon | Unanimous (5 | 0) | Abstain: None

2. Consider the Request from Parks & Recreation for the use of PFF Funds to supplement the Burbank-Paradise Road Park Project.

Parks & Recreation Business Manager, Vinal Chand, presented this request. The scope of this project includes new major recreational features that include: a new playground with shade, splash pad, walking/jogging loop with an adult exercise equipment area, picnic areas with barbecues, new landscaping, solar lighting, and security cameras throughout the park. The Burbank-Paradise Park Project was awarded grant funding in the amount of \$945,000 from the State of California Proposition 68 Grant program.

Based on the revision to the Oregon Park Project PFF funding request, Parks & Recreation revised this request to reflect the population growth calculation using the 2003 PFF Comprehensive Study. This reduced the requested PFF funding use from \$631,717 to \$141,169.60 from Fund 2413 (Neighborhood Parks).

Motion to Accept: Wirtz | Second: Leamon | Unanimous (5|0) | Abstain: None

3. Auditor's Report

Unobligated Cash Balance - \$18,103,246.52

Member Barnes noted that collections are approximately \$5,000,000 for the year.

C. Next Regular Meeting:

- Thursday, April 20, 2023 @ 2-3:30 p.m. Meetings will be held in-person at Tenth Street Place, Room 2005 (2nd floor) or TBD.

Meeting adjourned at 2:40 p.m.

Submitted from recording by: William Shirley, Confidential Assistant IV