

**Stanislaus County
Public Facilities Fees Committee
Meeting Minutes**

Thursday, October 20, 2022
2:00 p.m.

1010 10th Street, Room 2005 (2nd floor conference room)

Voting Members Present:

David Leamon (Chair, Public Works); Patrick Cavanah (CEO); Denny Ferreira (Planning/**Building**); Andy Johnson (GSA-Capital Facilities); Angelina Souther (Auditor/Controller-Alternate); Lori Sicard (County Counsel)

Absent:

Chris Barnes (Auditor/Controller); Dan Wirtz (GSA-Capital Facilities); Kristin Doud (**Planning/Building**)

Also Present:

William Shirley (Recorder);

Meeting called to order at 2:02 p.m. by Chair, David Leamon.

Public Comment – No public comments.

Roll call: A quorum of membership was established.

Note: Members were informed this meeting is being recorded.

A. Action Items:

1. Approval of Minutes from the PFF Committee Meeting on **June 16, 2022**

Minutes may be voted on by those Members in attendance at the date of the Meeting. Voting Members Present: David Leamon (Chair, Public Works); Patrick Cavanah (CEO); Andy Johnson (GSA – Capital Facilities); Angelina Souther (Auditor/Controller-Alternate)

A Motion was made to approve the PFF Committee Meeting Minutes of **June 16, 2022**.

Motion: Johnson | Second: Cavanah | Unanimous (4 | 0) | Abstain: None

2. Consider the Use of Public Facilities Fees funds for an Inflationary Update to Public Facilities Fees (PFF) and Regional Transportation Impact Fees (RTIF) to be performed by Willdan Financial Services.

Member Cavanah noted that Willdan Financial has agreed to perform the study, at a cost of about \$8,600, and could complete the project in approximately six weeks. Land appraisals will have to be completed prior to Willdan performing work. A local appraiser, Dave Giomi,

will be contacted to perform the land appraisal. The PFF Committee will be asked to approve payment of funds for that portion of the inflationary update at the next regularly scheduled meeting.

A motion was made to approve the use of Public Facilities Fees to fund the Inflationary Update.

Motion: Johnson | Second: Ferreira | Unanimous (5 | 0) | Abstain: None

B. Discussion Items

1. Auditor's Report

- Auditor/Controller representative, Angelina Souther, reviewed the following reports as of September 30, 2022:

Unobligated Cash Balances Report – Cash balances: \$14,560,488.46

Disbursements: Library payment and some admin fees

If there are any projects to close, email Angelina.

C. Next Regular Meeting:

- Thursday, November 17th, 2022 @ 2-3:30 p.m. Meetings will be held in-person at Tenth Street Place, Room 2005 (2nd floor) or TBD.

Meeting adjourned at 2:11 p.m.

Submitted from recording by: William Shirley, Confidential Assistant IV