

Stanislaus County

Conflict of Interest Code

Approved by Stanislaus County Board of Supervisors

on November 24, 2020

**ATTACHMENT A**  
**CONFLICT OF INTEREST CODE FOR THE**  
**COUNTY OF STANISLAUS**

The Political Reform Act, Government Code section 81000, et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and along with the attached Appendix consisting of this Attachment A and Attachments B through D, in which members and employees are designated and disclosure categories are set forth, and the place of filing is specified, shall constitute the Conflict of Interest Code of the County of Stanislaus.

Designated employees shall file statements of economic interests with the agency. Upon receipt of the statements of the various designated members and employees, the designated agency shall make and retain a copy and forward the original of these statements to the place of filing, as indicated on Attachment D.

**ATTACHMENT B**  
**CONFLICT OF INTEREST CODE FOR THE**  
**COUNTY OF STANISLAUS**

**PART I - DESIGNATED EMPLOYEES**

Under provisions of the Standard Code, designated employees shall file statements of economic interests. Listed below are the designated employees for the County of Stanislaus and the appropriate disclosure categories for filing:

**AGENCY/POSITIONS:** **DISCLOSURE**  
**CATEGORY:**

**AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES:**

Agricultural Commissioner/Sealer of Weights and Measures	1
Assistant Agricultural Commissioner/Sealer of Weights and Measures	1
Deputy Agricultural Commissioner/Sealer of Weights & Measure	1
Agricultural/Weights and Measures Inspector I/II/III	1
Consultant(s)	8

**AREA AGING & VETERANS SERVICES:**

Director of Area Agency on Aging/Veterans Services	1
Manager II – Area Agency on Aging	3,5
Manager II – Multipurpose Senior Services Program	3,5
Manager II – Veterans Service Office	3,5
Manager III – Business Manager	3,5
Consultant(s)	8

**ASSESSOR:**

Assessor	1
Manager IV Assistant Assessor – Administration	1
Manager IV Assistant Assessor – Valuation	1
Supervising Auditor – Appraiser	1
Supervising Appraiser	1
Appraisal Standards Supervisor	1
Senior Auditor-Appraiser	1
Senior Appraiser	1

Auditor-Appraiser III	1
Appraiser III	1
Auditor-Appraiser II	1
Appraiser II	1
Auditor-Appraiser I	1
Appraiser I	1
Sr. Software Developer/Analyst	1
Assessment Technician I	1
Assessment Technician II	1
Admin Clerk I	2
Admin Clerk II	2
Appraiser Technician	1
Cadastral Technician II	2
Cadastral Supervisor	2
Confidential Assistant IV	1
Software Developer/Analyst III	1
Supervising Assessment Technician I	1
Supervising Assessment Technician II	1
Application Specialist – GIS	2
Application Specialist – IT	2,3
Consultant(s)	8

**AUDITOR-CONTROLLER:**

Auditor-Controller	1
Assistant Auditor-Controller	1
Property Tax Manager	1
Financial Reporting Section Manager	1
Consultant(s)	8

**BEHAVIORAL HEALTH AND RECOVERY SERVICES:**

Director of Behavioral Health and Recovery Services	7
Associate Director	7
Assistant Director	7
Manager IV	7
Public Guardian	7
Medical Director	7
Assistant Medical Director	7
Manager III	7
Manager II	7
Manager I	7
Consultant(s)	8

**CHIEF EXECUTIVE OFFICE:**

Chief Executive Officer	1
Assistant Executive Officer	1
Human Resources Director	1
Deputy Executive Officer	1
Manager I – Assistant Management Consultant	1
Manager II – Associate Management Consultant	1
Manager III – Management Consultant	1
Manager IV – Senior Management Consultant	1
Consultant(s)	8

**CHILD SUPPORT SERVICES:**

Director of Child Support Services	1
Assistant Director	1
Chief Attorney	1
Manager I	1
Manager II	1
Manager III	1
Consultant(s)	8

**CLERK RECORDER:**

Clerk-Recorder	1
Assistant Recorder	3
Assistant Registrar of Voters	3
Election Manager I	3
Election Manager II	3
Senior Systems Engineer	3
Consultant(s)	8

**COMMUNITY SERVICES AGENCY:**

Director of Community Services Agency	1
Assistant Director	3
Manager IV	3
Manager III	3
Manager II	3
Manager I	3
Confidential Assistant IV	3
Buyer	3
Consultant(s)	8

**COUNTY COUNSEL:**

County Counsel	1
Assistant County Counsel	1
Deputy County Counsel I-V	1
Consultant(s)	8

**DISTRICT ATTORNEY:**

District Attorney	1
Assistant District Attorney	1
Chief Deputy District Attorney	3
Chief Investigator	3
Lieutenant	3
Manager II – Victim Services	3
Manager II – Clerical	3
Manager II – Fiscal Manager	3
Manager III - Administrative Services Manager	3
Manager III – Information Technology Manager	3

**ENVIRONMENTAL RESOURCES:**

Director of Environmental Resources	1
Assistant Director (Environmental Resources)	2,3,4,5,6
Managers (Environmental Resources)	2,3,4,5,6
Senior Environmental Health Specialists	2,3,4,5,6
Senior Hazardous Materials Specialists	2,3,4,5,6
Senior Resource Management Specialists	2,3,4,5,6
Staff Services Coordinator	2,3,4,5,6
Environmental Trust Fund Trustees	2,5
Nuisance Abatement Hearing Board Members	1
Consultant(s)	8

**GENERAL SERVICES AGENCY:**

Director of General Services Agency	1
Manager IV - Deputy Director	3
Manager IV – Capital Projects Manager(s)	3
Manager III - Facilities Manager(s)	3
Manager III - Fleet Manager	3
Manager III – ADA Manager	3
Manager III - Purchasing Manager	3
Manager III – Construction Manager(s)	3
Manager III – 10 <sup>th</sup> Street JPA Manager	3
Supervisor(s)	3
Staff Services Coordinator - Central Services Supervisor	3
Staff Services Coordinator – Contract Administrator	3
Building Services Supervisor(s)	3
Senior Buyer/Buyer(s)	3
Consultant(s)	8

**HEALTH SERVICES AGENCY:**

Managing Director of Health Services Agency	1
Assistant Directors	3,5,7

Associate Directors	3,5,7
Medical Director – Health Services Agency	3,5,7
Public Health Officer	3,5,7
Assistant Public Health Officer	3,5,7
Information Services Manager	3,5,7
Materials Manager	3,5,7
Controller	3,5,7
Consultant(s)	8

**INFORMATION TECHNOLOGY CENTRAL:**

Director of Information Technology Central (ITC)	3
Assistant Director	3
Manager IV	3
Sr. Systems Engineer	3
Sr. Software Developer/Analyst	3
Sr. Application Specialist	3
Consultant(s)	8

**LIBRARY:**

County Librarian	3
Manager II	3
Manager III	3
Consultant(s)	8

**PARKS AND RECREATION:**

Director of Parks and Recreation	1
Deputy Director	2,3,4,5,6
Manager I/II	2,3,4,5,6
Staff Services Coordinators	2,3,4,5,6
Park Commissioners	2,5
Park Supervisor	2,3,4,6
Consultants(s)	8

**PLANNING AND COMMUNITY DEVELOPMENT:**

Administration/Finance/Human Resources	
Director of Planning and Community Development	1
Assistant Director	2,3,4,5,6
Manager II/III (Business Manager	2,3,4,5,6
Building Division	
Manager IV (Chief Building Official)	2,3,4,5,6
Supervising Building Inspector	2,4,6
Plan Check Engineer	2,4,6
Building Inspector I, II, III	2,4,6
Staff Services Coordinator	2,4,6
Staff Services Technician (Permit Technician)	2,4,6

Community Development Division	
Manager IV (Deputy Director)	2,3,4,5,6
Manager II/III (Program Manager)	2,3,4,5,6
Associate/Assistant Planner	2,4,5,6
Planning Division	
Manager IV (Deputy Director)	2,3,4,6
Manager II/III (Senior Planner)	2,3,4,6
Associate/Assistant Planner	2,4,6
Consultant(s)	8

**PROBATION:**

Chief Probation Officer	3
Assistant Chief Probation	3
Probation Managers	3
Administrative Services Manager	3
Human Resources Manager	3
Information Technology Manager	3
Data Research Manager	3
Consultant(s)	8

**PUBLIC DEFENDER:**

Public Defender	1
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**PUBLIC WORKS:**

Administrative Division:	
Director of Public Works	1
Engineering Division:	
Deputy Director (3)	2,3,4,6
Senior Civil Engineer (3)	2,3,4,6
Associate Civil Engineer/Associate Surveyor	2,3,4,6
Manager II	2,3,4,6
Manager III	2,3,4,5
Transit Division:	
Manager III	2,3,4,6
Road and Bridge Division:	
Manager III	2,3,4,6
Morgan Shop:	
Manager III	2,3,4,6
Consultant(s)	8

**SHERIFF/CORONER:**

Sheriff	1
Undersheriff	1
Assistant Director of OES	1
Captain	1



Supervising Public Administrator	1
Lieutenant	1
Custodial Lieutenant	1
Manager I	1
Manager II	1
Manager III	1
Manager III – Safety	1
Manager IV	1
Manager IV – Safety	1
Consultant(s)	8

**STANISLAUS REGIONAL 9-1-1:**

Director of Stanislaus Regional 9-1-1	1
Deputy Director	1
Manager III	1
Manager I	1
Consultant(s)	8

**TREASURER-TAX COLLECTOR:**

Treasurer Tax-Collector	1
Manager IV	1
Manager III	1
Manager II	1
Consultant(s)	8

**WORKFORCE DEVELOPMENT:**

Workforce Development Director	1
Manager III – Contracts Manager	3
Manager III – Program Manager	3
Manager II – Program Manager	3
Manager I – Human Resources Manager	3
Consultant(s)	8

**ATTACHMENT C**  
**CONFLICT OF INTEREST CODE FOR THE**  
**COUNTY OF STANISLAUS**

**DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS**

The terms "income," "gifts," "loans," "travel payments," "real property," "investments," "business positions," "business entities," and "jurisdiction" used below have specific meaning under the Political Reform Act. Consult the Form 700 instructions and reference pamphlet for additional information regarding your reporting requirements.

**CATEGORY 1 – BROAD DISCLOSURE <sup>1</sup>**

- (1) All sources of income, gifts, loans and travel payments;
- (2) All investments and interests in real property within the jurisdiction of the County;
- (3) All investments and business positions in business entities.

**CATEGORY 2 – REAL PROPERTY <sup>2</sup>**

All interests in real property within the jurisdiction of the County, including interests in real property held by business entities and trusts in which the person in the designated position holds a business position or has an investment or other financial interest.

**CATEGORY 3 – PROCUREMENT <sup>3</sup>**

All investments, business positions in business entities and sources of income, gifts, loans, and travel payments from sources which provide services, supplies, materials, machinery or equipment of the type utilized by the designated position's agency or department.

**CATEGORY 4 – REGULATING AND PERMITTING <sup>3</sup>**

All investments, business positions in business entities, and sources of income, gifts, loans, and travel payments from any source subject to the regulatory, permitting or licensing authority of, or which has an application or license pending before, the designated position's agency or department.

**CATEGORY 5 – FUNDING <sup>3</sup>**

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

### **CATEGORY 6 – LAND DEVELOPMENT <sup>3</sup>**

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

### **CATEGORY 7 – PROVISION OF SERVICES <sup>3</sup>**

All investments, business positions and sources of income, gifts, loans and travel payments, from any source that provides the same or similar service as the designated position's agency or department or provides consulting services to any source that provides the same or similar service.

### **CATEGORY 8 – CONSULTANTS <sup>1</sup>**

Consultants shall disclose pursuant to Category 1, subject to the following limitation:

The Chief Executive Officer of County may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

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<sup>1</sup> See Form 700 Schedules: A-1, A-2, B, C, D, and E

<sup>2</sup> See Form 700 Schedule B

<sup>3</sup> See Form 700 Schedules A-1, A-2, C, D and E

**ATTACHMENT D  
CONFLICT OF INTEREST CODE FOR THE  
COUNTY OF STANISLAUS**

**PLACE OF FILING**

**PART I - DESIGNATED EMPLOYEES:**

Where:           Respective Departments

Each department shall furnish to each designated employee, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests. The employee will submit the completed Statement to his or her department and the department shall retain the original. Department heads shall retain a copy of their completed Statement in the department and shall forward the original to the Clerk of the Board of Supervisors. If a statement is electronically filed using the County of Stanislaus' Form 700 e-filing system, both the filing official and the County of Stanislaus Clerk of the Board of Supervisors will receive access to the e-filed statement simultaneously. The filing official shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.

**PART II - BOARDS, COMMITTEES AND COMMISSIONS**

Where:           Clerk of the Board of Supervisors  
                    Attention: Elizabeth King  
                    1010 10<sup>th</sup> Street, Suite 6700  
                    Modesto, CA 95354

The Clerk of the Stanislaus County Board of Supervisors shall furnish to each designated member, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests. Boards, committees and commissions shall retain a copy of each member's completed Statement and shall forward the originals to the Clerk of the Board of Supervisors who shall retain the originals in the Clerk of the Board Office. If a statement is electronically filed using the County of Stanislaus' Form 700 e-filing system, both the filing official and the County of Stanislaus Clerk of the Board of Supervisors will receive access to the e-filed statement simultaneously. The filing official shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.

**ATTACHMENT D  
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COUNTY OF STANISLAUS**

**PLACE OF FILING**

**PART III - OFFICIALS LISTED IN GOVERNMENT CODE SECTION 87200**

Where: County Clerk-Recorder  
Attention: Donna Linder  
1021 I Street, Room 101  
Modesto, CA 95354

The County Clerk shall furnish the following public officials, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests: Board of Supervisors, Planning Commissioners, District Attorney, County Counsel, Chief Executive Officer and the Treasurer-Tax Collector. Each official shall retain a copy of their completed Statement in their department and shall forward the original to the County Clerk. The County Clerk shall make and retain a copy of each Statement and shall forward the originals to the Fair Political Practices Commission. If a statement is electronically filed using the County of Stanislaus' Form 700 e-filing system, both the filing official and the County Clerk-Recorder will receive access to the e-filed statement simultaneously. The County Clerk-Recorder shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.