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Property Use Report

This is not a claim form. Filing a Property Use Report alone will not make a property eligible for exemption. Property Use Reports should be filed along with any other form(s) necessary to make property eligible for exemption.

If your organization was **not** the only user of this property since January 1 of the prior year, you **must** complete this form. If the property was offered for use for special events since January 1 of the prior year, you must complete this form.

Please note: If there is a telephone cell tower or antenna on the property, please indicate and include a copy of the lease.

Please Check this box if the property was used exclusively by your organization since January 1 of the prior year.

NAME OF CLAIMING ASSESSOR'S ORGANIZATION: _____ **PARCEL NO.:** _____

Name(s) of person(s) or organizations(s) using property since January 1 of prior year. *Attach copies of any leases.	Types of Activities(e.g., meetings, counseling, training, fundraising, weddings, etc.).	Description of area being used	Size of Area Used in Sq. Ft.	Number of days used in prior year	Fee paid for use of property.	Was property used more than once a week?
						<input type="checkbox"/> YES <input type="checkbox"/> NO
						<input type="checkbox"/> YES <input type="checkbox"/> NO
						<input type="checkbox"/> YES <input type="checkbox"/> NO
						<input type="checkbox"/> YES <input type="checkbox"/> NO
						<input type="checkbox"/> YES <input type="checkbox"/> NO

I certify under penalty of perjury under the laws of the State of California that all information hereon is true, correct, and complete to the best of my knowledge and belief.

 Signature of Person Making Claim

 Title

 Printed Name of Person Making Claim

 Telephone No

 Date

If you have questions, please call the Assessor's Office, Exemptions Department at (209) 525-6461. Thank you!