



Stanislaus County Volunteer Assignment Agreement

Volunteer Position:		Date Assigned:	
First Name:		Last Name:	
Address:	City:	State, Zip Code:	
Cell Phone:	Alternate Phone:		
Name of Volunteer Coordinator:	Name of Department:	Phone:	
Emergency Contact:		Phone:	

Volunteer Responsibilities and Limitations

1. Keep all information confidential as required.
2. Refrain from publishing any data gathered during the volunteer assignment or disseminating any press releases, opinions or feature articles without prior written consent of the Department Volunteer Coordinator.
3. Refrain from any type of solicitation or charging, requesting or accepting any fee, gift, reward or payment of any kind from individuals or staff for any services rendered as a volunteer.
4. Refrain from offering medical and/or legal advice and referral to individuals, even though you may be asked for such.
5. If you drive your car as part of your volunteer assignment, you must maintain a current driver's license and automobile liability insurance.
6. Report immediately any known or suspected incident of abuse to children, dependent adults, or elders, to Child Protective Services or the local law enforcement agency as well as to the Volunteer Coordinator.
7. Refrain from performing duties other than those assigned. If you want to provide new or additional services, talk to your Volunteer Coordinator.
8. Refrain from handling personal resources such as bank accounts, cash, or checks or other liquid assets of individuals with whom you are working as a volunteer.
9. Complete a report of your volunteer hours each month.
10. Always carry or wear your "Volunteer Badge" when engaged in activities as a volunteer for this program.
11. Contact your Volunteer Coordinator whenever you cannot follow through with the prearranged plan.
12. Contact the Volunteer Coordinator immediately when any problems arise such as if you or the individual with whom you are working is injured in the course of your volunteer assignment.

I HAVE READ AND UNDERSTAND THE RESPONSIBILITIES AND LIMITATIONS AS STATED ABOVE AND I AGREE TO ABIDE BY THEM IN CARRYING OUT MY DUTIES.

Signature of Volunteer	Date
Parent Signature (If Volunteer is a Minor)	Date

RETENTION: Three years after Volunteer is inactive