

## **TAX CLEARANCE APPLICATION INSTRUCTIONS**

**REQUESTING AGENCY:** Enter the name of the requesting agency/person requesting the Mobilehome Tax Clearance.

**DATE:** Enter today's date.

**NAME:** Enter the escrow officer/individual handling the mobilehome transfer.

**ESCROW NUMBER:** Enter the escrow number if being handled by a title company.

**PHONE & FAX NUMBER:** Enter the contact phone and fax numbers

**SALE PRICE:** Enter the sales price of the mobilehome.

**SERIAL NUMBER:** Enter the serial number(s) of the mobilehome. This number(s) can be found on the upper left side of the Certificate of Title under the heading of **Serial Number**.

**DECAL:** Enter the decal number of the mobilehome. This number can be found on the upper right hand corner of the Certificate of Title next to the heading of **Decal No.**

**MAKE/MODEL:** Enter the model name/number. This name/number can be found on the upper center of the Certificate of Title under the heading of **Model**.

**DATE OF MANUFACTURE:** Enter the date/year the mobilehome was built.

**CURRENT LOCATION:** Enter the current address of the mobilehome being transferred.

**LOCATION AFTER ESCROW:** Enter the address of where the mobilehome will be located after the transfer.

**NAME OF CURRENT OWNER:** Enter the name(s) of the current owners (sellers) of the mobilehome.

**NAME AND MAILING ADDRESS OF NEW OWNERS:** Enter the name(s) and mailing address of the buyers for the mobilehome.

**IS THIS A TRANSFER BETWEEN SPOUSES OR PARENT AND CHILD:** Circle either yes or no.

Once this information is received by our office, we will research both the buyer and the seller for any outstanding taxes due to the Stanislaus County. Any questions, please call us at 209 525 6388.



## MOBILE HOME TAX CLEARANCE APPLICATION

(Please fill out all sections below. If not applicable, please indicate by marking N/A in the space provided. Thank you.)

REQUESTING AGENCY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ ESCROW NUMBER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_ SALE PRICE: \_\_\_\_\_

SERIAL NUMBER: \_\_\_\_\_ DECAL NUMBER: \_\_\_\_\_

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ DATE OF MANUFACTURE: \_\_\_\_\_

CURRENT LOCATION OF MOBILE HOME (on the tax roll): \_\_\_\_\_

FUTURE LOCATION OF MOBILE HOME: \_\_\_\_\_

NAME OF **CURRENT** OWNER: \_\_\_\_\_

NAME AND MAILING ADDRESS OF **NEW** OWNER: \_\_\_\_\_

IS THIS A TRANSFER BETWEEN SPOUSES OR PARENT AND CHILD: YES NO (Circle One)

**If the estimate is short the amount needed to pay the upcoming tax year, I agree that I am responsible for paying the difference at the time I am notified of such shortage.**

\_\_\_\_\_  
Signature of applicant

**\*\*\*TAX COLLECTOR'S USE ONLY\*\*\***

ASSESSMENT NUMBER: \_\_\_\_\_

OLD ASMT NUMBER: \_\_\_\_\_

VALUE: \$ \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_ TAXES: \$ \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_ TAXES: \$ \_\_\_\_\_

*WE PRE-COLLECT TAXES FOR THE  
UPCOMING FISCAL YEAR  
BEGINNING ON DECEMBER 1<sup>ST</sup>*

SUPPLEMENTAL TAXES: \$ \_\_\_\_\_

*If processing an update, please verify that  
we have pre-collected the taxes if it is after  
December 1<sup>st</sup>.*

REVENUE RECOVERY: \$ \_\_\_\_\_

ESTIMATED \_\_\_\_/\_\_\_\_ TAXES: \$ \_\_\_\_\_

**TOTAL AMOUNT NEEDED FOR CLEARANCE: GOOD THRU \_\_\_\_\_ \$ \_\_\_\_\_**

**TOTAL AMOUNT NEEDED FOR CLEARANCE: GOOD THRU \_\_\_\_\_ \$ \_\_\_\_\_**

BY: \_\_\_\_\_ DATE: \_\_\_\_\_ CHECKED BY: \_\_\_\_\_ DATE: \_\_\_\_\_