

# Contribution Change Form - 457(b) Deferred Compensation for Employer Use Only

Group Number:	Social Security Number:		
Employer:	Department/ Location:		
Plan Name:			
Participant Name: <i>(Last, First, M.I.)</i>			
<input type="checkbox"/> Name Change? Please provide documentation			
Mailing Address:			
<input type="checkbox"/> New?			
City:		State:	Zip:
Home Phone:	Work Phone:		Ext:

## A. CONTRIBUTION CHANGE- BEFORE-TAX CONTRIBUTIONS

<input type="checkbox"/> Increase		<i>Employee \$ or %</i>	<i>Employer \$ or %</i>	<i>Total Contribution</i>	<i>Frequency*</i>	<i>Annual Contribution</i>
<input type="checkbox"/> Decrease	<b>From</b>	\$ <input style="width: 50px;" type="text"/>	+ <input style="width: 50px;" type="text"/>	= <input style="width: 50px;" type="text"/>	x <input style="width: 50px;" type="text"/>	= <input style="width: 50px;" type="text"/>
<input type="checkbox"/> Resume						
<input type="checkbox"/> Suspend	<b>To</b>	\$ <input style="width: 50px;" type="text"/>	+ <input style="width: 50px;" type="text"/>	= <input style="width: 50px;" type="text"/>	x <input style="width: 50px;" type="text"/>	= <input style="width: 50px;" type="text"/>

<i>* Frequency</i>	
Monthly	= 12
Bi-Weekly	= 26
Semi-Monthly	= 24
Weekly	= 52
Other:	_____

I am utilizing the plan's age 50+ catch-up provision. (You must be age 50 or older by the end of the calendar year in which this deferral election is effective. This provision is only available where the plan is sponsored by a governmental employer.)

**IF YOU ARE UTILIZING THE PRE-RETIREMENT CATCH-UP PROVISION PLEASE COMPLETE A PRE-RETIREMENT CATCH-UP NOTIFICATION AND SUBMIT IT TO MASSMUTUAL.**

## B. ROTH - AFTER-TAX CONTRIBUTIONS

Only complete this section if your contract includes a Roth contributions feature.

<input type="checkbox"/> Increase		<i>Employee \$ or %</i>	<i>Frequency*</i>	<i>Annual Contribution</i>
<input type="checkbox"/> Decrease	<b>From</b>	\$ <input style="width: 50px;" type="text"/>	x <input style="width: 50px;" type="text"/>	= <input style="width: 50px;" type="text"/>
<input type="checkbox"/> Resume				
<input type="checkbox"/> Suspend	<b>To</b>	\$ <input style="width: 50px;" type="text"/>	x <input style="width: 50px;" type="text"/>	= <input style="width: 50px;" type="text"/>

<i>* Frequency</i>	
Monthly	= 12
Bi-Weekly	= 26
Semi-Monthly	= 24
Weekly	= 52
Other:	_____

## C. EMPLOYEE SIGNATURE

By execution of this document, the Employee authorizes that any Before-Tax Contributions or Roth After-Tax Contributions indicated above be made by reducing the Employee's salary. This agreement shall continue to be in effect only while employment with the Employer continues or until it is altered in accordance to your plan provisions.

\_\_\_\_\_  
Employee Signature \_\_\_\_\_  
Date

## D. EMPLOYER SIGNATURE

By execution of this document the Employer agrees that any Before-Tax Contributions or Roth After-Tax Contributions indicated above be made by reducing the Employee's salary. This agreement shall continue to be in effect only while employment with the Employer continues or until it is altered in accordance to your plan provisions.

\_\_\_\_\_  
Employer Signature \_\_\_\_\_  
Date

***Submit this Contribution Change Form to your Employer.***