

Health Savings Account (HSA) Rollover/Transfer Form

PLEASE READ THIS BEFORE SUBMITTING THIS FORM

Your Rollover or Transfer is important to us. To ensure timely processing of your request, please follow the instructions and guidelines below while filling out this form

Tips for Completing the HSA Rollover/Transfer Form

Please use this form to roll over or transfer funds from another HSA or an Archer MSA administrator into your existing Wells Fargo HSA. Funds will be applied to the tax year in which they are received.

- Provide all requested information.
- Use your legal name.
- Make sure the total amount is accurate.
- Sign and date the form.

Guidelines for Completing a Rollover of Funds

1. A **rollover** is when a trustee/custodian distributes funds directly to an accountholder and the check is made payable to the accountholder. In this case, the accountholder takes "constructive receipt" of the funds.
2. The accountholder has 60 days to roll the funds to a new trustee/custodian to avoid tax consequences.
3. By selecting this option, you are certifying to Wells Fargo Health Benefit Services, a division of Wells Fargo Bank, N.A., that you have satisfied the rules and conditions applicable to your rollover and that you are making an irrevocable election to treat the transaction as a rollover. If you need additional information, please contact your tax advisor.
4. The funds you receive from the distribution of an HSA /Archer MSA must be deposited into another HSA within 60 calendar days after you receive them (i.e. funds in hand).
5. You may make a rollover contribution of funds from another HSA/Archer MSA once every 12 months.
6. Please consult your tax advisor for more information.

Guidelines for Completing a Transfer of Funds

1. A **transfer** is when a trustee/custodian distributes funds directly to an accountholder or to a new trustee/custodian and the check is made payable to the new trustee/custodian. In this case, the accountholder has not taken constructive receipt of the funds.
2. The "once every 12 months" limitation described in Guideline 5 for Rollover of Funds does not apply to transfers.
3. Please consult your tax advisor for more information.



Health Savings Account (HSA) Rollover/Transfer Form

Account Information * required field		
First Name*	Middle Name	Last Name*
Account Number*		
Phone* (XXX) XXX XXXX	Alternate Phone (XXX) XXX XXXX	Email

Rollover/Transfer

Note: See the following page for important information about completing a rollover or transfer.

Please select one of the following options:

Rollover. I have received funds from my HSA/Archer MSA from another trustee/custodian. I am requesting a rollover of funds and have enclosed either 1) a check from my former trustee/custodian payable to me or 2) a personal check or money order payable to Wells Fargo Health Benefit Services. Please remember to endorse your check if you are enclosing a check from your former trustee/custodian that is payable to you.

Transfer. I am requesting a transfer of funds and have enclosed a check from my former trustee/custodian payable to Wells Fargo Health Benefit Services.

I am rolling over or transferring funds from:	Amount
<input type="checkbox"/> Another HSA <input type="checkbox"/> An Archer MSA	\$

I have read and understand the rules and conditions on this form and I have met the requirements for making a transaction. Due to the important tax consequences associated with moving funds into an HSA, I have been advised to see a tax professional. All information provided by me is true and correct and may be relied on by Wells Fargo Health Benefit Services (HBS). I assume full responsibility for this transaction and will not hold HBS liable for any adverse consequences that may result.

Accountholder Signature	Date (MM/DD/YYYY)

Please mail this completed and signed form along with a check or money order to:
Wells Fargo Health Benefit Services, P.O. Box 45600, Salt Lake City, UT 84145-0600

Questions? Please contact our Customer Service Center at (866) 884-7374.
Web site: www.wellsfargo.com/hsa

Funds may not be available for immediate withdrawal.