

# Memo

**To:** Board of Directors, Ex-Officio Members, Technical Advisory Committee  
**From:** Matt Machado, Authority Manager   
**CC:** City Councils, Board of Supervisors, County CEO's Office, City Managers  
**Date:** 6/13/08  
**Re:** North County Corridor Transportation Expressway Authority – June 11 Meeting Summary

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Our second NCC JPA meeting was conducted on June 11 at 4:30 pm in the Alliance Free Enterprise Center. As an update I provided information during the Manager's Report in the following four areas:

- **PA&ED RFP Status:** RFP's were mailed out on May 22 to qualified consultants. Proposals are due on June 16<sup>th</sup>. Reviews and a short list determination by the TAC is due June 18. Interviews are scheduled for June 25. Based upon this schedule we will be in a position to award a contract at the July 9 Authority meeting.
- **STIP Funding Status:** Special thanks to Stan COG and especially to Vince Harris for achieving early year funding in the 2008 STIP for the NCC Project. Our request for authorization submitted to Caltrans Local Assistance for review. This request for authorization requires an allocation vote from the CTC. I stated that we were aiming for the late June CTC meeting. We are actually aiming for the July CTC agenda, due to the required lead-time to be agendized. Options are being analyzed to determine if we can award the PA&ED contract prior to Caltrans authorization (issuance of an E-76). I will provide status updates and option information as we proceed.
- **Strategy Meeting with Caltrans District 10:** We are scheduled to meet next week to discuss project development, strategies and next steps. A status will be provided at next months Authority meeting.
- **TAC Meeting and Minutes:** The TAC met on June 2, they discussed their roles and responsibilities, PA&ED RFP process, funding issues, and route adoption strategies. Meeting minutes are attached.

For complete agenda item discussions and actions see attached minutes.

Our next scheduled meeting is July 9 at 4:30 pm in the Basement Training Room at 1010 10<sup>th</sup> St.



DATE: June 3, 2008

MEMO TO: North County Corridor TAC, Matt Machado, Authority Manager

FROM: Laurie Barton, Deputy Director Engineering and Operations

SUBJECT: North County Corridor Technical Advisory Committee (NCC TAC)  
Meeting Minutes for June 2, 2008

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In Attendance:

Dave Myers, City of Oakdale  
JD Hightower, City of Riverbank  
Firoz Vohra, City of Modesto  
Carlos Yamzon, StanCOG  
Laurie Barton, Stanislaus County

The NCC TAC met at 10:30 am on June 2, 2008 in the Stanislaus County Public Works Conference Room, 3<sup>rd</sup> floor, 1010 Tenth St. Modesto, CA. This was our first meeting. The North County Corridor Transportation Expressway Authority (NCC TEA) appointed the committee at the May 14, 2008 Board Meeting by resolution.

The team members discussed the roles and responsibilities. It is our role and responsibility to provide technical expertise and advice to the NCC TEA to complete the Project Approval and Environmental Determination (PA&ED) phase of the project.

The team will meet at least once a month the week prior to the NCC TEA meetings (2<sup>nd</sup> Wed. of each month). Tentatively, the TAC meetings are scheduled for the first Tuesdays of each month, at 1 pm in the Stanislaus County Public Works Conference Room on the 3<sup>rd</sup> floor of 1010 Tenth St., Modesto, CA.

The team discussed the Request of Proposals (RFP) for the consultant work on the project. The following schedule was agreed upon:

RFPs due	6/16/08
RFPs distributed to team	6/17/08
Team meets to short list	6/18/08
Notification of interviews to Consultants	6/19/08
Interviews	6/25/08
Recommendation/Contract Approval to TEA	7/9/08

The team discussed immediate funding issues.

- The NCC Project is not currently in the RTP. StanCOG is amending the RTP to include the project.
- The NCC Project STIP dollars were moved into the 08/09 STIP FY at the CTC meeting held on 6/4 and 6/5, 2008.
- The NCC Project will be included in the 2007 FTIP with approval of Amendment 11.

Intermediate issues:

The route must be adopted into the State Highway System to be eligible for Interregional Improvement Program (IIP) dollars. A strategy must be developed to accomplish this. Carlos will be sharing information from Pat Westin, Caltrans Statewide System Manager with the team regarding the process.

There were no TEA agenda items for the TAC to review at this time.

The TAC was adjourned at 11:30.

# NORTH COUNTY CORRIDOR TRANSPORTATION EXPRESSWAY AUTHORITY

MINUTES  
JUNE 11, 2008  
4:30 P.M.

@ THE ALLIANCE FREE ENTERPRISE CENTER  
1020 10<sup>TH</sup> STREET, SUITE 102 MODESTO, CA 95354

[www.stanco-pworks.org](http://www.stanco-pworks.org)

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**PUBLIC COMMENT PERIODS:** Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking any action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Any member of the public wishing to address the Board during the Public Comment period will be limited to a maximum of 5 minutes.

**AGENDAS AND MINUTES:** Board agendas, Minutes, and copies of items to be considered by the Board are typically posted on the Internet on Friday afternoons preceding the meeting at the following website: [www.stanco-pworks.org](http://www.stanco-pworks.org)

## Regular Meeting

All Directors Present

William O'Brien

Farrell Jackson

Jeff Grover

Chris Crifasi

Jim Ridenour

Also Present:

Ex-Officios: Kome Ajise and Vince Harris

Authority Manager: Matt Machado

Legal Counsel: John Doering and Thomas Boze

### 1. CALL TO ORDER

Meeting was called to order by Chairman William O'Brien at 4:30 pm

### 2. PUBLIC COMMENT

NONE

### 3. APPROVAL OF MINUTES FROM 5/14/08 MEETING

The 5/14/08 meeting minutes were approved. **On motion of Jim Ridenour/Seconded by Chris Crifasi. All in Favor - Farrell Jackson, William O'Brien, Jeff Grover.**

### 4. CORRESPONDENCE

- Chairman William O'Brien advised that a letter was received from the California Secretary of State to acknowledge the filing of the Notice of a Joint Powers Agreement for the North County Corridor Transportation Expressway Authority.

### 5. CONFLICT OF INTEREST DECLARATION

- Chairman William O'Brien asked if there were any conflicts, there were none.

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## 6. AGENDA ITEMS

### a. Approval of schedule of Regular Meetings – REVISED Meeting location (By Resolution)

- It was approved that all future regular scheduled would be held in the City/County basement training room (Room B300) located in the basement level, 1010 10<sup>th</sup> Street, Modesto, California 95354. **On motion of Jeff Grover/Seconded by Jim Ridenour. All in favor – Chris Crifasi, Farrell Jackson, William O’Brien.**

### b. Approval of Budget for the North County Corridor Transportation Expressway Authority (By Resolution)

- Authority Manager, Matt Machado advised that there was only one (1) change on the final budget that was not on the previously reviewed draft budget, money for Caltrans oversight. He further advised that this change did not change the overall budget amount that was listed in the draft.
- The final budget for the North County Corridor Transportation Expressway Authority was approved. **On motion of Jim Ridenour/Seconded by Chris Crifasi. All in favor – Farrell Jackson, Bill O’Brien, Jeff Grover.**

### c. Approval of the North County Corridor Transportation Expressway Authority Rules and Regulations (By Resolution)

- Authority Manager, Matt Machado advised that the template used for the Rules & Regulations was one used by other Brown Act Boards.
- The North County Corridor Transportation Expressway Authority Rules and Regulations were approved. **On motion of Jeff Grover/Seconded by Farrell Jackson. All in favor – Jim Ridenour, Chris Crifasi, William O’Brien.**

### d. Approval of and Request to set public hearing for the Conflict of Interest Code for the North County Corridor Transportation Expressway Authority (By Resolution)

- Authority Manager, Matt Machado advised that legal counsel had sent a memo on 5/17/08 to counsel for other jurisdictions for review and comment.
- Director Jim Ridenour asked if any attorneys had contacted legal counsel. Matt Machado advised that to date none had contacted legal counsel.
- The Conflict of Interest Code for the North County Corridor Transportation Authority was approved. Further, it was approved that the public hearing for the Conflict of Interest Code be set for July 9, 2008, 4:30 pm in the city/county training room, basement level 1010 10<sup>th</sup> Street, Modesto, CA 95354. **On motion of Farrell Jackson/Seconded by Jim Ridenour. All in favor – Chris Crifasi, Bill O’Brien, Jeff Grover.**

## 7. PUBLIC HEARINGS

NONE

## 8. AUTHORITY MANAGER’S REPORT

Authority Manager, Matt Machado updated the Board re the following:

- TAC committee met on June 2<sup>nd</sup> and minutes would be distributed at July 9<sup>th</sup> meeting.
- Schedule for the Request for Proposal for the PA&ED :
  - RFP letter was sent out on May 22nd*
  - Proposals are due June 16th*
  - Reviews and Short list determination due June 20th by TAC*
  - Interviews will be on June 25<sup>th</sup>*
- Based upon the above schedule, we should be able to award a contract at the July 9<sup>th</sup> Authority Meeting.
- STIP Funding Status: The request for authorization was just submitted to Caltrans Local Assistance for review. This requested authorization requires an allocation vote from the CTC.

- Strategy Meeting with Caltrans District 10: We are scheduled to meet next week to discuss project development, strategies and next steps.

## 9. DIRECTORS' REPORTS

NONE

## 10. EX-OFFICIOS' REPORTS

- Vince Harris advised that StanCOG in working with Caltrans and CTC was able to re-program 6 million dollars and they are still working on FTIP issues, but that these things will help the NCC program move forward.

## 11. ADJOURNMENT

- Authority Manager, Matt Machado advised that the next meeting would be on July 9, 2008 4:30 pm in the city/county training room (room B300), basement level, 1010 10<sup>th</sup> Street, Modesto, California 95354.
- The meeting was adjourned at **4:40 pm**

ATTESTED: MATT MACHADO, Authority Manager  
of the North County Corridor Transportation Expressway Authority

BY: SUSEE LOPEZ, Assistant to Matt Machado

(The above is a summary of the minutes. Complete minutes are available from the Authority Manager, Matt Machado.)

NORTH COUNTY CORRIDOR

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TRANSPORTATION EXPRESSWAY AUTHORITY

June 11, 2008

There being no further business to come before this Board, the meeting adjourned at 4:40 p.m.

ATTEST:

Matthew Machado, Authority Manager of the  
North County Corridor Transportation Authority

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COUNTERSIGNED BY:

William O'Brien, Chairman of the  
North County Corridor Transportation Agreement

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