

# Memo

**To:** NCCTEA Board of Directors  
**From:** Matt Machado, NCCTEA Manager   
**CC:** NCCTEA Technical Advisory Committee  
**Date:** 8/6/08  
**Re:** August 13 Meeting Cancellation and Project Update

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Our next regularly scheduled board meeting was planned for Wednesday August 13. At this point we have no action items for your review and approval, therefore we are canceling the August 13<sup>th</sup> meeting. For those who have not submitted their 700 form and had anticipated submitting at the August meeting, please mail to my office, 1010 10<sup>th</sup> Street, Suite 3500, Modesto 95354.

Since our last meeting on July 21<sup>st</sup> we have made good advances in the project. The following is a brief report of that progress.

- Contract with Jacobs Engineering was fully executed and a Notice to Proceed was issued for Task 1
- On Thursday July 31 we met with Caltrans to discuss general consensus on next steps, highlights of the discussion were:
  - Develop focus groups for traffic, environmental and design consisting of Caltrans staff, Jacobs Engineering personnel, and NCC TAC members. With regard to traffic we will draft a technical memo describing methodologies and standards to be used, additionally will complete a scope of work per Caltrans guidelines for their review.
  - Develop a fact sheet of current route adoption alternatives / strategies with their associated pros and cons, Develop a detailed schedule, Level 7 scope.
  - Finally, we scheduled our first Project Delivery Team Meeting (PDT) for August 20<sup>th</sup> 1-3 pm. PDT meetings will be held monthly on the 3<sup>rd</sup> Wednesday in order to be positioned for the TAC meetings which are held on the following Tuesday. In general the focus groups will provide detail to the PDT group, which will be responsible for overall project development. This project development will be discussed at the TAC meetings in an effort to make recommendations to the JPA Board on key issues.
- On August 1 we met with the Jacobs Engineering Team for a kick-off meeting. Some of the key discussion points were:
  - As part of developing a common focus and good communication it was discussed that the project name will be "North County Corridor", additionally, a project logo will be developed. Project name and logo will be a part of the public outreach.

- Team members discussed the need to gather existing information from member jurisdictions in an effort to be more efficient and timely. Areas discussed were existing traffic data, existing survey data, existing geotechnical data, existing floodway mapping data, and existing planning information for other projects being developed in the NCC area.
  - In terms of the public outreach effort a database is being developed to include any and all potential stakeholders. Each member agency will gather data and provide. An initial press release to describe the effort will be drafted. Good communication and sharing of information was stressed to all. To help enable this communication a website will be developed with links to other key information and websites.
  - As task 1 progresses it was discussed that we should begin to develop the scope of task 2.
- On Tuesday August 5 the Technical Advisory Committee met. A copy of their draft minutes are attached.

A critical issue for the month of August will be funding through the STIP. On August 27<sup>th</sup> and 28<sup>th</sup> the CTC is meeting in Sacramento. On their agenda is the NCC for an allocation vote. This action will be contingent on the State budget. Currently the State Legislature is discussing whether or not to borrow Prop 42 monies to help balance the State budget. This borrowing of Prop 42 monies would result in the NCC not being funded at this time in the STIP. Our contingent plan to address this issue would be to use our AB872 process to locally fund the effort through PFF monies until such time the STIP is fully funded. These local funds could potentially fund the project for the next 12-24 months. To continue work beyond this point STIP funds will be needed.



# Draft Minutes of August 5, 2008

DATE: August 5, 2008

MEMO TO: North County Corridor TAC, Matt Machado, Authority Manager

FROM: Laurie Barton, Deputy Director Engineering and Operations

SUBJECT: North County Corridor Technical Advisory Committee (NCC TAC)  
Meeting Minutes for August 5, 2008

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## In Attendance:

Dave Myers, City of Oakdale  
JD Hightower, City of Riverbank  
Firoz Vohra, City of Modesto  
Carlos Yamzon, StanCOG  
Laurie Barton, Stanislaus County  
Matt Machado, NCC TEA Authority Manager

The NCC TAC met at 1 p. m. on August 5, 2008 in the Stanislaus County Public Works Conference Room, 3<sup>rd</sup> floor, 1010 Tenth St. Modesto, CA.

The meeting was called to order. There was no public comment. The June 2, 2008 minutes were approved after appointment of a chair and vice chair. There was one correction to the minutes: correction to spelling of Pat Weston's name (Weston is the correct spelling). Motion by Yamzon, second by Vohra.

By motion, the TAC selected Laurie Barton as chair and JD Hightower as vice chair. Motion by Yamzon, second by Vohra.

By motion, the TAC approved the regular meeting schedule for the North County Corridor TAC. Motion by Myers, second by Yamzon.

By motion, the TAC approved Laurie Barton to act as Project Manager per the contract with Jacobs Engineering. Motion by Vohra, second by Hightower.

The TAC discussed the Jacobs Contract and scope of Task 1. It was agreed that all TAC members would be invited to the meetings relating to Task 1 and would individually decide to attend or not. After the project is off the ground, the TAC members will divide to serve on different focus teams, i.e. traffic, design, environmental.

# Draft Minutes of August 5, 2008

The TAC discussed the Route Adoption Strategy as to how it would relate to a relinquishment of a route (probably 108). Hightower says that Riverbank would prefer to have Caltrans out of the City. Vohra says that relinquishment will depend on the “state of good repair” and will require a 20 year support strategy for maintenance. The TAC did come to consensus that the relinquishment issue cannot deter progress on the NCC project. Since the NCC project will be built in phases, any relinquishment project would be in the future. Myers stated that in the CTC resolution that borrowed money from the Oakdale Bypass Project, it included support costs. He suggested that Caltrans could be lead on a relinquishment project and use that support cost to fund it. All agreed that Caltrans should be lead on relinquishment project. This will require follow up discussions and research.

The TAC discussed the August CTC vote for allocation of the \$6.2 M. Yamzon stated that FTIP Amendment 11A is at FHWA pending approval. Machado and Barton will be attending the CTC meeting. Yamzon may attend as StanCOG representative.

The TAC briefly discussed the Traffic Forecasting Memo emailed by Eddie Barrios, Fehr and Peers. The memo outlines the scope of work for forecasting fro the route adoption. A subsequent memo will be produced that outlines the scope of work for traffic operations that will include turn movements.

The TAC discussed a project logo. Buethe Communications asked the TAC to provide ideas regarding what the logo should represent. The TAC concluded that the logo should represent the JPA including ex-officios, as well as the project. It should represent the interregional nature of the project and possibly include multi-modal elements. The acronym, “NCC”, should be incorporated. We will ask Buethe Communications to produce some examples to choose from.

Adjournment at 2:30 p.m.