



**Department of Planning and Community Development  
Building Permits Division**

1010 10<sup>th</sup> Street, Suite 3400  
Modesto, CA 95354  
Phone: 209.525.6557  
Fax: 209.525.7759

**Address Request Form**

APN (Assessor's Parcel Number) _____ - _____ - _____		Date: _____	
Road Name _____		Nearest Cross Street _____	
Owner Name _____ Mailing Address _____ City, State _____ Zip _____ Phone (____) _____ Fax (____) _____ Email Address _____		Applicant Name _____ Mailing Address _____ City, State _____ Zip _____ Phone (____) _____ Fax (____) _____ Email Address _____	
Name of Current Occupant or Tenant (i.e. Business Name): _____			
Is there a permit associated with your request? No <input type="checkbox"/> Yes <input type="checkbox"/> Permit Number: _____			
<b>New Address <input type="checkbox"/></b> <b>Address Change <input type="checkbox"/></b> <b>Additional Address <input type="checkbox"/></b> <b>Other <input type="checkbox"/></b> Please explain in detail reason for request: Vague or unclear explanations may cause delay or denial of address. _____ _____ _____ _____ _____ _____ Additional pages may be added if necessary			
Please attach the following documents: 1) Grant Deed 2) Assessor's Records 3) Any other documents (i.e. request from Utility Company/Post Office, etc.) to support your address request 4) A complete single line drawn site plan, <b>not</b> an aerial photo, on a minimum 8 ½ X 11 showing the following items: a) Show Entire Parcel with all Dimensions b) Easements c) The Direction North d) All Setbacks from: Property Lines, Existing Structures, Pools, Etc. e) All Driveway Locations and Width <b>Drawing does not have to be professionally done and can be hand drawn but MUST be clear and legible</b>			
Return the completed information to:		Stanislaus County Department of Planning & Community Development Attention: Addressing 1010 10 <sup>th</sup> Street, Suite 3400 Modesto, CA 95354	
<b>Please note incomplete submittals may cause delay or denial of address issuance. Additional documents or information may be required.</b>			
<b>This Area is for Official Use Only:</b> Received By: _____ Date Received: _____			