



**INSPECTION INFORMATION FORM**

**To request inspections, see the backside of this paper.**

**UNDERGROUND INSPECTION – SITE**

Sewer, storm drain and water connections should be complete. Underground electric and gas lines should be complete and trenches ready to be back filled.

**CONCRETE SLAB**

**First Inspection: ROUGH PLUMBING**

Property lines staked and/or survey pins exposed. Drain lines, sewer stub outs, and water lines in place. 10-ft head (5 psi) air test on drain lines. 50-psi air test or working pressure on water lines.

**Second Inspection: FOUNDATION**

All forms in place. No loose soil, water debris, or red brick allowed in footings. Reinforced steel is to be in place, secure and supported. Foundation bolts and hold-downs are to be in place. UFER ground in place.

**Third Inspection: SHEAR & ROOF NAIL**

Shear wall and roof nailing complete. Hold-downs nailed off and/or bolts installed. Framing clips and straps nailed off. Girders, collector and drag strut connections complete. Roof to foundation load path completed.

**Fourth Inspection: FRAME / TOP OUT**

Building framing complete. Roof on. Exterior base in place. Fireplace roughed in. Basic wiring in place. Wire pulled in. Bonding made up. Distribution panels in place. Plumbing topped out, roof jacks in place. Gas vents and area vents roughed in. HVAC ducts in place and supported at all four corners. Gas appliance combustion air ducts in place. Insulation baffles in place, but not insulation in walls or ceilings.

**Fifth Inspection: INSULATION**

Insulation installed in all exterior walls and inaccessible attic and roof areas.

**Sixth Inspection: SHEETROCK & STUCCO WIRE NAILING (Gas pressure test)**

Dry wall nailed, but not taped. Stucco wire nailed. Shower pans installed and filled with water. Shower backing materials in and waterproofed. Fire walls completed and tight, floor to roof sheathing. Pressure test showing on GAS line.

**Prior to final inspection, septic tank and drain field should be inspected and approved by Health Department (209) 525-6700. Prior to final inspection by the Building Permit Division, when the Fire Marshal's final approval is required, Fire Marshal shall be contacted at (209) 552-3700 for their inspection and approval.**

**FINAL INSPECTION:** Building is complete and ready for occupancy. Electric fixtures hung and equipment in place. Plumbing fixtures set. Gas equipment installed and vents in place. Under floor area clear of debris and exterior steps and landings in place.

**OVER →**

STANISLAUS COUNTY – BUILDING PERMITS DIVISION  
INSPECTION REQUEST PROCEDURE

**CHANGE**

24-Hour Inspection Request Recorder Number: (209) 525-7550

1. There is a 24-hour phone recorder for inspection requests only.
2. **EFFECTIVE MAY 16, 2008**, the inspection request deadline will be 4:00 p.m. Monday through Friday (business days). Inspections will be performed on the next business day. Example: If you want an inspection on Monday, May 19, 2008, you must request your inspection by 4:00 p.m. on Friday, May 16, 2008. If you request your inspection after the 4:00 p.m. deadline on Friday, your inspection will be scheduled for the following Tuesday.
3. DO NOT use the inspection request line to leave messages. To verify inspection times or to cancel inspections, call (209) 525-6557.
4. For septic tank inspections, or septic tank demolition inspections or drain field inspections, call (209) 525-6700.
5. For Fire Marshal inspections, when required, call (209) 552-3700, 24 hours in advance.
  - Building inspectors and clerical support staff do not take inspection requests over the phone or in the field.
  - Do not rely on cellular phones due to transmission difficulties.
  - If you would like to speak to a field building inspector, please call (209) 525-7589 between 7:00 a.m. and 8:00 a.m.

Please speak clearly and slowly. Make certain the information is complete and accurate. Please provide the following information on the recorder:

1. Permit number
2. Address of the inspection site
3. Nearest cross street
4. Type of inspection
5. Contact name and phone number
6. Property owner's name

**HAVE THE BUILDING PERMIT AND PLANS  
AT THE JOB SITE AT THE TIME OF INSPECTION**