



2019 Learning Institute Course Schedule

This schedule is an overview of training opportunities offered throughout the year.

April 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Course Name	Date	Time
HR Academy for Managers # 9	Apr 2	1:00 pm - 5:00 pm
HR Academy for Managers # 10	Apr 9	1:00 pm - 5:00 pm
Effective Communication	Apr 10	1:00 pm - 5:00 pm
Preventing Harassment Trng	Apr 11	8:00 am - 10:00 am
HR Academy for Managers # 11	Apr 16	1:00 pm - 5:00 pm
Ethics	Apr 16	8:30 am - 11:30 am
New Employee Orientation	Apr 25	8:00 am - 12:00 pm
Crucial Conversations	Apr 25/26	8:00 am - 5:00 pm

May 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Course Name	Date	Time
PSDMPJ - Class 1	May 14	3:30 pm - 5:00 pm
Supervisor Training Academy # 1	May 14	8:00 am - 5:00 pm
Supervisor Training Academy # 2	May 15	8:00 am - 5:00 pm
Supervisor Training Academy # 3	May 16	8:00 am - 5:00 pm
PSDMPJ - Class 2	May 21	3:30 pm - 5:00 pm
Supervisor Training Academy # 4	May 21	8:00 am - 5:00 pm
Supervisor Training Academy # 5	May 22	8:00 am - 5:00 pm
Supervisor Training Academy # 6	May 23	8:00 am - 5:00 pm
PSDMPJ - Class 3	May 28	3:30 pm - 5:00 pm

June 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Course Name	Date	Time
PSDMPJ - Class 4	Jun 11	3:30 pm - 5:00 pm
Ethics	Jun 13	2:00 pm - 5:00 pm
PSDMPJ - Class 5	Jun 18	3:30 pm - 5:00 pm
Effective Communication	Jun 19	8:00 am - 12:00 pm
Crucial Conversations	Jun 20/27	8:00 am - 5:00 pm
PSDMPJ - Class 6	Jun 25	3:30 pm - 5:00 pm
New Employee Orientation	Jun 27	8:00 am - 12:00 pm



2019 Learning Institute Course Schedule

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July 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Course Name	Date	Time
Preventing Harassment Training	Jul 17	3:00 pm - 5:00 pm
Decision Making 101	Jul 18	2:00 pm - 5:00 pm
CA HR Academy # 1	Jul 23	1:00 pm - 5:00 pm

August 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Course Name	Date	Time
CA HR Academy # 2	Aug 6	1:00 pm - 5:00 pm
Effective Communication	Aug 14	1:00 pm - 5:00 pm
CA HR Academy # 3	Aug 20	1:00 pm - 5:00 pm
Ethics	Aug 21	8:30 am - 11:30 am
Crucial Conversations	Aug 22/29	8:00 am - 5:00 pm
New Employee Orientation	Aug 22	8:00 am - 5:00 pm

September 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Course Name	Date	Time
CA HR Academy # 4	Sept 3	1:00 pm - 5:00 pm
Decision Making 101	Sept 10	2:00 pm - 5:00 pm
MANDATORY Harassment Training	Sept 12	9:30 am - 12:15 pm
CA HR Academy # 5	Sept 17	1:00 pm - 5:00 pm
Crucial Conversations	Sept 26/27	8:00 am - 5:00 pm
New Employee Orientation	Sept 26	8:00 am - 5:00 pm



2019 Learning Institute Course Schedule

This schedule is an overview of training opportunities offered throughout the year.

October 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Course Name	Date	Time
CA HR Academy # 6	Oct 1	1:00 pm - 5:00 pm
Ethics	Oct 10	2:00 pm - 5:00 pm
CA HR Academy # 7	Oct 15	1:00 pm - 5:00 pm
Effective Communication	Oct 16	8:00 am - 12:00 pm
Preventing Harassment Training	Oct 17	8:00 am - 10:00 am
New Employee Orientation	Oct 29	8:00 am - 5:00 pm
CA HR Academy # 8	Oct 29	1:00 pm - 5:00 pm

November 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Course Name	Date	Time
Crucial Conversations	Nov 7/14	8:00 am - 5:00 pm
CA HR Academy # 9	Nov 12	1:00 pm - 5:00 pm
Decision Making 101	Nov 13	2:00 pm - 5:00 pm
New Employee Orientation	Nov 21	8:00 am - 5:00 pm
CA HR Academy # 10	Nov 26	1:00 pm - 5:00 pm

December 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Course Name	Date	Time
Effective Communication	Dec 5	1:00 pm - 5:00 pm
Ethics	Dec 11	8:30 am - 11:30 am
Crucial Conversations	Dec 12/19	8:00 am - 5:00 pm
New Employee Orientation	Dec 19	8:00 am - 5:00 pm