

Supervisor Training Academy

Fall 2017

Taught by:

Various County
Employee Experts

When:

October 18th, 19th,
23rd, 24th & 25th

Time:

8:00am-5:00pm

Where:

County Center III, Rm 1

Cost:

Free of Charge

Open To:

All Supervisory
Classifications

To Self Register

Sign-Up For:

**“Supervisor Academy
Fall 17”**

(PeopleSoft > Self
Service > Learning and
Development > Request
Training Enrollment)

Or

Contact Arielle Arias at
AriasA@stancounty.com

Day 1

Wednesday - October 18th

Conducting a Recruitment
Employee Selection
Role of the Supervisor
Learning Bite 1

Day 2

Thursday - October 19th

Employee Development
Managing Employee Performance (Part 1)

Day 3

Monday - October 23rd

Managing Employee Performance (Part 2)
Progressive Discipline
Learning Bite 2

Day 4

Tuesday - October 24th

HR Policies & Legal Obligations
Compliance & Payroll Regulations
Union Relations

Day 5

Wednesday - October 25th

Budgeting / Financial Overview
Injury & Safety Management
Disability Management
Learning Bite 3