

# New Employee Orientation

## LEARN MORE ABOUT WORKING FOR THE COUNTY

New Employee Orientation is designed to give you the skills you need to succeed in your new position.

- Do you know when and where the Board of Supervisors meets?
- Do you know where to find the Personnel Manual, County Budget, or find Promotional and/or Transfer Opportunities?
- Are you familiar with the County Safety Policies such as what to do in case of fire or how to report violence in the workplace?

## SELF-REGISTRATION

Using PeopleSoft on the Intranet, select self-service, learning and development, and then request training enrollment. Employees are responsible for adhering to their departmental training requirements and must obtain the necessary permission to attend classes. For assistance with self-registration, please call (209) 525-6341.

## QUESTIONS?

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## Training for New County Employees

### Topics

Introduction to the County  
Human Resources  
IT Security Policies  
Retirement  
Disabilities Management  
Mass Mutual Retirement Services

**California Law prohibits public disclosure of the location, time, and date of New Employee Orientations. Employees may view this information on the County's secure Intranet page under Resources—New Employee Orientation.**

Sessions are limited at this time due to New Employee Orientation being under construction! Exciting things are soon to come!

