



Spring 2018 Supervisor Training Academy

A La Carte Class Registration List (For supervisors needing to finish coursework)

All classes are held at
The Learning Institute - County Center III - Training Room 1

IRCRT 0080	Conducting a Recruitment May 9	8:00 am – 10:00 am
ISELEM 0033	Employee Selection May 9	10:00 am – 12:00 pm
IROLES 0042	Role of the Supervisor May 9	1:00 pm – 4:00 pm
IEEDEV 0035	Employee Development May 10	8:00 am – 12:00 pm
IDISCP 0035	Progressive Discipline Process May 10	1:00 pm – 4:00 pm
ICOMPY 0037	Compliance / Payroll Regulations May 14	8:00 am – 10:00 am
IUNREL 0042	Union Relations May 14	10:00 am – 12:30 pm
IDISA 0077	Disability Management May 14	1:30 pm – 5:00 pm
IMEPER 0042	Managing Employee Performance May 15	8:00 am – 5:00 pm
IBUDFI 0036	Budgeting / Financial Overview May 16	8:00 am – 10:30 am
IINJMG 0032	Injury / Safety Management May 16	10:30 am – 12:30 pm
IPERPO 0036	HR Policies / Legal Obligations May 16	1:30 pm – 4:00 pm