



Parks & Recreation Frank Raines Facility Rental Contract

Facility/Service/ Package	FEES	RENTING DAY(S)/NOTES	FEE(S)
Frank Raines Hall Rental	\$75 Per Day	Dates:	
Reservation Fee	\$10 Per Day (Non-Refundable)	How many days?	
FRH Security Deposit	\$100.00 (Refundable) <i>Separate check</i>	A Reservation Cleaning/Damage Deposit of \$100 is due with contract to secure reservation.	\$100.00
Key Deposit (if applicable)	\$30 Key Deposit (Refundable) <i>Separate check</i>	Key(s) Due Date:	\$30.00
<input type="checkbox"/> Paid in Full _____		➔ Total Estimated Fees:	

TERMS AND SITE INFORMATION:

- The Frank Raines Recreation Hall is **not** rented until the Rental Contract and **all** fees have been received.
- The Frank Raines Recreation Hall is not to be used for overnight sleeping. Guests staying overnight may do so by, securing campsites in the Deer Creek campground and paying the camping fees.
- The daily rate is effective from **9:00 in the morning to 8:00 a.m. the next day**. To utilize the facility from Friday night through Sunday morning, you will need to pay three (3) days in rental fees.
- The County is not responsible for any personal items.
- Unless previously arranged, the keys to the facility may be picked up the business day before your event day between the hours of 7:30 a.m. and 4:30 p.m.

FEES: There will be a \$30 refundable key deposit required prior to picking up the keys. Keys **MUST** be returned by the date listed above or you will be charged. There will be a \$100 refundable security/cleaning deposit required prior to picking up the keys. Your security/cleaning deposit may be used to pay for cleaning, damages, or any fee overages after the event. If a change/cancellation is requested by the renter, there will be a \$15 change/cancellation fee.

- All fees are estimated and may change if event details change.
- **It is your responsibility to make payments as listed. You will not receive a bill for payments due. Non-payment of fees may result in cancellation of your event.**
- It is important that upon exiting the facility, all entries be locked. The hall is to be left in a clean condition and ready for the next user.
- Hall Capacity: Dining-120, Assembly-257 (Note: Facility is set up for Dining. If Assembly is required, request must be made in advance). A gas range and hot water are available.
- If this rental includes the selling or serving of alcohol, you may be responsible for insurance and an alcohol beverage permit. Please contact the Department at (209) 525-6750 for further clarification.

EMERGENCIES: There may be unforeseen power outages that are out of the control of the Department of Parks and Recreation. Due to the area being a remote area, wireless phone contacts may not operate. Signing this form states you understand there is a higher risk to the length of time emergency help can be reached or arrive timely. Should you be able to establish contact, you may call the local dispatch for non-emergency situations at **(800) 273-4911** or for power failures, you may call TID at **(209) 883-8301**.

DECORATIONS:

- No open flame/candles.
- No confetti, glitter, hay, spray string or items of this nature.
- No décor may be hung from the walls or ceilings in any building.
- No tape, nails, sticky tabs, etc., may be used at any site.

RENTER'S CONTACT INFORMATION

Group/Event:		Event Type: (Select One)	Private or Public?
User Name:		Will alcohol be served or sold?	Served / Sold / No
Address:		Number of People in Group:	
		E-mail:	
Best Contact #:		Alternate Contact #:	

Check this box if you would like your deposit checks returned via U.S. postal service, otherwise, all refundable deposit check(s) will be voided and destroyed; your refundable deposit check(s) are mailed via U.S. postal service within 60 days of the event.

HOLD HARMLESS AGREEMENT

The undersigned shall hold the Department of Parks and Recreation, Stanislaus County, their agents, officers, employees, and volunteers, harmless from and save, defend and indemnify them against any and all claims, losses, liabilities and damages from every cause, including but not limited to injury to person or property or wrongful death, with the indemnity to include reasonable attorney's fees, and all costs and expenses, arising directly or indirectly out of any act or omission of the undersigned, whether or not the act or omission arises from the sole negligence or other liability of aforementioned Agencies, or its agents, employees, or volunteers relating to or during the performance of its obligations under this agreement.

I understand and agree to the above risks, terms, and conditions.

Print Name _____

Signature _____

Date _____

OFFICE USE ONLY

Arrangements for Key Pick-Up/Return:			Keys Returned:
Refund Requested?	Date:	Reason:	Approval:
Waiver of Rec Hall Fees in exchange for on-site project requested? (Deposits still apply)	Amount:	Director Approval:	Date: