

AUDITOR-CONTROLLER DEPARTMENT

BACKGROUND

The Auditor-Controller's Office is located at 1010 Tenth Street, Suite 5100, Modesto, California 95354.

The Auditor-Controller's Office employs 38 people and has an issued base budget of \$4,216,660 for the year 2014-2015.

The Auditor-Controller Mission Statement: *"Safeguard the County's resources and ensure its financial integrity through responsible fiscal monitoring and reporting."*

The Auditor-Controller is the chief financial officer of the County. The Auditor is an elected official whose principal duties are defined in the various codes; as controller, is an appointed official whose operations are determined by the policy set by the Board of Supervisors and duties defined by State code.

Basic responsibilities include:

- Prescribe and exercise general supervision over the accounting forms and method of keeping the accounts of all offices, departments, and institutions under control of the Board of Supervisors and of all districts whose funds are kept in the County Treasury.
- Maintain all basic accounting reports, supply information and formulate appropriate recommendations relating to the County's financial condition.

The Administration Division is responsible for the department's budget, policy and personnel issues, as well as oversight, administration and management of all functions performed by the various divisions in the office, which assist and support the Auditor-Controller in his/her duties.

Additional primary services are provided by the following divisions of the Auditor-Controller's Office:

- **Accounts Payable**
- **Community Services Agency Division (Annex)**
- **General Ledger (including the Cost Allocation)**
- **Internal Audit**
- **Payroll**
- **PeopleSoft I.T.**
- **Property Taxes and Assessments**
- **Revenue and Schools**