



**DEPARTMENT OF ENVIRONMENTAL RESOURCES**

3800 Cornucopia Way, Suite C, Modesto, CA 95358-9492

Phone: 209.525.6700 • Fax: 209.525.6774

www.stancounty.com

**COMMUNITY EVENT ORGANIZER PERMIT APPLICATION**

Please make sure writing is as clear as possible. An illegible application may result in a delay or denial of permit.

**COMMUNITY EVENT INFORMATION**

Name of Community Event

Address of Community Event

City State Zip

Event Date(s) Starting Date Ending Date

Operation Times to Number of Food Booths

**ORGANIZER INFORMATION**

Name of Organization

Phone ( ) - E-mail / Fax:

Mailing Address

City State Zip

Billing Address

City State Zip

Event Contact Person

Phone ( ) - E-mail / Fax:

**SUBMIT THE FOLLOWING AT LEAST TWO (2) WEEKS PRIOR TO THE EVENT**

**Application**

Submit a complete organizer application packet at least two weeks prior to the event.

**Payment for the event**

The event organizer will be billed following the event based on the number of booths approved to operate.

**Site Plan**

Provide a complete site plan indicating the location of all food vendors, water supply faucets, waste water disposal, garbage containers, restrooms, refrigerated/frozen storage units, and janitorial facilities. Site plan does not have to be drawn to scale, but must be accurate and include distance measurements.

**Food Vendor List**

Complete and submit the attached food vendor list for review. Make copies/add sheets as necessary.

**Event Utilities**

Is potable water from an approved source available/supplied for each food vendor?	Yes	No	#
Are permanent bathrooms available for food workers?	Yes	No	#
Is electricity supplied/available for each food vendor?	Yes	No	#
Are janitorial facilities available?	Yes	No	#
Are portable toilets provided for customer use?	Yes	No	#

Name of portable toilet company: \_\_\_\_\_ Number of toilets provided: # \_\_\_\_\_

Name of garbage disposal company: \_\_\_\_\_ Number of dumpsters: # \_\_\_\_\_

Method of disposal of liquid waste for food booths: \_\_\_\_\_

**As the event coordinator for the above event, I have read and understand the Temporary Food Facility requirements as specified in the California Retail Food Code and as described in Environmental Health policies and guidelines.**

Event Contact Person: \_\_\_\_\_

Date: \_\_\_\_\_





### FOOD VENDOR SITE PLAN

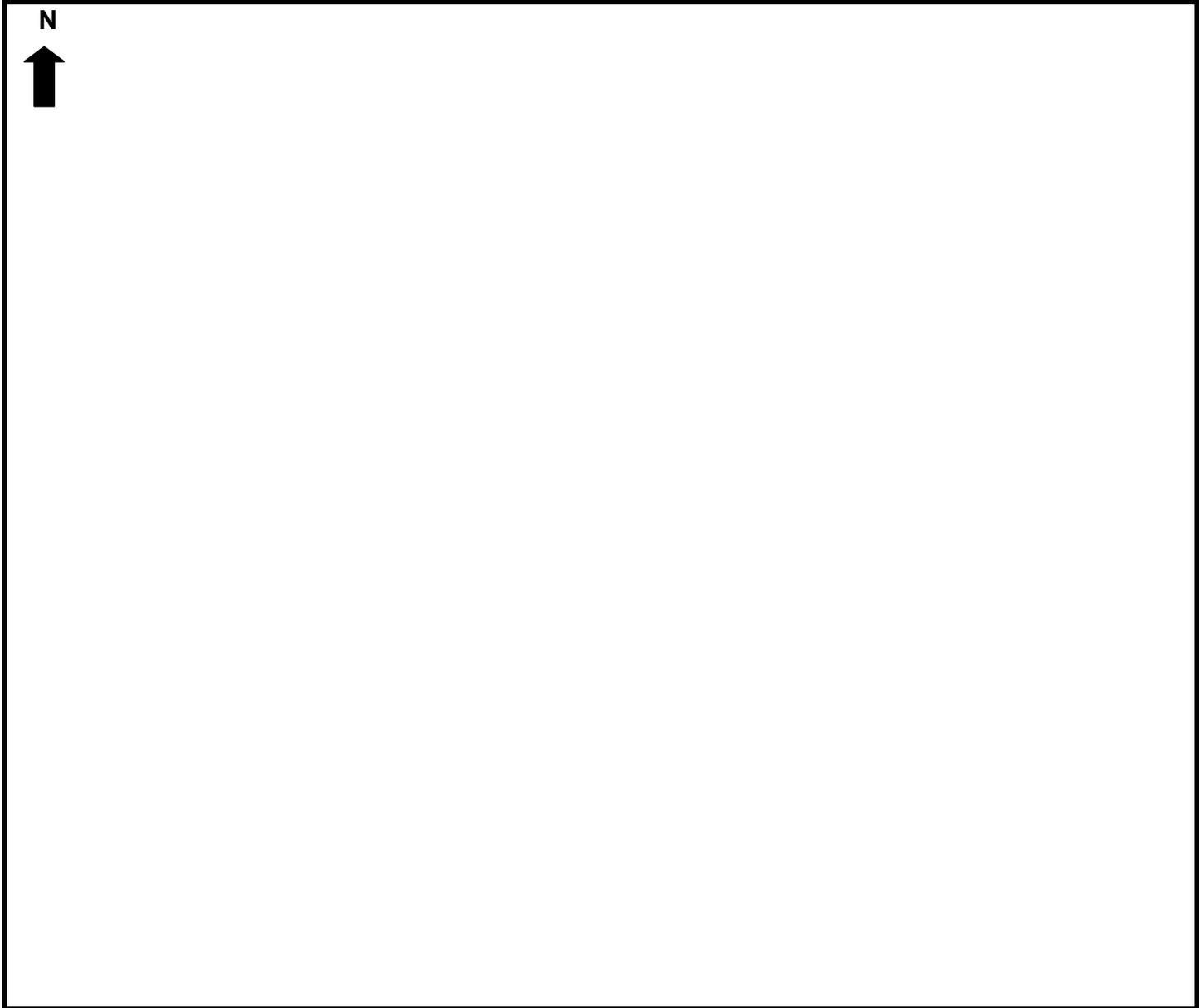
**Provide a diagram of the layout of the event indicating the following:**

- Food Vendors (identify each vendor)
- Roads (provide names)
- Restrooms
- Water Source

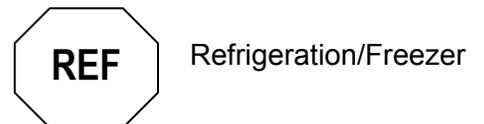
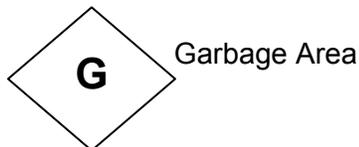
- Refrigerated/Frozen Storage Units
- Janitorial Facilities
- Garbage Areas
- Other \_\_\_\_\_

EVENT NAME:

EVENT DATE(S):



Note – This diagram does not have to be drawn to scale, but accurate, linear distance measurements shall be provided.



**SAMPLE SITE PLAN**

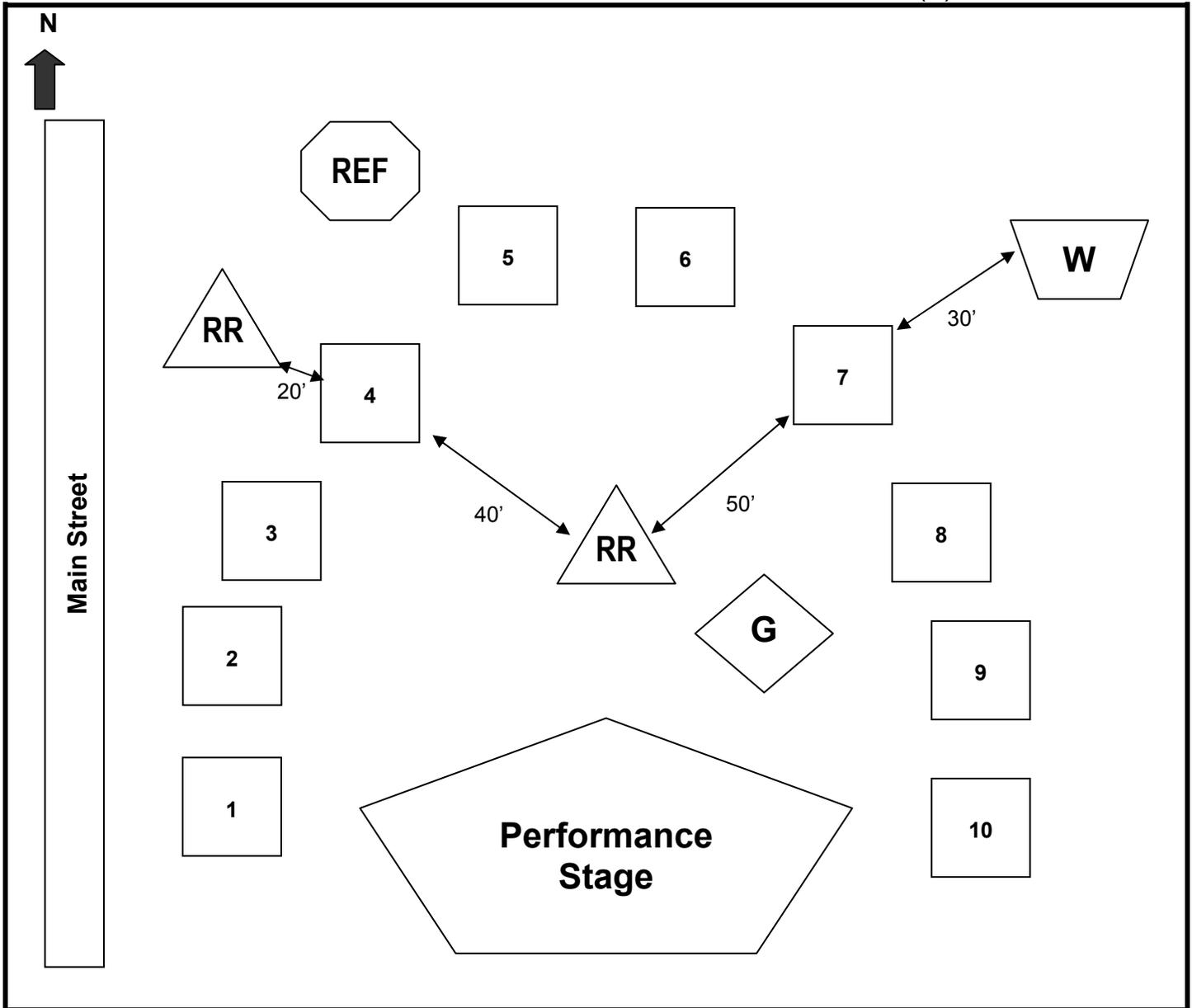
**Provide a diagram of the layout of the event indicating the following:**

- Food Vendors (identify each vendor)
- Roads (provide name)
- Restrooms
- Refrigerated/Frozen Storage Units

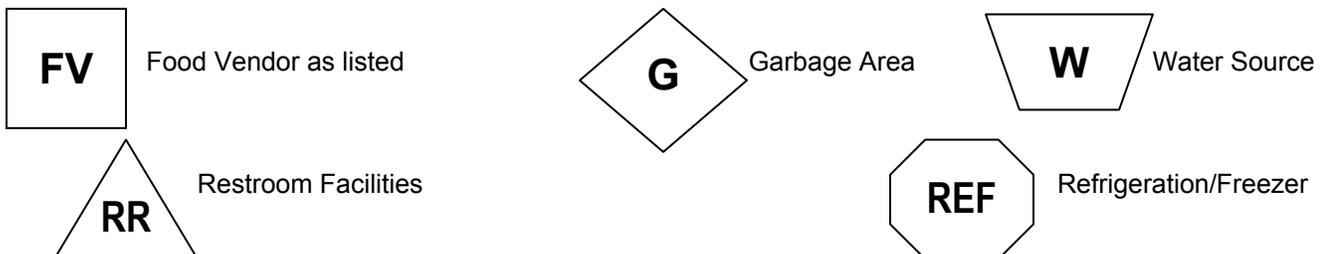
- Janitorial Facilities
- Garbage Areas
- Water Source
- Other (see below)

EVENT NAME:

EVENT DATE(S):



Note – This diagram does not have to be drawn to scale, but accurate, linear distance measurements shall be provided.





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**FOOD BOOTH MANUFACTURERS**

A & L Products  
 1900 Kinser Road  
 Ceres, CA 95307  
 (209) 538-1890

A & R Booth Rental  
 148 Crescent Avenue  
 Sunnyvale, CA 94087  
 (408) 739-0373

Fun Way Carnival Rental  
 2491 El Camino Real  
 Santa Clara, CA 95051  
 (408) 246-3991

Special Events Rentals  
 1019 South Fifth Street  
 San Jose, CA 95112  
 (408) 294-5800

Note – This is a non-exhaustive list of food booth suppliers. This list is supplied only as a convenience and not meant as a Department endorsement, a certification of the products offered, a guarantee of availability, nor a condition of materials provided for food vendor booth use.

**FEE SCHEDULE**

Effective July 1 2009 - June 30, 2011

Temp Food Facilities (2-10)	\$211.00
Temp Food Facilities (11-20)	\$420.00
Temp Food Facilities (21-30)	\$631.00
Temp Food Facilities (31-40)	\$842.00
Temp Food Facilities (>40)	\$1,114.00

Swap Meet Prepackaged Food Stand Single Site	\$53.00
Swap Meet Prepackaged Food Stand Multiple Sites	\$100.00
Swap Meet Operator	WLR (9 hr min)

Certified Farmers Market	\$214.00*
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\* Additional fees will be assessed for Temporary Food Facilities operating at a Certified Farmers Market as indicated above.