



**DEPARTMENT OF ENVIRONMENTAL RESOURCES**

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**BODY ART FACILITY PLAN CHECKLIST**

Please make sure the writing is as clear as possible. An illegible application will result in a delay or denial of a permit.

**PREPAYMENT REQUIRED**

TYPE OF BODY ART FACILITY (CHECK ALL THAT APPLY):

- TATTOOING
- BRANDING
- BODY PIERCING
- MICROBLADING
- PERMANENT MAKE-UP
- EAR PIERCING\*

\*Facilities that are proposing to perform only, by definition, ear piercing do not have to submit plans to this department for review.

**PROPOSED BODY ART FACILITY INFORMATION**

Facility Name :

Facility Address :

City : State : Zip :

Phone : Alt. Phone Number :

Email/ Fax :

**OWNER INFORMATION – CONTACT PERSON**

Owner Name :

Phone : E-mail / Fax :

Mailing Address :

City : State : Zip :

**CONTRACTOR INFORMATION – CONTACT PERSON**

Contractor Name :

Address : E-mail / Fax :

Phone : E-mail / Fax :

City : State : Zip :

Submit two sets of plans that include the following pages :

- Site Plan
- Wall, Floor and Ceiling Finish Schedule
- Floor Plan
- Plumbing Plan
- Manufacturer Specifications for all Equipment
- Schedule of Equipment
- Equipment Layout
- Decontamination/ Sterilization Area Layout
- Procedure Area Layout

**Floors, Walls and Ceilings** – Need to be smooth, free of open holes and washable

- Procedure Area
- Decontamination/Sterilization Area
- Restrooms
- Storage Areas

**Plumbing-** Hot and cold running water, under pressure, to be provided at:

- Procedure Area – Hand sink.
- Decontamination/Sterilization Area- all sinks.
- Restrooms – Hand sink.

**Lighting** – Adequate lighting to be provided in the following areas.

- Procedure Area- 100 foot candles (75 Watt).
- Decontamination/Sterilization Area- 100 foot candles (75 Watt).
- Restroom – Recommend at least 20 foot candles (15 Watt).

- Storage Area – Recommend at least 50 foot candles (40 Watt).

### **Equipment**

- Autoclaves – Only equipment manufactured for the sterilization of medical instruments will be approved.
- Provide type of Commercial Biological Indicators proposed for use within autoclave.
- Provide type of Class V integrator proposed for use within autoclave.
- Ear piercing equipment with a disposable, single-use, pre-sterilized clasp & stud may be used only for piercing the ear.
- Only single-use needles and needle bars should be used in tattooing and the application of permanent cosmetics.
- A machine used to insert pigments should be designed with removable tip parts between the tip and motor housing, and in a manner that will prevent backflow into enclosed parts of the motor housing.
- A hand tool used to insert pigment should be disposed of in a sharps container, with the sharp(s) intact, unless the needle can be mechanically ejected from the hand tool.
- A body art facility that is not proposing to have decontamination and sterilization areas will only be allowed to use purchased disposable, single-use, pre-sterilized instruments.
- Only commercially manufactured inks, dyes, and pigments shall be used.

### **Vector Control**

- Establishment is to be free of insects and rodents. Note on plans, the measures that are going to be taken to ensure an infestation doesn't occur and what actions that will be taken by the facility if one should occur.
- No animals are to be allowed in the procedure or the decontamination/sterilization areas.

### **Toilet Facilities**

- Hand washing facilities to have single mixing faucets.
- Should not be located within decontamination/sterilization or procedure areas.
- Liquid soap and toilet paper to be provided in wall mounted dispensers.
- Single use paper towels to be provided in a wall mounted touch-less dispenser.
- Garbage can to be provided with disposal bags.
- Body art facilities must be separated from residential areas. A body art facility associated with a residential dwelling must have a separate entrance and toilet facility, and must not have a door allowing direct access between the body art facility and the residential dwelling.

### **Decontamination/Sterilization Area**

- Must be separated from the procedure area by at least five feet or by a cleanable barrier.
- Hand washing facilities to have single mixing faucets.
- Liquid soap and toilet paper to be provided in wall mounted dispensers.
- Single use paper towels to be provided in a wall mounted touch-less dispenser.
- Sharps container appropriately labeled portable and disposed of in an approved manner.
- Garbage can to be provided with disposal bags.
- Written log for sterilization cycle results or a written log for single use equipment purchases and uses.
- Infection Prevention and Control Plan to be submitted for review.
- Bloodborne Pathogens Exposure Control Training program and log to be submitted for review.

### **Procedure Area**

- Must be separated from by a wall or a floor to ceiling partition from nail and hair activities.
- Hand washing facilities to have single mixing faucets.
- Liquid soap and toilet paper to be provided in wall mounted dispensers.
- Single use paper towels to be provided in a wall mounted touch-less dispenser.
- Sharps container appropriately labeled portable and disposed of in an approved manner.
- Garbage can to be provided with disposal bags that fold over the top of the garbage can by at least an inch.
- Procedure log to include, name of practitioner, customer, date and time of procedure.
- Informed Consent and Health Questionnaire documents for review.

### **Storage Area**

- A room enclosure or designated area (separate from restroom) needs to be provided to store sterilized instrument packs and equipment where the items will be protected from contamination, including moisture and dust.

### **Additional Vehicle Requirements**

- Vehicles must obtain State Housing Insignia.

The above is a non-exhaustive list of required documents to submit to the Department of Environmental Resources (DER) for plan review of a body art facility in Stanislaus County. This list is supplied only as a convenience and not meant as a Department endorsement, certification, or guaranteed approval of the plans submitted.