



# PARKS AND RECREATION COMMISSION

Sonya K. Harrigfeld, Director  
Margarita D. Ramos, Deputy Director

Ron West, Chair  
Patricia Segoviano De Pier, Vice Chair

MOTION:	_____
SECOND:	_____

## MINUTES

### August 13, 2009 at 5:00 p.m.

3800 Cornucopia Way, 2<sup>nd</sup> Floor Conference Room

#### MEMBERS PRESENT:

Ron West  
Betty Parker  
Chad Kennedy  
DJ Fransen  
Ismael Saldana

#### PARKS & RECREATION STAFF PRESENT:

Sonya Harrigfeld  
Margarita Ramos  
John Vazquez  
Tom Dias  
Amanda Fife  
Cheryl Jackson

#### MEMBER ABSENT:

Patricia Segoviano De Pier

#### GUESTS PRESENT:

Janet Jansen  
Monica Coryea

#### A. CALL TO ORDER & INTRODUCTIONS

- Chair Ron West called the meeting to order. Those in attendance introduced themselves.
- Roll call: An excused absence was received for Commissioner Patricia Segoviano De Pier.

#### B. APPROVAL OF MINUTES

1. Minutes for the July 9<sup>th</sup>, 2009 meeting were approved upon motion and second.

#### ACTIONS

*Fransen, Parker,  
Unanimous Approval*

#### C. PUBLIC COMMENTS

None.

#### ACTIONS & REPORTER

#### D. VOLUNTEER FOR STANISLAUS COUNTY

1. Invitation of the United Way and the CEO office staff for further discussion about volunteering with Stanislaus County is for the Commissioners to better understand the volunteer program and more efficiently distribute the information to the public.
2. United Way provides recruiting services for volunteers. Recruitment is done through Lend-a-Hand. Lend-a-Hand advertises throughout all the newspapers, schools, faith-based organizations, general public, and fairs. United Way has been receiving more calls and inquiries about volunteering recently due to the economy. Prospective volunteers' intentions may vary between keeping a resume up to date, getting job experience, just keeping busy, or plans to change their career.
3. Job descriptions and age limitation of volunteers is at the discretion of the Department. Janet Jansen, United Way Volunteer Coordinator, explained the detail process of what is required from each volunteer.
4. A question was raised whether seasonal Parks staff may be able to volunteer once they are released. Staff no longer paid through the County may volunteer for the Department. There are no time restraints between the release time and

#### ACTIONS & REPORTER

*Ron West*

*Janet Jansen*

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hiring of volunteers. Re-application will be requested if volunteer hours have been dormant for a year, however, this can be up to the discretion of the Department. The monthly timesheet is used as a tool to track volunteer times. Minors require a parent/legal guardian authorization and will need to be fingerprinted after 20 hours of volunteer time has been performed.

5. Group volunteers were discussed. Some groups contribute all their time as volunteer hours while other groups may contribute only a portion of their time while on an Exclusive Use agreement. A question was raised about adopting a park type of program e.g. the Radio Control Flyer adopted Eastman Road and maintains the area.
6. Commissioners discussed concerns about whether the process may be too cumbersome to volunteers. Ms. Coryea will touch-basis with Brandi Welsh, Stanislaus County's Volunteer Coordinator about the fingerprinting requirement process to see if it can be at the Department's discretion or be an option instead of a requirement. However, the fingerprinting process can have a quick turn-around when the volunteer doesn't have much in their records.
7. Commissioners discussed one-time events, groups with varying bodies and Board approved project related time contributions. Ms. Coryea will further inquire about what the one-time event involves and the limited number of hours requirement before individuals or groups would need to go through the full background check process. Ms. Coryea will also double-check to see if fingerprinting is still required for staff who are just recently released and wants to sign up for volunteering.

\_\_Action Item: Monica Coryea to follow up with Brandi Welsh for questions raised in sections D-6 and D-7.

## E. CORRESPONDENCES

None.

### ACTIONS & REPORTER

## F. STAFF REPORTS AND UPDATE

1. Community Parks/County Center is currently working through staffing schedules to ensure coverage for maintenance throughout the parks and facilities.
  2. Woodward Reservoir's new items include the Heron Point project that may be this fall; completion date is estimated around 2011. Installed more tables and vaulted restrooms. The Well No. 2 will be starting near October.
  3. Modesto Reservoir reported the Department just had their Waterfowl Blind Draw and Pre-season meeting within the past week.
  4. Administration: The Department may be looking at revamping the Fee Schedule in the upcoming year. Discussed entrance station verses iron ranger entry concerns and current process and procedures relating to vandalism prevention.
- The Department has successfully negotiated a 25-year lease agreement with MID.
- The vandalism/graffiti are continuously being tracked and was over the expected \$80,000 at the end of June.
- The planning document of proposed projects generally divided by categories in the Capital Improvement Project (CIP) Plan was reviewed and discussed. The 20-year CIP plan contains projects over \$100,000 and is updated annually.
- The Department has been on top of the requirements to install water meters on wells. Amanda Fife may be able to obtain estimates on the meter installation

### ACTIONS & REPORTER

Amanda Fife

Cheryl Jackson

Tom Dias

Parks Staff

Sonya Harrigfeld

Margarita Ramos

Sonya Harrigfeld/  
Margarita Ramos

Amanda Fife

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costs.

**G. NEW BUSINESS**

**ACTIONS & REPORTER**

None.

**H. COMMISSION COMMENTS**

**ACTIONS & REPORTER**

1. Commissioner Chad Kennedy reminded the Department of the California Model Water Efficiency Landscape Ordinance that will become effective January 1, 2010. The State will be having a water ordinance for all landscape related water and will be passing it onto local governments to adhere to. The new ordinance would apply to any renovations or new construction of irrigation systems.
  
2. Commissioners discussed about the necessity of the fireworks show at Woodward Reservoir. Commissioner David Fransen suggested consideration to have the fireworks show at the Turlock Fairgrounds along with the fairgrounds' current event since it is estimated that Woodward's capacity may continue to remain high without the show.

*Chad Kennedy*

*David Fransen*

It was suggested, should the Commission want to move forward with recommending a relocation of the fireworks show to another supervisory district, the Department would not object. The history of the fireworks show was initially placed for Stanislaus County's employees on the day before or after the 4<sup>th</sup> of July to not be in competition with any holiday events.

*Sonya Harrigfeld*

**I. NEW BUSINESS**

**ACTIONS & REPORTER**

None.

**J. ADJOURNMENT & NEXT MEETING**

There being no further discussion, the meeting was adjourned. The next regular meeting of the Parks Commission will be held on:

**Thursday, September 10<sup>th</sup>, 2009 at 5:00 p.m.**  
**3800 Cornucopia Way, 2<sup>nd</sup> Floor Conference Room**  
**Modesto, CA**

PREPARED BY: *Mae Song, Confidential Assistant III* (209) 525-6723

Minutes and agendas are posted online at <http://www.stancounty.com/er/parks/parks-recreation-commission.shtm>