

HAZARDOUS MATERIALS DIVISION
Guidelines for Methamphetamine Laboratory Activities

Initial Response (Performed by HAZMAT Emergency Response Team):

- Post property (Yellow "Warning" sign)
- Perform initial site inspection (Meth Lab Initial Inspection Form)
- Determine if site is contaminated.
- Obtain names and contact info for occupant and law enforcement.

Within 5 days:

- Obtain Law Enforcement report
- Refer Case to Mitigation staff

Within 10 Working Days (Once Contamination Has Been Determined):

- Record lien with County Clerk Recorder Office
Research all parties who may have interest in the property at the Clerk Recorder's Office.
- Prepare and send Notice and Order to Abate (Order) by certified mail to owner, occupants, and all persons/parties who have interest in the property as listed by the recorders office.
- Send copy to the local code enforcement agency.

Within 1 Working Day of Date of Order:

- Post Order in a conspicuous place on property (i.e. front door of residence)
 - Responsible Party (RP) has 30 –days after receipt of the order to hire remediation firm.
 - RP has 30-days after hiring a remediation firm to submit a Preliminary Site Assessment (PSA) Work Plan

Within 10 Working Days of PSA Work Plan Submittal:

- Review PSA Work Plan submitted by property owner to determine compliance with HS&C Chapter 6.9.1.

Within 15 Working Days of PSA Work Plan Submittal:

- Reply in writing to the PSA Work Plan either approving plan or noting any deficiencies.
 - RP has 90 days to complete remediation work approved as part of the PSA once the PSA Work Plan has been approved.

After PSA Work Plan Remediation Has Been Completed:

- RP must submit PSA Report after PSA remediation is completed in accordance with the PSA work plan.
- Review PSA Report

Within 10 Working Days of Property Remediation and Submittal of PSA Report:

- Payment due on lien
- Release lien at County Clerk Recorder's Office
- Issue No Further Action Letter to Responsible Party and all parties who received original Order.
- Send copy to local Code Enforcement Agency.