

DONNA LINDER STANISLAUS COUNTY COUNTY CLERK-RECORDER REGISTRAR OF VOTERS 2019 ACCOMPLISHMENTS

COUNTY CLERK-RECORDER DONNA LINDER

The County Clerk-Recorder, Registrar of Voters is an elective office with three divisions: The County Clerk, Recorder, and Registrar of Voters.

COUNTY CLERK

- Performs civil marriage ceremonies every Friday by appointment
- Issues marriage licenses
- Issues certified copies of birth, death and marriage certificates
- Files fictitious business name statements
- Files environmental impact reports
- Maintains records of all marriages, births and deaths occurring within the County
- Receives and processes passport applications

COUNTY RECORDER

- Preserves the official archive of legally recordable documents relating to real and personal property in Stanislaus County
- Records or files authorized documents and maps
- Official Records are recorded, scanned, indexed and stored
- The public may search, view and for a fee purchase a copy of these records

ELECTIONS

- Conducts all Federal, State, County, school and special district elections in the County
- Administers voter registration and outreach programs
- Maintains the master voter file and master street index
- Processes Vote by Mail ballot requests and all voted ballots
- Develops the ballot layout
- Proofs candidate statements, voter information guide and official ballots
- Establishes consolidations and polling place locations
- Recruits and trains approximately 900 poll workers
- Conducts the official election canvass



2019 ACCOMPLISHMENTS

My name is Donna Linder and I was elected the Stanislaus County Clerk-Recorder & Registrar of Voters in June 2018. I was sworn into office and began my term on January 7, 2019. Prior to assuming office, I worked in various capacities in every unit within the Department, including as the Assistant Clerk-Recorder & Registrar of Voters for the past several years. I have personally worked on 32 elections over the past 15 years and worked as the lead Manager in several of those elections. I am a Certified California Document Examiner and registered as a California Election Official. This combination of skills and experience allowed me to assume office fully prepared and committed to maintaining the high level of integrity, commitment and competence Stanislaus County citizens both expect and deserve. In my short time in office, numerous major milestones were accomplished.

NEW VOTING EQUIPMENT

Purchased a new Federal and State certified, ADA-compliant voting equipment system that provides ballot marking, full-faced paper ballot printing, scanning for ballot tabulation, ballot adjudication, and options for military and overseas voting. The new system, purchased using State and Federal grants, was first used in the Consolidated District Election on November 5, 2019 and will be deployed during the March 3, 2020 Presidential Primary Election. The Verity Scan and Verity Touch Writer voting equipment meets or exceeds State standards for data security. The voting system also meets the Vote Center model should the County adopt the Voter's Choice Act in the future.

FIRST SATELLITE OFFICE

Established the first Satellite Office in Stanislaus County providing a convenient location for voters to: get a replacement ballot regardless of assigned polling location; securely drop off voted ballot; update registration prior to voting; register to vote and vote conditionally for the election. One satellite office in Oakdale was open for the Consolidated District Election and four satellite offices located in Turlock, Oakdale, Salida and Patterson will be open for the Presidential Primary Election on March 3, 2020.

FIRST DROP BOX BALLOT LOCATIONS

Established the first drop box ballot locations at Oakdale Library, Oakdale City Hall and Ceres City Hall for the Consolidated District Election. Vote by Mail drop box locations will also be open at 7 City Clerks, 4 satellite offices and 3 in the Elections and Clerk-Recorder Offices for the 2020 Presidential Primary.

UPDATED ELECTION FEES

Implemented new election fees with Board of Supervisors approval. Many Election fees had not been updated since the 1980's. New technology allowed the County to provide services not previously available. GIS technology, maps and layers now exist. The new fees bring County in line with best practices from other counties and provide standardization on how IT reports are provided. Used a seven-county comparison study to support costs.

2019 ACCOMPLISHMENTS

RECORD RETENTION POLICY

Implemented a record retention policy with Board of Supervisors approval that allows the Department to destroy records that have reached their applicable period of retention. This helps the Department: save space by removing records no longer required for daily operations; save time in locating records by removing inactive material so the Department can clearly inventory its records and save money by reducing the purchase of equipment to file unneeded records.

UPGRADE DOCUMENT MANAGEMENT SYSTEM

Purchased an upgrade to the Document Management System, including upgraded equipment, software, professional services and ongoing maintenance to replace the current system, which is now obsolete. The upgrade provides a self-service kiosk that will enhance the efficiency of how the Clerk-Recorder provides services to the public. The upgrade will automate manual processes and improve staff productivity. Recorder, Clerk, Vitals and Passport modules will allow customers to complete applications and other functions on-line rather than waiting in-line. The customer will then only need to appear in person to complete the transaction and render payment or mail a notarized application and payment. The application system uses an easy, step-by-step approach empowering people not familiar with computer systems to complete the application.

POLL WORKER TRAINING PROGRAM

Redesigned the Poll Worker Training Program to incorporate poll worker and inspector feedback and provide poll workers who volunteer their time with the tools they need to successfully manage their assigned polling place and facilitate election procedures in compliance with California Elections Code.

CLERK-RECORDER TRAINING PROGRAM

Developed a training program for Clerks, Recorders, Record Retention, Vitals and Data Processing to ensure staff is knowledgeable and able to succeed and thrive in the department. Resources include checklists, manuals, weekly one on one meetings with the trainer/mentor and monthly meetings with the supervisor. Program fosters confidence and opens lines of communication among staff.

MARRIAGE AT THE MANSION

Performed marriage ceremonies on Valentine's Day at the historic McHenry Mansion in Modesto. "Marriage at the Mansion" offered couples a romantic experience that takes them back in time. Conducted ceremonies for 42 couples with 296 guests attending. Participation in the successful event also included 11 community volunteers and 14 staff members.

UNIFORM DISTRICT ELECTION (UDEL)

Successfully conducted the November 5, 2019 Uniform District Election Law election

2019 DEPARTMENT HEAD COMMUNITY OUTREACH

Informing the community about the Clerk-Recorder Office and Elections is an important way for the community to know what we do, why we do it, and how we do it. There are many changes in Elections from new equipment, satellite offices, drop boxes and conditional voter registration to name a few. New laws affect and change processes every year. Engaging the public and empowering them with knowledge regarding the changes in voting is essential to the success of our election process.

2019 DEPARTMENT HEAD OUTREACH	DATE
Latino Roundtable	1/24/2019
Republican Central Committee	2/4/2019
Oakdale Board of Realtors	2/21/2019
Patterson Board of Realtors	3/12/2019
City Clerks for each city in Stanislaus County	Various
Central Valley Association of Realtors	3/27/2019
Central Valley Association of Realtors, Turlock	4/17/2019
League of Women Voters	4/25/2019
Turlock Democratic Club	5/8/2019
Women's Leadership Conference	5/25/2019
El Concilio Presentation	5/30/2019
Retired Employees of Stanislaus County Organization (RESCO)	6/20/2019
Modesto Sunrise Rotary Club	7/18/2019
Road Trip Journey to Success	7/22/2019

2019 DEPARTMENT HEAD COMMUNITY OUTREACH CONTINUED

2019 DEPARTMENT HEAD OUTREACH	DATE
Soroptimist Club	10/17/2019
Oakdale Rotary Club	11/13/2019
Modesto Junior College MICL Presentation	11/19/2019
Oakdale Sunrise Rotary	11/22/2019
CSU Stanislaus - Voter Outreach	12/18/2019

2019 COMMUNITY OUTREACH

The Elections Division has actively participated in numerous community outreach events during 2019. Educating the public on registering to vote and understanding the importance of voting has been the focus of the outreach. These community events also provide a great forum to attract new poll workers to work on election day. Clerks Division provided information on marriage licenses, birth certificates and passports.

2019 COMMUNITY OUTREACH	DATE
Career and Technical Expo at Modesto Junior College	2/26/2019
Ceres Adult School Job Fair	3/14/2019
San Joaquin Valley Portuguese Festival	4/13/2019
Modesto High School Voter Registration Drive	4/26/2019
Modesto Farmers' Market	4/27/2019
Young Women's Education Conference	4/27/2019
Pitman High School Career Fair	5/2/2019
Modesto Farmers' Market	5/16/2019
Women's Leadership Conference	5/25/2019
American Graffiti Festival	6/8-6/9/2019
Modesto Farmers' Market	6/20/2019
Riverbank Bicycle Rodeo	7/10/2019
Modesto Farmers' Market	7/20/2019
Keyes Community National Night Out	10/17/2019
Día de los Muertos (Day of the Dead)	10/19/2019
Assyrian Wellness Collaborative Health & Wellness Fair	11/2/2019

