



**TREASURER AND TAX COLLECTOR**

**Donna Riley**  
Treasurer and Tax Collector

PO Box 859, Modesto, CA 95353  
1010 10<sup>th</sup> Street, Ste 2500, Modesto, CA 95354  
Phone: 209-525-6388 Fax: 209-525-7868

**QUARTERLY REPORT OF COMMERCIAL CANNABIS ACTIVITY FEES**

Business Name: \_\_\_\_\_

License No.: \_\_\_\_\_ License Type: \_\_\_\_\_

For the period of:	The Quarterly Report is due (circle reporting period):
January 1 <sup>st</sup> through March 31 <sup>st</sup>	April 30
April 1 <sup>st</sup> through June 30 <sup>th</sup>	July 30
July 1 <sup>st</sup> through September 30 <sup>th</sup>	October 30
October 1 <sup>st</sup> through December 31 <sup>st</sup>	January 30

COMMUNITY BENEFIT RATE	
1. Gross Quarterly Sales (Retail, Manufacturing, Distribution) (Board of Equalization Quarterly Report must be attached)	\$
2a. Retail & Manufacturing: Calculate Fee at 8% (Line 1 multiplied by .08)	\$
2b. Distribution: Calculate Fee at 3% (Line 1 multiplied by .03)	\$
3. Flat Fee per approved Development Agreement	\$
4. Enter the greater of line 2 or line 3. This is the fee due	\$
5. Late Payment Penalty If paid within 30 days of the due date = 10% of Line 4. If paid more than 30 days after the due date = 20% of Line 4.	\$
6. Applicable Interest = 1/2% per month or fraction thereof on the amount (Line 4) from the delinquent date to the date of payment	\$
7. Amount Due (Line 4 through 6 inclusive)	\$

COMMUNITY BENEFIT CONTRIBUTION – Effective July 1, 2019	
1. Contribution per approved Development Agreement	\$
2. Late Payment Penalty If paid within 30 days of the due date = 10% of Line 1. If paid more than 30 days after the due date = 20% of Line 1.	\$
3. Applicable Interest = 1/2% per month or fraction thereof on the amount (Line 1) from the delinquent date to the date of payment	\$
4. Amount Due (Line 1 through 3 inclusive)	\$

I declare under penalty of perjury that to the best of my knowledge, this statement is true, correct, and complete.

Signature	Title
Name Printed	Date

**INSTRUCTIONS**

1. May make monthly payments.
2. Attach a copy of relevant pages of Community Benefits, Attachment E, of the approved Development Agreement showing Community Benefit Rate and Contribution amounts for the period reporting. Example: Attachment E, pages 1, 4 and 5.
3. Must attach a copy of the quarterly State Board of Equalization report for Manufacturing and Retail Cannabis activities, for the period reported. Copy of CA Department of Tax and Fee Administration must be attached for Distribution activities.



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4. The Delinquent Date is the last day of the month following the close of the reporting period.
5. Late Payment Penalty:
  - a. If paid within 30 days after the delinquent date, penalty = 10% of the amount of tax (Line 4).
  - b. If paid more than 30 days after the delinquent date, penalty = 20% of the amount of tax (Line 4).
6. Interest on Late Payment is in addition to the Penalty, at the rate of 1/2% per month or fraction thereof on the amount of tax (Line 4) from the delinquent date to the date of payment.
7. Remittance by check should be made payable to Donna Riley, Stanislaus County Treasurer-Tax Collector. Checks, Cashier's Check and Money Orders accepted by the Treasurer-Tax Collector are subject to collection and do not constitute payment until cleared. The Treasurer-Tax Collector assumes no responsibility of loss in transit or delay in deposit.
8. Receipts will not be mailed by the Treasurer-Tax Collector unless a request for receipt is made at the time of payment. Your canceled check is your best receipt.
9. All records substantiating the return must be retained by the operator for a period of not less than three years from the date of payment.
10. Change of address or ownership must be reported immediately to the Treasurer-Tax Collector.
11. Upon cessation of business for any reason, returns and payment are due immediately to the Treasurer-Tax Collector.

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County Use Only

- Documentation forwarded to Chief Executive Office, Attn: Cannabis Program