



Efficient Delivery of Public Services

Assessor
Auditor-Controller
Board of Supervisors
Chief Executive Office
Clerk-Recorder
County Counsel
General Services Agency
Strategic Business Technology
Treasurer-Tax Collector

Efficient Delivery of Public Services

The public expects government to be responsive to their needs and to conduct business efficiently. County departments provide services to a diverse customer base. To serve customers effectively, departments must understand what is important to them and how to improve services. Customer feedback encourages County departments to remain focused on continuously improving how services are provided. Conducting business using the internet is a convenient method for many residents.



Providing services electronically recognizes this increasing trend and enhances the methods used to serve the public. The County can be reached online at www.stancounty.com. Improving the efficiency of core services allows staff to increase their focus on streamlining services and enhancing quality. Electronic services and more efficient processes mean customers spend less time when conducting business with us.

- ◆ The Assessor is responsible for preparing an annual assessment roll for property tax revenues using fair, accurate and timely property valuations;
- ◆ The Auditor-Controller safeguards the County's resources and ensures its financial integrity through fiscal monitoring and reporting;
- ◆ The Board of Supervisors provides governing, administrative and legislative direction to County departments and determines the overall policies for Stanislaus County government;
- ◆ The Clerk of the Board maintains accurate County legislative records and provides customer access to those records;
- ◆ The Chief Executive Office provides overall leadership and management of County government, including the management of County resources, long-range financial planning, capital projects, and organizational planning;
- ◆ The Human Resources Division of the Chief Executive Office provides services to County departments, employees, and applicants. These services include: labor relations, policy development and implementation, recruitment and selection, classification, compensation, wellness and learning and development programs;
- ◆ The Risk Management Division of the Chief Executive Office manages the health, safety and well being of Stanislaus County employees through administration of employee benefits, liability claims/insurance, disabilities management (workers' compensation), and safety;
- ◆ The Clerk-Recorder processes all documents and records related to marriage licenses, certified copies of vital statistics, document filings and recording of real property; processes passports; and conducts civil wedding ceremonies. The Clerk-

Recorder is also responsible for conducting elections and ensuring citizens have the opportunity to exercise their right to vote;

- ◆ County Counsel serves as the principal legal counsel for the Board of Supervisors and provides legal advice to all County offices, departments and commissions;
- ◆ The General Services Agency supports County departments through purchasing services for goods, contracts, leased property and equipment; bulk store, delivery, mailroom and messenger services; through maintenance and operation of all building systems and equipment; and through maintenance services for County vehicles;
- ◆ Strategic Business Technology supports the technology and web-based needs of County departments by providing help desk and desktop support services, email services, technology security, and County website services; and
- ◆ The Treasurer-Tax Collector collects secured and unsecured property taxes, as well as other revenue, and issues various licenses including business licenses.

FISCAL YEAR 2014-2015 ISSUES

The 2014-2015 Recommended Final Budget recommends \$202,041,295 in appropriations for this priority area. These expenditures are funded by a combination of \$118,810,560 in department revenue, \$81,995,593 in contributions from the General Fund and \$1,235,142 in fund balance.

Over the past six years the County used a combination of reductions-in-force coupled with adjustments to the compensation and benefits structure as a cost cutting and cost containment strategy in order to maintain financial viability during a period of financial difficulty. Starting in Fiscal Year 2009-2010, all County Labor Associations, Unrepresented Confidential and Management Employees and Elected Officials partook in a 5% salary deduction. In 2012, the County reached agreement for a 6% permanent salary deduction with all Labor Associations, Unrepresented Confidential and Management Employees and Elected Officials. In July 2013, with signs of economic recovery the Board of Supervisors approved the restoration of 1% of the 6% permanent salary deduction. With all County Labor Association agreements set to expire on June 30, 2014, and the long-term growth in discretionary revenue over the next five years, the Board of Supervisors approved the restoration of an additional 3% for all Unrepresented Confidential and Management Employees and Elected Officials in June 2014. To absorb this increase, the Assessor, Clerk-Recorder, Clerk-Recorder – Elections and County Counsel were provided with an additional General Fund contribution in an amount of \$76,597 in their base budgets. The County is in negotiations with the labor associations that represent the remaining employees in this Board priority and will review budgets quarterly to determine if any additional adjustments are needed.

Included in this budget is the plan to reestablish the Internal Audit Division within the Auditor-Controller Office. This plan includes the restoration of one unfunded Manager IV position to lead the Division as well as two new Accounting III positions. The prorated cost for Fiscal Year 2014-2015 for these positions is \$169,000 offset by \$114,000 in

estimated revenue. The difference will be funded by net county cost savings the Department has accumulated.

The Chief Executive Office – Appropriations for Contingencies budget includes an increase in appropriations by \$6.6 million. This increase is in preparation for anticipated increases associated with Public Safety restoration, prevention programs, termination cashouts, countywide security functions and labor increases.

The Chief Executive Office – County Facilities budget provides funding for costs associated with maintaining certain County property. This budget's base budget was increased by \$151,905 funded by additional General Fund support in response to the increased costs associated with maintaining County facilities.

In Fiscal Year 2013-2014 the County refinanced its debt obligations. This resulted in an increase in the annual debt service costs and therefore the Chief Executive Office – Debt Service base appropriations budget was increased by \$1,659,760 to fund all debt service obligations.

The Chief Executive Office – General Fund Contributions to Other Programs budget includes increased contributions of \$139,406 in its base budget to the Department of Environmental Resources for the Water Resources Manager position. An additional contribution of \$122,486 is recommended to Public Works – Administration to help fund Geographical Information Systems, \$45,000 to Public Works – Engineering support non-road related survey services and an additional \$20,000 to the Department of Environmental Resources to fund a Water Consultant contract. Furthermore, an additional \$15,000,000 contribution to Health Services Agency – Clinics and Ancillary Services is recommended to accelerate the Clinics and Ancillary Services' deficit repayment.

The Chief Executive Office – Plant Acquisition budget includes increased appropriations of \$1,900,000 for deferred maintenance projects, the disposition and remediation/cleanup at the former Honor Farm, to complete the booster pump system upgrades at the Public Safety Center, professional legal services, professional grant writing services for the Veterans' Services Facility Project and to fund the County's portion of the costs to repair the card reader access system at Tenth Street Place.

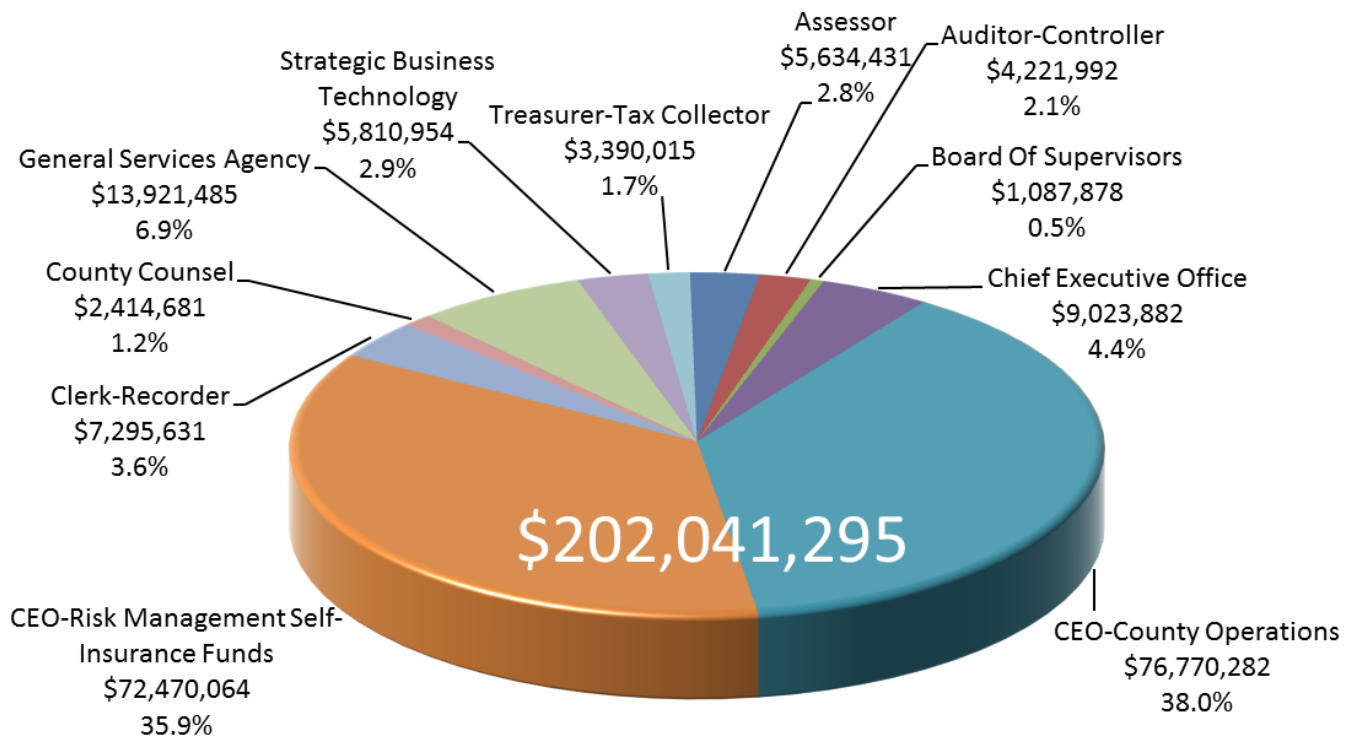
The Clerk-Recorder Office has recently been coming in contact with disruptive members of the public. In response to this, it is recommended to increase the Clerk-Recorder budget by \$17,715 to fund the cost of a private security guard for five months.

The Auditor-Controller, Board of Supervisors, Chief Executive Office – Operations and Services, Chief Executive Office – Risk Management, Chief Executive Office – Crows Landing Air Facility, and Treasurer-Tax Collector were able to carry forward 100% of net county cost savings from prior fiscal years and 75% of their 2013-2014 net county cost savings. These increases are reflected in the 2014-2015 Recommended Final Budget.

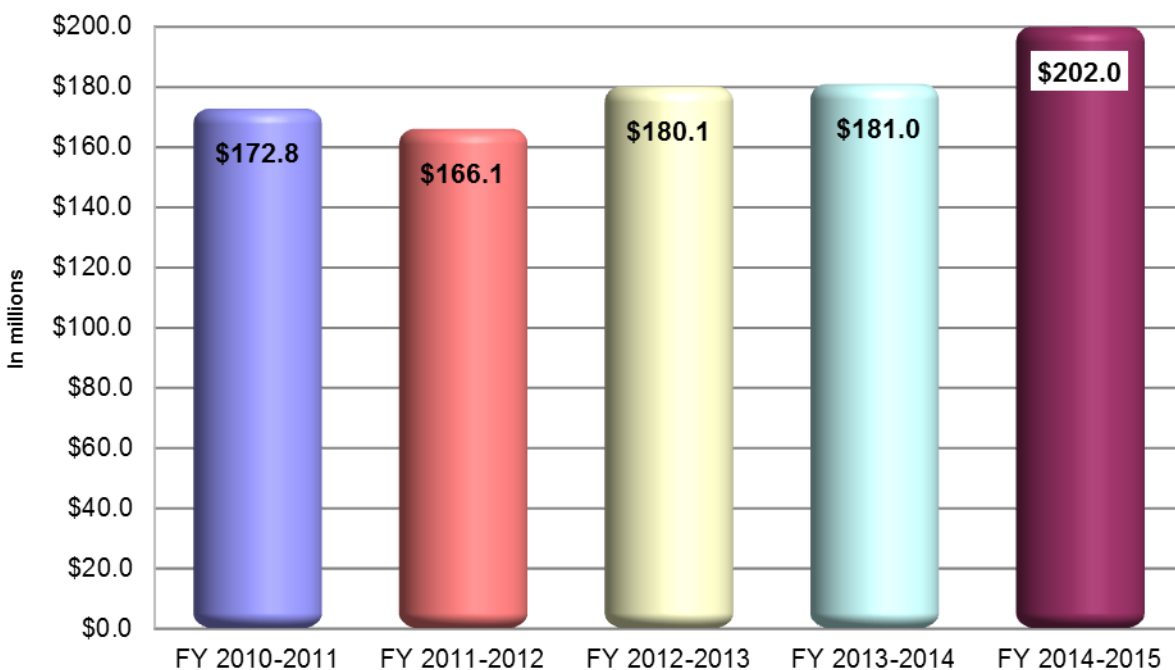


Efficient Delivery of Public Services

Recommended Appropriations Fiscal Year 2014-2015



Five Year Comparison of Appropriations Final Budget





Efficient Delivery of Public Services

**Recommended
2014-2015**

PAGE

ASSESSOR				\$5,634,431
Fund	Org			
447	0100	0012000	Assessor	\$5,634,431
AUDITOR-CONTROLLER				\$4,221,992
Fund	Org			
452	0100	0013000	Auditor-Controller	\$4,221,992
BOARD OF SUPERVISORS				\$1,087,878
Fund	Org			
456	0100	0014100	Board of Supervisors	\$1,087,878
CHIEF EXECUTIVE OFFICE				\$9,023,882
Fund	Org			
463	0100	0015000	Operations and Services	\$7,355,055
467	0100	0015600	Risk Management Division	\$1,668,827
CEO-COUNTY OPERATIONS				\$76,770,282
Fund	Org			
469	0100	0016041	Airport	\$241,000
471	0100	0016071	Appropriations for Contingencies	\$11,020,864
474	0100	0016021	Capital Improvement Financing Authority	\$140,633
476	0100	0016091	County Facilities	\$647,949
478	0100	0016046	Crows Landing Air Facility	\$220,006
480	0100	0016081	Debt Service	\$12,666,797
485	0100	0016401	General Fund Contribution to Other Programs	\$22,544,922
489	0100	0016051	General Fund Match--Vehicle License Fee	\$6,236,805
491	0100	0016061	Mandated County Match	\$19,633,771
493	0100	0016031	Plant Acquisition	\$3,417,535
CEO-RISK MANAGEMENT SELF-INSURANCE FUNDS				\$72,470,064
Fund	Org			
495	5101	0018101	Dental Self-Insurance	\$3,825,600
497	5051	0018051	General Liability Self-Insurance	\$4,161,027
499	5091	0018091	Medical Self-Insurance	\$57,000,000
502	5093	0018093	Other Employee Benefits	\$550,500
504	5061	0018061	Professional Liability Self-Insurance	\$674,300
506	5071	0018071	Unemployment Self-Insurance	\$605,600
508	5111	0018111	Vision Care Self-Insurance	\$763,037
510	5081	0018081	Workers' Compensation Self-Insurance	\$4,890,000



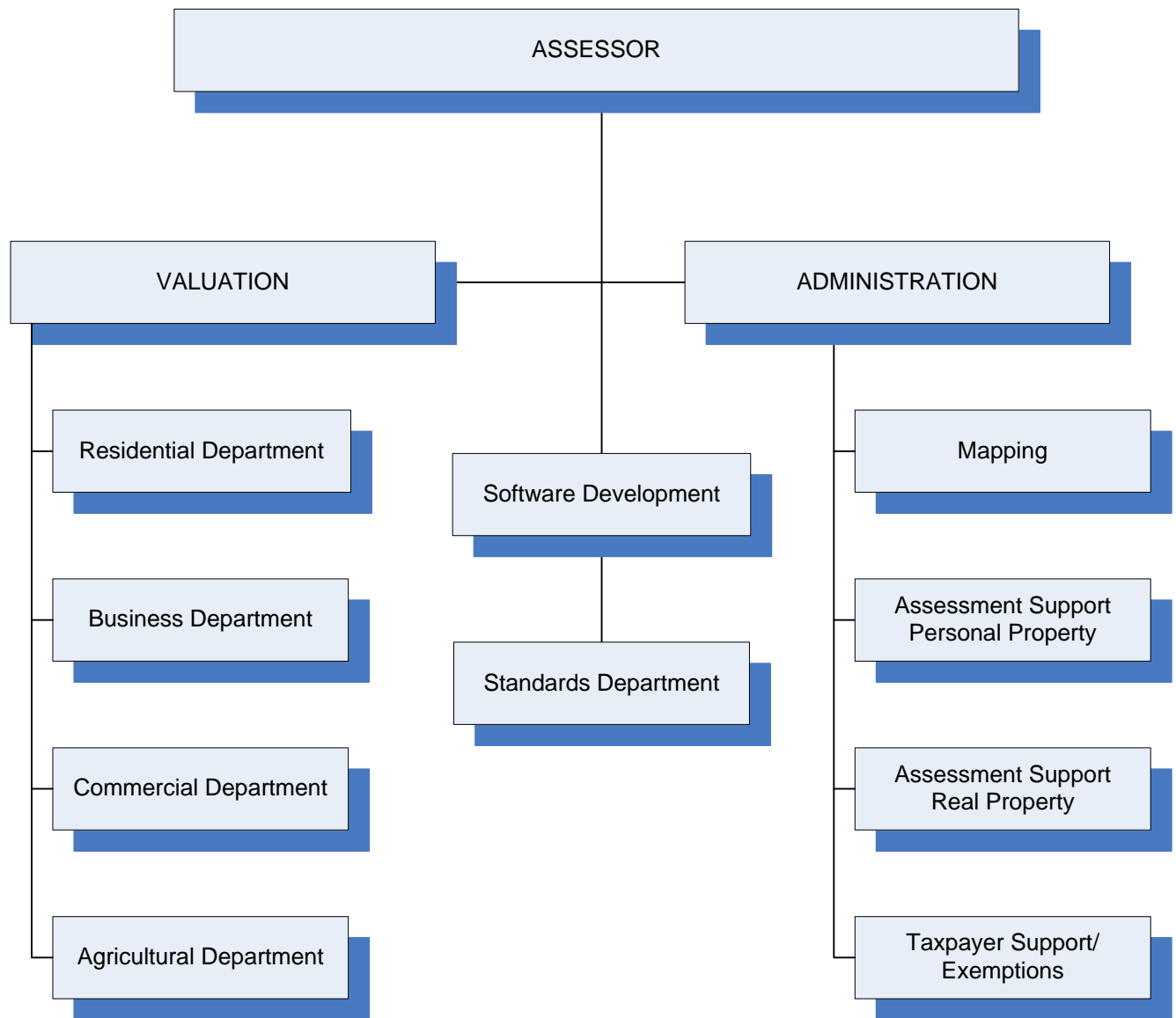
Efficient Delivery of Public Services

**Recommended
2014-2015**

PAGE

CLERK-RECORDER				\$7,295,631
Fund	Org			
515	0100	0020001	Recorder Division	\$1,932,924
517	0100	0020299	Elections Division	\$3,039,164
520	1723	0020500	Modernization Trust Fund	\$2,273,543
522	1786	0020601	Vital and Health Statistics	\$50,000
COUNTY COUNSEL				\$2,414,681
Fund	Org			
526	0100	0022000	County Counsel	\$2,414,681
GENERAL SERVICES AGENCY				\$13,921,485
Fund	Org			
531	0100	0019010	Administration	\$627,403
533	5001	0018210	Central Services Division	\$1,254,471
536	5170	0018700	Facilities Maintenance Division	\$4,895,136
539	5021	0018500	Fleet Services Division	\$2,770,574
542	171A	0016200	12th Street Office Building	\$48,721
544	5170	0018720	Utilities	\$4,325,180
STRATEGIC BUSINESS TECHNOLOGY				\$5,810,954
Fund	Org			
548	5031	0048100	Strategic Business Technology	\$4,658,312
552	5011	0048200	Strategic Business Technology-Telecommunications	\$1,152,642
TREASURER-TAX COLLECTOR				\$3,390,015
Fund	Org			
557	0100	0030001	Treasurer-Admin/Taxes	\$1,845,374
559	0100	0030002	Revenue Recovery	\$965,472
561	0100	0030004	Treasury Division	\$579,169
TOTAL				\$202,041,295

**STANISLAUS COUNTY
ASSESSOR**



Revised March 2013

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Finance



ASSESSOR
Don Gaekle

BUDGET AT A GLANCE

Gross Costs	\$5,634,431
Total Revenue	\$884,000
Fund Balance/Retained Earnings	\$0
Net County Cost	\$4,750,431
Total Recommended Staffing	54
% Funded by Local Discretionary Funds	84.3%

MISSION STATEMENT

The mission of the Stanislaus County Assessor's office is to produce a fair, accurate and timely assessment roll while providing excellent customer service.

ACCOMPLISHMENTS AND OBJECTIVES

The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for the Assessor include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ Successfully completed a timely assessment roll. ◆ Implemented the electronic/paperless time sheets within the Oracle PeopleSoft system. ◆ Began project to increase efficiency and accessibility by converting paper-based records to electronic format through document imaging. 	<ul style="list-style-type: none"> ◆ Complete a timely assessment roll. ◆ Continue the project to digitize existing appraisal records. ◆ Create all new appraisal records in an electronic format. ◆ Maintain current service and staffing levels.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Finance



ASSESSOR

Budget Unit 0100 0012000
General Fund

SERVICES PROVIDED

The Assessor is primarily responsible for preparing an annual assessment roll upon which property tax revenues are generated. The County, Public Schools, Cities, Redevelopment Agencies and Special Districts all rely on this revenue for funding operations.

The assessment roll includes all tangible property in Stanislaus County unless exempted or excluded from assessment by specific laws. Tangible property includes land, land improvements, growing improvements (this refers to trees and vines), buildings, structures, aircraft, boats, and business property with some exceptions.

All property, excluding supplies, movable equipment, boats, and aircraft are assessed based upon their market value when purchased or newly constructed. The Assessor determines the market value for the ownership changes and new construction. The supplies, movable equipment, boats, and aircraft are assessed based upon their annual market value on January 1 of each year.

The Assessor also maintains property parcel maps. These maps are available to the public in the Assessor's Office or at the County's web site (www.stancounty.com/assessor/map-books). The property tax assessment roll, property ownership information, and some property characteristics are also available to the public at the Assessor's Office.

Assessor					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$52,452	\$49,355	\$14,000	\$0	\$14,000
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$923,187	\$874,439	\$860,000	\$0	\$860,000
Miscellaneous Revenue	\$11,036	\$14,539	\$10,000	\$0	\$10,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$986,675	\$938,333	\$884,000	\$0	\$884,000
Salaries and Benefits	\$4,503,782	\$4,570,718	\$4,911,394	\$0	\$4,911,394
Services and Supplies	\$437,106	\$421,950	\$427,325	\$0	\$427,325
Other Charges	\$279,815	\$261,434	\$294,612	\$0	\$294,612
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$140,733	\$144,559	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$15	\$419	\$1,100	\$0	\$1,100
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$5,361,451	\$5,399,080	\$5,634,431	\$0	\$5,634,431
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$4,374,776	\$4,460,747	\$4,750,431	\$0	\$4,750,431

PROGRAM DISCUSSION

At the requested level of funding, the Department will be able to maintain existing service levels. Over the past three years the non-Prop 8 (decline in value) real property workload has remained essentially constant at 16,169, 16,047 and 15,623 when residential, commercial-industrial and farm properties are combined.

Mass appraisal programs have allowed the Department to process a tremendous residential property workload of transfers and annual market reviews for properties on reduced values. However, with the very significant increases in market value this year the Department anticipates a large number of appeal filings. Also, due the sharp increase in market values, there was a 25% increase in the number of sales requiring individual review and manual valuation by an appraiser.

The commercial-industrial department has 2,850 properties on reduced value. The Department has been fortunate that market analysis has not supported any change in these market values since 2011. However, state law requires that these properties be reviewed annually for market value changes. Market indicators are up for these properties through the early part of this year. In addition to processing time, increases in valuations of commercial industrial properties will result in significant increases in appeals filings. It is anticipated that appraiser time equal to two full time appraisers will be required to complete the commercial-industrial annual market review project.

STAFFING IMPACTS

Total current authorized positions— 54

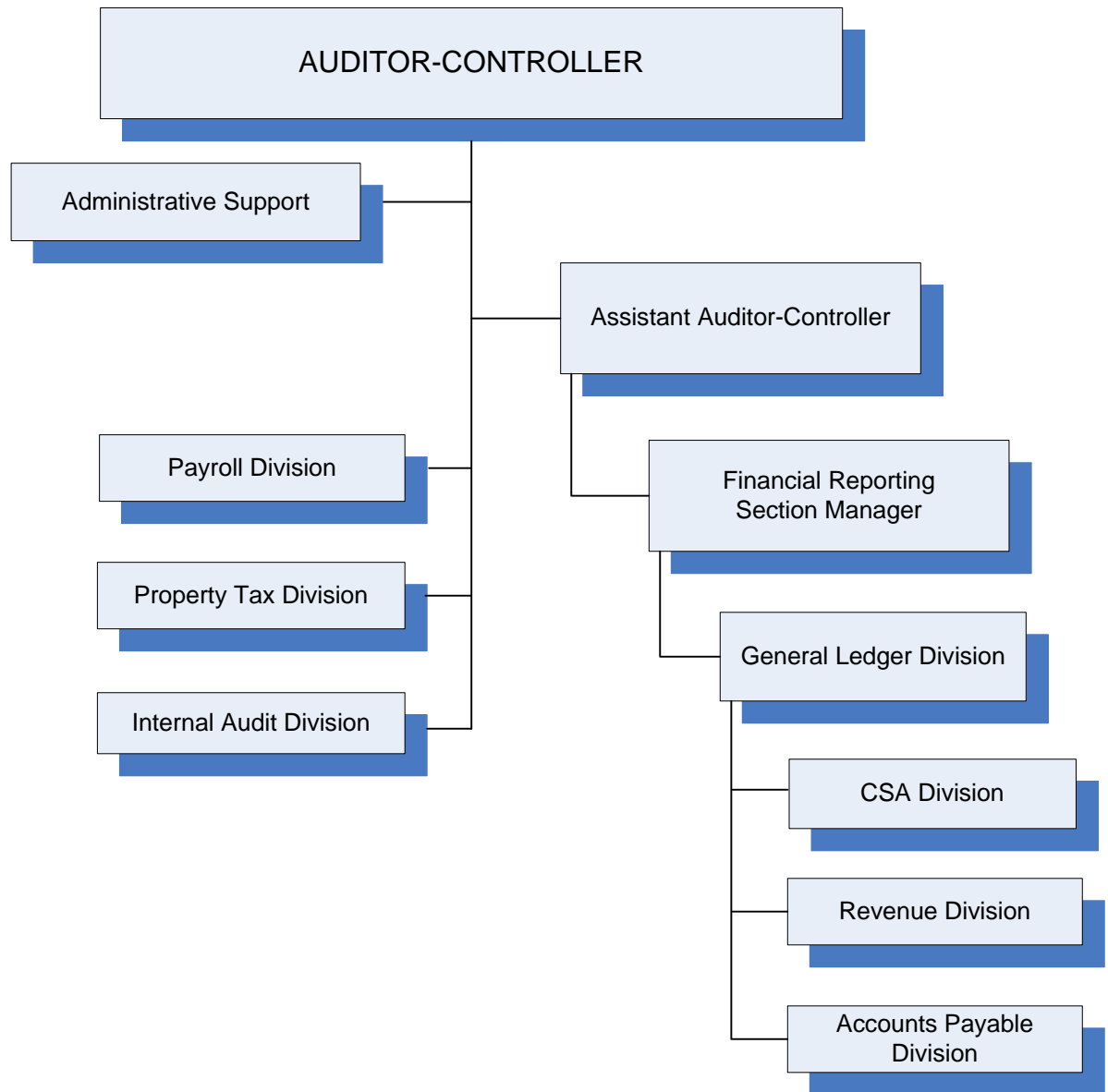
There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$5,634,431 be approved for the Assessor's Department. This budget is funded from \$884,000 in estimated department revenue and a \$4,750,431 contribution from the General Fund.

General Fund Departments received a Fiscal Year 2014-2015 issued base budget adjusted to the equivalent of the Funded Service Level cost of all current programs and allocated positions as approved by the Board of Supervisors. Negotiated increases approved by the Board of Supervisors have also been included in this General Fund allocation level which is reflected as net county cost on the summary budget schedule.

STANISLAUS COUNTY AUDITOR-CONTROLLER



Revised July 2014

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Finance



AUDITOR-CONTROLLER
Lauren Klein, CPA

BUDGET AT A GLANCE

Gross Costs	\$4,221,992
Total Revenue	\$2,778,359
Fund Balance/Retained Earnings	\$0
Net County Cost	\$1,443,633
Total Recommended Staffing	40
% Funded by Local Discretionary Funds	34.2%

MISSION STATEMENT

Safeguard the County's resources and ensure its financial integrity through responsible fiscal monitoring and reporting.

ACCOMPLISHMENTS AND OBJECTIVES

The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for the Auditor-Controller include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ Successfully implemented secure internet access to PeopleSoft Self Service as a crucial member of the PeopleSoft Team Lead. ◆ Successfully implemented electronic W-2 option for employees. ◆ Successfully implemented electronic time entry to several departments. ◆ Successfully implemented electronic department approval process regarding vendor payments. ◆ Successfully implemented an automatic electronic solution for distribution of financial reports to those independent Special Districts who hold monies in the County Treasury. 	<ul style="list-style-type: none"> ◆ Complete PeopleSoft Tools Upgrade. ◆ Continue to provide implementation of electronic time entry to County departments. ◆ Work towards utilizing the Financial Management Solutions Sub Ledger functions to perform the reconciliation between the Government Wide and Fund Financial Statements. ◆ Train Independent Special Districts to complete the annual State Controller's Office reporting requirements. ◆ Implement an automatic electronic solution for distribution of financial reports to School Districts who hold monies in the County Treasury.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Finance



AUDITOR-CONTROLLER

Budget Unit 0100 0013000
General Fund

SERVICES PROVIDED

The Auditor-Controller's Office is the chief financial department for the County with core services that include the following:

- ◆ Prepare the County's Annual Comprehensive Financial Report, County Cost Plan, State Controller's Financial Report and budget schedules;
- ◆ Review monthly financial entries for propriety and close the financial records each month, including Cost Plan allocations;
- ◆ Conduct audits for compliance with County policies and State mandates;
- ◆ Review and disburse all check and electronic payments for County vendors and service providers;
- ◆ Administer the County purchasing card transactions;
- ◆ Record all school district, special district, and County fund revenue and expenditures;
- ◆ Administer payments and reporting for the County's outstanding debt, revenue sharing agreements, Public Facility Fees, Capital Projects, and Court Collection Reporting;
- ◆ Process biweekly paychecks and deductions consistent with memorandums of understanding (MOU), State, and Federal laws;
- ◆ Provide technical & security support for Payroll, Time & Labor, Benefits Administration, Personnel and the Training & Tracking modules;
- ◆ Apportion taxes, set tax rates, enroll direct assessments, establish bond rates, and administer the Teeter Plan, and property tax agreements;
- ◆ Continue implementation and maintenance of The Dissolution Act (dissolution of California Redevelopment Agencies); and
- ◆ Prepare monthly assistance claim, disburse grants to Community Services Agency (CSA) clients and disburse vendor payments.

Auditor-Controller					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$238	\$100,000	\$0	\$100,000
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$2,355	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$101,406	\$117,863	\$121,905	\$0	\$121,905
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$2,061,166	\$2,276,294	\$2,332,154	\$114,000	\$2,446,154
Miscellaneous Revenue	\$133,069	\$106,611	\$110,300	\$0	\$110,300
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$2,297,996	\$2,501,006	\$2,664,359	\$114,000	\$2,778,359
Salaries and Benefits	\$2,904,357	\$3,259,834	\$3,395,980	\$456,837	\$3,852,817
Services and Supplies	\$74,771	\$84,440	\$135,800	\$0	\$135,800
Other Charges	\$176,132	\$216,029	\$233,175	\$0	\$233,175
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$89,395	\$103,147	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	(\$23,030)	\$120	\$200	\$0	\$200
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$3,221,625	\$3,663,570	\$3,765,155	\$456,837	\$4,221,992
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$923,629	\$1,162,564	\$1,100,796	\$342,837	\$1,443,633

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain core services that are legally mandated and are the responsibility of the office. These services consist of the accounting function; recording deposit data, vendor payments, welfare payments, processing payroll and providing and recording financial information into our financial system. Additionally the Department calculates property tax amounts to be paid by taxpayers and apportions this revenue to local government agencies; the County, cities, school districts and special districts.

The Auditor-Controller's Office continues to implement and provide services regarding The Dissolution Act. The Dissolution Act is the elimination of the Redevelopment Agencies throughout California pursuant to mandated legislation. The implementation of this legislation has been challenging and continues to be so two and half years after the legislation passed.

The total recommended increase in appropriations is \$456,837. Included in this increase is the cost to reestablish the Auditor-Controller's Internal Audit Division. This reestablishment includes the restoration of one Manager IV position and the addition of two new Accountant III positions. The value of these positions for Fiscal Year 2014-2015 is \$169,000 and is equivalent to nine months of a Manager IV position and six months of two Accountant III positions. These costs will be offset by additional estimated revenue of \$114,000 and net county cost savings of \$55,000. Once net county cost savings has been exhausted, additional General Fund support will be needed.

Departments that achieved savings in appropriations are able to carry forward 100% of their unused net county cost savings from prior fiscal years and 75% of their 2013-2014 net county cost savings. The Auditor-Controller is requesting an increase in appropriations of \$342,837 to reflect the carry forward of net county cost savings earned in prior fiscal years. Due to a State Supreme Court decision related to a dispute regarding a portion of the Property Tax Administration Fee (PTAF) calculation the Department will receive less revenue related to these services. Therefore, \$50,000 of the savings will be used to cover the loss of PTAF revenue. As previously mentioned, \$55,000 of the savings will be used to cover the General Fund need associated with the reestablishment of the Internal Audit Division. Additionally, the savings will be used to fund any other salary and benefit related increases occurring in Fiscal Year 2014-2015.

The Department has been successful in providing continued mandated services along with additional improvements to processes and efficiencies with reduced resources. The Department will continue to work towards providing needed process improvements and efficiencies for its customers such as the use of electronic documents and filing systems and improved functionality in our accounting and payroll applications.

STAFFING IMPACTS

As part of an on-going restructuring effort of the Auditor-Controller's office, the Department continues to evaluate the organization to ensure the needs of our clients are met in an appropriate and efficient manner.

The Department is requesting to restore one unfunded Manager IV position and add two new Accountant III positions to re-establish the Internal Audit division. During Fiscal Year 2010-2011 the Internal Audit division was disbanded due to budget constraints. In previous years, the Internal Audit Division was staffed with six employees, including a Manager IV overseeing the function. The Internal Audit function is a critical responsibility that helps mitigate possible exposure or weaknesses related to County assets. The division will provide additional assurance to County operations by performing risk assessments of potential weaknesses and strengthening internal controls and processes. There is a critical need to re-establish the Internal Audit Division and will be restored gradually over the next several years.

The Department is also requesting to restore one unfunded Manager II position assigned to the General Ledger Division. The position will be responsible for the annual Cost Allocation Plan. The position was unfunded during Fiscal Year 2011-2012 due to budget constraints. The Cost Allocation Plan provides millions of dollars in allowable claiming costs for the County. The demand on the Department to meet the mandated requirements concerning the annual Cost Allocation Plan in the previous three fiscal years has been significant. Previously, when the Cost Accounting Manager position was filled it was filled at the Manager II level. It is the intent of the Department to conduct an internal promotional recruitment to fill this position and unfund the vacant position resulting from the promotion in an upcoming budget cycle.

The Department is further requesting one new Manager II position that will be assigned to the General Ledger Division. This position will provide additional managerial support to the General Ledger Manager IV and provide additional oversight over the General Ledger Division, Accounts Payable Division, Accounts Receivable Division, and the Welfare Claims and Reporting process. Due to the large breadth of responsibility, and the technical and critical nature of the work performed, an intermediate manager is needed for additional support. This position will also provide a succession path in the Department that does not currently exist. It is the intent of the Department to conduct an internal promotional recruitment to fill this position and unfund the vacant position resulting from the promotion in an upcoming Budget cycle.

The Department is further requesting to delete two unfunded Accounting Supervisor positions. As the Department continues to evaluate their organizational structure, it is determined these positions are no longer needed at this time. The deletion of these two unfunded positions do not affect the Department's position allocation because they have been previously unfunded.

Total current authorized positions— 35

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$4,221,992 be approved for the Auditor-Controller's Department. This budget is funded from \$2,778,359 in estimated revenue and a \$1,443,633 contribution from the General Fund.

It is recommended to restore one Manager IV position and add two new Accountant III positions to re-establish the Internal Audit Division. It is also recommended to restore one unfunded Manager II position for the Cost Allocation Plan and add one new Manager II position for the General Ledger Division. It is further recommended to delete two unfunded Accounting Supervisor positions.

Total recommended authorized positions—40

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Legislative/Administrative



BOARD OF SUPERVISORS
Jim De Martini, Chairman
Terry Withrow
Vito Chiesa
Dick Monteith
William O'Brien

BUDGET AT A GLANCE

Gross Costs	\$1,087,878
Total Revenue	\$83,604
Fund Balance/Retained Earnings	\$0
Net County Cost	\$1,004,274
Total Recommended Staffing	9
% Funded by Local Discretionary Funds	92.3%

MISSION STATEMENT

Stanislaus County serves the public interest by promoting public health, safety, welfare and the local economy in an efficient, cost effective manner.

ACCOMPLISHMENTS AND OBJECTIVES

The Board of Supervisors will continue to guide the County and set the expectation levels for departments.

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
♦ The Board has continued to set policies, adopted the Fiscal Year 2013-2014 balanced budget, adopted ordinances and directed the administration of the County.	♦ The Board will continue to guide the priorities for the County and set expectation levels for departments.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Legislative/Administrative



BOARD OF SUPERVISORS

Budget Unit 0100 0014100
 General Fund

SERVICES PROVIDED

The Board of Supervisors provides a variety of governing, administrative and legislative functions and determines the overall policy direction for Stanislaus County government. The County is divided into five supervisorial districts and each supervisor is elected within the district. Regular public Board meetings are held most Tuesdays at 9:00 a.m., except the third Tuesday of the month when the meetings are held at 6:30 p.m. The Board of Supervisors has both legislative and administrative duties and responsibilities that include adopting ordinances on a wide range of subjects, adopting resolutions for the purpose of setting policy and providing for its administration, adopting an annual budget, and holding public hearings on a variety of matters such as zoning in the unincorporated area of the County. The administrative functions include the fiscal responsibilities for effective management of County government. The Board is assisted in its administrative responsibilities by the Chief Executive Officer who is delegated broad budgetary responsibility, including recommending an annual budget to the Board, control of budget expenditures, and overseeing the general day-to-day business functions of the County.

Board of Supervisors					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$78,940	\$79,730	\$83,604	\$0	\$83,604
Miscellaneous Revenue	\$45	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$78,985	\$79,730	\$83,604	\$0	\$83,604
Salaries and Benefits	\$677,755	\$700,117	\$757,045	\$0	\$757,045
Services and Supplies	\$115,518	\$115,664	\$118,595	\$155,341	\$273,936
Other Charges	\$51,330	\$53,924	\$56,897	\$0	\$56,897
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$15,302	\$16,596	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	(\$790)	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$859,115	\$886,301	\$932,537	\$155,341	\$1,087,878
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$780,130	\$806,571	\$848,933	\$155,341	\$1,004,274

PROGRAM DISCUSSION

At the requested level of funding, the Department is able to maintain its current level of service and staffing with the use of net county cost savings from previous fiscal years.

The staffing for the Board of Supervisors Division includes five Board members and three Confidential Assistant III's. The Board office was reorganized in Fiscal Year 2011-2012, reducing the amount of support staff to the Board from five part-time Confidential Assistant III positions to two full-time Confidential Assistant III's and one extra-help Confidential Assistant III at 16 hours. During this past fiscal year it was determined that additional staffing was needed to maintain the current level of service. The one extra-help Confidential Assistant III position was changed to a full time Confidential Assistant III position. This allows for the Field Representatives services while still providing adequate staffing for the office.

As recommended, the Board of Supervisors budget includes funding for all core services. Additional funds are included for the Swearing In Event for elected County officials that will occur in January of 2015. Due to the program changes in previous fiscal years the Field Representatives have taken on a more active role associated with the Municipal Advisory Councils (MAC). The MAC members are in regular contact with the Field Representatives seeking information related to their communities and the operations of the MACs. Each fiscal year the eight MACs are provided with \$150 each to offset the cost of various expenses. These funds were in the CEO budget but are now in the Board's budget in the amount of \$1,200 for the eight MACs. Placing the funds in the BOS budget allows for the MACs to work directly with the Field Representatives and the Clerk of the Board for their expenses.

Departments that achieved savings in appropriations are able to carry forward 100% of their unused net county cost savings from prior fiscal years and 75% of their 2013-2014 net county cost savings. The Board of Supervisors is requesting an increase in appropriations of \$155,341 to reflect the carry forward of net county cost savings earned in prior fiscal years. The Department is planning to use approximately \$15,733 for authorized salary and benefit costs occurring in Fiscal Year 2014-2015.

STAFFING IMPACTS

Total current authorized positions— 9

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$1,087,878 be approved for the Board of Supervisors. This budget is funded from \$83,604 in estimated department revenue, a \$1,004,274 contribution from the General Fund.

Board Compensation

Stanislaus County Code, Section 2.04.030 provides a procedure for evaluating Board of Supervisors' compensation, and requires the Chief Executive Officer to report the salary survey results for supervisor compensation each year. This ordinance identifies the seven comparison counties used in the compensation review. This review was prepared as part of the 2014-2015 Proposed Budget process. The Ordinance provides for increases of 3.75% to be granted on July 1st and January 1st of the fiscal year when the Board of Supervisors compensation falls more than 20% below the survey average. Based on the salary survey results the Board was eligible for a salary increase of 3.75% effective July 1, 2014 and the Proposed Budget included a recommendation for the Board to consider their compensation in accordance with Stanislaus County Ordinance Code. During the Proposed Budget hearing the Board requested this recommendation be removed and brought back as part of the Final Budget process.

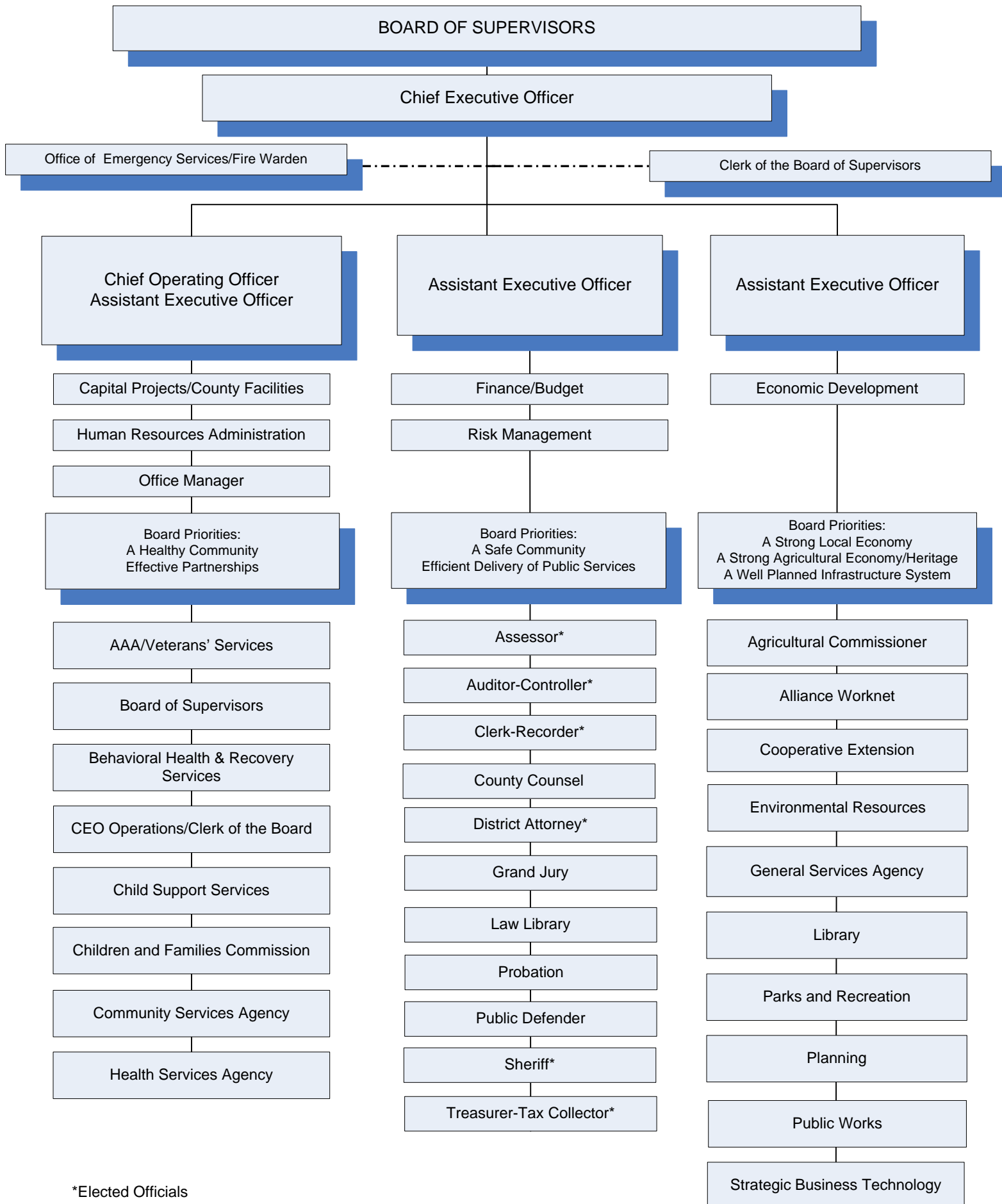
Since the time of the Proposed Budget, the Board of Supervisors' compensation has been adjusted to reflect the restoration of the 3% in salary provided to all Unrepresented Confidential and Management

Employees, and Elected Officials. The Board of Supervisors' current monthly salary is now \$6,044. Per County Ordinance, the Board of Supervisors is not eligible for a salary increase at this time.

COUNTY	2014 MONTHLY SALARY
Fresno	\$9,065
Kern	\$8,934
Kings	\$4,661
Madera	\$5,960
Merced	\$8,075
San Joaquin	\$7,874
Tulare	\$7,532
7-County Average	\$7,443
20% Below Average	\$5,954
Stanislaus	\$6,231
Stanislaus BOS with *3% Deduction (after 3% salary restoration effective July 12, 2014)	\$6,044

*Note-BOS previously took 6% salary deduction.

**STANISLAUS COUNTY
CHIEF EXECUTIVE OFFICE**



STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Legislative/Administrative



CHIEF EXECUTIVE OFFICE—
OPERATIONS AND SERVICES
Stan Risen, Chief Executive
Officer

BUDGET AT A GLANCE

Gross Costs	\$9,023,882
Total Revenue	\$3,480,282
Fund Balance/Retained Earnings	\$0
Net County Cost	\$5,543,600
Total Recommended Staffing	52
% Funded by Local Discretionary Funds	61.4%

MISSION STATEMENT

The mission of the Chief Executive Office is to lead, to guide, to implement the County vision “to be the best.”

ACCOMPLISHMENTS AND OBJECTIVES

During the upcoming year, the Chief Executive Office will continue to focus on providing overall leadership and effective management of County government. The Office oversees the management of County resources; provides for the long-range financial, facilities and organizational planning; facilitates the development and implementation of the Board’s goals and outcomes; and ensures the most effective use of County personnel, money, facilities and equipment. The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for the Chief Executive Office–Operations and Services include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ For the eleventh consecutive year the County’s Budget Document received the Government Finance Officers Association “Distinguished Budget Presentation Award.” ◆ Chief Executive Office Senior Staff worked closely with County departments on the continued development of long-term budget strategies that encourage and reward efficient operations, restore critical public safety services, and maintain fiscal stability and the highest level of fiscal integrity as the economy continues to stabilize. ◆ Significant improvements were made to the County’s recruitment process during the fiscal year. Working with departments, Chief Executive Office staff developed a detailed flow chart of the recruitment process. This flow chart which identified all the steps in the recruitment process and whether it was a Chief Executive Office or Department responsibility. The process has also been changed to provide all testing dates in the recruitment flyer. These Improved efficiencies should result in quicker turnaround times in filling positions. 	<ul style="list-style-type: none"> ◆ Development and promotion of a Prevention Based Services focus in the organization and broader community including a convening of non-profit, faith-based, education, business, government and media community partners to prepare a Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis of the current service delivery system as it relates to homelessness, youth early intervention, reducing recidivism and strengthening families. ◆ Successful completion of new labor and health contracts with all twelve labor organizations. ◆ Continue to focus on improvements to the County’s recruitment process to ensure outreach and communications with each candidate results in the strongest possible pool of qualified applicants. Initiatives will include quantifying recruitment results by advertising location, attending job fairs and conducting outreach at local educational institutions. ◆ Succession planning remains a critical initiative for the County. Focus for the next

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ A succession planning workgroup composed of Department Heads was convened in 2014. This workgroup has focused on developing succession planning tools, as well as planning for crucial gaps, Department Head training, recruitment strategies, employee development and employee engagement. This group has developed a Critical Position Recruitment Planning timeline and has started the process of identifying additional tools for succession planning. ◆ Chief Executive Office staff continued to successfully promote economic development through active partnerships with all cities: Regional Transportation Impact Fee (RTIF) development; Stanislaus Council of Governments (StanCOG) Management and Finance Committee; and Transit Cost Share Committee. In addition, staff participated in the Stanislaus Economic Development and Workforce Alliance workforce development efforts including marketing and community outreach. ◆ Staff worked directly with the selected vendor AECOM Technical Services, Inc., on the development of land use scenarios and phasing strategies for the development of the Crows Landing Air Facility project as well as facilitating improvements to the one-stop shop permitting process and updating the Comprehensive Economic Development Strategy (CEDS) on behalf of the regional Economic Development Action Committee (EDAC). ◆ The Capital Projects Division delivered important capital improvements including on-time and under budget completion of the 192 bed Unit Two, Honor Farm Replacement Facility, the Backflow Preventer Project and Arc Blast Wall Project at the Public Safety Center Site, the Psychiatric Health Facility and the Crisis Intervention Program and Crisis Emergency Response Team Modular Facility (CIP/Cert) at the Stanislaus Recovery Center site. 	<p>year will be on developing tools to support Departments Heads and staff in planning for critical vacancies and providing additional training to Department Heads on Employee Development and planning for crucial gaps.</p> <ul style="list-style-type: none"> ◆ Initiate long term planning for the County's safety net programs. Evaluate real impacts of the Affordable Care Act, significant reductions in the Medically Indigent Adult population and future options for community partnerships. Evaluate options for a Psychiatry Residency program. ◆ Chief Executive Office staff will continue to promote Stanislaus County as an attractive place to develop and grow business. Several of the primary objectives for the 2014-2015 Fiscal Year include: continue to facilitate the California Environmental Quality Act (CEQA) process for the Crows Landing Air Facility development effort with a primary objective to have an Administrative Draft Environmental Impact Report (ADEIR) ready for review and next steps; continue to assist the Parks Department with developing a strong promotional agenda for our Regional Parks; assist and coordinate the development efforts born out of the Water Advisory Committee Groundwater Management model; adjust the Public Facilities Fee Program for inflationary update. ◆ With significant capital projects work underway, 2014-2015 will be primarily focused on repurposing a vacant County facility for the Sheriff's Coroner Project; the design-build construction at the public safety center site of the AB 900 Phase II Jail Expansion Project One (Maximum-Security Housing Units/Medical, Mental Health Units), Project Two (Day Reporting Center), and Project Three (Intake, Release, and Transportation); and the design of Project Four, the Re-Entry and Enhanced Alternatives to Custody Training (REACT) Center Project which will include 288 beds and program space. ◆ A Collaborative effort will continue with the Stanislaus County Veterans Advisory Commission to implement the Four Part Strategy approved by the Board of Supervisors in July, 2014 to pursue a one-stop Veterans Service Center.

BUDGETS WITHIN THE CHIEF EXECUTIVE OFFICE INCLUDE:

- ◆ Operations and Services
- ◆ Risk Management

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Legislative/Administrative



CHIEF EXECUTIVE OFFICE—OPERATIONS AND SERVICES

Budget Unit 0100 0015000
 General Fund

SERVICES PROVIDED

The Chief Executive Office provides for the overall leadership and effective management of County government, pursuant to Board policy and the adopted budget. Specifically, the Office oversees the management of County resources; provides for the long-range financial, facility, and organizational planning; and ensures that County departments are producing services and results in accordance with the Board's goals, priorities, policies, budgets, and legal mandates; and improves management and business procedures to guarantee the most effective use of County personnel, money, facilities and equipment. This budget funds the staffing and most of the operational costs for the Human Resources, Capital Projects, Operations and Services, and Economic Development Divisions and the Clerk of the Board.

Chief Executive Office - Operations and Services					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$1,907,728	\$2,126,096	\$2,248,400	\$0	\$2,248,400
Miscellaneous Revenue	\$682	\$222	\$300	\$0	\$300
Other Financing Sources	\$800	\$14,187	\$10,000	\$0	\$10,000
Total Revenue	\$1,909,210	\$2,140,505	\$2,258,700	\$0	\$2,258,700
Salaries and Benefits	\$4,191,057	\$3,897,039	\$4,226,781	\$0	\$4,226,781
Services and Supplies	\$804,314	\$724,329	\$1,070,789	\$1,704,587	\$2,775,376
Other Charges	\$321,001	\$344,732	\$352,848	\$0	\$352,848
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$147,925	\$141,477	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	(\$33,558)	(\$269)	\$50	\$0	\$50
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$5,430,739	\$5,107,308	\$5,650,468	\$1,704,587	\$7,355,055
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$3,521,529	\$2,966,803	\$3,391,768	\$1,704,587	\$5,096,355

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain responsibility for finance, budget, debt management, human resources, departmental relations, public information, legislative and departmental training functions, Clerk of the Board, as well as capital projects, countywide leadership development, business improvement, economic development and organizational performance.

The Chief Executive Office is continuing its focus on the County's Vision, Mission, Priorities and Values. One central point for Fiscal Year 2014-2015 will be the development and promotion of a Prevention Based Services focus in the organization and broader community. This focus is expected to include a convening of non-profit, faith-based, education, business, government and media community partners to prepare a SWOT analysis of the current service delivery system as it relates to homelessness, youth early intervention, reducing recidivism and strengthening families. Funding for start-up activities of \$100,000 is included in the requested budget, funded from net county cost savings.

Departments that achieved savings in appropriations are able to carry forward 100% of their unused net county cost savings from prior fiscal years and 75% of their 2013-2014 net county cost savings. The Chief Executive Office – Operations and Services is requesting an increase in appropriations of \$1,704,587 to reflect the carry forward of net county cost savings earned in prior fiscal years. The Department is planning to use approximately \$845,000 to balance its 2014-2015 budget.

STAFFING IMPACTS

Total current authorized positions— 40

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$7,355,055 be approved for the Chief Executive Office – Operations and Services. This budget is funded from \$2,258,700 in estimated department revenue, a \$5,096,355 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION

Budget Unit 0100 0015600
 General Fund

MISSION STATEMENT

The mission of the Risk Management Division of the Chief Executive Office is to serve as a resource for the health, safety, and well-being of Stanislaus County employees by managing risks and associated cost of claims, through continuous education, participation and communication.

ACCOMPLISHMENTS AND OBJECTIVES

The CEO-Risk Management Division continues to implement the ongoing restructuring of division staff and associated resources. The restructuring requires the division to focus resources on critical services and mandated compliance programs. The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for the Chief Executive Office - Risk Management Division include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ Disability Management: 1) Worked with Chief Executive Office and departmental Human Resources staff on ensuring that departments were effectively conducting interactive process meetings with injured and ill employees; 2) Explored the use of Absence Management module in PeopleSoft. ◆ Employee Benefits: 1) Established new employee orientation for employee benefits that improves the communication and efficiency of the benefits enrollment process by allowing new employees to take the class within two weeks of hire; 2) Offered spouse, child, and employee guaranteed issue life insurance during 2014 open enrollment; and 3) Began administering health insurance for StanCERA retirees who are under 65 years of age. ◆ Liability Program: 1) Maintained loss insurance programs to minimize risk exposure and control liability; 2) Increased awareness on the importance of risk transference through vendors providing adequate insurance when doing business with the County; and 3) Continued to administer claims in a fair and unbiased manner. ◆ Safety: 1) Maintained low OSHA incident rate as compared to other counties; 2) Trained all staff on new Global Harmonization Standard 	<ul style="list-style-type: none"> ◆ Disability Management: 1) Continue to work with Chief Executive Office and departmental Human Resources staff to ensure that departments continue to effectively work with injured or ill employees to identify reasonable accommodations through interactive process meetings; 2) Work with the Auditor-Controller's office to begin development of the Absence Management module in PeopleSoft; 3) Develop an online training module for new employee orientation allowing new employees to receive training during their first week of employment. ◆ Employee Benefits: 1) Continue to work with consultants to evaluate the County's Self-Insured Medical Program and make any approved recommended changes; 2) Continue to work on the implementation of health care reform to ensure compliance with the Affordable Care Act; 3) Work closely with consultants and vendors to develop a new employee wellness program; 4) Implement any necessary Requests for Proposals for the County's Healthcare Program to ensure members have access to high quality providers and administrators at the lowest cost possible; 5) Evaluate, and implement if possible, a standard process for retirees, COBRA enrollees, and employees on unpaid

<p>through revised Hazardous Communications Training; 3) Assured departments' compliance with new Material Safety Data Sheets (MSDS) Online requirements.</p>	<p>leaves of absences to make automated payments for healthcare premium costs.</p> <ul style="list-style-type: none"> ◆ Liability and Insurance Program: 1) Continue to maintain loss insurance programs to minimize risk exposure and control liability; 2) Continue to work with County Counsel on the County's existing insurance requirements and contract language updates; 3) Continue to partner with the General Services Agency Purchasing Division to ensure departments are obtaining the appropriate insurance certificates and endorsements from vendors and contractors performing work on behalf of the County; 4) Continue to administer claims in a fair and unbiased manner. ◆ Safety: 1) Explore existing and develop additional online training opportunities to expand safety training options to County employees; 2) Continue to promote safety throughout the organization to maintain the County's lower-than-average OSHA incident rate.
---	--

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION

Budget Unit 0100 0015600
 General Fund

SERVICES PROVIDED

This budget funds personnel and administrative operations of the CEO-Risk Management Division. The Division administers nine budgets in five functional areas including Administration, Employee Benefits (medical, dental, vision, life, and unemployment insurance), Liability Claims/Insurance (general and professional liability), Disability Management (workers' compensation), and Safety.

Chief Executive Office - Risk Management Division					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$1,202,069	\$1,332,556	\$1,221,582	\$0	\$1,221,582
Miscellaneous Revenue	\$23	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$1,202,092	\$1,332,556	\$1,221,582	\$0	\$1,221,582
Salaries and Benefits	\$1,064,911	\$1,192,756	\$1,264,921	\$182,298	\$1,447,219
Services and Supplies	\$253,934	\$248,793	\$149,350	\$0	\$149,350
Other Charges	\$54,250	\$68,746	\$72,258	\$0	\$72,258
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$31,575	\$36,816	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	(\$5,547)	\$15	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$1,399,123	\$1,547,126	\$1,486,529	\$182,298	\$1,668,827
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$197,031	\$214,570	\$264,947	\$182,298	\$447,245

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain its core program services in workers' compensation, administration, safety training, Occupational Safety and Health Administration (OSHA) compliance, employee benefit administration, property and casualty insurance, general and auto liability insurance, medical malpractice insurance, and employee leave administration. The budget has decreased overall due to the transfer of the cost of the Benefits Consultant to the Medical Self-Insurance Fund.

In addition, as staff in the Division contemplated its role in providing and administering benefits to its customers, the County's role in administering medical insurance to StanCERA (Stanislaus County Employee Retiree Association) members changed. Effective January 1, 2014, the County is now

administering medical insurance for all StanCERA retirees who are under 65 and are not yet eligible for Medicare. That shift brings additional administrative responsibility to the County that was previously managed by an outside vendor, and an opportunity to collect a 2% administrative fee on premiums charged to those members to fund the administrative costs. Employee Benefits staff now consists of one Manager III (Benefits Manager), one Confidential Assistant IV (Benefits Coordinator), and one Confidential Assistant III (Benefits Assistant) to administer benefits to approximately 3,500 members including County employees, COBRA participants, Special District employees, and pre-Medicare retirees.

Departments that achieved savings in appropriations are able to carry forward 100% of their unused net county cost savings from prior fiscal years and 75% of their 2013-2014 net county cost savings. The Risk Management Division is requesting an increase in appropriations of \$182,298 to reflect the carry forward of net county cost savings earned in prior fiscal years. It is anticipated that no net county cost savings from prior fiscal years will be needed to support the programs in the Risk Management Division in the 2014-2015 Fiscal Year. If additional temporary contract or staffing support is needed during the year, however, it will be funded from this carryover.

STAFFING IMPACTS

Total current authorized positions— 12

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$1,668,827 be approved for Chief Executive Office – Risk Management Division. This budget is funded from \$1,221,582 in estimated revenue, and a \$447,245 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Transportation Terminals



CHIEF EXECUTIVE OFFICE—AIRPORT

Budget Unit 0100 0016041
 General Fund

SERVICES PROVIDED

This Chief Executive Office – Airport budget provides funding for improvements at the Modesto City/County Airport. The revenue received from Aircraft Taxes is used to fund this budget and is transferred to the City of Modesto for improvements to the facility. Such improvements included maintenance of airplane hangars, installation of fire suppression systems and security improvements.

Chief Executive Office - Airport					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$0	\$241,000	\$241,000	\$0	\$241,000
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$0	\$241,000	\$241,000	\$0	\$241,000
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$0	\$241,000	\$241,000	\$0	\$241,000

PROGRAM DISCUSSION

At the requested level of funding, the City of Modesto will continue planned facility and equipment improvement projects. Revenue from Aircraft Taxes is posted twice a year. The first installment is typically posted in December, with a second posting in June and is budgeted in Discretionary Revenue. It is estimated that the County will receive \$241,000 in revenue for Fiscal Year 2014-2015. This is consistent with revenue receipts in the prior year. Specifically, this funding will be available to use as local match in securing airline service or to fund capital improvements as approved by the Airport Advisory Board during Fiscal Year 2014-2015. A status report on the capital improvements completed will be provided to the Chief Executive Office within 60 days after the end of the fiscal year.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$241,000 be approved for Chief Executive Office – Airport. This budget is funded by a \$241,000 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—APPROPRIATIONS FOR CONTINGENCIES

Budget Unit 0100 0016071
General Fund

SERVICES PROVIDED

The Appropriations for Contingencies budget serves as the contingency fund for Stanislaus County. Funds from Contingencies can only be transferred by a 4/5 vote of the Board of Supervisors to operating budgets for emergencies and other unanticipated expenses.

The chart below lists the transfers from Appropriations for Contingencies for the last five years:

FISCAL YEAR	AMOUNT TRANSFERRED
2009-2010	\$1,218,400
2010-2011	\$389,346
2011-2012	\$10,000
2012-2013	\$1,966,747
2013-2014	\$1,556,700

In Fiscal Year 2013-2014, approximately \$1.6 million in funding from Appropriations for Contingencies was used for critical unmet needs that occurred during the operating year. These included: \$822,000 to fully fund the North McHenry Revenue Sharing Agreement with the City of Modesto, \$613,000 for the Public Defender – Indigent Defense budget, \$77,700 to fund the Water Resources Manager position in the Department of Environmental Resources and \$44,000 for County Counsel to offset lower than anticipated revenue due to long-term absence.

Chief Executive Office - Appropriations for Contingencies					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$410,631	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$4,420,864	\$6,600,000	\$11,020,864
Gross Costs	\$410,631	\$0	\$4,420,864	\$6,600,000	\$11,020,864
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$410,631	\$0	\$4,420,864	\$6,600,000	\$11,020,864

PROGRAM DISCUSSION

At the requested base level of funding of \$4,420,864, the Appropriations for Contingencies budget can maintain a moderate level of funding for unexpected fiscal and program exposures or emergencies which may occur as a result of changes in the economy, reductions in Federal and State revenues, or other program and community needs.

In addition to the existing level of Appropriations for Contingencies, an increase of \$6.6 million for Appropriations for Contingencies is recommended for 2014-2015 to provide funding for additional program exposures and opportunities to be considered during the Fiscal Year. These exposures and opportunities include, but are not limited to:

- ◆ Negotiated labor costs for 2014-2015. New Contracts have been negotiated with five of the County's 15 bargaining units. These contracts provide for restoration of compensation and address salary issues related to recruitment and retention of employees.
- ◆ Opportunity to consider public safety restoration. During the downturn of the economy in the community, and the series of fiscal reductions and constraints experienced over the past years, significant reductions in funding for certain public safety programs, such as community law enforcement have been severely reduced. Funds are recommended in this budget to begin the restoration of high priority public safety programs during the coming fiscal year. The Chief Executive Office will work with the public safety departments to develop recommendations to be considered at the Mid-Year Financial Report for 2014-2015.
- ◆ Improved security at County facilities. Funding is included in the recommended budget to provide for a focus beginning in the current fiscal year on improved security at County facilities to protect County employees and the public, as well as support for the organization's security needs on a day by day process. CEO staff is working with the Sheriff and Assistant Director of Emergency Services to develop a plan to be considered by the Board of Supervisors this coming Fall to implement this critical tactical need.
- ◆ One-time termination cash-out expenses. As the County's workforce changes through retirements and resignations, one-time expenses to cash out employee accrued benefits result often in an expense that cannot be absorbed within a department's operating budget without a reduction in the

current level of service. Funds are recommended to allow for funding of these expenses when there is no alternative other than a reduction in program levels.

- ◆ Organizational focus on investments in Prevention Programs: Year One. For decades through the various fiscal downturns, few resources have been available to focus on Prevention as opposed to the day to day demands of direct program provision by many County Departments. The Chief Executive Officer is recommending that funds be included in the 2014-2015 Final Budget to initiate a community focus on programs and partnerships focused on investments in prevention services and activities. With over 2/3 of the County budget focused on reactionary treatment for social ills, an investment in preventing causes that lead to the high expense of treatment and enforcement is timely and would represent an investment in the quality of life in Stanislaus County.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$11,020,864 be approved for the Chief Executive Office – Appropriations for Contingencies. This budget is funded from a \$11,020,864 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Finance



CHIEF EXECUTIVE OFFICE—CAPITAL IMPROVEMENT FINANCING AUTHORITY

Budget Unit 0100 0016021
 General Fund

SERVICES PROVIDED

The Capital Improvement Financing Authority (CIFA) budget provides funding for certain financial borrowing expenses and other professional staff service costs related to County financing initiatives.

Chief Executive Office - C.I.F.A.					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$32,656	\$33,782	\$140,633	\$0	\$140,633
Other Charges	\$36	\$20	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$32,692	\$33,802	\$140,633	\$0	\$140,633
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$32,692	\$33,802	\$140,633	\$0	\$140,633

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain the following anticipated expenses:

- ◆ \$85,513 for arbitrage and disclosure services;
- ◆ \$35,120 for financial advisor charges related to financing initiatives and analysis; and
- ◆ \$20,000 for commercial insurance.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$140,633 be approved for the Chief Executive Office – Capital Improvement Financing Authority budget, funded from the General Fund. At the current level of funding, this budget achieves its net county cost by prioritizing funding for certain financial borrowing expenses and other professional staff services costs related to County financing initiatives.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Property Management



CHIEF EXECUTIVE OFFICE—COUNTY FACILITIES

Budget Unit 0100 0016091
 General Fund

SERVICES PROVIDED

The County Facilities budget provides funding for minor facility improvements and costs associated with maintaining certain County property.

Chief Executive Office - County Facilities					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$5,033	\$3,283	\$5,750	\$0	\$5,750
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$56,424	\$79,940	\$0	\$0	\$0
Other Financing Sources	\$0	\$800,000	\$0	\$0	\$0
Total Revenue	\$61,457	\$883,223	\$5,750	\$0	\$5,750
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$102,591	\$154,241	\$20,000	\$0	\$20,000
Other Charges	\$478,614	\$583,308	\$599,449	\$0	\$599,449
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$4,100,000	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$5,345	\$20,458	\$28,500	\$0	\$28,500
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$4,686,550	\$758,007	\$647,949	\$0	\$647,949
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$4,625,093	(\$125,216)	\$642,199	\$0	\$642,199

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain the majority of the minor facility improvements and costs associated with maintaining certain County property, telecommunications and internet service for the United Community Center in Grayson, utilities, building and preventative maintenance, and janitorial costs for the Ray Simon Regional Training Center, the Keyes Community Center, Paradise-Burbank Hall, the Law Library, Mancini Hall, Postal Encoding Center at County Center III, 12th Street Parking Garage, and for other County facility related expenses.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$647,949 be approved for the Chief Executive Office – County Facilities budget, funded from the General Fund. At the current level of funding, this budget achieves its net county cost by prioritizing funding for certain facility expenses and other related to minor county facilities improvements and costs associated with maintaining certain County property. This budget is funded from \$5,750 in estimated department revenue and a \$642,199 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Transportation Terminals



CHIEF EXECUTIVE OFFICE—CROWS LANDING AIR FACILITY

Budget Unit 0100 0016046
 General Fund

SERVICES PROVIDED

The Crows Landing Air Facility budget provides funding for security, general liability, and master planning of the air facility acquired from the Federal government in late 2004. The Chief Executive Office currently manages an agricultural lease agreement of approximately 1,112 acres. Lease revenue is a significant component to the progressive and on-going planning of this development project. A security contract with local law enforcement is also in place for patrol services.

Chief Executive Office - Crows Landing Air Facility					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$108,067	\$152,695	\$170,331	\$0	\$170,331
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	(\$1,685)	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$5,250	\$24,675	\$25,000	\$0	\$25,000
Other Financing Sources	\$685,000	\$0	\$0	\$0	\$0
Total Revenue	\$796,632	\$177,370	\$195,331	\$0	\$195,331
Salaries and Benefits	\$6,321	\$0	\$0	\$0	\$0
Services and Supplies	\$143,036	\$315,570	\$193,031	\$24,675	\$217,706
Other Charges	\$3,154	\$2,326	\$2,300	\$0	\$2,300
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$152,511	\$317,896	\$195,331	\$24,675	\$220,006
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	(\$644,121)	\$140,526	\$0	\$24,675	\$24,675

PROGRAM DISCUSSION

At the requested level of funding, the Chief Executive Office will continue to move forward with the Crows Landing Air Facility project. The primary emphasis of this economic development project continues to be future job creation opportunities as appropriate, based on economic conditions. The Chief Executive Office will continue to provide on-going support to the property management oversight of the farm lease and security contract. A three year farm lease between Stanislaus County and Melvin T. Wheeler and Sons was entered into in November 2010 and the initial year was dedicated to restoring the agricultural viability of the property. On May 7, 2013 the Board approved an amended and restated farm lease for a term of two years; the current agreement terminates November 9, 2015. The existing security contract with the Sheriff's Department will expire in November 2014.

On October 15, 2013 the Board of Supervisors approved an agreement for professional services with AECOM Technical Services, Inc. for land use, engineering, and environmental consultant services for the Crows Landing development project. The agreement will culminate in the certification of an Environmental Impact Report; Board approval of a General Plan Amendment and Rezone; approval of an Airport Layout Plan; and approval of an Airport Land Use Compatibility Plan. Under the proposed agreement, AECOM will identify potential industrial use, business use, and other aviation-compatible land uses to optimize on-site job creation opportunities. AECOM will partner closely with County staff to identify the most appropriate land use concept based on information from master plans describing transportation and infrastructure needs. The most appropriate land use configuration/concept will serve as the basis for project description under the California Environmental Quality Act (CEQA).

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$220,006 be approved for Chief Executive Office – Crows Landing Air Facility. This budget is funded by \$195,331 in estimated department revenue and a \$24,675 contribution from the General Fund. This General Fund contribution is the result of temporary use revenue received in Fiscal Year 2013-2014.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Legislative/Administrative



CHIEF EXECUTIVE OFFICE—DEBT SERVICE

Budget Unit 0100 0016081
 General Fund

SERVICES PROVIDED

This budget provides funding for County debt obligations. Gross debt obligations for Fiscal Year 2014-2015 total \$12,666,797. The chart below reflects the debt service obligations for Fiscal Year 2014-2015, including offsetting revenue.

Chief Executive Office - Debt Service					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$463,917	\$456,358	\$562,969	\$0	\$562,969
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$1,544,641	\$1,435,875	\$1,293,240	\$0	\$1,293,240
Miscellaneous Revenue	\$0	\$45,596	\$0	\$0	\$0
Other Financing Sources	\$2,760,483	\$3,265,138	\$3,278,677	\$0	\$3,278,677
Total Revenue	\$4,769,041	\$5,202,967	\$5,134,886	\$0	\$5,134,886
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$0	\$0	\$0	\$0	\$0
Other Charges	\$271,575	\$229,020	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$9,451,493	\$15,679,536	\$12,745,297	\$0	\$12,745,297
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	(\$98,577)	(\$88,075)	(\$78,500)	\$0	(\$78,500)
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$9,624,491	\$15,820,481	\$12,666,797	\$0	\$12,666,797
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$4,855,450	\$10,617,514	\$7,531,911	\$0	\$7,531,911

PROGRAM DISCUSSION

The following chart reflects the debt service obligations for Fiscal Year 2014-2015 including offsetting revenue.

2014-2015 Debt Service					
Certificate of Participation	Description	Pay off Date	Legal Budget Appropriations/ Net Debt Obligation	Budget Offsetting Revenue	Total Net Debt Obligation
2013 Lease Refunding	Gallo Center for the Arts	Aug 2017	\$ 1,811,624	\$ -	\$ 1,811,624
2013 Lease Refunding	12th Street Office & Parking Garage	Aug 2017	\$ 2,242,549	\$ 930,293	\$ 1,312,256
2013 Lease Refunding	Salida Library	Aug 2017	\$ 978,116	\$ 978,116	\$ -
2007 A	Community Services Facility	May 2018	\$ 2,190,523	\$ 1,279,320	\$ 911,203
2007 A	Public Safety Center	May 2018	\$ 1,014,131	\$ 828,173	\$ 185,958
2007 A	Minimum Security Facility	May 2018	\$ 405,652	\$ -	\$ 405,652
2007 A	Sheriff Operations Center	May 2018	\$ 446,218	\$ -	\$ 446,218
2007 A	Ag Center & Training Center	May 2018	\$ 903,764	\$ 309,367	\$ 594,397
Total			\$ 9,992,577	\$ 4,325,269	\$ 5,667,308
2006 Tobacco Endowment Fund	AB 900 Jail Construction	June 2032	\$ 487,145	\$ -	\$ 487,145
2006 Tobacco Endowment Fund	Coroner Re-Use of County Center III	June 2032	\$ 499,248	\$ -	\$ 499,248
2006 Tobacco Endowment Fund	Animal Services Facility County	June 2035	\$ 101,357	\$ -	\$ 101,357
2006 Tobacco Endowment Fund	Animal Services Facility City of Modesto	June 2035	\$ 85,109	\$ -	\$ 85,109
2012 Lease Refunding	Public Administration Center (10th Street Place)	June-18	\$ 1,579,861	\$ 809,617	\$ 770,244
Total			\$ 12,745,297	\$ 5,134,886	\$ 7,610,411

Certificates of Participation

Historically, the County of Stanislaus debt has primarily been in the form of Certificates of Participation (COP). Created in conjunction with lease agreements, which encumber County-owned property, COPs are securities issued and marketed to investors in a manner similar to tax-exempt bonds. In a COP transaction, the County enters into an agreement with a third party, the Stanislaus County Capital Improvements Financing Authority, to lease an asset (normally a building) over a specific period of time at a predetermined total cost. The asset, owned by the County and leased to the Finance Authority, is

then subleased back to the County. In this transaction the Finance Authority sells certificates in order to make its total lease payment to the County at the beginning of the lease period. With that lump sum (advance) lease payment the County then builds or buys the property. The following chart reflects each COP, the interest rate as a percent, the original date of issuance, the date of maturity, the original amount borrowed, the balance as of June 30, 2014, the current debt obligations for Fiscal Year 2014-2015, and the remaining balance once the debt obligation payments are posted during the budget year.

Governmental Activities	Interest Rate %	Date of Issue	Maturity	Original Borrowing	Remaining Principal Balance to Maturity as of June 30, 2014	2014-2015 Debt Obligation Principal	2014-2015 Debt Obligation Interest	
2007 Series A Refunding Community Services Facility, Public Safety Center, Minimum Security Facility, Sheriff Operations Center, Agricultural Center, Ray Simon Training Center	3.65-5.75	2/1/2007	5/1/2018	\$40,540,000	\$15,930,000	\$4,205,000	\$755,288	\$11,725,000
TOTAL GOVERNMENTAL ACTIVITIES:				\$40,540,000	\$15,930,000	\$4,205,000	\$755,288	\$10,969,712

1998A Certificate of Participation (COP) Refinancing

As of Fiscal Year 2012-2013, the total debt remaining on the 1998A COP was \$10,365,000 which included principal and interest to maturity on September 1, 2018. The 2012-2013 gross debt totaled \$1,761,300, which was comprised of a scheduled principal payment of \$1,280,000 and an interest payment of \$481,300. The annual gross debt service payment was offset by \$101,444 in excess interest earnings from the reserve fund invested in a Guaranteed Investment Certificates (GIC) earning 5.66% annually at that time. Accordingly, the annual net debt obligation for Fiscal Year 2012-2013 prior to the refinancing action was \$1,659,856. The annual debt service for the 1998A COP as included in the Adopted Proposed Budget for 2012-2013 was paid with revenue from Public Facilities Fees of \$748,040, Miscellaneous Rents of \$91,604, and a General Fund contribution of \$820,212.

On July 24, 2012, the Board of Supervisors approved a resolution to refinance the 1998A COP through a private placement financing with the Bank of the West, to reduce the County's annual General Fund debt service obligation. The refinancing plan was developed through a collaborative effort by the County Chief Executive Officer, the Debt Advisory Committee, the County's Financial Advisor and outside special Bond/Tax counsel. The refinancing included the following:

- ◆ An Amended and Restated Facilities Lease/Purchase Agreement between City-County Capital Improvements Financing Authority and the Stanislaus County Capital Improvements Financing Authority;
- ◆ The Facilities Sublease with the Bank of the West;
- ◆ The Assignment Agreement by and between Stanislaus County Capital Improvements Financing Authority and the Bank of the West; and
- ◆ Supplemental Agreement between the County of Stanislaus and Bank of the West.

The refinancing action resulted in the prepayment of the 1998A COP and a new 2012 Lease Refunding Action in the form of a private placement with the Bank of the West.

2012 Lease Refunding

Subsequent to the 1998A COP refinancing, the 2012-2013 annual gross debt service for the 2012 Lease Refunding was \$1,589,698 which included a principal payment of \$1,314,698 and an interest payment of \$275,000. This reduced debt service obligation resulted in a savings of \$70,158 in Fiscal Year 2012-2013.

The following chart reflects the Fiscal Year 2014-2015 activity for the private placement 2012 Lease Refunding.

Private Placement	Interest Rate %	Date of Issue	Maturity	Original Borrowing	Remaining Principal Balance to Maturity as of June 30, 2014	2014-2015 Debt Obligation Principal	2014-2015 Debt Obligation Interest	Remaining Principal Balance to Maturity
2012 Lease Refunding Public Administration Center 10th Street Place	1.99	8/1/2012	6/1/2018	\$8,687,050	\$7,507,342	\$1,441,641	\$138,219	\$6,065,701

Tobacco Endowment Fund Debt Service

In November 1998, the Attorney's General of 46 states, including California, and the four largest United States tobacco manufactures (OPM's) entered into a master settlement agreement in resolution of cigarette-smoking related litigation. The master settlement agreement released the OPM's from past, present, and future smoking-related claims in exchange for, among other things, certain payments to be made to settling states.

The State of California and various counties, in an effort to manage/mitigate the risks associated with the receipt of the Tobacco Settlement Revenues (TSR's) opted to securitize this revenue stream. On June 6, 2000, the Board of Supervisors authorized the Chief Executive and the Debt Advisory Committee to proceed with the securitization of the County's share of the TSR's by issuing Tobacco Settlement Asset-Backed Bonds.

In March 2002 and March 2006, the County sold their interest in the TSRs and those funds were placed in the Stanislaus Tobacco Endowment Funds – Series 2002 and Series 2006. The original policy recommended that interest earnings from the endowment should be able to be spent by the County annually for purposes so long as they are commingled with the County's General Fund. However, the corpus of the investments held in the endowment funds can only be spent on capital purposes and may not be used for working capital.

In the past, the Board of Supervisors approved the use of funding from the Series 2006 Tobacco Endowment Fund for the design-build construction of the Thomas W. Mayfield Regional Animal Services Facility, and more recently for the Coroner's Project and a 10% cash match requirement for Assembly Bill 900 Phase II (AB 900) Phase II Jail Construction funding as match to the \$80 million in State lease revenue financing that will be used to construct 552 new jail beds, day reporting center, and intake, release and transportation functions at the Public Safety Center site.

The County has a discipline of repaying the Tobacco Endowment funds both principal and lost earnings as Committed Funds balance in the General Fund to ensure these funds can be preserved and are available for future major capital purposes.

Each of the 2006 Tobacco Endowment financing are outlined in detail below.

Animal Services Debt Service

On October 27, 2009, Stanislaus County entered into a Joint Powers Agency Agreement with the Cities of Modesto, Ceres, Hughson, Patterson and Waterford. The agreement outlines the process that will be followed regarding the debt service payments to repay the County over 25 years for the cost of the construction for the new animal services facility. The payment share for the County and partnering cities is based on the average intake percentage over three fiscal years. The detail of the partner's share and the payment time line is stated in the Joint Powers Agency Agreement. Intake percentages as received from the Joint Powers Agency Director for fiscal year 2007-2008, 2008-2009 and 2009-2010 are as follows:

JPA Partner	2007-2008 Intake	2008-2009 Intake	2009-2010 Intake	Average Percentage
Stanislaus County	43.2%	37.5%	40.9%	40.5%
City of Modesto	41%	45.7%	41.9%	42.9%
City of Ceres	11%	11%	11.2%	11.1%
City of Patterson	2.3%	2.8%	2.7%	2.6%
City of Waterford	1.3%	1.7%	2.1%	1.7%
City of Hughson	1.2%	1.3%	1.2%	1.2%

The County financed the project using funds from the County's 2006 Tobacco Endowment Fund. This financing represented the lowest cost option. Each partner's proportion of capitalized costs is fixed and will include the respective share for interest expense. Both amounts are based upon the average animal intake into the shelter for three fiscal years.

In a separate Memorandum of Understanding (MOU) between the County and City of Modesto related to the disposition of the Animal Services Facility at Finch Road in Modesto, California, the County and the City of Modesto established a 25 year debt service repayment schedule for the repayment to the County for the cost of construction of the new Thomas W. Mayfield Regional Animal Services Facility at Cornucopia Way. The terms include the following provisions:

The County pays 100% of the City's year one debt service costs in years one and two; 75% in year three; 50% in year four; and in Fiscal Year 2014-2015, the County pays 25% in year five. Beginning in year six, the City of Modesto will pay 100% of the City's debt service payment obligation.

2006 Tobacco Endowment Fund Financing Plan for AB 900 Jail Construction and Coroner Re-Use of Medical Arts Building

On December 13, 2011, the Board of Supervisors approved the financing plan through an internal borrowing from the 2006 Tobacco Endowment Fund totaling \$13.2 million to fund the \$7.0 million cash match requirement for AB 900 Phase II Jail Construction funding, and \$6.2 million for the Coroner's Re-Use of the Medical Arts Building in downtown Modesto

The Debt Advisory Committee reviewed and approved the financing plan and recommended the terms of repayment of lost interest earnings to the 2006 Tobacco Endowment Fund include the provision that the aggregate interest rate shall not exceed 4.5% during the term of repayment. This will ensure the total interest paid will not exceed the interest cost if the debt had been issued through a private bank placement at a fixed rate of 4.5%.

The total estimated annual debt service payment over 20 years for the \$13.2 million internal borrowing was anticipated to be a maximum of \$1,037,000, including principal and lost interest earnings. The actual debt service payment will be calculated on the amount borrowed each period with that period's actual interest rate, not to exceed 4.5%.

The total debt payment in Fiscal Year 2014-2015 for the AB 900 and Coroner borrowings is estimated to be \$986,393, as a result of increased draws from the 2006 Tobacco Endowment Fund through this period as each of the project progress to the construction phase. Recently the project was redesigned to be at County Center II at Scenic and Oakdale Road. Bids are due in October 2014.

2013 Lease Refunding

In order to create capacity in the General Fund for future exposures such as the AB900 Phase II Jail Expansion staffing costs, the Chief Executive Office met with the Debt Advisory Committee to review a debt acceleration strategy for the 2004A & 2004B Certificates of Participation (Gallo Center, 12th St. Office & Garage and Salida Library renovation). This strategy included an internal borrowing from the County Treasury and the one-time buy-down of \$4,650,000 of the debt as part of the refinancing plan. On July 16, 2013, the Board of Supervisors approved the refinancing of the 2004A & B COPs. With the implementation of the debt acceleration strategy, the General Fund contribution will increase by approximately \$1.31 million over the prior fiscal year.

Private Placement	Interest Rate %	Date of Issue	Maturity	Original Borrowing	Remaining Principal Balance to Maturity as of June 30, 2014	2014-2015 Debt Obligation Principal	2014-2015 Debt Obligation Interest	Remaining Principal Balance to Maturity
2013 Lease Refunding Gallo Center for the Arts (Formerly 2004 A COP)	1.50	8/1/2013	8/1/2017	\$7,034,400	\$7,034,400	\$1,719,000	\$92,624	\$5,315,400
2013 Lease Refunding Nick Blom Salida Regional Library (Formerly 2004 B COP)	1.50	8/1/2013	8/1/2017	\$12,505,600	\$12,505,600	\$3,056,000	\$164,664	\$9,449,600

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$12,666,797 be approved for the Chief Executive Office-Debt Service budget, funded by \$5,134,886 in revenue from building rent, the Criminal Justice Facilities fund, and Public Facilities Fees revenue, and a \$7,531,911 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—GENERAL FUND CONTRIBUTION TO OTHER PROGRAMS

Budget Unit 0100 0016401
General Fund

SERVICES PROVIDED

The Chief Executive Office – General Fund Contribution to Other Programs budget has been established to fund those programs for which no State or Federal mandate exists. These programs have a General Fund contribution as a result of a Board of Supervisors' policy decision or contractual obligation. This budget also includes payments to outside agencies. These programs were previously funded through the General Fund Match and Support budget but were extracted into a separate budget for ease of accounting and reporting.

Chief Executive Office - General Fund Contribution to Other Programs					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$2,538,680	(\$2,538,680)	\$0	\$0	\$0
Other Charges	\$2,726,740	\$3,319,089	\$3,701,662	\$0	\$3,701,662
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$4,276,646	\$6,652,100	\$3,655,774	\$15,187,486	\$18,843,260
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$9,542,066	\$7,432,509	\$7,357,436	\$15,187,486	\$22,544,922
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$9,542,066	\$7,432,509	\$7,357,436	\$15,187,486	\$22,544,922

PROGRAM DISCUSSION

Funding for County Match is separated into two budgets, General Fund Contributions to Other Programs budget and Mandated County Match budget. Programs that receive General Fund funding based on contractual obligations and Board of Supervisors policy decisions, and contributions to outside agencies are included in the Chief Executive Office – General Fund Contributions to Other Programs. As part of the Budget Strategy, only mandated programs or programs that carry a contractual obligation based on policy decisions by the Board of Supervisors will be funded. Funding

for those programs that have a State or Federal requirement for local dollars as match or maintenance of effort are in the Mandated County Match budget in order to receive State and Federal funding.

During the Fiscal Year 2003-2004 Final Budget process, it was recommended that a repayment plan be established for the Health Services Agency's Clinics and Ancillary budget, to cover the Clinic's prior accumulated operating deficits through June 30, 2003 and totaled \$20,489,032. The formal agreement was to be with the Investment Trust Fund and would include provisions stating that 80% of the interest generated from the tobacco endowment funds would be secured and dedicated for repayment of said loan. On September 13, 2005 the original note was amended to include \$3,236,112 due to the Clinic's cash deficit as of June 30, 2004 and the new note - Series 2005 "A" - in the amount of \$23,725,144 was executed. The note is expected to be repaid with interest by 2018.

A second long-term loan from the Investment Trust Fund was established in fiscal year 2008-2009 (Series 2009 "A") in an amount not to exceed \$11,140,050. (Payments on the Series 2009 "A" are estimated to begin around 2018 after the payment in full of the Series 2005 "A" Stanislaus County Note.) The Series 2009 "A" Stanislaus County Note was established to cover the County's portion of the Graduate Medical Education (GME) Federal funding recoupment (\$9,637,050) related to the Stanislaus County Family Medicine Residency Program as well as to cover an increase in costs associated with the loss of the GME funding for fiscal years 2008-2009 and 2009-2010.

The 2014-2015 deficit repayment amount funded from interest earnings on the 2002 Tobacco Endowment Fund is \$1,816,447. In an effort to buy down accumulated County debt with a long-term objective of increased operating capital at the time Public Safety Center expansion projects are completed and come online as functioning County jail facilities, an increase in appropriations of \$15 million is requested. These funds will be used as an accelerated payment on the HSA long-term deficit.

The Chief Executive Office – General Fund Contribution to Other Programs includes appropriations for the County's obligation under the North McHenry Revenue Sharing Agreement with the City of Modesto. This agreement established a method of sharing the tax revenues of selected McHenry Avenue properties with the City of Modesto as those properties have incorporated into the City. As sales tax and property tax revenue increase, the County's payment to the City will increase under the terms of the sharing agreement. This increase is funded through sales tax and property tax growth in General Fund Discretionary Revenue. On March 11, 2014 as part of the Midyear Financial Report and resulting from increased tax growth, the Board of Supervisors approved an increase in appropriations of \$822,000 for a total of \$1,985,815. The 2014-2015 Recommended Final Budget of \$2,085,105 will allow the Auditor-Controller to make quarterly payments to the City of Modesto based on estimated tax revenues for properties included in the Agreement. The Auditor-Controller will conduct an annual review to determine any additional payments or credits based on actual revenue received. If adjustments are necessary as a result of the annual review, recommendations will be included for consideration in future budget reports to the Board.

On June 20, 2014, the Animal Services Joint Powers Agency Board approved its 2014-2015 Final Budget of \$3,396,196. Stanislaus County's projected share of costs will be \$1,800,201 offset by \$425,424 in estimated revenue. The estimated 2014-2015 net contribution for Stanislaus County is \$1,374,777 and is funded from the Chief Executive Office - General Fund Contributions to Other Programs. This is an increase of \$211,034 from the 2013-2014 Adopted Final Budget amount.

On June 10, 2014, the Board of Supervisors approved the Chief Executive Office – Office of Emergency Services/Fire Warden to transition out of the Modesto Regional Fire Authority and back to the County. The actions taken on that date included approval of an interim 2014-2015 budget for both the Office of Emergency Services and the County Fire Service Fund. For the County Fire Service Fund, appropriations of \$179,838 are recommended, a decrease of \$442,466 from the 2013-2014 Adopted Final Budget.

On June 25, 2014, the Stanislaus Local Agency Formation Commission (LAFCO) adopted its Final Budget for Fiscal Year 2014-2015. In total, the operating budget approved was \$414,676 offset by \$12,000 in estimated revenue and \$20,900 in fund balance. The net operating budget of \$381,776 was the basis for determining the contribution among the Stanislaus County and each of the nine incorporated cities. The County's contribution is 50% of the net operating budget or \$190,888 for the

current fiscal year, resulting in a decrease in appropriations of \$11,565 from the Fiscal Year 2013-2014 Adopted Final Budget level of \$202,453.

On October 29, 2013, the Board of Supervisors approved the addition of a Manager IV position to the Department of Environmental Resources in the capacity as Water Resources Manager, funded from the General Fund. It is recommended to increase appropriations by \$139,406 to fully fund this position. It is also recommended to increase appropriations by \$20,000 in the Department of Environmental Resources to fund a Water Consultant through California State University, Fresno Foundation, California Water Institute.

The County's Geographic Information System (GIS) is maintained and operated by the Public Works Department and used by at least 23 County Departments, as well as citizens. The cost of this system has been funded primarily by Public Works for several years. It is recommended to increase appropriations by \$122,486 to fund the General Fund portion of cost associated with GIS. It is also recommended to fund \$45,000 for mandated non-road related survey services provided by Public Works Engineering. The Department has refined its process to identify road-related work as opposed to non-road related work. Non-road related survey services are provided in the community and the costs may not be recoverable, nor are they eligible for funding by Highway Users Tax, which funds the road-related survey costs.

Also included in the General Fund Contributions to Other Programs is an allocation to the Sheriff's Department Court Security Division of \$82,238. This funding will allow the Sheriff's Department to continue to provide the Stanislaus County Superior Court with security services as mandated by SB 1021. Other recommended adjustments include an increase of \$1,710 for the Law Library and a slight increase of \$4,063 for the General Service Agency 12th Street Office Building budget for rising maintenance expenses.

General Fund contributions for the various departments and programs supported by this budget are listed on the following chart.

Fund/Department	2013-2014	2014-2015	
	Adopted Final Budget	Recommended Adjustments	Recommended Final Budget
Area Agency on Aging	\$ 292,922	\$ -	\$ 292,922
CEO Countywide Fire Services	622,304	(442,466)	179,838
CEO DOJ Alcohol & Drug	55,543	-	55,543
DA Real Estate Fraud	153,115	-	153,115
DA Victim Witness	3,328	-	3,328
Environmental Resources	416,258	159,406	575,664
GSA 12th St Office Building	20,806	4,063	24,869
HSA Deficit Repayment	1,848,054	14,968,393	16,816,447
Library	491,810	-	491,810
Public Works	-	167,486	167,486
Sheriff Court Security	213,160	(130,922)	82,238
Stanislaus Animal Services Agency	1,163,743	211,034	1,374,777
Law Library	44,900	1,710	46,610
Local Area Formation Commission	202,453	(11,565)	190,888
North McHenry Tax Sharing	1,163,815	921,290	2,085,105
Stanislaus Council of Governments	4,282	-	4,282
Other General Fund Contributions Total	\$ 6,696,493	\$ 15,848,429	\$ 22,544,922

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$22,544,922 be approved for the Chief Executive Office – General Fund Contribution to Other Programs. This budget is funded from a \$22,544,922 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—GENERAL FUND MATCH VEHICLE LICENSE FEE

Budget Unit 0100 0016051
General Fund

SERVICES PROVIDED

This budget receives and distributes Vehicle License Fee realignment revenue and is used to fund Stanislaus County Public Health, Mental Health and Social Service programs. This revenue constitutes forty percent (40%) of the Realignment Trust and is a major funding source for County health programs. Vehicle License Fee General Fund monies received by the County are transferred to the programs within the Realignment Health Trust Funds.

Chief Executive Office - General Fund Match - VLF					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$11,497,794	\$13,292,621	\$6,236,805	\$0	\$6,236,805
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$11,497,794	\$13,292,621	\$6,236,805	\$0	\$6,236,805
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$11,497,794	\$13,292,621	\$6,236,805	\$0	\$6,236,805
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$11,497,794	\$13,292,621	\$6,236,805	\$0	\$6,236,805
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department will continue to distribute Vehicle License Fee realignment revenue in support of the health, mental health and social services programs.

The original 1991 Health Realignment funding from the State was an allocation to cities and counties of Vehicle License Fees and Sales Tax revenue in accordance with Welfare and Institutions Code 17603. The services which were to be supported by the 1991 Health Realignment funding were primarily for the following: (1) the care of medically indigent population as well as (2) various public health programs. Based on Board of Supervisors' policy decision, the Health Realignment funding was then allocated to county programs based on the following percentages: Indigent Health Care Program – 64%, Public Health – 26%, Environmental Resources – 6%, and Clinic and Ancillary Services – 4%.

However, with the January 1, 2014 implementation of the Medi-Cal Expansion component of The Patient Protection and Affordable Care Act (Federal Health Care Reform), a significant portion of the Medically Indigent Adult program population gained eligibility in the Medi-Cal Program. As a result of Health Care Reform, the State began redirecting a portion of the 1991 Health Realignment funding away from counties and instead into an account to support a State obligation. The redirection was based on an assumption that counties would have a lower level of spending in the Medically Indigent Adult (MIA) programs beginning January 1, 2014.

In September 2013, as required by Assembly Bill 85 (AB 85), the Health Services Agency received approval from the Board of Supervisors to select the sixty percent formula option for the redirection of Health realignment funding, as described in Assembly Bill 85.

As a result of Health Care Reform and Assembly Bill (AB) 85, it is recommended that the Board establish a new allocation schedule for the Health Realignment Funds as follows: Public Health – 72%, Environmental Resources – 17%, Clinic and Ancillary Services – 11%, and no apportionment for Indigent Health Care Programs. The mandated maintenance of effort (MOE) of County Match funding is projected to be sufficient funding for the remaining Medically Indigent Adult program needs.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$6,236,805 be approved for the Chief Executive Office – General Fund Match Vehicle License Fee. It is further recommended the Health Realignment allocation schedule reflected above be adopted effective Fiscal Year 2014-2015. This budget is funded entirely through Vehicle License Fees collected by the State.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—MANDATED COUNTY MATCH

Budget Unit 0100 0016061
 General Fund

SERVICES PROVIDED

The Chief Executive Office – Mandated County Match Budget contains local funds used to leverage Federal and State funding for a variety of programs and functions that have a mandated match or maintenance of effort requirement.

Chief Executive Office - Mandated County Match					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$2,066,758	\$0	\$0	\$0
Total Revenue	\$0	\$2,066,758	\$0	\$0	\$0
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$14,038,577	\$15,931,720	\$19,633,771	\$0	\$19,633,771
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$14,038,577	\$15,931,720	\$19,633,771	\$0	\$19,633,771
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$14,038,577	\$13,864,962	\$19,633,771	\$0	\$19,633,771

PROGRAM DISCUSSION

The General Fund revenue allocation for County Match is separated into two budgets. The Mandated County Match budget includes funding for those programs that have a State or Federal requirement for local dollars as match or maintenance of effort, in order to receive State and Federal funding. For the past (2-3) fiscal years, a contingency amount was included in this budget for potential exposures in the Behavioral Health and Recovery Services (BHRS) – Managed Care and the Health Services Agency (HSA) – Indigent Health Care Program (IHCP) Programs. As a result of the implementation of the Affordable Care Act and the start of operations of the County Psychiatric Health Facility, the contingency funding for this budget has been eliminated.

Funding for programs that receive General Fund revenue based on contractual obligations and Board of Supervisor policy decisions, and contributions to outside agencies, are in the General Fund Contributions to Other Programs budget.

The Mandated County Match amounts for the various departments and programs supported by the General Fund are listed on the following chart:

Fund/Department	2013-2014		2014-2015
	Adopted Final Budget	Recommended Adjustments	Recommended Final Budget
BHRS Mental Health	\$ 825,359	\$ -	\$ 825,359
BHRS Public Guardian	1,124,013	-	1,124,013
CSA General Assistance	540,703	-	540,703
CSA IHSS Provider Wages	1,954,262	-	1,954,262
CSA PA Benefits	90,237	-	90,237
CSA Public Economic Asst	5,324,949	-	5,324,949
CSA Services & Support	3,404,289	-	3,404,289
HSA Clinics and Ancillary Services	3,113,397	-	3,113,397
HSA Indigent Health Care	2,452,087	-	2,452,087
HSA Public Health	804,475	-	804,475
County Match Contingency	4,758,708	(4,758,708)	-
Mandated County Match Total	\$ 24,392,479	\$ (4,758,708)	\$ 19,633,771

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$19,633,771 be approved for the Chief Executive Office – Mandated County Match. This budget is funded from a \$19,633,771 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Plant Acquisition



CHIEF EXECUTIVE OFFICE—PLANT ACQUISITION

Budget Unit 0100 0016031
 General Fund

SERVICES PROVIDED

The Plant Acquisition Budget provides funding for the acquisition, repair, and remodel of existing and new County facilities.

Chief Executive Office - Plant Acquisition					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$431,121	\$125,000	\$125,000	\$0	\$125,000
Total Revenue	\$431,121	\$125,000	\$125,000	\$0	\$125,000
Salaries and Benefits	\$2,123	\$72,841	\$100,000	\$0	\$100,000
Services and Supplies	\$894,157	\$1,103,280	\$1,409,345	\$1,900,000	\$3,309,345
Other Charges	\$25,950	\$5,797	\$8,190	\$0	\$8,190
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$16,880	\$4,017,407	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$24	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$939,134	\$5,199,325	\$1,517,535	\$1,900,000	\$3,417,535
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$508,013	\$5,074,325	\$1,392,535	\$1,900,000	\$3,292,535

PROGRAM DISCUSSION

At the requested level of funding, the Chief Executive office – Plant Acquisition budget provides funding for deferred maintenance of several of the County facilities, including 12th Street camera upgrades, Americans with Disabilities Act (ADA) storefront door modernization upgrades, roof hatch safety upgrades, as well as \$200,000 for safety-related improvements. Funds are also available for code required testing, asbestos and lead testing, security at the Honor Farm through disposition and sale of the facility, and other miscellaneous costs as required for the acquisition, repair and remodeling of existing and new County facilities. The Department is requesting to augment this budget with one-time additional funding of \$1,900,000. Of the total amount, \$1,000,000, is requested to address several critical deferred maintenance projects including the 801 11th Street electrical panel upgrades, elevator modernization project at the Health Services Agency, boiler burner assembly retrofit to meet NOx requirements at the Health Services Agency. In Fiscal Year 2014-2015, management of deferred maintenance projects totaling \$2 million is recommended to be transferred from the Chief Executive Office to the General Services Agency. This will allow budget management to be concurrent with

project management. In Budget Year 2015-2016, GSA will request a new org in the 5170 fund from which to manage the funds, and will review the need for full-time project management. Additionally, \$400,000 is requested for booster pump upgrades necessary at the public safety center site to replace the existing high pressure fire triplex water booster pump system. Upgrades to the existing system will ensure at full build out of the AB 900 Phase II Jail Expansion projects, the site has sufficient water pressure to operate efficiently. The upgrades are not reimbursable under the State AB 900 Phase II Jail Construction Funding guidelines. The Department also requests \$200,000 to assist with the Former Honor Farm site disposition and clean up activities to ensure following the sale of the property, the County performs several maintenance projects and conducts the site clean-up which will allow for the transfer of the property to the new owner. Additionally, the Department requests \$175,000 to fund the County's share of costs for Card Reader Access System Upgrades at the 10th Street Office Building. The card readers have outlived their useful service life and are failing. Finally, the Department requests \$75,000 for professional services including programming and legal services, and \$50,000 to retain a grant writer who will provide professional assistance in seeking funding opportunities to support in the creation of a sustainable Veterans Services Facility.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$3,417,535 be approved for the Chief Executive Office – Plant Acquisition budget. This budget is funded from \$125,000 in estimated department revenue from insurance proceeds, and a \$3,292,535 contribution from the General Fund. At this level of funding, the Department prioritizes funding for the acquisition, repair and remodel of existing and new County facilities.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
DENTAL SELF-INSURANCE

Budget Unit 5101 0018101
 Internal Service Fund

SERVICES PROVIDED

The Dental Self-Insurance budget provides for dental benefits and services for approximately 3,500 full-time County employees and their families, including special districts. The claims administration for the County's self-insured dental program will continue to be provided by Delta Dental.

FUND/CASH BALANCE

As of July 1, 2014 the fund has a positive retained earnings balance of \$981,733 compared to the July 1, 2013 positive balance of \$1,032,671. Cash is a positive \$1,237,842 as of July 1, 2014 compared to the \$1,368,440 positive balance on July 1, 2013. The decrease in the fund's cash and retained earnings balance is the result of the planned use of retained earnings in Fiscal Year 2013-2014 when dental rates were reduced 10% effective January 1, 2013 and continued through calendar year 2014. This should result in a further decrease in both cash and retained earnings in Fiscal Year 2014-2015 as \$375,000 in retained earnings is planned to be used in Fiscal Year 2014-2015. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and dental claims that have been incurred, but not reported and paid.

Chief Executive Office - Dental Self-Insurance					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$9,348	\$15,939	\$10,000	\$0	\$10,000
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$3,579,324	\$3,434,712	\$3,440,600	\$0	\$3,440,600
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$3,588,672	\$3,450,651	\$3,450,600	\$0	\$3,450,600
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$3,493,212	\$3,487,773	\$3,780,468	\$0	\$3,780,468
Other Charges	\$28,556	\$36,627	\$45,132	\$0	\$45,132
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$3,521,768	\$3,524,400	\$3,825,600	\$0	\$3,825,600
Retained Earnings	(\$66,904)	\$73,749	\$375,000	\$0	\$375,000
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Dental Self-Insurance budget will finance the payment of dental claims and claims administration through Delta Dental's Preferred Provider Organization (PPO) network. This budget is funded through revenue from County departments, employee premium cost share, COBRA participants, and local special districts who also participate in the plan. The County reached an agreement with County labor organizations for the period of January 1, 2012 – December 31, 2014, wherein employees agreed to pay 20% of the premium cost for the dental plan. In addition, on January 1, 2013 premium rates were decreased by 10% to allow retained earnings to partially offset those rates. Those rate decreases have been continued through December 31, 2014.

The Dental Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$3,825,600 be approved for the Chief Executive Office – Dental Self-Insurance budget. This budget is funded from \$3,450,600 in estimated department revenue and \$375,000 in departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
GENERAL LIABILITY SELF-INSURANCE

Budget Unit 5051 0018051
 Internal Service Fund

SERVICES PROVIDED

The General Liability Self-Insurance budget provides for the funding of property, casualty, surety, fiduciary and excess insurance; claim losses; self-insured retention; legal defense; actuarial services and operations/general County overhead.

FUND/CASH BALANCE

As of July 1, 2014 the fund has a negative retained earnings balance of \$1,328,554 compared to the July 1, 2013 negative retained earnings of \$2,058,599. Cash is a positive \$3,272,344 as of July 1, 2014 compared to the July 1, 2013 positive balance of \$2,536,942. The increase in the fund's cash and retained earnings balance reflects the second year of a five-year repayment plan of the retained earnings deficit in the 2013-2014 Fiscal Year and a decrease in the value of the fund's claims that have been incurred but not reported and paid. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and claims that have been incurred, but not reported and paid. In Fiscal Year 2014-2015, the planned deficit repayment will remain at \$450,000.

Chief Executive Office - General Liability					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$6,286	\$30,406	\$15,000	\$0	\$15,000
Intergovernmental Revenue	\$36,580	\$0	\$0	\$0	\$0
Charges for Service	\$4,055,754	\$4,411,448	\$4,596,027	\$0	\$4,596,027
Miscellaneous Revenue	\$420	\$3,881	\$0	\$0	\$0
Other Financing Sources	\$410,631	\$4,138,680	\$0	\$0	\$0
Total Revenue	\$4,509,671	\$8,584,415	\$4,611,027	\$0	\$4,611,027
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$4,154,219	\$7,740,662	\$3,964,140	\$0	\$3,964,140
Other Charges	\$157,919	\$209,458	\$196,887	\$0	\$196,887
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$4,312,138	\$7,950,120	\$4,161,027	\$0	\$4,161,027
Retained Earnings	(\$197,533)	(\$634,295)	(\$450,000)	\$0	(\$450,000)
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the General Liability Self-Insurance budget provides for the payment of property, aircraft, watercraft, fiduciary, and excess insurance coverage. In addition, funds are provided to pay liability and auto losses, attorney fees and costs, and settlements as well as some operational expenses. This budget is funded primarily by \$4.6 million in departmental charges and \$15,000 in interest earnings.

The basis of the auto and general liability charges includes an experience and exposure component. The experience component for both auto and general liability represents 70% of the charges and reflects seven years of loss history allocated by department. The loss history includes costs related to the defense and possible settlement of cases filed against specific departments. The exposure component of auto liability represents 30% of the charges, and is based upon the number of full-time and part-time employees allocated to each department as well as the number of miles driven in the past calendar year.

The General Liability Fund began the 2011-2012 Fiscal Year with a \$1.7 million retained earnings deficit. This was the result of actuarial reviews reporting that the liability for current and future losses was greater than the cash in the program. A deficit repayment plan was adopted in the 2012-2013 Proposed Budget that included paying back the deficit over five years in the amount of \$350,000 per year. Since that time, an additional \$520,000 has been recorded as a liability, further increasing the fund's retained earnings deficit. As a result, the deficit repayment was increased to \$450,000 for Fiscal Year 2013-2014 and the remaining three years of the repayment plan. All revenue that is received that is in excess of expenditures each year will contribute toward the repayment of the deficit as well as possible decreases in the liability for current and future losses.

This budget includes appropriations that are expected to fund insurance premiums and essential operational expenses. Costs for several significant litigated cases are also included in this budget; however, it is uncertain whether the amount of this funding will be sufficient for those cases during the fiscal year. This budget will be monitored closely throughout the year and returned to the Board should additional appropriations be required. This budget reflects funding at the 70% confidence level as recommended in the August 2013 Actuarial Review of the Self-Insured Liability Program prepared by Bickmore Risk Services.

In order to mitigate risk in this program, the Risk Management Division purchases excess insurance for claims and defense costs that exceed the County's self-insured retention (similar to an insurance deductible) of \$250,000. The County pays all costs as they are incurred, and then the amounts that exceed the self-insured retention are reimbursed by the insurance carrier. This funding is recorded as an offset to expenditures in the General Liability Fund.

The General Liability Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget. Litigated cases are being handled by outside defense counsel and staff in the Chief Executive Office – Risk Management Division in conjunction with County Counsel.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$4,161,027 be approved for the Chief Executive Office – General Liability Self-Insurance budget. This budget is funded from \$4,611,027 in estimated department revenue and contributes \$450,000 to departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
MEDICAL SELF-INSURANCE

Budget Unit 5091 0018091
Internal Service Fund

SERVICES PROVIDED

The Medical Self-Insurance budget provides funding for medical insurance for approximately 3,500 participants including full-time County employees and their families, as well as COBRA participants, special district employees, and pre-Medicare (under age 65) retirees. Participants may currently choose from three Exclusive Provider Organization (EPO) options and three High Deductible Health Plan (HDHP) options for Anthem Blue Cross, Kaiser, and Stanislaus County Partners in Health. The HDHP options are accompanied by a Health Savings Account (HSA) that is funded by both Stanislaus County and employee contributions. There are approximately 260 retiree and 50 special district plan participants who pay 100% of their individual premium costs for participation in the County-sponsored medical insurance program.

FUND/CASH BALANCE

As of July 1, 2014 this fund has a negative retained earnings balance of \$7,764,214 compared to the July 1, 2013 negative balance of \$6,035,966. As of July 1, 2014 this fund has a negative cash balance of \$330,333 compared to the July 1, 2013 positive balance of \$257,486. The decrease in both retained earnings and cash is a reflection of 2013 claims materializing at a higher-than-anticipated rate. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and medical claims that have been incurred, but not reported and paid. It is anticipated that the retained earnings deficit will be partially mitigated through the surplus anticipated to be generated from the 2014 rates. In Fiscal Year 2014-2015, the planned deficit repayment is \$2,000,000.

Chief Executive Office - Medical Self-Insurance					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	(\$29,935)	(\$8,325)	\$1,000	\$0	\$1,000
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$46,753,894	\$52,338,739	\$58,999,000	\$0	\$58,999,000
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$46,723,959	\$52,330,414	\$59,000,000	\$0	\$59,000,000
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$53,139,196	\$54,057,298	\$57,000,000	\$0	\$57,000,000
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$53,139,196	\$54,057,298	\$57,000,000	\$0	\$57,000,000
Retained Earnings	\$6,415,237	\$1,726,884	(\$2,000,000)	\$0	(\$2,000,000)
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

The requested level of funding for the Medical Self-Insurance budget is based upon an initial projection of all medical, pharmaceutical and administrative costs in the new self-funded medical plan from July 1, 2014 through June 30, 2015. The requested appropriations are modeled using paid claim data from Fiscal Year 2013-2014, which was increased by the appropriate medical trend per carrier. Estimated revenue has been modeled using the most recent enrollment data and includes an 8% rate increase on January 1, 2015. This analysis resulted in a projected \$2 million surplus that will be used to offset a portion of the fund's retained earnings deficit.

This budget is supported by charges to County departments and premium contributions from County employees, COBRA participants, special districts, and pre-Medicare retirees. In conjunction with the implementation of the self-funded medical plan, the County reached agreement with employee labor groups for a new premium cost sharing plan from January 1, 2012 through December 31, 2014. Under the agreement, the County's contribution to employees' medical insurance ranges from 80% of the lowest-cost Exclusive Provider Organization (EPO) Plan, to 95% of the lowest-cost High Deductible Health Plan (HDHP). In addition, the County is contributing \$2,000 per year to the Employee + 1 and Family coverage options for High Deductible Health Plans and \$1,200 for the Employee Only option. These amounts are deposited into employees' Health Savings Accounts (HSAs), half in January and then semi-monthly beginning July 1 of the calendar year. This budget also receives insurance premium revenue from retired County employees under age 65 (pre-Medicare) and several local special districts who participate in the County-sponsored medical insurance program. The requested budget projects total revenue of \$59 million of which approximately \$47.1 million is funded by County departments, \$7.4 million from employee premium cost sharing, and \$4.5 million from early retirees, special districts, and COBRA participants.

In order to mitigate risk in this program, the Risk Management Division purchases excess insurance for catastrophic medical and pharmaceutical claims that exceed the County's individual stop loss (ISL) deductible (currently at \$225,000). The County pays all claims as they are incurred, and then the amounts that exceed the deductible for the calendar year are reimbursed by the insurance carrier. This

funding is recorded as an offset to expenditures in the Medical Self-Insurance Fund. As of June 2014, there were 23 catastrophic claims exceeding the ISL for calendar year 2013.

The Division will continue to monitor the performance of the self-funded medical insurance program throughout the fiscal year and may require future adjustments in expenditures and corresponding premium revenue as the new medical program and claims experience develop. In addition, an outside actuarial analysis has been performed in order to determine the value of the claims that have been incurred but not reported and to set the rates for 2015.

In the spring of 2014, a Request for Information (RFI) process was conducted to determine the medical providers with which the County would be partnering for calendar years 2015–2017. During the fall of 2014, selections of consultants and vendors that support the program will be made. At the same time, the County will be working with employee groups to establish a new health agreement for calendar years 2015–2017.

The Medical Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$57,000,000 be approved for the Chief Executive Office – Medical Self-Insurance budget. This budget is funded from \$59,000,000 in estimated department revenue and contributes \$2,000,000 to departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
OTHER EMPLOYEE BENEFITS

Budget Unit 5093 0018093
Internal Service Fund

SERVICES PROVIDED

The Other Employee Benefits budget provides funding for employee life insurance, management long-term disability, deferred compensation, and staff costs for administering employee benefits.

FUND/CASH BALANCE

As of July 1, 2014, this fund has a positive retained earnings balance of \$417,727 compared to the July 1, 2013 positive balance of \$405,226. Cash is tracking similar to retained earnings. In Fiscal Year 2014-2015, \$20,000 of retained earnings is planned for a special audit of the Deferred Compensation Program.

Chief Executive Office - Other Employee Benefits					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$4,600	\$4,249	\$4,500	\$0	\$4,500
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$329,891	\$377,661	\$441,000	\$0	\$441,000
Miscellaneous Revenue	\$167,485	\$97,836	\$85,000	\$0	\$85,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$501,976	\$479,746	\$530,500	\$0	\$530,500
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$134,827	\$132,731	\$173,600	\$0	\$173,600
Other Charges	\$249,521	\$333,244	\$376,900	\$0	\$376,900
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$384,348	\$465,975	\$550,500	\$0	\$550,500
Retained Earnings	(\$117,628)	(\$13,771)	\$20,000	\$0	\$20,000
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, life insurance, management long-term disability, and the deferred compensation program will be provided to Stanislaus County employees. Basic life insurance is provided to all eligible employees, and supplemental life insurance may be purchased at the

employees' expense. Management long-term disability is a County-sponsored benefit, offered only to managers. The deferred compensation program is administered by Mass Mutual, with the oversight from a Deferred Compensation Committee consisting of County employees and an outside consultant. It is anticipated that \$85,000 in revenue will be received in Fiscal Year 2014-2015 from Mass Mutual as part of its administrative agreement to fund deferred compensation-related expenses.

This budget is funded primarily from administrative fee revenue from County departments. Departments pay an administrative fee of \$2 per paycheck per employee to administer benefits, and that revenue is used to fund Employee Benefits salaries. As of January 1, 2014, the County is now administering medical insurance for its pre-Medicare (under age 65) retirees, and those participants pay a 2% administrative fee. The revenue generated from pre-Medicare retirees is anticipated to be approximately \$66,000 annually, depending upon enrollment. Retiree participation in the County's medical self-insurance program in 2015 is unknown, however, as options outside of the County develop such as California's health care exchange.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$550,500 be approved for the Chief Executive Office – Other Employee Benefits budget. This budget is funded from \$530,500 in estimated department revenue and \$20,000 in departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
PROFESSIONAL LIABILITY SELF-INSURANCE

Budget Unit 5061 0018061
Internal Service Fund

SERVICES PROVIDED

The Professional Liability Self-Insurance budget provides for the management of claim losses, legal defense, cost of claims administration, actuarial services, and the administration of medical malpractice insurance.

FUND/CASH BALANCE

As of July 1, 2014 the fund has a positive retained earnings balance of \$713,942 compared to the July 1, 2013 positive balance of \$292,290. As of July 1, 2014, this fund has a positive cash balance of \$1,363,442 compared to the July 1, 2013 positive balance of \$1,071,362. The increase in the fund's cash and retained earnings is attributed to revenue that was received in excess of expenditures in Fiscal Year 2013-2014 and a decrease in the value of the fund's claims that have been incurred but not reported and paid. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and claims that have been incurred, but not reported and paid.

Chief Executive Office - Professional Liability					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$4,080	\$14,993	\$10,000	\$0	\$10,000
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$300,000	\$762,000	\$664,300	\$0	\$664,300
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$304,080	\$776,993	\$674,300	\$0	\$674,300
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$723,869	\$487,884	\$673,976	\$0	\$673,976
Other Charges	\$724	\$457	\$324	\$0	\$324
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$724,593	\$488,341	\$674,300	\$0	\$674,300
Retained Earnings	\$420,513	(\$288,652)	\$0	\$0	\$0
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, insurance coverage is provided for the Health Services Agency (HSA), Behavioral Health and Recovery Services (BHRS), Probation, and the Sheriff. Funds are included for settlements, attorney fees, and defense costs for unknown claims during Fiscal Year 2014-2015.

The basis of the professional liability charges includes an exposure and experience component. The exposure component represents 77% of the charges and is based upon the percentage of program exposure determined by the excess insurance carrier, CSAC-Excess Insurance Authority (CSAC-EIA). CSAC-EIA uses the application data submitted for medical malpractice insurance as the basis for determination of the exposure percentages. The experience component represents 23% of the charges and reflects three years of loss history allocated by department. The loss history includes costs related to the defense and possible settlement of cases filed against specific departments.

Based on the updated experience and exposure analysis, the total budget allocation for the Professional Liability Self-Insurance fund for Fiscal Year 2014-2015 is as follows:

Health Services Agency	\$388,254	58.4%
Sheriff	\$139,928	21.1%
Behavioral Health and Recovery Services	\$131,008	19.7%
Probation	\$ 5,110	0.8%
Total	\$664,300	100.0%

In addition to departmental charges, \$10,000 in interest revenue is anticipated for Fiscal Year 2014-2015.

In order to mitigate risk in this program, the Risk Management Division purchases excess insurance for claims and defense costs that exceed the County's self-insured retention (similar to an insurance deductible) of \$500,000. In this program, the County pays all costs up to the self-insured retention, and then the excess insurance carrier pays all costs above that amount.

The Professional Liability Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$674,300 be approved for the Chief Executive Office – Professional Liability budget. This budget is funded from \$674,300 in estimated department revenue.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
UNEMPLOYMENT SELF-INSURANCE

Budget Unit 5071 0018071
Internal Service Fund

SERVICES PROVIDED

The Unemployment Self-Insurance budget provides unemployment insurance for approximately 3,500 County employees including full-time, extra-help, and personal service contractors. The claims administration for this fund continues to be provided by the program's third party administrator, TALX Corporation.

FUND/CASH BALANCE

As of July 1, 2014 the fund has a positive retained earnings balance of \$1,012,833 compared to the July 1, 2013 positive balance of \$1,264,800. As of July 1, 2014 this fund has a positive cash balance of \$1,394,764 compared to the July 1, 2013 positive balance of \$1,699,344. The decrease in the fund's cash and retained earnings balance is attributed to the planned use of retained earnings to offset departmental charges. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and claims that have been incurred, but not reported and paid. This budget is in the second year of a three-year plan to use retained earnings to offset departmental charges by approximately \$400,000 each year.

Chief Executive Office - Unemployment Insurance					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$15,115	\$16,979	\$10,000	\$0	\$10,000
Intergovernmental Revenue	\$27,280	\$0	\$0	\$0	\$0
Charges for Service	\$1,144,810	\$192,900	\$195,600	\$0	\$195,600
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$1,187,205	\$209,879	\$205,600	\$0	\$205,600
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$514,377	\$509,801	\$605,554	\$0	\$605,554
Other Charges	\$40	\$46	\$46	\$0	\$46
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$514,417	\$509,847	\$605,600	\$0	\$605,600
Retained Earnings	(\$672,788)	\$299,968	\$400,000	\$0	\$400,000
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, four quarterly unemployment payments, projected at approximately \$150,000 per quarter, can be made to the State Employment Development Department (EDD). The Unemployment Self-Insurance budget is balanced by charging \$50 per employee to departments, \$10,000 in interest earnings, and using \$400,000 in retained earnings.

The Unemployment Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$605,600 be approved for the Chief Executive Office – Unemployment Insurance budget. This budget is funded from \$205,600 in estimated department revenue and \$400,000 in departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
VISION CARE SELF-INSURANCE

Budget Unit 5111 0018111
Internal Service Fund

SERVICES PROVIDED

The Vision Care Self-Insurance Fund provides for vision benefits and services to approximately 3,500 full-time County employees and their families, including employees in special districts. Vision Service Plan (VSP) continues to administer the nationwide network of providers and processes claim payments for this fund.

FUND/CASH BALANCE

As of July 1, 2014 the fund has a positive retained earnings balance of \$345,637 compared to the July 1, 2013 positive balance of \$674,628. As of July 1, 2014 this fund has a positive cash balance of \$415,517 compared to the July 1, 2013 positive balance of \$756,360. The decrease is the result of the planned use of retained earnings to offset department and employee costs by reducing the rate for vision insurance by 50% for calendar years 2013 and 2014. The use of retained earnings is planned for the first half of Fiscal Year 2014-2015, but is not sustainable in calendar year 2015. It is planned \$250,000 in retained earnings will be used in Fiscal Year 2014-2015. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and vision claims that have been incurred, but not reported and paid.

Chief Executive Office - Vision Care Insurance					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$4,125	\$7,381	\$5,000	\$0	\$5,000
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$491,735	\$333,552	\$508,037	\$0	\$508,037
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$495,860	\$340,933	\$513,037	\$0	\$513,037
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$630,594	\$643,150	\$718,633	\$0	\$718,633
Other Charges	\$30,741	\$34,691	\$44,404	\$0	\$44,404
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$661,335	\$677,841	\$763,037	\$0	\$763,037
Retained Earnings	\$165,475	\$336,908	\$250,000	\$0	\$250,000
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Vision Self-Insurance budget will finance the payment of vision claims and claims administration. This budget is funded through revenue from County departments, employee premium cost share, COBRA participants, and local special districts who also participate in the plan. The County reached an agreement with County labor organizations for the period of January 1, 2012 – December 31, 2014, wherein employees agreed to pay 20% of the premium cost for the vision plan. In addition, for calendar years 2013 and 2014, premium rates have been decreased by 50% to allow retained earnings to partially offset those rates.

The Vision Care Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$763,037 be approved for the Chief Executive Office – Vision Care Insurance. This budget is funded from \$513,037 in estimated department revenue and \$250,000 in departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



CHIEF EXECUTIVE OFFICE—RISK MANAGEMENT DIVISION
WORKERS' COMPENSATION SELF-INSURANCE

Budget Unit 5081 0018081
Internal Service Fund

SERVICES PROVIDED

The Workers' Compensation Self-Insurance budget provides Workers' Compensation benefits to injured employees who have sustained an injury/illness, which arises out of employment and in the course of employment with the County. This budget includes funding costs for claims expenses, excess insurance coverage, actuarial services, claims administration, loss control and prevention, legal defense, licensing fees, support services, and general County overhead.

FUND/CASH BALANCE

As of July 1, 2014 the fund has a positive retained earnings balance of \$2,181,966 compared to the July 1, 2013 negative balance of \$82,048. As of July 1, 2014 this fund has a positive cash balance of \$22,635,239 compared to the July 1, 2013 positive balance of \$20,619,194. The increase in cash and retained earnings is the result of increased charges to departments in the 2013-2014 Fiscal Year and a decrease in the value of the fund's claims that have been incurred but not reported and paid. The difference between the cash and retained earnings is due to the non-cash items listed on the balance sheet, such as Accounts Payable and claims that have been incurred, but not reported and paid.

Chief Executive Office - Workers' Compensation					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$130,376	\$260,565	\$200,000	\$0	\$200,000
Intergovernmental Revenue	\$118,912	\$12,549	\$0	\$0	\$0
Charges for Service	\$4,893,970	\$5,879,050	\$4,690,000	\$0	\$4,690,000
Miscellaneous Revenue	\$0	\$479	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$5,143,258	\$6,152,643	\$4,890,000	\$0	\$4,890,000
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$3,761,258	\$4,122,901	\$4,592,450	\$0	\$4,592,450
Other Charges	\$374,494	\$446,689	\$297,550	\$0	\$297,550
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$4,135,752	\$4,569,590	\$4,890,000	\$0	\$4,890,000
Retained Earnings	(\$1,007,506)	(\$1,583,053)	\$0	\$0	\$0
Net County Cost	\$0	\$0	\$0	\$0	\$0

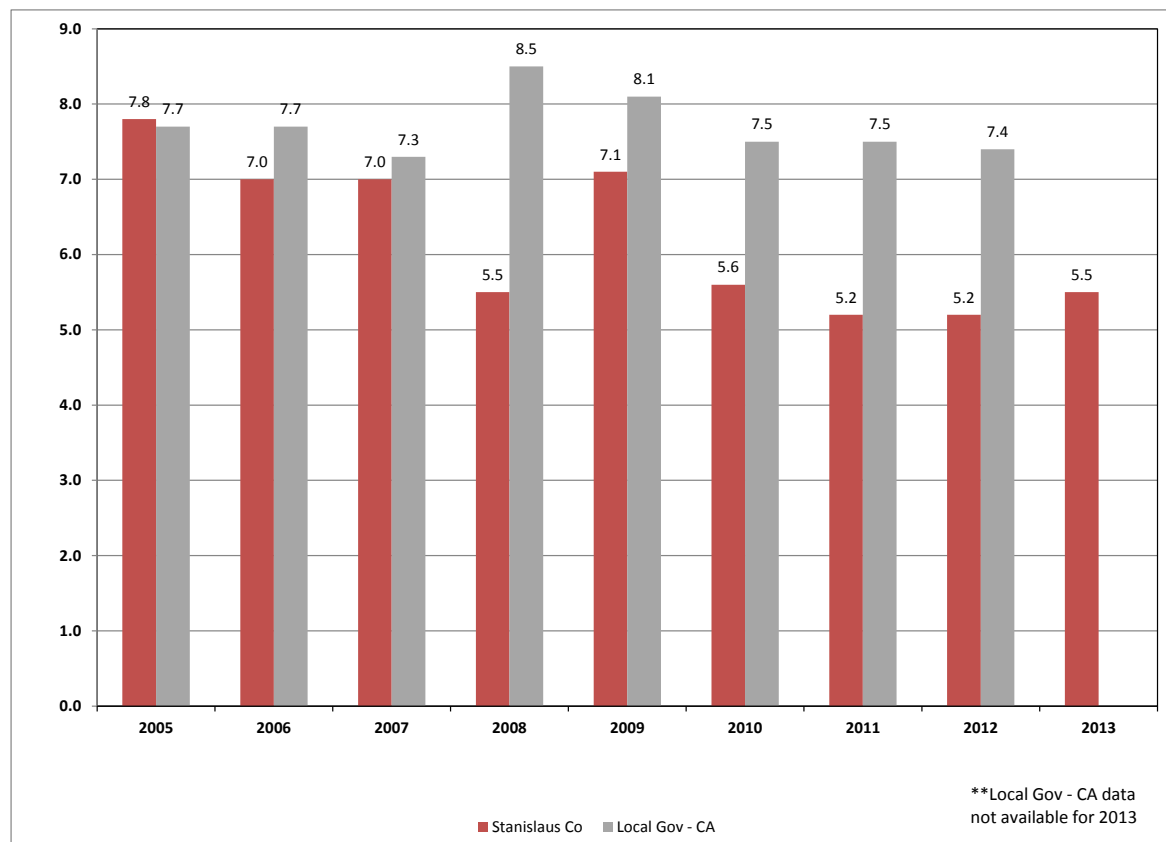
PROGRAM DISCUSSION

At the requested level of funding, the Workers' Compensation Self-Insurance budget will fully fund the services provided through the Disability Management Program. The Disability Management Program includes returning injured/ill employees back to work; providing injured employees a Medical Provider Network (MPN); and providing supervisors with high level training and workshops. In addition, the CEO – Risk Management Division will continue to meet on a quarterly basis with the high cost/high risk departments to coordinate information required to bring claims to a close. Semi-annual conferences with the Division's Workers' Compensation defense attorneys and claims adjusters will continue for settlement coordination.

The basis of distribution of the workers' compensation charges includes an experience and exposure component. The experience component represents 70% of the charges and reflects ten years of loss history allocated by department. The loss history includes costs related to the defense and possible settlement of cases filed against specific departments. The exposure component represents 30% of the charges, and is based upon the number of full-time and part-time employees allocated to each department.

In order to mitigate risk in this program, the Risk Management Division purchases excess insurance for claims and defense costs that exceed the County's self-insured retention (similar to an insurance deductible) of \$500,000. The County pays all costs as they are incurred, and then the amounts that exceed the self-insured retention are reimbursed by the insurance carrier. This funding is recorded as an offset to expenditures in the Workers' Compensation Self-Insurance budget.

The ongoing efforts of the County's safety program have assisted in controlling the severity and frequency of work-related injuries. The County's OSHA (Occupational Safety and Health Administration) incident rate for the County workforce has on average been 20% lower than the incident rates for comparable local government in California, reflecting the ongoing effectiveness of the County safety program. While the number of claims has decreased, it is anticipated that the overall cost of claims will increase as the cost of both temporary and permanent disability benefits have increased, along with the overall cost of medical care. The chart below shows the comparison of the OSHA incident rates for Stanislaus County and comparable local governments in the State of California.



This budget reflects funding at the 80% confidence level as recommended in the August 2013 Actuarial Review of the Self-Insured Workers' Compensation Program, prepared by Bickmore Risk Services.

The Workers' Compensation Self-Insurance budget is supported by positions funded in the Chief Executive Office – Risk Management Division, a General Fund budget.

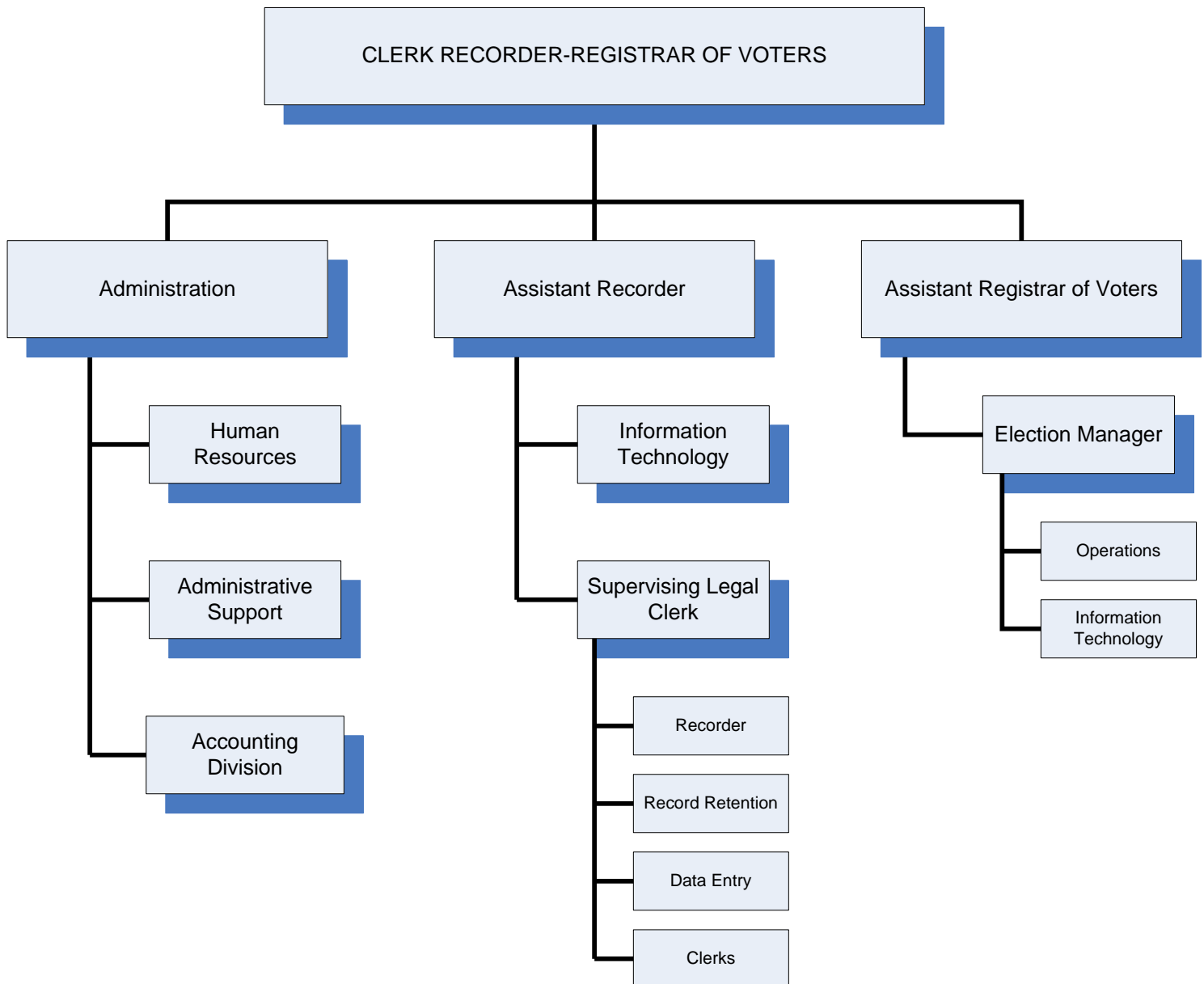
STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$4,890,000 be approved for the Chief Executive Office – Workers' Compensation budget. This budget is funded from \$4,890,000 in estimated department revenue.

**STANISLAUS COUNTY
CLERK RECORDER-REGISTRAR OF VOTERS**



Revised March 2006

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other Protection



CLERK-RECORDER
Lee Lundrigan, Clerk-Recorder

BUDGET AT A GLANCE

Gross Costs	\$7,295,631
Total Revenue	\$4,225,958
Fund Balance/Retained Earnings	\$1,492,051
Net County Cost	\$1,577,622
Total Recommended Staffing	45
% Funded by Local Discretionary Funds	21.6%

MISSION STATEMENT

The mission of the Clerk-Recorder is to ensure that a vital link to the past is maintained for future generations by indexing, maintaining, archiving and preserving documents of historical, commercial and legal significance to provide public access to clear and accurate County records and to ensure that all qualified/interested citizens are given the opportunity to exercise their right to vote in lawfully conducted elections; and to conduct all manners of business related to elections.

ACCOMPLISHMENTS AND OBJECTIVES

The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for the Clerk-Recorder include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ Successfully conducted the Gubernatorial Primary Election. ◆ Completed the images and indexing for Official Records from 1960 to present. ◆ Completed all Death and Marriage record images. ◆ Completed truncation of all social security numbers in official record documents from 1980 to present. ◆ Completed testing of the Business Continuity System for the Clerk Recorder/Registrar of Voters. 	<ul style="list-style-type: none"> ◆ Conduct the Gubernatorial General Election in November 2014. ◆ Implement government to government e-recording. ◆ Remodel Clerk Recorder counters and cubicles. ◆ Implement HVAC system improvements.

BUDGETS WITHIN THE CLERK-RECORDER'S OFFICE INCLUDE:

- ◆ Recorder Division
- ◆ Elections Division
- ◆ Modernization Trust Fund
- ◆ Vital and Health Statistics

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other Protection



CLERK-RECORDER—RECORDER DIVISION

Budget Unit 0100 0020001
 General Fund

SERVICES PROVIDED

The Clerk-Recorder's Office processes all documents and records as required by law and reports all manner of business related to marriage licenses, certified copies of vital statistic records, document filings, and recordings of real property. The Clerk-Recorder also provides passport acceptance services and civil wedding ceremonies.

Clerk-Recorder					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$123,565	\$135,038	\$139,284	\$0	\$139,284
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$1,690,861	\$1,355,738	\$1,424,054	\$0	\$1,424,054
Miscellaneous Revenue	\$258,625	\$324,261	\$338,949	\$0	\$338,949
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$2,073,051	\$1,815,037	\$1,902,287	\$0	\$1,902,287
Salaries and Benefits	\$1,380,286	\$1,639,117	\$1,587,780	\$0	\$1,587,780
Services and Supplies	\$132,987	\$108,065	\$92,700	\$17,715	\$110,415
Other Charges	\$222,506	\$220,995	\$234,309	\$0	\$234,309
Fixed Assets					
Equipment	\$38,963	\$24,162	\$0	\$0	\$0
Other Financing Uses	\$42,852	\$50,017	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$166	\$195	\$420	\$0	\$420
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$1,817,760	\$2,042,551	\$1,915,209	\$17,715	\$1,932,924
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	(\$255,291)	\$227,514	\$12,922	\$17,715	\$30,637

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain all public services. The Department is requesting additional funding of \$17,715 to cover the cost of a security guard. The Clerk Recorder's office has recently been dealing with disruptive members of the public. To protect staff and customers conducting business at the Clerk Recorder office, a security guard presence is needed. At this time the Department is requesting one time funding for five months of service.

The Department anticipates the office remodel project to be completed during Fiscal Year 2014-2015. This will allow staff to serve the public more efficiently and allow easier access for the public to the services and records of the Department. This project will include counter, staff cubicles and air conditioning modifications.

STAFFING IMPACTS

Total current authorized positions— 32

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$1,932,924 be approved for the Clerk Recorder – Recorder Division. This budget is funded from \$1,902,287 in estimated department revenue and a \$30,637 contribution from the General Fund. In addition, it is recommended to fund the Department a one-time increase in appropriations of \$17,715 for the unmet need of a security guard.

General Fund Departments received a Fiscal Year 2014-2015 issued base budget adjusted to the equivalent of the Funded Service Level cost of all current programs and allocated positions as approved by the Board of Supervisors. Negotiated increases approved by the Board of Supervisors have also been included in this General Fund allocation level which is reflected as net county cost on the summary budget schedule.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Elections



CLERK-RECORDER—ELECTIONS DIVISION

Budget Unit 0100 0020299

General Fund

SERVICES PROVIDED

The Clerk-Recorder Elections Division provides Stanislaus County citizens the ability to exercise their constitutional right to vote. The Registrar of Voters registers voters, processes candidate applications and filings and conducts elections. This includes administering federal, state, county and local district elections within Stanislaus County and involves designing precincts, identifying polling places, recruiting elections officers, maintaining voter registration records, processing vote-by-mail ballot applications, managing candidate and campaign filings, providing guidance and information pertaining to election laws, verifying petitions, interfacing with State and Federal Elections agencies and conducting voter outreach programs.

Clerk-Recorder - Elections					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$39,311	\$80,930	\$1,214,737	\$0	\$1,214,737
Charges for Service	\$134,530	\$766,196	\$277,442	\$0	\$277,442
Miscellaneous Revenue	\$251	\$17	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$174,092	\$847,143	\$1,492,179	\$0	\$1,492,179
Salaries and Benefits	\$799,366	\$976,056	\$1,026,564	\$0	\$1,026,564
Services and Supplies	\$866,480	\$1,279,015	\$1,612,677	\$0	\$1,612,677
Other Charges	\$89,648	\$82,917	\$83,869	\$0	\$83,869
Fixed Assets					
Equipment	\$0	\$58,282	\$315,254	\$0	\$315,254
Other Financing Uses	\$20,803	\$26,476	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$843	\$1,426	\$800	\$0	\$800
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$1,777,140	\$2,424,172	\$3,039,164	\$0	\$3,039,164
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$1,603,048	\$1,577,029	\$1,546,985	\$0	\$1,546,985

PROGRAM DISCUSSION

At the requested level of funding, the Elections Division may experience shortfalls for the upcoming November 4, 2014 Gubernatorial General Election. Five school districts moved from odd year to even year elections. This will result in increased election costs to meet additional duties, including increased consolidations, multiple ballot types and other modifications to address this change. Expenditures to conduct mandated elections continue to increase as a result of the steady addition of new laws and requirements.

The State legislature has also suspended the following mandates which will result in a significant loss of revenue:

Absentee Ballots: With the suspension of mandated absentee ballot submission for voters who make that request, the Elections Division will no longer be eligible to submit a claim for reimbursement for this service.

Fifteen Day Close of Voter Registration: The Elections Division will no longer be reimbursed for processing voter registration affidavits from 28 days prior to the election through 15 days before the election.

The period of voter registration has now been extended through Election Day. The close of voter registration prior to an election has been legislatively moved from 29 days to 15 days prior to Election Day, and this new law legalizes registration through Election Day. New voters will cast a provisional ballot, counted if the conditional voter registration is deemed effective. The Elections Division is mandated to offer each conditional voter both registration and provisional voting. A last minute increase in voter registration following the prior 15-day close of registration and an increase in provisional ballots can be anticipated.

State Budget Impacts: On December 30, 2013 the Secretary of State issued County Clerk/Registrar of Voters (CCROV) Memorandum #13132 requiring Stanislaus County to provide the translation and posting of a facsimile ballot in the Hindi language for 33 precincts and the Khmer language for seven precincts pursuant to Election Code 14201(d). As a result of this requirement, the Elections Division will incur an increase in cost for translation and ballot design of approximately \$6,000. The Elections Division plans to absorb this additional cost by seeking and negotiating cost savings in other areas of the budget.

In Spring 2014 the Secretary of State re-launched the online registration system. As part of that transition, necessary reconfigurations and extensive work with system vendors and the Secretary of State's office were necessary to accommodate the upgrade. Ongoing system maintenance and oversight will be required in the future.

Assembly Bill 280 would impose preclearance requirements on counties for everything from the change of a polling place, language requirement stipulations and precinct areas. This mandate would impose extensive administrative and fiscal burdens on counties and would impose drastic burdens on the day to day administration of elections. Placing the state as the preclearance agent for local counties would further add to the commitment of time, cost and personnel resources. Furthermore, delaying the process of replacing polling locations would infringe on the rights of all voters. The Department anticipates an additional position would be needed if this bill were enacted.

Senate Bill 113 lowers the minimum age to submit an affidavit of registration to 16 years of age. This would impose additional onerous tasks and increase operational costs. This bill would require upgrades of existing voter registration management systems that are not currently equipped to handle pre-registration of 16 year olds. Ongoing cost for the daily management of a new and separate database of voters, who may move, obtain a driver's license, re-register, or need to be removed for a variety of legal reasons would be exorbitant. The Department anticipates a part-time extra help position would be needed if this bill were enacted.

On January 10, 2006 the Board authorized the Registrar of Voters to receive and spend a fourth of the Federal Help America Vote Act (HAVA) grant in the amount of \$2,438,813. The grant funding is to be used for the purchase of voting equipment and election support on a cost reimbursement basis. Stanislaus County has a remaining balance of \$1,076,225 from the original grant funding. This grant provides Federal funding to help counties maintain compliance with the requirements of Section 301 of HAVA, including the purchase of voting equipment and election support on a cost reimbursement basis. On January 15, 2008 the Board approved the Secretary of State extension of the original federal HAVA section 301. A second extension of grant monies was approved by the Board on November 15, 2011 extending the contract through December 31, 2015.

On May 21, 2013, the Board authorized the Registrar of Voters to receive and spend an additional HAVA grant in the amount of \$30,000 through December 31, 2014. Section 261 of the Act addressed

the need to ensure that all polling locations are accessible to persons with disabilities, thus allowing them access to the election process. Stanislaus County has a remaining balance of \$21,438 from the original grant funding.

On April 29, 2014, the Board authorized the Registrar of Voters to receive and spend another HAVA grant in the amount of \$52,764 through June 30, 2016. Section 303 of the Act addressed the statewide voter registration system. The Registrar of Voters was selected as one of the counties to participate in the discovery sessions for the VoteCal Statewide Voter Registration Database Project. Stanislaus County has a remaining balance of \$45,764 from the original grant funding.

In total, the Department has a remaining balance of \$1,143,427 in HAVA grant funding.

STAFFING IMPACTS

The Department is requesting to restore one unfunded Staff Services Technician position to provide additional leadership within the Elections Division.

Total current authorized positions— 13

It is not recommended to restore one unfunded Staff Services Technician position.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$3,039,164 be approved for the Clerk Recorder – Elections Division. This budget is funded from \$1,492,179 in estimated department revenue and a \$1,546,985 contribution from the General Fund.

General Fund Departments received a Fiscal Year 2014-2015 issued base budget adjusted to the equivalent of the Funded Service Level cost of all current programs and allocated positions as approved by the Board of Supervisors. Negotiated increases approved by the Board of Supervisors have also been included in this General Fund allocation level which is reflected as net county cost on the summary budget schedule.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other Protection



CLERK-RECORDER—MODERNIZATION TRUST FUND

Budget Unit 1723 0020500
 Special Revenue Fund

SERVICES PROVIDED

This budget uses funding provided by law, to fund necessary maintenance and to upgrade electronic processing equipment within the Clerk-Recorder's Office. Starting in Fiscal Year 2008-2009, this fund also included the revenue and expenses to implement the Social Security Number Truncation program.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive fund balance of \$3,087,398 compared to the July 1, 2013 positive fund balance of \$3,478,606. This decrease is due to three major projects funded by the Modernization Trust Fund, which include the Film Conversion Project, the Book Restoration Project and the Social Security Truncation Project. The Department anticipates using \$1,490,051 of fund balance in Fiscal Year 2014-2015 toward these projects. Cash is tracking similar to fund balance. The fund and cash balance for the Modernization fund are expected to continue to decline as these and other modernization projects are implemented.

Clerk-Recorder Modernization					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$982,325	\$744,276	\$783,492	\$0	\$783,492
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$982,325	\$744,276	\$783,492	\$0	\$783,492
Salaries and Benefits	\$533,222	\$350,932	\$806,743	\$0	\$806,743
Services and Supplies	\$768,458	\$770,509	\$1,216,800	\$0	\$1,216,800
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets					
Equipment	\$8,960	\$3,091	\$250,000	\$0	\$250,000
Other Financing Uses	\$15,671	\$10,951	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$1,326,311	\$1,135,483	\$2,273,543	\$0	\$2,273,543
Fund Balance	\$343,986	\$391,207	\$1,490,051	\$0	\$1,490,051
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department will continue with the projects currently in process. This level of funding will allow the Department to more efficiently deliver public services. As the projects are completed, the public will have easier access to Clerk-Recorder services.

The Division will continue with the fully funded multi-year projects that are currently underway. These projects include the Film Conversion, Historical Book Restoration and the Social Security Number (SSN) Truncation projects.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$2,273,543 be approved for the Clerk-Recorder - Modernization budget. This budget is funded from \$783,492 in estimated department revenue and \$1,490,051 in departmental fund balance.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other Protection



CLERK-RECORDER—VITAL AND HEALTH STATISTICS

Budget Unit 1786 0020601
 Special Revenue Fund

SERVICES PROVIDED

This budget provides funding that is used for the restoration and preservation of original vital statistics documents (Birth, Death, or Marriage Certificates) showing significant deterioration, as well as the printing and management of appropriate forms permitting public access to records.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive fund balance of \$200,010 compared to the July 1, 2013 positive fund balance of \$244,471. This decrease is due to work on the Film Conversion Project. Cash is tracking similar to fund balance. The fund and cash balance for this fund is expected to decline as the remaining Vitals work on the Film Conversion project is completed and invoiced. The Department anticipates using \$2,000 of fund balance in Fiscal Year 2014-2015.

Clerk-Recorder - Vital & Health Statistics					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$40,549	\$47,730	\$48,000	\$0	\$48,000
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$40,549	\$47,730	\$48,000	\$0	\$48,000
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$0	\$92,191	\$50,000	\$0	\$50,000
Other Charges	\$0	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$0	\$92,191	\$50,000	\$0	\$50,000
Fund Balance	(\$40,549)	\$44,461	\$2,000	\$0	\$2,000
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department will continue with the Film Conversion Project that is currently in process. This level of funding will allow the Department to efficiently deliver all public services. As the Film Conversion Project completes, the public will have easier access to Clerk-Recorder services.

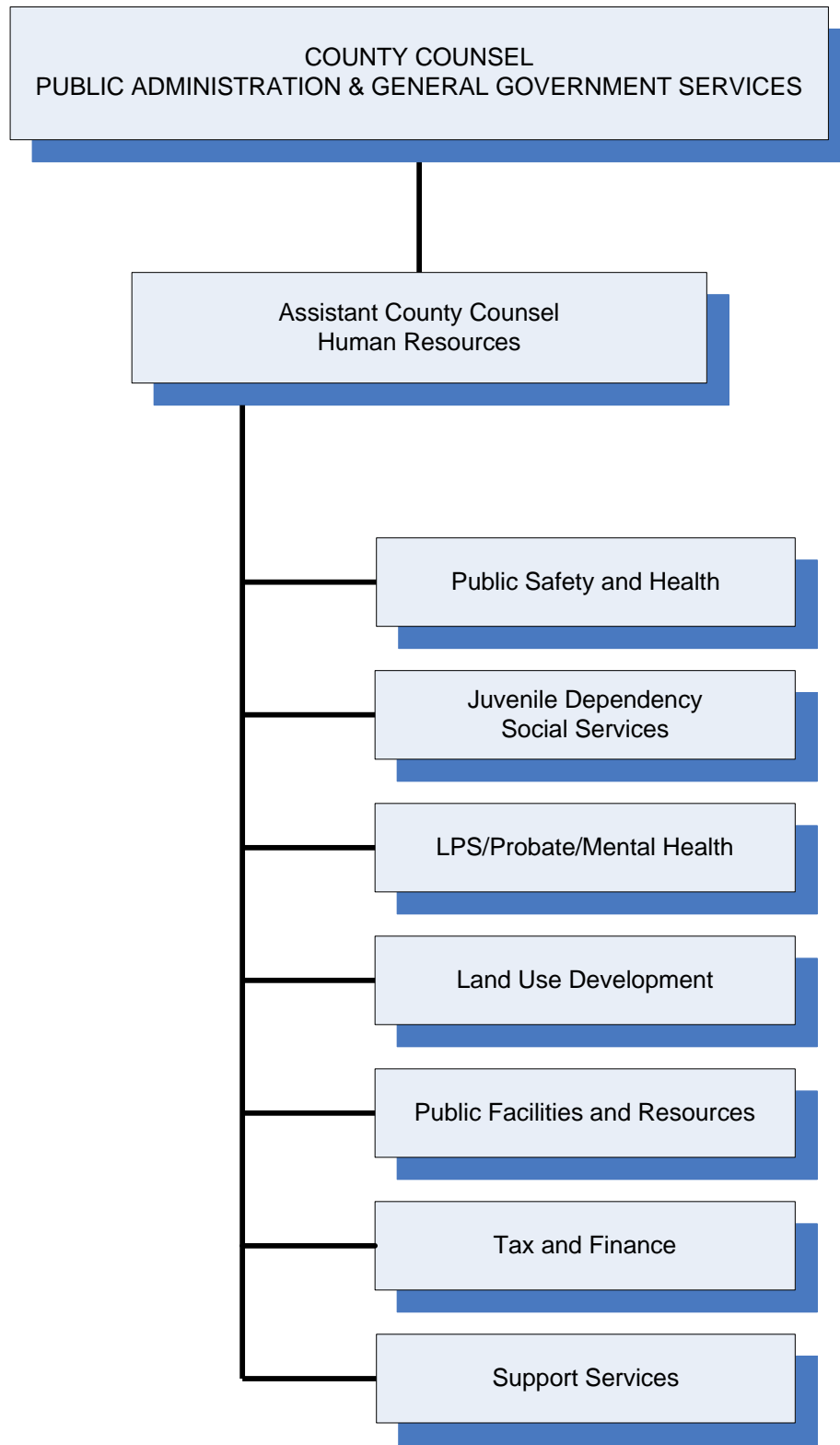
STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$50,000 be approved for the Clerk-Recorder - Vital and Health Statistics budget. This budget is funded from \$48,000 in estimated department revenue and \$2,000 in departmental fund balance.

STANISLAUS COUNTY COUNTY COUNSEL



Revised April 2010

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Counsel



COUNTY COUNSEL
John P. Doering, County Counsel

BUDGET AT A GLANCE

Gross Costs	\$2,414,681
Total Revenue	\$1,212,721
Fund Balance/Retained Earnings	\$0
Net County Cost	\$1,201,960
Total Recommended Staffing	14
% Funded by Local Discretionary Funds	49.8%

MISSION STATEMENT

Legal Excellence: To provide high quality and cost-effective legal services to our clients in a timely manner consistent with the highest ethical standards.

ACCOMPLISHMENTS AND OBJECTIVES

The Office of County Counsel will continue to provide legal services and training as required. The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for County Counsel include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ♦ Provided five State mandated training sessions, open to all County managers and supervisors, on preventing workplace harassment. ♦ Provided two State mandated training sessions on ethics to elected and appointed officials receiving reimbursement for travel expenses. ♦ Provided legal support for development and adoption of the County Groundwater Ordinance. ♦ Provided legal support to successfully resolve city claims regarding the Property Tax Administration Fee. ♦ Provided legal support for AB900 Phase II Public Safety Center Expansion Project. 	<ul style="list-style-type: none"> ♦ Provide State mandated training on ethics to elected and appointed officials receiving reimbursement for travel expenses. ♦ Provide State mandated training to managers and supervisors on preventing workplace harassment. ♦ Maintain 100% compliance with County safety program and policies, and ensure a safe working environment for employees.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Counsel



COUNTY COUNSEL

Budget Unit 0100 0022000
General Fund

SERVICES PROVIDED

The Office of County Counsel serves as principal legal counsel for the Board of Supervisors and provides legal services to all County offices, departments and commissions. The Office is responsible for legal advice on all matters that impact the overall operation of County government. These include the following:

General Legal Services

The General Legal Services Program provides general legal advice and representation to all County departments and programs including Sheriff, Zoning Enforcement, Health Services Agency, Behavioral Health and Recovery Services, Planning, Public Works, Economic Development and Personnel. Attorneys provide a variety of services in this program area, including research and preparation of legal opinions, litigation pleadings, and preparation of contracts for providing essential government services. Attorneys also provide legal advice and services to special districts.

Administration

This program provides a minimum level of legal services as mandated by Government Code section 27640 et seq., and is limited to primary representation of the Board of Supervisors and County departments, supervision of department employees, administration of department resources and budget preparation and monitoring for the office.

Child Welfare

The Child Welfare Program provides all court representation for the Community Services Agency in child dependency cases from detention hearings through termination of parental rights, including all appeals and petitions for extraordinary writs arising out of such matters. Attorneys meet with Social Workers to assist with case management strategy and to assist with presentation of matters to the court. Training is provided to (1) Social Workers in all aspects of providing child dependency services; (2) prospective foster parents as part of the Foster Pride Program; and (3) for community programs such as Court Appointed Special Advocate (CASA). Attorneys also analyze new legislation and provide opinions to the Department, including assistance to prepare contracts necessary for providing child dependency services.

Support Program

The Support Program provides essential technical support of the County Counsel mission by assisting attorneys to prepare necessary contracts, correspondence, and pleadings, and by fulfilling payroll and accounting functions, and interacting with customers.

Collections

The Collections Program provides legal support for court filings necessary to enforce judgments and collect funds owed to the County. Required pleadings are prepared and collection matters are tracked to ensure recovery of funds.

Solid Waste

The Solid Waste Program provides general legal advice to the Environmental Resource Department concerning the Geer Road and Fink Road landfills, and the Waste-to-Energy project, including defense of existing and potential claims, public records act requests, development, expansion and closure of landfills, revisions to the Service Agreement for operation of the Waste-to-Energy project, and representation of the Solid Waste-to-Energy Committee.

LAFCO

The LAFCO Program provides general legal advice to the Stanislaus County Local Agency Formation Commission (LAFCO), including representation of the Commission regarding all matters concerning the Commission such as compliance with all applicable laws including the Brown Act and the Fair Political Practices Act.

Capital Projects

The Capital Projects Program handles legal issues relating to the construction process from land acquisition and project financing to post-construction issues. This includes such matters as, building contracts, bonds and sureties, construction and builders' liens, tendering, and construction claims.

Bail Bonds

This program provides legal support necessary to assist in collecting on bail bonds that have been forfeited due to criminal defendants failing to appear in court as scheduled. During the last eighteen months, County Counsel, in coordination with the District Attorney's Office, has increased its effort to recover forfeited bonds. This has resulted in a substantial increase in General Fund revenue; from an average of \$35,000 per year to approximately \$350,000 per year. This program is not a mandated service, and additional funding may be needed to continue this enhanced effort in the future.

County Counsel					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$601	\$490	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$1,097,531	\$1,048,949	\$1,212,701	\$0	\$1,212,701
Miscellaneous Revenue	\$113	\$118	\$20	\$0	\$20
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$1,098,245	\$1,049,557	\$1,212,721	\$0	\$1,212,721
Salaries and Benefits	\$1,988,343	\$1,963,606	\$2,145,031	\$0	\$2,145,031
Services and Supplies	\$90,801	\$111,457	\$177,895	\$0	\$177,895
Other Charges	\$79,652	\$90,205	\$91,755	\$0	\$91,755
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$64,730	\$65,817	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$15	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$2,223,526	\$2,231,100	\$2,414,681	\$0	\$2,414,681
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$1,125,281	\$1,181,543	\$1,201,960	\$0	\$1,201,960

PROGRAM DISCUSSION

The Office of County Counsel is required by law to provide legal services in all civil matters for County departments, institutions, boards, commissions and districts. These services are therefore mandated. The Department also provides “preventative” legal advice to County officials and departments in all areas of operation. The Department provides training and advice in areas such as: conflicts of interest, and personnel and labor relations issues involving the drafting and interpretation of union-county memoranda of understanding, salary and fringe benefit provisions, affirmative action, employment discrimination, personnel officer training, employee discipline, avoidance and transference of liability, contract guidance, bid procedures, workers’ compensation, Americans with Disabilities Act (ADA) matters, Equal Employment Opportunity Commission (EEOC) procedures and Fair Labor Standard Act (FLSA) issues. While some of these services are discretionary in the sense that the County has no legal obligation to provide them, providing these services saves the County far more in reduced exposure to liability and litigation expenses and in reduced employee inefficiency.

AB 1825, which became effective in 2005, requires all California employers with 50 or more employees to provide training for supervisors and managers on the prevention of sexual harassment in the workplace. AB 1234, signed into law in 2005, requires that all local agencies that provide compensation, salary, stipend to or reimburse the expenses of members of a legislative body, must provide ethics training to local agency officials every two years. Both of these laws require that the instructors possess specified qualifications in order for the training to be certified as meeting the legal mandate. The Office of County Counsel provides instructors who meet the statutorily-mandated qualifications.

At the requested level of funding, the Department can maintain all mandated programs and services. During the Fiscal Year 2013-2014 Final Budget, the General Fund Contribution to County Counsel was increased by \$254,108 to fully fund all mandated programs and services. Typically, 60% of billable hours are derived from non-General Fund departments and are the sources of revenue. Work done for General Fund departments as well as time spent providing training are not billed to departments, but rather supported by the General Fund Contribution the department receives.

The requested budget does not include anticipated cashout due to the scheduled retirement of the Assistant County Counsel in 2015. Any recommended adjustments related to this cashout will be made either during the Mid-Year or Third Quarter Report when there is a better understanding of the true need.

STAFFING IMPACTS

Total current authorized positions— 14

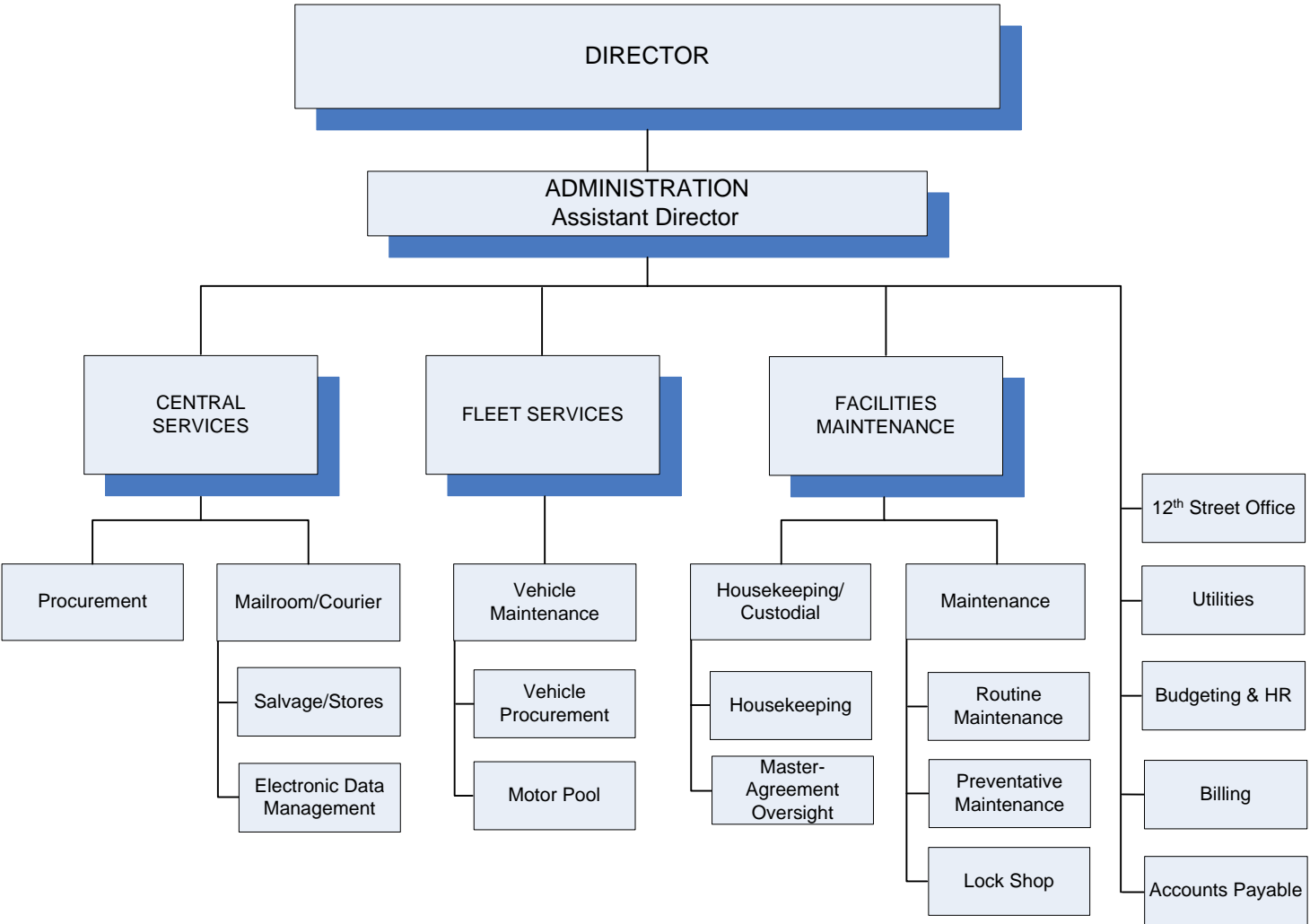
There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$2,414,681 be approved for County Counsel. This budget is funded by \$1,212,721 in estimated departmental revenue and a \$1,201,960 contribution from the General Fund.

General Fund Departments received a Fiscal Year 2014-2015 issued base budget adjusted to the equivalent of the Funded Service Level cost of all current programs and allocated positions as approved by the Board of Supervisors. Negotiated increases approved by the Board of Supervisors have also been included in this General Fund allocation level which is reflected as net county cost on the summary budget schedule.

**STANISLAUS COUNTY
GENERAL SERVICES AGENCY**



Revised August 2014

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



GENERAL SERVICES AGENCY
Keith D. Boggs, Director

BUDGET AT A GLANCE

Gross Costs	\$13,921,485
Total Revenue	\$13,657,234
Fund Balance/Retained Earnings	\$242,931
Net County Cost	\$21,320
Total Recommended Staffing	59
% Funded by Local Discretionary Funds	0.2%

MISSION STATEMENT

The General Services Agency is committed to providing a professional level of service and support to our customer clients in an effort to make their community contributions most accessible. Service is our middle name.

ACCOMPLISHMENTS AND OBJECTIVES

The General Services Agency (GSA) Operational Priorities are consistent with a refocused, streamlined, and customer-centric business strategy. All divisions are equally committed to core operational objectives that directly support the Board's stated efficiency priority.

The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for General Services Agency include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ♦ Completion of the first budgetary cycle of vehicle purchases and master leases under the Fleet Vehicle Policy, established in March 2013. ♦ Development of a Deferred Maintenance Committee to better identify and manage Deferred Maintenance projects. ♦ Initiation of EDM project with GSA–Purchasing, to move County contracts to a paperless solution. ♦ Completion of Disruption Day strategic planning sessions with all GSA divisions. 	<ul style="list-style-type: none"> ♦ Completion of a multi-cycle department reorganization strategy. ♦ Develop improved method of tracking vehicle mileage, utilization, and safety. ♦ Continue to monitor and improve upon our master agreement strategies. ♦ Develop a green procurement strategy for GSA.

BUDGETS WITHIN THE GENERAL SERVICES AGENCY INCLUDE:

- ♦ Administration
- ♦ Central Services Division
- ♦ Facilities Maintenance Division
- ♦ Fleet Services Division
- ♦ 12th Street Office Building
- ♦ Utilities

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



GENERAL SERVICES AGENCY—ADMINISTRATION

Budget Unit 0100 0019010
 General Fund

SERVICES PROVIDED

The General Services Agency (GSA) provides centralized services over a broad spectrum of areas, including maintenance and housekeeping of County-owned facilities, contract and purchasing assistance, and vehicle maintenance services to County departments, Animal Services, 12th Street Office Building, and Gallo Center for the Arts. These activities are funded through fees that are charged to client departments.

GSA – Administration Division provides oversight and direction for the Agency, which includes Central Services, Fleet Services, Utilities, and Facilities Maintenance divisions. GSA – Administration ensures that all GSA Divisions are achieving operational efficiency and exceptional service standards. GSA – Administration provides human resource and accounting services such as long-range planning, budgeting, payroll, accounts payable, and accounts receivable services for the Agency.

General Services Agency - Administration					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$508,316	\$508,518	\$627,403	\$0	\$627,403
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$508,316	\$508,518	\$627,403	\$0	\$627,403
Salaries and Benefits	\$466,999	\$463,179	\$592,351	\$0	\$592,351
Services and Supplies	\$3,616	\$6,576	\$14,149	\$0	\$14,149
Other Charges	\$22,288	\$23,971	\$20,903	\$0	\$20,903
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$15,012	\$14,782	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$15	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$507,915	\$508,523	\$627,403	\$0	\$627,403
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	(\$401)	\$5	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the division can maintain the resources necessary to provide the leadership coordination, and management direction of the four major operating divisions of the General Services Agency, which includes Central Services, Fleet Services, Utilities, and Facilities Maintenance

divisions. Funding will provide for human resource management and accounting services including long-range planning, budgeting, payroll, and accounts payable services for the Agency. All of these services have been identified as core services for GSA – Administration. The support functions provided by GSA – Administration eliminate duplication of effort within the department, and allow all GSA divisions to focus their staff, and their energies, on their customers.

In Fiscal Year 2013–2014, GSA – Administration conducted Disruption Day strategic planning sessions with each GSA division, in order to develop long-range goals. Meeting with leadership and key staff from each division, GSA – Administration uses these plans to develop budgets, as well as goals and deliverables for each division.

Additionally, in Fiscal Year 2014–2015, GSA expects to complete recruitments for one Maintenance Engineer I/II position and one Manager III, if the requests to fill the currently unfunded positions in the Central Services and Facilities Maintenance Divisions are approved. Funding for retirement cash outs are paid from retained earnings, where available.

The Department budgets the full cost of the GSA Director at the mid-point. Due to the shared status of the position with the Chief Executive Office, it is unlikely that the full cost of the position will be realized in Fiscal Year 2014–2015. All GSA – Administration cost savings are passed on to GSA divisions, which in turn reduce the cost to all GSA customer departments.

The submitted budget of \$627,403 is an increase of 5.3% over Fiscal Year 2013–2014. This is primarily due to increased salary costs and an assumed 10% increase in health care costs in January 2015.

GSA – Administration processes invoices for all GSA divisions and over 1,700 utility payments, annually for County departments; and bills on behalf of GSA divisions to the appropriate departments, agencies, and/or external partners. GSA – Administration is funded through charges to GSA divisions. This method of cost distribution ensures that each division has fully recognized all costs associated with providing services.

STAFFING IMPACTS

Total current authorized positions— 5

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$627,403 be approved for General Services Agency – Administration. This budget is funded by \$627,403 in estimated department revenue.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



GENERAL SERVICES AGENCY—CENTRAL SERVICES DIVISION

Budget Unit 5001 0018210
 Internal Service Fund

SERVICES PROVIDED

The GSA – Central Services Division is responsible for acquiring goods and services, negotiating contracts, leasing property and equipment, providing consultation on procurement needs and contract facilitation to County departments, in addition to the sale and/or disposal of surplus County property, Electronic Data Management (EDM), mailroom, messenger, and salvage services. As an Internal Service Fund, the costs of these services are charged to all County departments based on the level of service provided.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive retained earnings of \$99,927 compared to the July 1, 2013 retained earnings of \$78,903. This increase is due to the decline in County mailings, which resulted in a reduction in mail inventory (postage).

As of July 1, 2014, this fund has a positive cash balance of \$178,751 compared to the July 1, 2013 positive balance of \$126,240. The increase is due to a change in billing methodology. The difference between the cash and retained earnings is due to the non-cash items on the balance sheet, such as compensated absences, depreciation and fixed assets.

General Services Agency - Central Services Division					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$23,330	\$0	\$0	\$0	\$0
Charges for Service	\$872,690	\$1,067,979	\$1,254,471	\$0	\$1,254,471
Miscellaneous Revenue	\$6,292	\$80	\$0	\$0	\$0
Other Financing Sources	(\$2,923)	\$0	\$0	\$0	\$0
Total Revenue	\$899,389	\$1,068,059	\$1,254,471	\$0	\$1,254,471
Salaries and Benefits	\$678,265	\$717,375	\$901,675	\$0	\$901,675
Services and Supplies	\$62,347	\$78,739	\$84,960	\$0	\$84,960
Other Charges	\$235,448	\$239,919	\$267,836	\$0	\$267,836
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$19,176	\$21,455	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$995,236	\$1,057,488	\$1,254,471	\$0	\$1,254,471
Retained Earnings	\$95,847	(\$10,571)	\$0	\$0	\$0
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, GSA – Central Services can maintain procurement and logistical services to all County departments. GSA – Central Services will provide support for acquiring goods and services, negotiating contracts, and leasing property and equipment for the County. In addition to these activities, staff will provide consultation on procurement needs and contract facilitation to County departments. The GSA – Central Services Division will also be responsible for the sale and/or disposal of surplus County property, and provide Electronic Data Management (EDM) document scanning, mailroom, messenger, and salvage services. As an Internal Service Fund, the costs of these services will be charged to all County departments based on the level of service provided.

In Fiscal Year 2013–2014, GSA – Central Services completed salvage, sale, and removal of a generator at Stanislaus Regional 911, coordinating work between the buyer and technical contractors necessary to remove the generator. Sale of the generator produced \$1,359 for Stanislaus Regional 911. Central Services routinely works with non-profit organizations within Stanislaus County to place salvaged items, such as stand-alone desks, and other items that are no longer needed by any County department.

Due to the increased use of electronic communication, including payroll notifications, Stanislaus County is not expected to be heavily impacted by increased postage rates, and the use of presort services has declined countywide.

In GSA – Purchasing, multiple contracts of similar or same service types are now reviewed as they expire and weighed against efficient practices to realize single source master agreements. This move toward single source master agreement has been successful in improving services and reducing costs in pest control and private security contracts. Other master agreements negotiated by Purchasing include contract janitorial; uniform services; overnight shipping; auto parts; office supplies; facilities maintenance supplies; heavy equipment rental; and computer hardware and software. In Fiscal Year 2013–2014, GSA – Purchasing completed the transition to three new software applications for managing vendors, monitoring contracts and tracking Requests for Proposal (RFP) and Bid activity.

GSA – Purchasing continues to collaborate with CEO Risk Management and County Counsel with regard to best practices in procurement and contracts. GSA – Purchasing has also collaborated with CEO Risk Management to conduct training for County departments on recent legislative changes affecting the insurance industry.

In Fiscal Year 2013–2014, GSA – Purchasing issued 56 Request for Proposals (RFP)/Bids and facilitated contracts for diverse projects, such as:

- ◆ Preliminary land use and permitting for the development of the former Crows Landing Air Facility;
- ◆ Facilitation of the lighting retrofit at the Public Safety Center with energy efficient fixtures; and
- ◆ Purchase of a laboratory information system for the County's Public Health Lab.

The submitted budget of \$1,254,471 is an increase of 13.3% over Fiscal Year 2013–2014. This increase is due to increased salary costs and an assumed 10% increase in Health Care Costs in January 2015.

Additionally, GSA – Central Services is requesting to restore an unfunded Manager III position. This position, which originally had oversight of only GSA – Purchasing, will oversee the work of both Central Services and Purchasing, including all procurement and logistical functions. The annual cost of the Manager III is estimated at \$123,737 and is included in this fiscal year's budget.

STAFFING IMPACTS

The Department is requesting to restore one unfunded Manager III position to oversee the Central Services and Purchasing Divisions. This position will be responsible for maintaining appropriate procedural controls in both procurement and logistics, review all contract documents, and work with County Counsel to maintain contract templates. This position will also work with departments to ensure that County procurements are conducted in a fair and ethical manner and develop strategic plans for the long-term use of the County Center III warehouse.

Total current authorized positions— 10

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$1,254,471 be approved for General Services Agency - Administration. This budget is funded by \$1,254,471 in estimated department revenue.

It is recommended to restore one unfunded Manager III position.

Total recommended authorized positions— 11

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Property Management



GENERAL SERVICES AGENCY—FACILITIES MAINTENANCE DIVISION

Budget Unit 5170 0018700
Internal Service Fund

SERVICES PROVIDED

The General Services Agency (GSA) – Facilities Maintenance Division is comprised of two main programs, Maintenance Services and Custodial Services.

The Maintenance Services unit maintains and operates building systems and equipment for County-owned facilities, while the Custodial Services unit ensures that County-owned facilities within the County core service area are maintained to a professional standard for all users to work and interact with customers. Additionally, GSA – Facilities Maintenance Division administers contract custodial services for County facilities outside the core service area. In addition to providing lock shop and preventative maintenance services, the Division provides safety remediation and Americans with Disabilities Act (ADA) access ramps for trailers and other County facilities.

GSA – Facilities Maintenance is an Internal Service Fund, charging out costs associated with providing maintenance and custodial services to County departments. Costs associated with Tenth Street Place (TSP) are directed by the Tenth Street Joint Powers Agency (JPA). TSP costs are approved by the JPA, whose members are from the City of Modesto, the County of Stanislaus, and private retail partners.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive retained earnings of \$1,350,949 compared to the July 1, 2013 retained earnings of \$1,123,821. This increase is due to the timing of accounts receivable processing, and a decrease in actual overhead cost than what was projected in Fiscal Year 2013-2014. In future years, the Department will review and distribute any overages at the 3rd Quarter Financial Report to avoid such increases. The Department anticipates using \$174,189 of fund balance in Fiscal Year 2014-2015 for vehicle replacements, retirement/vacation cash-outs, and the use of contracted staff for additional project management.

As of July 1, 2014, this fund had a positive cash balance of \$1,996,550 compared to the July 1, 2013 positive balance of \$1,887,952. The difference between the cash and retained earnings is due to the non-cash items on the balance sheet, such as compensated absences, depreciation and fixed assets.

General Services Agency - Facilities Maintenance Division					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$10,638	\$8,616	\$10,000	\$0	\$10,000
Intergovernmental Revenue	\$95,079	\$0	\$0	\$0	\$0
Charges for Service	\$4,496,731	\$4,384,327	\$4,710,947	\$0	\$4,710,947
Miscellaneous Revenue	\$7,628	\$6,701	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$4,610,076	\$4,399,644	\$4,720,947	\$0	\$4,720,947
Salaries and Benefits	\$2,102,590	\$2,188,628	\$2,813,271	\$0	\$2,813,271
Services and Supplies	\$1,339,076	\$1,456,833	\$1,341,135	\$0	\$1,341,135
Other Charges	\$476,224	\$488,804	\$625,730	\$0	\$625,730
Fixed Assets					
Equipment	\$0	\$0	\$115,000	\$0	\$115,000
Other Financing Uses	\$57,904	\$61,166	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$3,975,794	\$4,195,431	\$4,895,136	\$0	\$4,895,136
Retained Earnings	(\$634,282)	(\$204,213)	\$174,189	\$0	\$174,189
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, GSA – Facilities Maintenance can provide those services identified as core to this division. GSA – Facilities Maintenance will maintain building systems and equipment for County-owned facilities, while the Custodial unit ensures that County-owned facilities within the County core are a healthy location to work and interact with County customers.

In Fiscal Year 2013–2014, GSA formed a Deferred Maintenance Committee, consisting of representatives from the Chief Executive Office, and GSA, including Facilities Maintenance, Purchasing, and Administration. The addition of a contracted project manager to write scopes of work, oversee projects and work with contractors, allowed for the completion of several projects simultaneously. This multi-discipline work group was able to identify, plan, contract, and execute Deferred Maintenance projects across a number of County buildings, including:

Building/Facility	Project
801 11th Street	Replace chiller
Ag Center - Stanislaus Building	Elevator safety/single bottom cylinder
Various Facilities	14 colloid-emulsion-roofs with 10-year warranties need re-application to re-warranty the roof
Ag Center - Stanislaus, Harvest Hall, Tuolumne and Warehouses	Exterior paint
Health Services Agency	Pediatrics building paint
Behavioral Health and Recovery Services	Modular building at Blue Gum, repair damage
Ag Center - Tuolumne Building	Interior paint
Keyes Community Center	Refurbishment - asphalt, HVAC (4), paint, ceiling tile repairs, new ADA doors, new roof/gutters/awnings

GSA – Facilities Maintenance continues to work toward sustainable practices. All equipment replacement projects are reviewed for energy efficiencies during the design phase. Maintenance and Janitorial efforts utilize green or eco-friendly materials whenever economically prudent.

The submitted budget of \$4,895,136 is an increase of 7.4% over Fiscal Year 2013–2014, due to increased salary costs and an assumed 10% increase in Health Care Costs in January. In addition, funding a restored Building Services Supervisor, which was approved in Fiscal Year 2013–2014 Mid-Year Financial Report, is included and is estimated at \$114,512 annually.

In cooperation with General Services Agency Fleet Services, the Department is requesting to replace four pick-up trucks. These trucks are used by Maintenance Engineers to transport tools, equipment, and supplies between job sites. These trucks are 23 and 24 years old, their mileage ranges from 110,071 to 157,144 and are becoming increasingly difficult to maintain due to their age and condition. The trucks will be replaced with similar trucks and are funded by departmental fund balance.

GSA – Facilities Maintenance is also requesting to add an additional Maintenance Engineer I/II position, which is estimated at \$82,227 annually. The duties associated with this position are currently spread among other Maintenance Engineer I/II positions, but the department finds it increasingly difficult to meet the demands for requests for service.

STAFFING IMPACTS

The Department is requesting to add one new Maintenance Engineer II position to the Facilities Maintenance Division. Due to the increased square footage, including the Stanislaus County Juvenile Justice Center, departmental requests for maintenance have increased. In order to meet the requests for services, there is a need to add one additional Maintenance Engineer II position.

The Department is also requesting to reclassify upward one Storekeeper I position to a block-budgeted Storekeeper II position to accurately reflect the level of duties and responsibilities assigned.

Total current authorized positions— 32

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$4,895,136 be approved for General Services Agency – Facilities Maintenance. This budget is funded by \$4,720,947 in estimated department revenue, and \$174,189 in departmental retained earnings.

It is recommended to add one new Maintenance Engineer II position and to reclassify upward one Storekeeper I position to a block-budgeted Storekeeper II position.

Total recommended authorized positions— 33

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



GENERAL SERVICES AGENCY—FLEET SERVICES DIVISION

Budget Unit 5021 0018500
Internal Service Fund

SERVICES PROVIDED

The General Services Agency (GSA) – Fleet Services Division provides preventative and prescriptive maintenance for over 950 County vehicles and other pieces of specialized equipment. GSA – Fleet Services provides full vehicle maintenance services, including assistance with vehicle acquisition, vehicle registration, preventative maintenance, accident management, vehicle repair, motor pool services, and salvage/auction. Fleet Services complies with State and Federal regulatory requirements including vehicle smog inspection, OSHA safety standards, and EPA hazardous waste standards.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive retained earnings of \$1,085,586 compared to the July 1, 2013 retained earnings of \$892,594. This increase is due to a decline in accounts receivables at year-end. The Department anticipates using \$61,790 of fund balance in Fiscal Year 2014-2015 for the net impact of increased salary costs, increased Motor Pool revenue and the purchase of a tow truck.

As of July 1, 2014, this fund had a positive cash balance of \$601,603 compared to the July 1, 2013 positive balance of \$446,329. This increase is due to changes in billing methodology that reflects actual time to make repairs more accurately. The difference between the cash and retained earnings is due to the non-cash items on the balance sheet, such as compensated absences, depreciation and fixed assets.

General Services Agency - Fleet Services Division					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$40,557	\$0	\$0	\$0	\$0
Charges for Service	\$2,243,577	\$2,641,687	\$2,707,784	\$0	\$2,707,784
Miscellaneous Revenue	\$14,707	\$27,564	\$0	\$0	\$0
Other Financing Sources	\$8,243	\$21,071	\$1,000	\$0	\$1,000
Total Revenue	\$2,307,084	\$2,690,322	\$2,708,784	\$0	\$2,708,784
Salaries and Benefits	\$687,887	\$765,477	\$873,310	\$0	\$873,310
Services and Supplies	\$1,390,093	\$1,521,080	\$1,606,821	\$0	\$1,606,821
Other Charges	\$187,632	\$208,150	\$215,443	\$0	\$215,443
Fixed Assets					
Equipment	\$10,038	\$0	\$75,000	\$0	\$75,000
Other Financing Uses	\$20,943	\$23,328	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$2,296,593	\$2,518,035	\$2,770,574	\$0	\$2,770,574
Retained Earnings	(\$10,491)	(\$172,287)	\$61,790	\$0	\$61,790
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain over 950 vehicles and specialty equipment owned by Stanislaus County. In addition to preventative maintenance and repairs, GSA – Fleet Services provides assistance with vehicle purchase; registration; emissions; surplus/salvage of vehicles; vehicle accidents; undercover plates and registration; and maintains the County fuel Cardlock program, which have been identified as core services within the division.

GSA – Fleet Services continues to work toward sustainable practices. GSA – Fleet Services ensures that Stanislaus County vehicles are properly maintained and compliant with emissions standards, removing non-compliant vehicles from service. Motor Oil and other hazardous chemicals are handled in an environmentally sensitive manner, and the division utilizes green or eco-friendly materials whenever possible and economically prudent.

In Fiscal Year 2013–2014, GSA – Fleet Services completed the first budget cycle under the new Fleet Vehicle Policy, adopted by the Board of Supervisors in March 2013. GSA – Fleet Services reviewed all requests for vehicle purchases prior to submission for approval by the Board of Supervisors in the Proposed and Final Budget cycles. Vehicles submitted for salvage were individually reviewed for inclusion in the request.

In Fiscal Year 2014–2015, GSA – Fleet Services will develop an improved method of tracking vehicle mileage and utilization. This project is anticipated to take multiple fiscal cycles to complete, with departments phasing in over a period of time.

The submitted budget of \$2,770,574 is a slight increase over Fiscal Year 2013–2014, due to increases in salary costs, an assumed 10% increase in Health Care Costs in January 2015, and increases in gasoline. Additionally, GSA – Fleet Services requests the use of retained earnings for retirement/vacation cash outs, expected to be partially offset by revenue generated from Motor Pool rentals, contributing \$3,210 to the use of retained earnings in Fiscal Year 2014-2015.

In accordance with the Fleet Vehicle Policy, the Department is requesting to replace a 1991 Ford F350, with a mid-1970s Holmes 480 wrecker body, tow truck. The current tow truck is 23 years old with

101,071 miles and is failing periodically. The Department must outsource tow work when the tow truck has broken down, causing a delay in response time. Additionally, the current tow truck is not capable of towing all-wheel drive and hybrid vehicles, which must be towed on a flatbed because the motor is always engaged.

COUNTYWIDE VEHICLE PROCUREMENT

In accordance with the County of Stanislaus General Services Agency Fleet Services Policy as approved by the Stanislaus County Board of Supervisors on March 12, 2013, departments have submitted requests for vehicles to the GSA Fleet Manager for approval. The following 77 vehicles have been approved for submission to the Board of Supervisors.

Department	Quantity	Type	Financing
Agriculture Commissioner (2)	2	1/2 Ton Truck	Dept. Budget
Animal Services (1)	1	Animal Control Unit	Lease
Behavioral Health and Recovery Services (15)	1	Wheel Chair Van	Dept. Budget
	4	Mini Passenger Van	Dept. Budget
	10	Mid-sized Sedan	Dept. Budget
Community Services Agency (12)	1	Full Sized Passenger Van	Lease
	1	Cargo Van	Lease
	4	Mini Passenger Van	Lease
	6	Mid-sized Sedan	Lease
Cooperative Extension (1)	1	3/4 Ton Truck	Dept. Budget
Environmental Resources (6)	1	1-Ton Truck	Dept. Budget
	2	SUV Utility	Dept. Budget
	3	1/2 Ton Truck	Dept. Budget
GSA - Facilities Maintenance (4)	4	Utility Truck	Dept. Budget
GSA - Fleet Services (1)	1	Tow Truck	Dept. Budget
Parks and Recreation (6)	1	Utility Truck	Lease
	4	3/4 Ton Truck	Lease
	1	Dump Truck	Dept. Budget
Planning – Building Permits (1)	1	SUV Utility	Dept. Budget
Probation (3)	3	Patrol Type Vehicle	Dept. Budget
Sheriff (25)	1	3/4 Ton Truck	Dept. Budget
	1	Dive Team Truck	Dept. Budget
	1	Full Sized Passenger Van	Dept. Budget
	2	Full-Sized Sedan	Dept. Budget
	3	Inmate Van	Dept. Budget
	2	Mid-sized Sedan	Dept. Budget
	1	Patrol K9 Units	Dept. Budget
	13	Patrol Type Vehicle	Dept. Budget
	1	SUV Utility	Dept. Budget
Total	77		

STAFFING IMPACTS

Total current authorized positions— 10

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$2,770,574 be approved for General Services Agency – Fleet Services Division. This budget is funded by \$2,708,784 in estimated department revenue, and \$61,790 in departmental retained earnings.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Other General



GENERAL SERVICES AGENCY—12TH STREET OFFICE BUILDING

Budget Unit 171A 0016200
 Special Revenue Fund

SERVICES PROVIDED

The 12th Street Office Building is owned jointly by Stanislaus County, Stanislaus County Employees Retirement Association (StanCERA), and a private developer, Westland Development Corporation. The facility was completed and opened in 2006.

The General Services Agency (GSA) – 12th Street Office budget is managed by the GSA – Administration Division. This budget was established to process and distribute operational costs associated with the 12th Street Office Building. Those costs include utilities, maintenance, custodial, and other ongoing costs of the building.

FUND/CASH BALANCE

As of July 1, 2014, this fund has a positive fund balance of \$6,952 compared to the July 1, 2013 positive fund balance of \$7,807. The decrease is due to a timing difference in billing out the final quarter expense. The Department anticipates using \$6,952 of fund balance in Fiscal Year 2014-2015 to reduce the amount requested of the partners to cover expenses. Cash is tracking similar to fund balance.

General Services Agency - 12th Street - Office Building					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$15,083	\$15,030	\$20,449	\$0	\$20,449
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$15,083	\$15,030	\$20,449	\$0	\$20,449
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$12,329	\$10,692	\$18,380	\$0	\$18,380
Other Charges	\$18,021	\$22,049	\$30,341	\$0	\$30,341
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$30,350	\$32,741	\$48,721	\$0	\$48,721
Fund Balance	(\$226)	\$854	\$6,952	\$0	\$6,952
Net County Cost	\$15,493	\$16,857	\$21,320	\$0	\$21,320

PROGRAM DISCUSSION

At the requested level of funding, General Services Agency will fund normal expenses associated with the 12th Street Office Building. The budget includes expenses for the 12th Street Condominium Association, which is comprised of the County, StanCERA, and Westland Development Company as approved by the Board of Supervisors on July 11, 2006.

The submitted budget of \$48,721 is an increase of 19.4% over Fiscal Year 2013 – 2014, due to an increase in budgeted maintenance costs. Included in this budget are UL Safety inspections, window washing, pigeon remediation expenses, and recognition of increased insurance costs. The 12th Street Condominium Association requests the use of \$6,952 Restricted Fund Balance to offset the anticipated increases, and reduce partner contributions.

STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$48,721 be approved for General Services Agency – 12th Street Office Building. This budget is funded by \$20,449 in estimated department revenue, \$6,952 in departmental fund balance, and a contribution of \$21,320 from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Property Management



GENERAL SERVICES AGENCY—UTILITIES

Budget Unit 5170 0018720
Internal Service Fund

SERVICES PROVIDED

General Services Agency (GSA) – Utilities, which is managed through GSA – Administration, processes utility payments on behalf of County departments, and monitors changes in utility rates for the County.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a zero retained earnings balance compared to the July 1, 2013 zero balance. GSA – Utilities is a pass through budget, billing out only for expenses incurred, and included in the GSA – Facilities Fund.

General Services Agency - Utilities					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$47,114	\$0	\$0	\$0	\$0
Charges for Service	\$3,973,760	\$4,159,818	\$4,325,180	\$0	\$4,325,180
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$4,020,874	\$4,159,818	\$4,325,180	\$0	\$4,325,180
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0
Services and Supplies	\$4,015,479	\$4,137,000	\$4,318,207	\$0	\$4,318,207
Other Charges	\$5,685	\$5,474	\$6,973	\$0	\$6,973
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$4,021,164	\$4,142,474	\$4,325,180	\$0	\$4,325,180
Retained Earnings	\$290	(\$17,344)	\$0	\$0	\$0
Net County Cost	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding GSA – Utilities will be administered by the GSA – Administration Division and payments will be made on behalf of County departments and Joint Powers Agreements (JPA). The submitted budget of \$4,325,180 is an increase of 5.05% over Fiscal Year 2013–2014, due to projections of increased utility costs in Fiscal Year 2014–2015. An increase of 4% has been built into the budget for the majority of utility costs; however, as only actual invoices are paid, any savings will be passed on to departments.

Utility costs are highly seasonal, and continue to be volatile. Fluctuations in payments may be due to market forces, weather, changes in technology, and/or usage. GSA monitors utility payments on a monthly basis and reports any unanticipated changes.

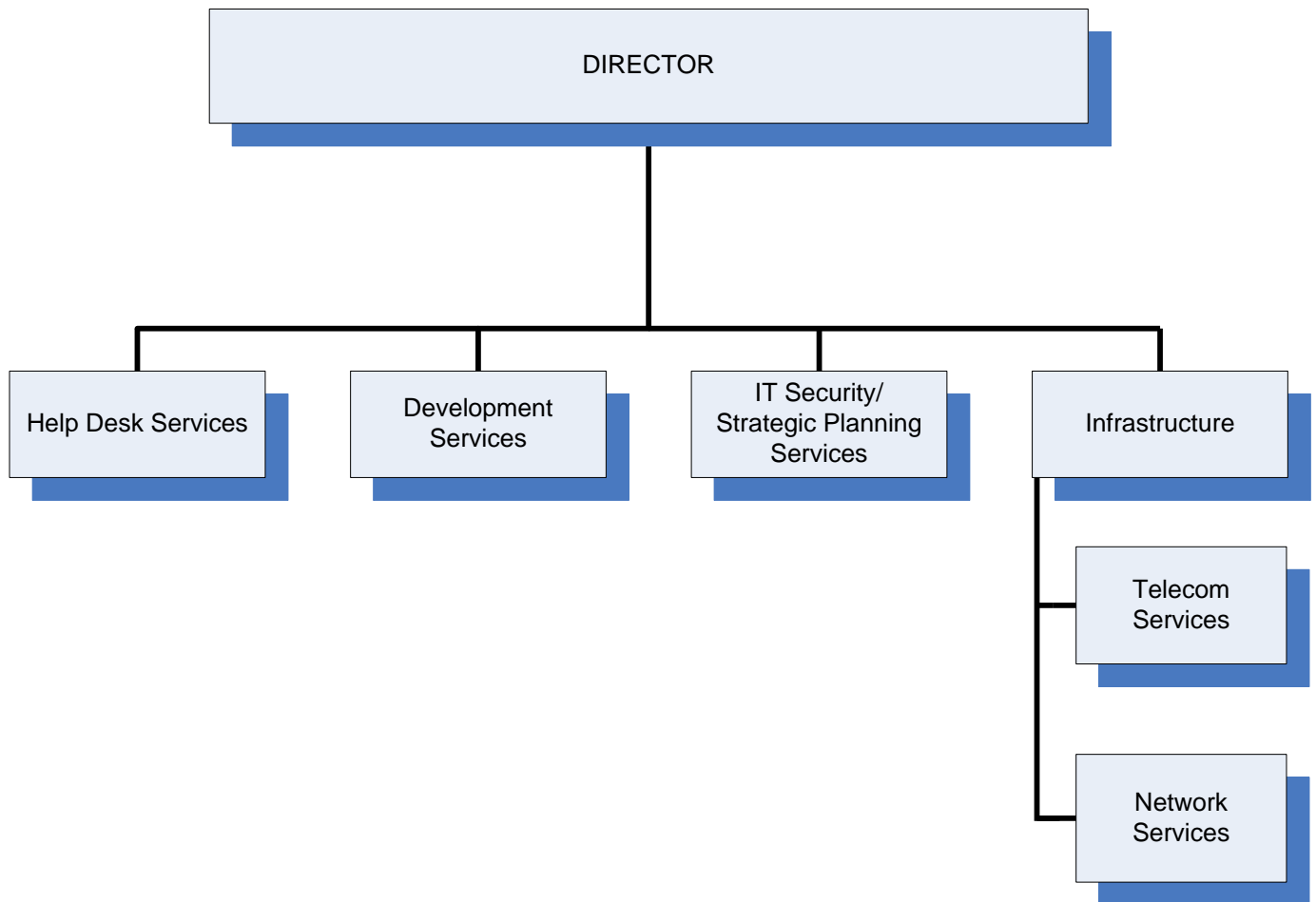
STAFFING IMPACTS

Total current authorized positions— 0

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$4,325,180 be approved for General Services Agency – Administration. This budget is funded by \$4,325,180 in estimated department revenue.

STANISLAUS COUNTY STRATEGIC BUSINESS TECHNOLOGY



Revised March 2012

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



**STRATEGIC BUSINESS
TECHNOLOGY**
Marcia Cunningham, Director

BUDGET AT A GLANCE

Gross Costs	\$5,810,954
Total Revenue	\$4,905,794
Fund Balance/Retained Earnings	\$905,160
Net County Cost	\$0
Total Recommended Staffing	24
% Funded by Local Discretionary Funds	0.0%

MISSION STATEMENT

The mission of the Strategic Business Technology Department (SBT) is to provide a positive impact on County and community stakeholders by delivering business critical systems and infrastructure. SBT is committed to providing a high standard of technical leadership and direction while connecting the processes and communication relationships throughout Stanislaus County. SBT strives to build and enhance high performance and cost effective web-based products while maximizing customer service and technical capability and evaluating and integrating potential technologies and tools that will meet the future needs of the Stanislaus County information technology architectural vision.

ACCOMPLISHMENTS AND OBJECTIVES

The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for Strategic Business Technology include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ Completed the Strategic Business Technology Data Center build/move project. ◆ Implemented business continuity services for Health Services Agency, Elections, and Gallo Center for the Arts at the new data center. ◆ Completed GroupWise Email Upgrade to version 12 with Active Directory integration. ◆ Implemented Mobile Food Inspection application for Department of Environmental Resources, Mobile Citizen Relationship Management (CRM) and Mobile Disaster Roster application. ◆ Completed Voice over Internet Protocol (VoIP) implementations for Public Defender, most of Behavioral Health and Recovery (BHRS) Services, and Health Services Agency, allowing for the dismantling of two additional legacy Private Branch Exchange systems. 	<ul style="list-style-type: none"> ◆ Implement Mobile Device Management and Web Filtering Solutions. ◆ Implement Board of Supervisors Mobile site and live streaming upgrade to support mobile viewing on any devices. ◆ County Web Site upgrade: enhanced graphics, department focus, and department level search features, auto-fit of device being utilized including mobile devices. ◆ Continue to work in partnership with BHRS to deploy VoIP solutions at the Stanislaus Recovery Center in Ceres and Ninth Street in Modesto. ◆ Upgrade 50+ servers to Windows 2012 R2/2008 R2. ◆ Begin design and implementation of core network infrastructure at Tenth Street Place. Upgrading aging switches to Power over Ethernet (POE).

BUDGETS WITHIN STRATEGIC BUSINESS TECHNOLOGY INCLUDE:

- ◆ Strategic Business Technology
- ◆ Strategic Business Technology--Telecommunications



STRATEGIC BUSINESS TECHNOLOGY

Budget Unit 5031 0048100
Internal Service Fund

SERVICES PROVIDED

Help Desk & Desktop Support Services

Strategic Business Technology (SBT) provides a variety of desktop support to County departments based on the customer's technical resources, including proactive patch management for virus protection and system integrity. A Customer Support Center is available for the benefit of customers from 7:30 AM to 5:00 PM Monday through Friday, except legal holidays and County specified closure days. Technical support can be provided for any one of the services provided to customers of Strategic Business Technology.

Financial Applications

The Financial Application Support Group maintains the Oracle applications used by County departments. Applications included are the Oracle Financial Management System (FMS) and the PeopleSoft Human Resource Management System (HRMS). In addition, the group provides database administration services for the Oracle database system, as well as supporting add-on modules and data integration between applications.

E-Mail Hosting Services

Strategic Business Technology provides a highly available, secure e-mail system for Stanislaus County departments. Strategic Business Technology's e-mail system enables County staff to communicate with one another as well as with the rest of the world via the Internet.

Local Area and Wide Area Network Support

Strategic Business Technology maintains the systems that allow customers to connect to countywide applications and intercommunicate with other Strategic Business Technology customers and external entities such as the State of California. Strategic Business Technology provides a Local Area Network (LAN) service on behalf of many County departments. This service provides management of necessary network equipment such as routers, switches, and security systems. This service also provides electronic data printing hosting services. Engineers are on-call to support networks and servers 24 hours a day, 365 days a year.

Information Security

Information security services include providing security direction and support to County departments. Strategic Business Technology provides proactive monitoring and vulnerability assessment of network equipment, file servers and desktop personal computers.

County Website

Strategic Business Technology, working with County departments and divisions, focuses on opportunities to realize the benefits of emerging Internet technologies to extend the ability of government to provide information and services to County residents, businesses, civic groups, and other interested parties. Strategic Business Technology provides content updates for departments as well as the development of new Web sites.

Web Application Development & Support

Development services are offered by Strategic Business Technology in the areas of system integration, electronic document management (EDM), E-government (on-line) applications and development, and installed software support. Strategic Business Technology provides full database administration services for Oracle, SQL, and MySQL.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive retained earnings of \$2,577,425 compared to the July 1, 2013 retained earnings of \$2,544,640. The fund balance includes \$768,493 of fixed assets for the Data Center project. The Department anticipates using \$567,117 of retained earnings in Fiscal Year 2014-2015, a portion of which is being used from the Human Resources Management System (HRMS) Project fund in the amount of \$62,782.

As of July 1, 2014, this fund had a positive cash balance of \$2,225,215 compared to the July 1, 2013 positive cash balance of \$2,088,789. The increase is due to additional revenue collected for unanticipated projects and new service level agreements for data center services. The difference between the cash and fund balance is due to fixed assets for equipment that is not fully depreciated.

Strategic Business Technology						
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted Proposed	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$77,322	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$3,476,924	\$3,549,164	\$0	\$4,091,195	\$0	\$4,091,195
Miscellaneous Revenue	\$14	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$711,320	(\$9,776)	\$0	\$0	\$0	\$0
Total Revenue	\$4,265,580	\$3,539,388	\$0	\$4,091,195	\$0	\$4,091,195
Salaries and Benefits	\$2,293,199	\$2,413,106	\$0	\$2,913,586	\$0	\$2,913,586
Services and Supplies	\$973,508	\$813,206	\$0	\$1,219,681	\$0	\$1,219,681
Other Charges	\$234,790	\$256,474	\$0	\$390,045	\$0	\$390,045
Fixed Assets						
Equipment	\$53	\$27,965	\$0	\$135,000	\$0	\$135,000
Other Financing Uses	\$72,569	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$3,574,119	\$3,510,751	\$0	\$4,658,312	\$0	\$4,658,312
Retained Earnings	(\$691,461)	(\$28,637)	\$0	\$567,117	\$0	\$567,117
Net County Cost	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department will continue to provide the following services: Help Desk & Desktop Support Services, Financial Applications, E-Mail Hosting Services, Local Area and Wide Area Network Support, Information Security, County Website, and Web Application Development & Support.

Fiscal Year 2014-2015 is comprised of charges to departments in the amount of \$3,733,140, project/other revenue in the amount of \$358,055, and use of departmental retained earnings in the amount of \$567,117. Fixed Assets is budgeted at \$135,000 to replace servers, computer equipment, and computer software.

In order to assist County departments in achieving their Fiscal Year 2010-2011, 2011-2012, 2012-2013, and 2013-2014 budget targets, Strategic Business Technology reduced charges to departments by more than 21.5% and reduced expenditures by approximately 12% beginning in Fiscal Year 2009-2010. Strategic Business Technology will continue to rely on the use of retained earnings In Fiscal Year 2014-2015 to keep charges to departments manageable. As County business processes have become increasingly dependent upon information technology systems, the costs of operations, data storage requirements, and new technology continue to rise. Although Strategic Business Technology had the ability to use retained earnings in the past several years to pay for major system upgrades and to keep Cost Allocation Plan (CAP) charges reasonable to departments, Strategic Business Technology will need to reduce its reliability on retained earnings to offset the cost of operations in future budget years.

County business processes have become increasingly dependent upon information technology systems. Every information technology system should have some process for data recovery from a critical failure as part of a Business Continuity Plan. Strategic Business Technology will continue to support the Business Continuity Strategy, focusing on the need to ensure minimal disruption of service delivery for critical systems. In Fiscal Year 2013-2014, Strategic Business Technology implemented a secure web filtering solution, spam filtering solution, mobile device management, network infrastructure upgrades, and additional storage to the core architecture. In Fiscal Year 2014-2015, Strategic Business Technology will continue to focus on the County's business continuity, increasing data storage, a new Google appliance for improved search capability, active directory monitoring tools to ensure proper synchronization of devices and postboxes, and purchase Windows Server 2012 Client Access licenses for the upgrade of the virtual servers at the data center.

In Fiscal Year 2013-2014, Strategic Business Technology, in partnership with the Health Services Agency, increased data connectivity services by upgrading the Customized Switched Metro Ethernet (CSME) connection from 100 Mbps to one Gigabits per second (Gbps) at the Scenic Campus. These improvements are essential to ensure reliability and availability of services for data, voice, and internet to our customers. Strategic Business Technology will continue to focus on the maintenance and connectivity of the mission critical County core network equipment and applications in Fiscal Year 2014-2015.

The County currently uses several different email systems. In Fiscal Year 2014-2015, the IT Managers Committee will review multiple platforms to identify ways to improve efficiencies and achieve cost savings by moving to a single email platform. It is important that the County continues its efforts to research emerging technologies, including cloud computing, management of mobile devices, and new program offerings. The Department will implement a mobile device management solution for managing and tracking mobile devices in Fiscal Year 2014-2015.

Strategic Business Technology continues to focus on finding ways to be more efficient. Staff will continue to research and leverage, when appropriate, the use of less expensive applications and open source tools and technologies to offset the rising cost of packaged solutions. Complete testing of less expensive products is important to ensure that additional costs in County staff time or hardware are not required to manage or house a less expensive application. The Department will continue to cross train staff to provide a tiered level of support for all applications. Strategic Business Technology will leverage remote access to cut down on travel cost and cut down the time it takes to resolve an issue and assist the customer by an on-site visit.

Both the Oracle Financial Management System (FMS) and Human Resource Management System (HRMS) were last upgraded in October 2011; since the upgrade, new features and functionality have been implemented. County employees are able to utilize self-service during open enrollment for benefits and receive their W2 electronically. Work flow functionality has been implemented in Human Resource Management System improving notification capability. Employees are electronically notified to review and acknowledge County policies. Oracle Financial Management System is leveraging electronic payments to banks, sub-ledger accounting, and features in XML Publisher allowing for report creation in Excel and PDF formats.

Oracle has major upgrade releases every three years for both applications. PeopleSoft is currently on release 9.1; the upgrade to the next release will need to be completed by September 2017. The Financial Management System is currently on release 12.1; the upgrade to the next release will need to be completed by December 2016. During Fiscal Year 2014-2015, the PeopleSoft/Financial

Management System Steering committee will focus on planning and strategies for the next major upgrade for both applications. One of the major objectives is to continue utilizing the features and functionality of the systems along with avoiding additional extended maintenance and support costs that would be applied if the system did not meet the vendors upgrades timeline.

STAFFING IMPACTS

The Department requested as part of the 2014-2015 Final Budget Report a classification study for one Application Specialist III position. This position provides oversight, direction and project management of applications and systems for the public safety customers of Strategic Business Technology (SBT). The Department has a greater need for the position to act as the liaison between Department Heads at the various public safety departments providing project review, identifying end-user needs and sharing recommendations with the SBT development and Local Area Network teams. The higher classification of work is required by SBT so that the Department can provide the level of support the County's public safety departments require in the most efficient and expeditious manner.

Total current authorized positions— 22

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$4,658,312 be approved for Strategic Business Technology. This budget is funded from \$4,091,195 in estimated department revenue and \$567,117 in retained earnings.

A study has been completed and based on the job duties and responsibilities of this position it is recommended to reclassify the Application Specialist III position upward to a Senior Application Specialist.

There are no recommended changes to the current level of staffing that impacts the position allocation for this budget unit.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Other General



STRATEGIC BUSINESS TECHNOLOGY—TELECOMMUNICATIONS

Budget Unit 5011 0048200
Internal Service Fund

SERVICES PROVIDED

Strategic Business Technology (SBT) Telecommunications serves as the primary support team for the County-wide Voice over Internet Protocol (VoIP) and NEC Private Branch Exchange (PBX's) telecommunication systems. SBT Telecommunications will continue in its capacity as the lead County agency in the implementation of Voice over Internet Protocol telephony systems. Directly and indirectly, SBT Telecommunications Division provides technical and customer assistance to all County departments for their telecommunications and data infrastructure lines.

Telecommunications trained technicians maintain the primary Voice over Internet Protocol telephony system and all of the NEC Private Branch Exchange telecommunication systems owned by the County. Technology staff works closely with each customer when moves, adds, changes, and deletions are needed for the Voice over Internet Protocol, Private Branch Exchange, and even Centrex Services. In addition, SBT Telecommunications provides assistance to the Chief Executive Office Capital Projects Division and other departments who need assistance in the planning and implementation of telecommunication and data infrastructure project plans and build outs.

FUND/CASH BALANCE

As of July 1, 2014, this fund had a positive retained earnings balance of \$809,200 compared to the July 1, 2013 positive balance of \$842,890. The decrease is due to the use of retained earnings in Fiscal Year 2013-2014 to fund Voice over Internet Protocol (VoIP) projects, network infrastructure upgrades, and continue to use retained earnings to offset the operational budget. The retained earnings balance includes \$150,000 designated for capital acquisition of equipment necessary to upgrade core infrastructure at Tenth Street Place, and \$233,709 reserved for critical infrastructure improvements for the County's core Voice over Internet Protocol telephony system and network infrastructure. The Department anticipates using \$338,043 of retained earnings in Fiscal Year 2014-2015 for the VoIP deployments and infrastructure improvements and to cover operating costs. Cash is tracking similar to retained earnings.

S.B.T. - Telecommunications						
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted Proposed	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$9,098	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$787,451	\$761,561	\$0	\$814,599	\$0	\$814,599
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$796,549	\$761,561	\$0	\$814,599	\$0	\$814,599
Salaries and Benefits	\$236,604	\$239,837	\$0	\$289,014	\$0	\$289,014
Services and Supplies	\$374,760	\$384,032	\$0	\$469,512	\$0	\$469,512
Other Charges	\$174,782	\$167,848	\$0	\$206,616	\$0	\$206,616
Fixed Assets						
Equipment	\$1,944	\$38,332	\$0	\$187,500	\$0	\$187,500
Other Financing Uses	\$7,712	\$0	\$0	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0	\$0
Intrafund	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$795,802	\$830,049	\$0	\$1,152,642	\$0	\$1,152,642
Retained Earnings	(\$747)	\$68,488	\$0	\$338,043	\$0	\$338,043
Net County Cost	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department will continue to provide technical and customer assistance to all County departments for their Voice over Internet Protocol (VoIP) telephony systems, Private Branch Exchange (PBX) landline telecommunications, and data infrastructure lines.

In Fiscal Year 2010-2011, SBT Telecommunications reduced monthly flat rate charges by over 35% and reduced expenditures by approximately 20%, utilizing retained earnings to cover operating costs. Until Fiscal Year 2013-2014, the monthly flat rates remained at the Fiscal Year 2010-2011 rate. Although SBT Telecommunications has the ability to utilize retained earnings to offset costs, the flat rate reductions are unsustainable. In Fiscal Year 2013-2014, SBT Telecommunications increased the monthly flat rates by 5%. In Fiscal Year 2014-2015, SBT Telecommunications will increase the monthly flat rates by 5%. As operating costs continue to rise, future budget years will also include increases to the monthly flat rates to eliminate SBT Telecommunications dependency on the use of retained earnings.

In Fiscal Year 2013-2014, SBT Telecommunications continued to partner with the Health Services Agency and Behavioral Health and Recovery Services in the departments' conversions to VoIP. Behavioral Health and Recovery Services phased VoIP deployments will continue into Fiscal Year 2014-2015. At the close of Fiscal Year 2013-2014, the total number of County customers on the new Voice over Internet Protocol telephony system is almost 2,900.

SBT Telecommunications will continue to work diligently to maintain reduced expenditures as appropriate. Stanislaus County is currently dovetailing the State of California's master agreement for California Integrated Telecommunications Network II services (CalNet2). The State of California has recently negotiated a new master agreement called CalNet3, which the County will transition to in Fiscal Year 2014-2015. These agreements provide the County significant cost savings in long distance/local call rates and other telecommunication and network services. SBT Telecommunications is working with outside providers to determine the cost to the County as a result of the new CalNet3 contract. SBT Telecommunication will communicate with participating departments and reassess budgetary impacts when costs are known.

SBT Telecommunications continues to use an open source voicemail system, which has saved a considerable amount in both one-time licensing costs and annual software renewals for the VoIP telephony system. The features of the voicemail system were also flexible enough to provide service to County Private Branch Exchange customers that had voicemail boxes on the County's old voicemail system.

SBT Telecommunications began deploying the newer VoIP telephony system in 2006. Since then, SBT Telecommunications has made significant reductions in the legacy Private Branch Exchange system infrastructure and only one legacy Private Branch Exchange system remains, which is located at Tenth Street Place. In Fiscal Year 2014-2015, SBT Telecommunications will begin implementing major system upgrades to the network infrastructure at Tenth Street Place to prepare the facility for a VoIP telephony system. SBT Telecommunications has budgeted \$187,500 in fixed assets to make these major system upgrades. The upgrades will include replacement and reconfiguration of the network switches that were installed almost ten years ago. The Department's priority will continue to focus on the conversion of County departments to the VoIP telephony system and the consolidation and elimination of the aged Private Branch Exchange system.

STAFFING IMPACTS

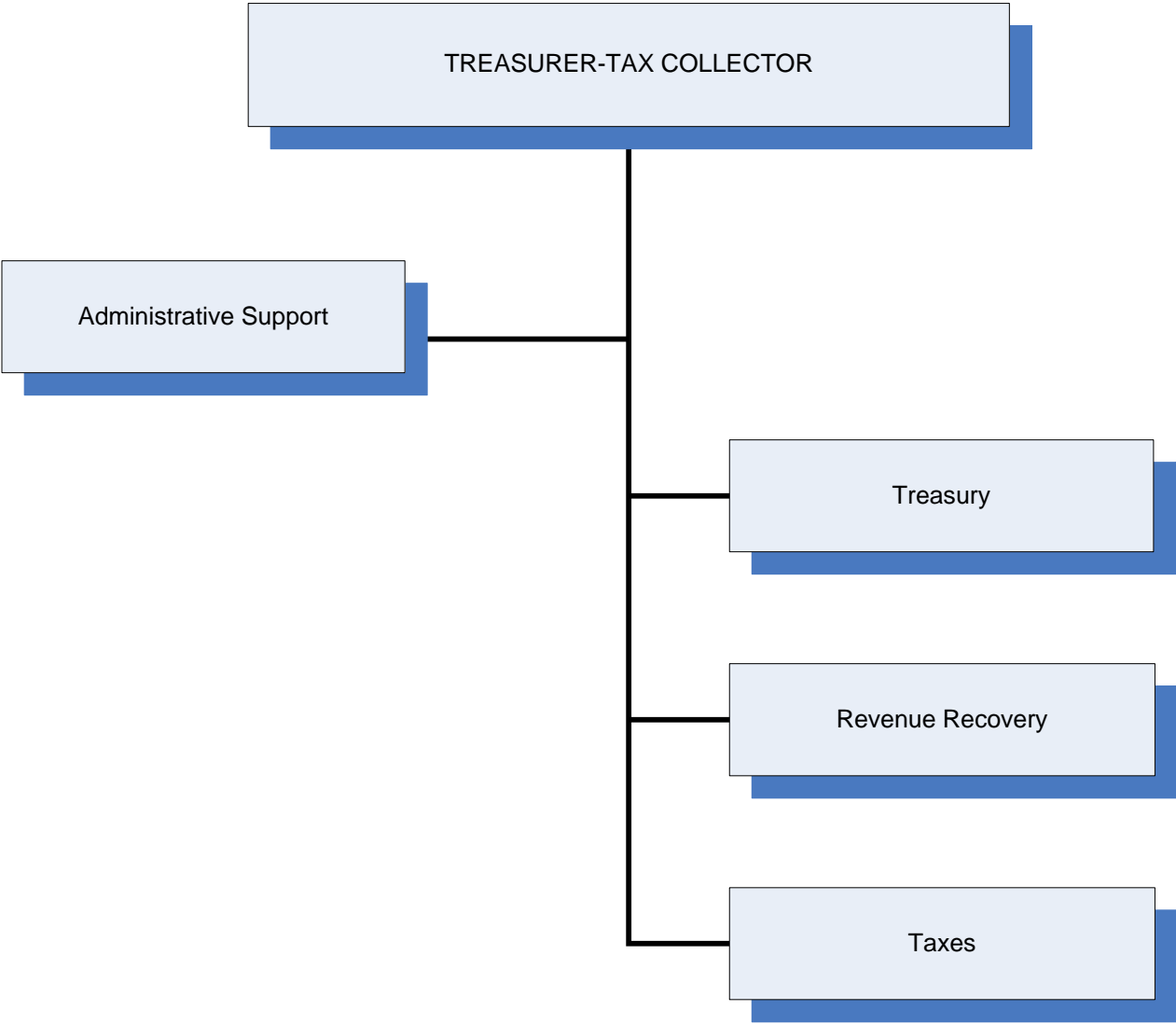
Total current authorized positions— 2

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$1,152,642 be approved for Strategic Business Technology – Telecommunications. This budget is funded from \$814,599 in estimated department revenue and \$338,043 in departmental retained earnings.

**STANISLAUS COUNTY
TREASURER-TAX COLLECTOR**



STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Finance



TREASURER—TAX COLLECTOR
Gordon Ford, Treasurer and
Tax Collector

BUDGET AT A GLANCE

Gross Costs	\$3,390,015
Total Revenue	\$2,009,772
Fund Balance/Retained Earnings	\$0
Net County Cost	\$1,380,243
Total Recommended Staffing	33
% Funded by Local Discretionary Funds	40.7%

MISSION STATEMENT

To serve the citizens of Stanislaus County by collecting property tax and other revenues to help a variety of public agencies meet their financial goals.

ACCOMPLISHMENTS AND OBJECTIVES

The Department is improving operations through use of advanced techniques. The Accomplishments of 2013-2014 and Objectives for the 2014-2015 Fiscal Year for the Treasurer-Tax Collector include:

FISCAL YEAR 2013-2014 ACCOMPLISHMENTS	FISCAL YEAR 2014-2015 OBJECTIVES
<ul style="list-style-type: none"> ◆ Established a working group with Treasury and CEO Administration to determine the cash flow analysis for capital projects, including the jail expansion. ◆ The increase in enhanced collections helped to offset a reduction in voluntary payments, and to maintain collections of over \$7 million a year. ◆ Improved functionality of the Revenue Recovery database by converting the majority of accounts to more defined status codes. 	<ul style="list-style-type: none"> ◆ Complete the status code conversion in the Revenue Recovery database. ◆ Complete the cash flow projections for capital projects, including the jail expansion. ◆ Continue enhanced collections, including possible seizure and sale of property pursuant to Revenue and Taxation Code 2951.

BUDGETS WITHIN THE TREASURER—TAX COLLECTOR INCLUDE:

- ◆ Admin/Taxes
- ◆ Revenue Recovery
- ◆ Treasury Division

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015



FISCAL GENERAL SERVICES
Finance

TREASURER—ADMIN/TAXES

Budget Unit 0100 0030001

General Fund

SERVICES PROVIDED

The Treasurer-Tax Collector Division collects secured and unsecured property taxes along with other revenues to help a variety of public agencies meet their financial goals. The Department also issues business licenses, firearm dealer's licenses, dance hall permits, scrap metal dealer licenses, and various other permits.

Treasurer - Admin/Taxes					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$68,850	\$51,231	\$65,000	\$0	\$65,000
Fines, Forfeitures, Penalties	\$45,920	\$49,400	\$52,000	\$0	\$52,000
Revenue from use of Assets	\$15,714	\$9,468	\$10,000	\$0	\$10,000
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$301,256	\$297,044	\$301,000	\$0	\$301,000
Miscellaneous Revenue	\$33,878	\$39,082	\$37,131	\$0	\$37,131
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$465,618	\$446,225	\$465,131	\$0	\$465,131
Salaries and Benefits	\$945,082	\$967,151	\$904,403	\$592,049	\$1,496,452
Services and Supplies	\$194,129	\$176,327	\$228,750	\$0	\$228,750
Other Charges	\$114,290	\$116,013	\$134,627	\$0	\$134,627
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$30,764	\$30,539	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$19,669	(\$25,725)	(\$14,455)	\$0	(\$14,455)
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$1,303,934	\$1,264,305	\$1,253,325	\$592,049	\$1,845,374
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	\$838,316	\$818,080	\$788,194	\$592,049	\$1,380,243

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain the Megabyte Tax System and processing of tax payments. Service will be maintained at the same level as Fiscal Year 2013-2014.

The Tax Division issues approximately 182,000 tax bills annually, with a collection rate of 97.5% or greater, generating approximately \$418 million in revenue. As the economy continues to improve, the Department anticipates an increase in supplemental tax bills as well as business license issuances.

Departments that achieved savings in appropriations are able to carry forward 100% of their unused net county cost savings from prior fiscal years and 75% of their 2013-2014 net county cost savings. Treasurer – Admin/Taxes is requesting an increase in appropriations of \$592,049 to reflect the carry forward of net county cost savings earned in prior fiscal years. The Department is planning to use

approximately \$97,000 in Fiscal Year 2014-2015 to offset increased expenditures until additional revenue is realized. The remaining balance will be set aside to address future expenses.

STAFFING IMPACTS

Total current authorized positions— 11

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$1,845,374 be approved for the Treasurer – Admin/Taxes Division. This budget is funded from \$465,131 in estimated departmental revenue and a \$1,380,243 contribution from the General Fund.

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015
FISCAL GENERAL SERVICES
Finance



TREASURER—REVENUE RECOVERY

Budget Unit 0100 0030002

General Fund

SERVICES PROVIDED

The Revenue Recovery Division provides a centralized collection, billing and debt resolution service to all County departments and interagency participants. The division utilizes well-qualified, knowledgeable staff to collect on outstanding debts using professional collection and billing services for the resolution of debts owed to the County and other partnering agencies. The Revenue Recovery clients consist of over 20 County departments, five City Agencies and the Courts.

There are four major collection programs within the Revenue Recovery Division consisting of the Courts, Health Services Agency, Unsecured Tax and Other Miscellaneous Department collections.

Treasurer - Revenue Recovery					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$33,609	\$0	\$5,000	\$0	\$5,000
Revenue from use of Assets	\$887	\$18,230	\$22,000	\$0	\$22,000
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$792,657	\$826,684	\$920,700	\$0	\$920,700
Miscellaneous Revenue	\$8,645	\$7,339	\$17,772	\$0	\$17,772
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$835,798	\$852,253	\$965,472	\$0	\$965,472
Salaries and Benefits	\$1,019,211	\$1,080,056	\$1,242,718	\$0	\$1,242,718
Services and Supplies	\$120,909	\$161,359	\$231,236	\$0	\$231,236
Other Charges	\$136,072	\$104,481	\$111,449	\$0	\$111,449
Fixed Assets					
Equipment	\$0	\$0	\$5,000	\$0	\$5,000
Other Financing Uses	\$28,943	\$30,327	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	(\$602,808)	(\$529,731)	(\$624,931)	\$0	(\$624,931)
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$702,327	\$846,492	\$965,472	\$0	\$965,472
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	(\$133,471)	(\$5,761)	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department will continue to pursue collections against companies and individuals who have debts with County departments, the Courts and various cities for which Revenue Recovery collects. The Department will continue to pursue enhanced collections to offset the loss in voluntary payments under the current economic conditions.

The State of California requires the County to maintain activities as listed in Penal Code 1463.007 to continue collection for the Court system. The Treasurer-Revenue Recovery Division meets the following categories:

- ◆ Telephone contact with delinquent debtors to apprise them of their failure to meet payment obligations;
- ◆ Issuance of warning letters to advise delinquent debtors of an outstanding obligation;
- ◆ Access to Employment Development Department employment and wage information;
- ◆ The generation of monthly delinquent reports;
- ◆ Participation in the Franchise Tax Board's tax intercept program;
- ◆ The use of wage and bank account garnishments and issuance of abstracts;
- ◆ The imposition of liens on real property and proceeds from the sale of real property held by a title company, lien releases, and title searches;
- ◆ The filing of objections to the inclusion of outstanding fines and forfeitures in bankruptcy proceedings;
- ◆ The capability to accept credit cards;
- ◆ The use of Department of Motor Vehicle information to locate delinquent debtors;
- ◆ The use of skip tracing resources or services to locate delinquent debtors and; and
- ◆ Participation in the Franchise Tax Board's Court-Ordered Debt Collections Program.

STAFFING IMPACTS

The Department is requesting to restore two unfunded Account Clerk III positions. The enhanced collections process has increased the volume of required legal documents which has significantly impacted the workload and responsibilities. These positions will be funded by the increase in revenue generated by the enhanced collections.

Total current authorized positions— 16

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$965,472 be approved for the Treasurer – Revenue Recovery Division. This budget is funded from \$965,472 in estimated department revenue.

It is recommended to restore two unfunded Account Clerk III positions.

Total recommended authorized positions— 18

STANISLAUS COUNTY, CALIFORNIA
Fiscal Year 2014-2015

FISCAL GENERAL SERVICES
Finance



TREASURER—TREASURY DIVISION

Budget Unit 0100 0030004

General Fund

SERVICES PROVIDED

The Treasury Division takes in deposits from all County departments and agencies, ensures that all checks issued by County departments and agencies have been paid correctly by the bank, works with County departments to process credit card payments, handles Modesto City Schools cafeteria deposits, ensures that there are adequate funds available to cover liquidity needs and invests temporarily idle cash, handles forged warrant claims from departments and recovers the money, maintains tobacco endowment funds, receives absent heir funds and processes claims, and provides copies of warrants and checks to departments.

Treasurer - Treasury					
Classification	2012-2013 Actual	2013-2014 Actual	2014-2015 Requested Final Budget	2014-2015 Recommended Adjustments	2014-2015 Recommended Final Budget
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, Franchises	\$0	\$0	\$0	\$0	\$0
Fines, Forfeitures, Penalties	\$0	\$0	\$0	\$0	\$0
Revenue from use of Assets	\$492,623	\$525,271	\$568,669	\$0	\$568,669
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$27	\$243	\$0	\$0	\$0
Other Financing Sources	\$9,390	\$9,354	\$10,500	\$0	\$10,500
Total Revenue	\$502,040	\$534,868	\$579,169	\$0	\$579,169
Salaries and Benefits	\$263,558	\$283,580	\$313,213	\$0	\$313,213
Services and Supplies	\$72,644	\$83,941	\$116,650	\$0	\$116,650
Other Charges	\$32,715	\$33,218	\$34,306	\$0	\$34,306
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$8,824	\$9,532	\$0	\$0	\$0
Equity	\$0	\$0	\$0	\$0	\$0
Intrafund	\$115,000	\$115,000	\$115,000	\$0	\$115,000
Contingencies	\$0	\$0	\$0	\$0	\$0
Gross Costs	\$492,741	\$525,271	\$579,169	\$0	\$579,169
Fund Balance	\$0	\$0	\$0	\$0	\$0
Net County Cost	(\$9,299)	(\$9,597)	\$0	\$0	\$0

PROGRAM DISCUSSION

At the requested level of funding, the Department can maintain receipts and disbursements pursuant to Government Code 27000. The Treasury Division can continue to assist other departments with implementing E-payments, however it will have limited ability to assist other departments in Bond Issues and E-Payment reconciliation. During Fiscal Year 2013-2014, the Department assisted in the implementation of E-Payments in the Stanislaus County Planning and Community Development Building Permits Division, and Modesto City Schools. Implementation of E-Payments in the CEO-Risk Management Division and Revenue Recovery is anticipated during Fiscal Year 2014-2015.

To ensure timely completion of its most critical tasks, the Department will adjust its response time in the preparation of reports as well as less critical requests for information.

STAFFING IMPACTS

Total current authorized positions— 4

There are no recommended changes to the current level of staffing.

RECOMMENDED FINAL BUDGET

It is recommended that a budget of \$579,169 be approved for the Treasurer – Treasury Division. This budget is funded from \$579,169 in estimated department revenue.