

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: Clerk Recorder - Elections

BOARD AGENDA #: \*B-9

AGENDA DATE: May 24, 2016

**SUBJECT:**

Approval to Increase Appropriations and Revenue in the Amount of \$20,000 to Conduct the Westport Fire Protection District Special Election Scheduled for August 30, 2016

**BOARD ACTION AS FOLLOWS:**

No. 2016-267

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST: Elizabeth A. King  
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

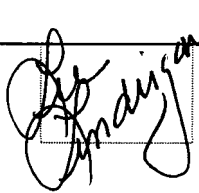
**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Clerk Recorder - Elections  
Urgent  Routine

BOARD AGENDA #: \*B-9

AGENDA DATE: May 24, 2016

CEO CONCURRENCE: 

 4/5 Vote Required: Yes  No

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**SUBJECT:**

Approval to Increase Appropriations and Revenue in the Amount of \$20,000 to Conduct the Westport Fire Protection District Special Election Scheduled for August 30, 2016

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**STAFF RECOMMENDATIONS:**

1. Approve the increase of appropriations and revenue in the amount of \$20,000 to conduct the Westport Fire Protection District Special Election.

**DISCUSSION:**

On May 3, 2016, the Stanislaus County Board of Supervisors approved Board Action Number 2016-213 permitting the Registrar of Voters, pursuant to California Elections Code 10002, to render all services, facilities and equipment necessary to hold an election by all mail ballot on August 30, 2016 on behalf of the Westport Fire Protection District (District). California Elections Code 10002 further requires the District to reimburse the County in full for the services performed upon presentation of a bill to the District.

While the election is set for August, activities and purchases of materials for this election will need to occur immediately. The Department did not anticipate that it would conduct this special election and appropriations have not been established to cover the related costs in the 2015-2016 Adopted Final Budget. The Registrar of Voters requests an increase in appropriations and revenue in the amount of \$20,000 to enable the Clerk-Recorder – Elections Division to conduct the election and seek reimbursement from the District. Funds not expended for this election in the 2015-2016 Fiscal Year will be rolled over into the 2016-2017 legal budget to cover the remainder of costs using the funds available process administered by the Auditor-Controller at year-end. All funds will be fully recouped through reimbursement from the District.

**POLICY ISSUE:**

Pursuant to section 10002 of the California Elections Code, the Westport Fire Protection District shall reimburse the County in full for the election services provided upon presentation of an invoice for services.

**FISCAL IMPACT:**

The Westport Fire Protection District will reimburse all costs associated with conducting the special election with no impact to the County General Fund. The Clerk-Recorder – Elections Division estimates that the election will cost between \$18,000 and \$20,000.

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<b>Cost of recommended action:</b>		\$	20,000
<b>Source(s) of Funding:</b>			
Westport Fire Protection District	20,000		
<b>Funding Total:</b>		\$	20,000
<b>Net Cost to County General Fund</b>		\$	-
<b>Fiscal Year:</b>	2015-2016	2016-2017	
<b>Budget Adjustment/Appropriations needed:</b>	Yes	No	
<b>Fund Balance as of April 30, 2016</b>	N/A		

**BOARD OF SUPERVISORS' PRIORITY:**

Approval of the requested action will allow the Registrar of Voters to conduct the Westport Fire Protection District election and supports the Board of Supervisors' priority of Efficient Delivery of Public Services.

**STAFFING IMPACT:**

Existing staff within the Clerk-Recorder – Elections Division will conduct this election.

**CONTACT PERSON:**

County Registrar of Voters Lee Lundrigan

**ATTACHMENT(S):**

Budget Journal

# **ATTACHMENT 1**

# **BUDGET JOURNAL**

