

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA # \*B-5

Urgent

Routine

AGENDA DATE January 26, 2016

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Set the Starting Salary for the Newly Appointed Clerk of the Board of Supervisors

STAFF RECOMMENDATIONS:

Approval to set the starting salary for Elizabeth King as the newly appointed Clerk of the Board of Supervisors at \$88,599.68 effective March 5, 2016.

FISCAL IMPACT:

The Band in the Salary and Position Allocation for the Clerk of the Board (Manager IV) position is \$73,694.40 to \$110,552.00 annually. The cost of the position is funded within the Clerk of the Board Office Budget.

BOARD ACTION AS FOLLOWS:

No. 2016-52

On motion of Supervisor Withrow, Seconded by Supervisor Chiesa

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, De Martini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

ATTEST: Christine Ferraro  
CHRISTINE FERRARO TALLMAN, Clerk

File No.

**DISCUSSION:**

The Board of Supervisors authorized staff to initiate a recruitment to fill the position of Clerk of the Board of Supervisors to replace the current Clerk of the Board, Christine Ferraro Tallman who is scheduled to retire on March 5, 2016. Per Government Code section 25100.5, and Stanislaus County Code section 2.10.010 the Board of Supervisors appoints the Clerk of the Board position. Ms. King was the top candidate in an open competitive recruitment process. At the conclusion of that recruitment, on January 12, 2016, the Board of Supervisors appointed Elizabeth King to serve as the Clerk of the Board effective March 5, 2016, and directed staff to negotiate the starting salary for Ms. King and return to the Board for approval. The process has been completed and staff now recommends that the starting salary be set at \$88,599.68, which is below the midpoint of the salary band for that position. The salary band for the Clerk of the Board position is \$73,694.40 to \$110,552.00.

Ms. King is highly qualified and has over 18 years of experience working at the Stanislaus County Clerk of the Board Office and is currently the Assistant Clerk of the Board. Ms. King is an integral part of the Clerk of the Board team lending her customer service focus, people skills, and knowledge to the Board Members and the community. She has been instrumental in a variety of areas including the Assessment Appeals Board, Agenda Processing, County's American with Disabilities Act Title II/Civil Rights Title VI Coordinator, Budgets, and Boards and Commission Data System.

**STAFFING IMPACT:**

Approval of this recommendation will allow the County's Clerk of the Board position to be filled with a highly qualified candidate.

**POLICY ISSUE:**

Approval of this recommendation supports the Board of Supervisors' priority of Efficient Delivery of Public Services by ensuring the County employs highly qualified candidates at the Clerk of the Board office.

**CONTACT:**

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