

**OFFICE OF COUNTY CLERK-RECORDER  
& REGISTRAR OF VOTERS  
ELECTIONS DIVISION**

**LEE LUNDRIGAN**  
County Clerk-Recorder-Registrar of Voters-  
Commissioner of Civil Marriage

Elections: 1021 "I" Street, Suite 101, Modesto, CA 95354  
Telephone: 209.525.5200  
Facsimile: 209.525.5802



2015 DEC 21 A 10:50

December 17, 2015

Mr. Terry Withrow, Chairman  
Stanislaus County Board of Supervisors  
1010 Tenth Street, 6th Floor  
Modesto CA 95354

Dear Mr. Withrow:

We are in the final stages of preparation to conduct the City of Modesto Municipal Run-Off Election on Tuesday, February 2, 2016. It will be conducted as an all-mail election.

You are invited to personally participate in the Election Observer Panel to observe activities associated with the election or designate a member of your organization to serve on the panel. Panel members are invited to observe all aspects of the election.

If your organization would like to be represented on the Election Observer Panel, please contact the Elections Division at (209) 525-5201 with the name of your representative to obtain an identification name badge prior to the Election.

In addition, enclosed please find information regarding times, dates, and places for ballot processing and election activities. This will enable the Panel Member at his/her convenience to randomly observe the process.

***Because of lack of space and the need for security, we will strictly adhere to the enclosed Ballot Processing Procedures. Please have your Panel Member carefully review the procedures before Election Day.***

Sincerely,

Lee Lundrigan  
County Clerk-Recorder-Registrar of Voters

Enclosures

**OFFICE OF COUNTY CLERK-RECORDER  
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Striving to be the Best

Dear Election Observer,

December 17, 2015

The following is a schedule of activities for the Tues, February 2, 2016, City of Modesto Municipal Run-Off Election conducted by All Mail.

**THURSDAY, DECEMBER 31, 2015 until completed**

9 a.m. – 5 p.m. Logic and Accuracy Testing Elections Office 1021 I Street, Suite 101, Modesto

**TUESDAY, JANUARY 19, 2016 through TUESDAY, FEBRUARY 2, 2016**

8 a.m. – 5 p.m. Process vote by mail ballots Elections Office 1021 I Street, Suite 101, Modesto

**TUESDAY, JANUARY 26, 2016**

11 a.m. 1% Manual Tally Selection of Precincts Elections Office 1021 I Street, Suite 101, Modesto

**TUESDAY, FEBRUARY 2, 2016**

7 a.m. Receiving Sites Open Elections Office 1021 I Street, Suite 101, Modesto  
List of 6 additional receiving sites on reverse side

8 a.m.– 8 p.m. Process vote by mail ballots Elections Office 1021 I Street, Suite 101, Modesto

7:00 p.m. Observer Tour of Election Office Elections Office 1021 I Street, Suite 101, Modesto

8 p.m. Close of Election Elections Office 1021 I Street, Suite 101, Modesto

8:15 p.m. Vote by mail ballot result available Elections Office 1021 I Street, Suite 101, Modesto

8:00 pm until Mailed ballots accepted Elections Office 1021 I Street, Suite 101, Modesto  
Friday 2/5

Until 5:00 p.m. Missing vote by mail ballot envelope signatures accepted Elections Office 1021 I Street, Suite 101, Modesto  
Wed. 2/10 *UNSIGNED BALLOT ENVELOPE STATEMENT* online at stanvote.com

**NOTE:** Results of the first ballots counted will be released starting at approximately 8:15 p.m. on Election Day at the Elections Office and on our web site [www.stanvote.com](http://www.stanvote.com) followed by the final statement of the vote upon completion of the canvass of the election no later than March 3, 2016.

**WEDNESDAY, FEBRUARY 3, 2016**

9 a.m. *Canvass of Vote* commences. Elections Office, 1021 I Street, Suite 101, Modesto  
The canvass will continue daily, except Saturday, Sunday and holidays until complete.

The foregoing schedule of activities is provided for your convenience. You may randomly observe any, or all, of the process. We will follow the schedule as closely as possible. Should you have any questions please call me (209) 525-5211 or the Elections Office at (209) 525-5200.

Sincerely,

Lee Lundrigan  
Stanislaus County Clerk - Recorder - Registrar of Voters

Attachment

VOTE YOUR BALLOT AND MAIL IMMEDIATELY IN THE  
ENCLOSED POSTAGE PAID ENVELOPE.

*USE LA BOLETA PARA VOTAR Y ENVIELA POR CORREO  
DE INMEDIATO EN EL SOBRE CON FRANQUEO PAGADO.*

**On Election Day your ballot may be personally  
returned by 8:00 p.m. to any of the following  
receiving sites in the City of Modesto:**

***El día de la Elección usted puede devolver la boleta en  
persona antes de las 8:00 p.m. a cualquiera de los siguientes  
lugares de recepción en la Ciudad de Modesto:***

- Dale Commons - 3900 Dale Rd •
- Mancini Senior Center Hall - 718 Tuolumne Blvd •
- Trinity United Presbyterian Church - 1600 Carver Rd •
  - Calvary Baptist Church - 1732 Miller Ave •
  - Modesto Covenant Church - 913 Floyd Ave •
  - Sylvan Improvement Club - 2545 Sylvan Ave •
- Stanislaus County Elections Office - 1021 "I" St, Suite 101 •

**Voted ballots must be returned in person no later than 8:00 p.m. on  
Election Day or postmarked on or before Election Day to be counted.**

***Boletas votadas deben ser devueltas en persona a no más tardar de  
las 8:00 p.m. el día de elecciones o tener matasello el día de o antes  
del día de elecciones para ser contada.***

**Election Official ~ Stephanie Lopez, Modesto City Clerk  
*Funcionario Electoral ~ Stephanie Lopez, Secretario de la  
Ciudad de Modesto***

Prepared by Lee Lundrigan  
Stanislaus County Clerk-Recorder  
stanvote@stancounty.com  
209-525-5200

*Preparado por Lee Lundrigan, Secretaria  
de Registro del Condado de Stanislaus  
stanvote@stancounty.com  
209-525-5230*



## **2016 OBSERVER PANEL PROCEDURES/ RULES FOR ALL MAIL BALLOT ELECTION**

### **Purpose of All Mail Ballot Panel:**

The purpose of an official panel is to provide an avenue for public observation and input into the election process; assist in ensuring the integrity of the election process; and encourage participation and build voter confidence in the election process. Panel members observe the processes, handling and counting of election ballots to assure the public that all Stanislaus County elections are an open process, and follow election laws of the State of California.

### **Observers may:**

- Observe the proceedings at the receiving sites.
- Make notes and watch election procedures.
- View election-related activities at the central counting site on Election Day.
- View the canvass of the vote activities following the election.
- View vote-by-mail processing.
- Ask questions of poll workers at the receiving sites as long as they do not interfere with the conduct of any part of the voting process.
- Ask questions of Registrar of Voters at the central counting site as long as they do not interfere with the conduct of the election procedures.

### **Observers are responsible for:**

- Checking in at each site, whether receiving site or central counting site.
- Wearing an identification badge.
- Maintaining a professional manner while observing the election process.
- Ensuring they do not interfere with the election process.

### **Observers may not:**

- Interfere, in the judgment of the elections official, with the conduct of the election.
- Physically handle any voting materials or equipment.
- Sit at the official worktables or view confidential voter information on any work terminal.
- Communicate with voters (within 100 feet of the entrance to a polling place) regarding the casting of a vote, or speak to a voter regarding his or her qualifications to vote.
- Display any election material or wear campaign badges, buttons or apparel.
- Wear the uniform of a peace officer, a private guard, or security personnel.

- Use cellular phones, pagers, or two-way radios inside the polling place and/or within 100 feet of the entrance to the polling place.
- Talk to or attempt to stop the central counting site workers while they are processing ballots.
- Use the telephones, computers or other polling place facilities at polling places or the central counting site.
- Make physical contact with election personnel.
- Eat or drink in the polls or the central counting site.
- Assist in operations at any polling place or the central counting site.

For Your Information:

The Official Observer Panel is convened specifically to observe the ballot counting process which takes place regarding vote-by-mail ballots and election night and add-on count after Election Day. In addition to Election Night processes, complete counting also involves processes such as:

- Logic and accuracy testing of voting equipment
- Signature verification of vote-by-mail ballots
- Opening and preparation for counting mail ballots
- Election night and add-on processing of ballots
- Computer counting
- 1% manual recount of the election
- Official Canvass of results and certification of election

All the processes listed above are open to public view. You are welcome to observe any of these procedures. After certification of the election, panel members are encouraged to submit written comments to the Registrar of Voters, or Assistant Registrar of Voters.