

*RH*

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Community Services Agency

BOARD AGENDA # \*B-3

Urgent  Routine

AGENDA DATE July 21, 2015

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval for the Memorandum of Understanding (MOU) Between the County of Stanislaus and the American Red Cross-Stanislaus County to Define the Responsibilities for Responding to Disaster in Stanislaus County

STAFF RECOMMENDATIONS:

1. Approve the Memorandum of Understanding (MOU) between the County of Stanislaus and the American Red Cross-Stanislaus County to define the responsibilities for responding to disasters in Stanislaus County.
2. Authorize the Chief Executive Officer to sign the MOU between the County of Stanislaus and the American Red Cross-Stanislaus County for the period of July 28, 2015 through June 30, 2020.

FISCAL IMPACT:

There is no fiscal impact to the County associated with the Memorandum of Understanding (MOU) between the County of Stanislaus and the American Red Cross-Stanislaus County. In the first year, each County Department with responsibilities to respond to disaster situations, as outlined in the MOU, will do so within each agency's existing Fiscal Year 2015-2016 Adopted Proposed Budgets. Any necessary budget adjustments will be requested in subsequent budget submissions. There is no additional cost to the County General Fund.

BOARD ACTION AS FOLLOWS:

No. 2015-345

On motion of Supervisor Chiesa, Seconded by Supervisor O'Brien

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, De Martini, and Chairman Withrow

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST: *Christine Ferraro*  
CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval for the Memorandum of Understanding (MOU) Between the County of Stanislaus and the American Red Cross-Stanislaus County to Define the Responsibilities for Responding to Disaster in Stanislaus County

Page 2

**DISCUSSION:**

The Stanislaus County Emergency Operations Plan identifies the Community Services Agency (CSA) as the department with primary responsibility for care and shelter of citizens misplaced during a disaster. CSA coordinates care and shelter response under the management structure established by the Director of Emergency Services (Chief Executive Officer) through the Stanislaus County Office of Emergency Services or the activation of the Stanislaus County Emergency Operations Center (EOC). The American Red Cross and key County departments are partners in a successful care and shelter disaster response. The County and the American Red Cross implemented a Memorandum of Understanding (MOU) in 2010 that is set to expire July 27, 2015.

The purpose of the MOU between the County and the American Red Cross-Stanislaus County is to define a working relationship in preparation for and responding to certain disaster situations. The MOU provides the broad framework for cooperation and support between the Red Cross and the County in assisting the citizens of the community who have been impacted by disaster, as well as other services for which cooperation may be mutually beneficial. Each organization is separately responsible for establishing its own policies, procedures and financing its own activities.

County activities will be shared across several departments, as described in the MOU Attachment A – Detailed Scope of Work. The MOU describes how resources of the American Red Cross and the County may be coordinated and used to the fullest advantage in preparedness and in rendering disaster relief. The MOU is a 5-year agreement effective July 28, 2015 through June 30, 2020.

It is recommended that the Board of Supervisors approve the Memorandum of Understanding (MOU) between the County of Stanislaus and the American Red Cross-Stanislaus County.

**POLICY ISSUES:**

Approval for the Memorandum of Understanding (MOU) between the County of Stanislaus and the American Red Cross-Stanislaus County supports the Board's priorities of A Safe Community, Effective Partnerships and Efficient Delivery of Public Services by defining the responsibilities for responding to disasters in Stanislaus County.

**STAFFING ISSUES:**

Existing Community Services Agency, Behavioral Health and Recovery Services, Health Services Agency, Environmental Resources, Office of Emergency Services and the Chief Executive Office staff are available to fulfill their disaster responsibilities.

**CONTACT PERSON:**

Kathryn M. Harwell, Director 558-2500

**Memorandum of Understanding**

**Between**

**The American Red Cross**

**and**

**Stanislaus County**

## **I. Purpose**

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and Stanislaus County, its lead Emergency Management agency (hereinafter The Stanislaus County Office of Emergency Services), and other departments, agencies, and offices in preparing for, responding to, and recovering from emergencies and disasters. This MOU provides the broad framework for cooperation and support between the Red Cross and the Stanislaus County Office of Emergency Services in assisting individuals, families and communities who have been or could be impacted by a disaster or an emergency. It also provides the descriptions of readiness and response activities, such as planning, training, exercising and resourcing, and the clarification of roles and responsibilities of the Red Cross and Stanislaus County to the community and other agencies.

## **II. Parties**

### **A. Stanislaus County**

The Stanislaus County Office of Emergency Services, under the authority of the Director of Emergency Services, is the coordinating body for all COUNTY departments and instrumentalities in emergency preparedness, response and recovery. The Standardized Emergency Management System identifies the role of local government to manage and coordinate the overall emergency response and recovery activities within its jurisdiction. The Emergency Services Act defines the operational area as an intermediate level of the State Emergency Services organization consisting of a county and all political subdivisions within the county area.

The COUNTY, through the Director of Emergency Services, represents the Operational Area during a disaster for coordination of emergency activities within the geographic area of the COUNTY and to serve as a link in the system of communications and coordination between the Cal EMA Regional Emergency Operations Center ("REOC") and the Emergency Operations Center (EOC) of the political subdivisions within the operational area (EOC). The COUNTY follows the Stanislaus County Emergency Operations Plan, the Standardized Emergency Management System (herein referred to as SEMS) and National Incident Management System (herein referred to as NIMS), which delineate the emergency response and preparedness responsibilities of the COUNTY offices, departments and instrumentalities.

The following is a partial list of emergency-related authorities which indicate the legal basis for local coordination of emergency operations and activities:

- Homeland Security Presidential Directive 5 – Management of Domestic Incidents (February 28, 2003)
- Homeland Security Presidential Directive 8 – National Preparedness (December 17, 2003)
- California Emergency Services Act (Chapter 7 of Division 1 of Title 2 of the Government Code)
- Standardized Emergency Management System (SEMS) Regulations (Chapter 1 of Division 2 of Title 19 of the California Code of Regulations) and (California Government Code §8607 et seq.)
- Stanislaus County Ordinance on Civil Defense and Disaster Council (Chapter 2.25)
- Stanislaus County Emergency Operations Plan

The COUNTY of Stanislaus is a political subdivision of the State of California. The COUNTY government is responsible for the public health of its residents (California Health and Safety Code, section 101025). Under the direction of the Director of Emergency Services and the Stanislaus County Office of Emergency Services, COUNTY staff will participate pro-actively in preparation for disaster response and recovery in the community. During a disaster, COUNTY staff will work within established governmental guidelines, with adherence to SEMS, NIMS, Incident Command System and the Stanislaus County Emergency Operations Plan.

### **1. Community Services Agency Staffing and Duties**

- a. As outlined in the Emergency Operations Plan (EOP), a determination will be made as to the extent to which the EOC will be activated and staffed at the time of an event. The Operations Section Coordinator determines the pre-designated Branches and number of staff to be activated, based on the demands of the incident.
- b. At maximum deployment, the Care and Shelter Branch is staffed by pre-assigned personnel from the Stanislaus County Community Services Agency (“CSA”). A qualified representative of CSA shall serve as the Care and Shelter Branch Director.
- c. The Care and Shelter Branch coordinates with partner agencies to determine the need and establishment of shelters for displaced individuals and families in all impacted cities and unincorporated areas of Stanislaus County.
- d. The Director is responsible to ensure that the COUNTY has formally recognized the AMERICAN RED CROSS as the local agency responsible to manage disaster shelters.

e. Care and Shelter Branch Director is also responsible to:

- Populate/staff the Care and Shelter Branch of the COUNTY'S EOC;
- Ensure that appropriate notifications are made (e.g., pre-assigned Branch personnel, Shelter Managers and support staff, shelter site owners/managers, etc.);
- Assess pre-selected shelter sites to identify any facilities that may be inaccessible, damaged, destroyed or unavailable for other reasons; and
- Coordinate with the EOC Logistics Section to coordinate and request the supplies, equipment, food stuffs, etc., needed to support shelter operations.

## **B. American Red Cross**

### Services to help people prepare for, respond to, and recover from disasters

Founded in 1881, the Red Cross is the nation's premier nonprofit disaster management organization. As part of a worldwide movement that offers neutral and impartial humanitarian care, the Red Cross is a nongovernmental organization that mobilizes communities to aid people affected by or at risk of disasters with the aim of preventing and alleviating suffering. The Red Cross provides disaster cycle services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship or veteran status. It follows the Fundamental Principles of the International Red Cross and Red Crescent Movement. The Red Cross is closely integrated into community preparedness, response, and recovery efforts, including those of federal, tribal, state and local government and other nongovernmental organizations. Our goal is to work with multi-sector partners to help individuals, families, and communities prepare for, respond to, and recover from natural and manmade disasters of all sizes.

The Red Cross provides disaster cycle services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter, Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace, and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

## Preparedness

The Red Cross vision for preparedness is that we, together with community leaders, partners and other stakeholders have built community capacity and capability to survive, to minimize suffering and to recover quickly after a disaster or emergency; and that together we have made preparedness a cultural norm all across the nation. The components for achieving this vision include:

- Assessing community hazards, priority risks, needs and asset;
- Engaging the community in preparedness (e.g. Home Fire Campaign);
- Enabling individuals and families and organizations to take preparedness actions;
- Leveraging our national network of volunteers and our ability to engage partners in direct preparedness actions within communities nationwide;
- Working with social service organizations and schools to help them, their clients and students survive and recover quickly from a disaster;
- Reinforcing preparedness for people and organizations who have taken preparedness actions.

## Response

The Red Cross vision for response is to alleviate human suffering in the face of emergencies by mobilizing and organizing community resources to meet the immediate life-sustaining needs of individuals, families and communities affected by disaster; to lay the groundwork for long-term recovery; and to build resilience for future events.

The range of services necessary to achieve this vision will vary based on the needs of those affected and the scale of the disaster. Additionally, there is often overlap between the provision of response and recovery services. The blending of the two processes is necessary for seamless service to individuals, families and communities. Response services most commonly include:

- Home Fire Response Services
- Sheltering
- Feeding
- Health Services
- Mental Health Services
- Spiritual Care Services
- Reunification
- Distribution of Relief Supplies

- Information & Referrals

### Recovery

The Red Cross vision for recovery is to provide a standard and scalable set of services that align with available resources to bridge the gaps between client resources and serious human needs and that result in a similar set of assistance for similarly situated clients. Recovery services most commonly include:

- *Community Recovery Strategy Development*
- *Casework/Recovery Planning*
- *Direct Client Assistance*
- *Community Preparedness & Resiliency Building*

*\*For large and/or complex recovery operations, where significant donor resources are available, expanded services or assistance may be provided.*

### Services related to the National Response Framework

The Red Cross is a co-lead for the mass care component of Emergency Support Function (ESF) #6 of the National Response Framework (NRF). In this role, the Red Cross engages in a variety of activities to support states in their planning, coordinating and executing of mass care programs and strategies. The Red Cross also takes a leadership role in working with other non-governmental organizations and private companies that provide services during a disaster. Additionally, the Red Cross is a support agency to other ESFs – including ESF-8 and ESF-15 – in the NRF.

### Services related to the National Recovery Framework

The Red Cross is among the supporting organizations for three Recovery Support Functions: Community Planning and Capacity Building; Health and Social Services; and, Housing. In these roles, the Red Cross engages at the headquarters level, as well as at the Federal Emergency Management Agency (FEMA) regional level, to provide insight and assistance in planning by drawing on Red Cross experience and representing the perspective of non-governmental organizations and private entities that provide recovery services.

### Organization

The Red Cross is chartered by the United States Congress to provide humanitarian services. Its national headquarters, located in Washington, D.C., is responsible for implementing policies and procedures that govern Red Cross activities and provides administrative and technical oversight and guidance to its 62 regions in seven divisions. Each region has certain authority and responsibility for carrying out Red Cross disaster preparedness, response and recovery activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each region is familiar with the

hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications, and facilities available for disaster relief. Regions also formulate cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur.

Through its nationwide network, the Red Cross coordinates its total resources for use in large disasters. In order to provide these services, the Red Cross will work with federal, tribal, state and/or local government for assistance and collaboration.

### **III. Cooperative Actions**

The Red Cross recognizes the authority assigned to the Board of Supervisors (BOS), city mayors, county judges, and other local county officials of Stanislaus County and will share operating plans, priorities and objectives with the delegated emergency management staff of the local jurisdiction.

Stanislaus County recognizes the national-level roles and responsibilities designated to the Red Cross in the October 22, 2010 Memorandum of Agreement between FEMA and the Red Cross. This MOU sets the framework for the Red Cross and FEMA to jointly lead the planning and coordination of mass care services, which will strengthen and expand the resources available to help shelter, feed, provide emergency first aid and deliver supplies to survivors of a disaster. The co-lead partnership between FEMA and the Red Cross will leverage the resourcing strengths of the federal government and the sheltering, feeding and bulk distribution expertise of the Red Cross.

Stanislaus County recognizes the Red Cross as having mass care responsibility in domestic disasters and when activated, authorizes and will support and coordinate with the Red Cross in the execution of these duties.

Stanislaus County activities will be shared across several departments, as described in Attachment A – Detailed Scope of Work.

The Red Cross and Stanislaus County will coordinate their respective disaster cycle activities to maximize services to the community and avoid duplication of efforts in the following ways:

- A. Explore ways to align business and operational processes and programs across the disaster cycle in an effort to make a more seamless disaster preparedness, response, and recovery experience for residents of Stanislaus County.
- B. Coordinate mutual activation of no-notice events through the established 24 hour notification point of contact and develop joint Standard Operating Procedures for ongoing communications, including use of electronic technology, radio communications, and other emergency coordination protocols.

- C. Maintain close coordination, liaison activities, and support at all levels with conferences, meetings, and other means of communication. Include a representative of the other party in appropriate committees, planning groups and task forces formed to mitigate, prepare for, respond to, and recover from disasters and other emergencies as needed.
- D. During a disaster or emergency situation, the Red Cross will, at the request of the Stanislaus County Director of Emergency Services, provide liaison personnel to the Stanislaus County Emergency Operations Center. The County will provide facility access and identification, work space, and, whenever possible, other required support, such as a computer, e-mail access and a designated phone line for the Red Cross liaison personnel assigned to the Emergency Operations Center.
- E. Stanislaus County will collaborate with the Red Cross in the use of the National Shelter System (NSS) and the Red Cross will coordinate shelter information sharing and reporting with the Stanislaus County Office of Emergency Services.
- F. The Stanislaus County Office of Emergency Services will coordinate with the Red Cross the use of facilities for shelters and service delivery sites wherever possible. The terms and conditions of such use will be set forth in a separate agreement.
- G. During disasters and emergencies, keep each other informed of the human needs created by the events and the services they are providing. Share current data regarding disasters, to include risk and hazard analysis, statistical information, social media verifications, historical information, emerging needs and trends, damage assessments, declarations, and service delivery plans.
- H. Work together to develop plans, revise planning annexes, and identify resources to facilitate delivery of services to people with disabilities or other access and functional needs during a disaster.
- I. Actively participate in reviewing and carrying out responsibilities outlined in the local emergency operations plans.
- J. Both parties will ensure, to the fullest extent possible, that disaster operations within Stanislaus County will be as accessible as possible to people with disabilities or other access and functional needs, based on the American with Disabilities Act and related federal, state and local laws.
- K. Prior to and during the time of disaster, keep the public informed of cooperative efforts through the public information offices of the Red Cross and Stanislaus County and explore opportunities for collaboration to provide community, family, and citizen disaster preparedness within Stanislaus County.

- L. The Stanislaus County Office of Emergency Services recognizes that the Red Cross is dependent upon voluntary public financial donations. In accordance with applicable laws and regulations, the Stanislaus County Office of Emergency Services will support the Red Cross in locating and acquiring necessary resources in an emergency including a response to formal resource requests. Both parties will work together, as appropriate, to identify local sourcing solutions that expand disaster capabilities and enhance community resilience.
- M. Both parties agree not to use or display any trademarks of the other without first receiving the express written permission to do so; however, the use of the trademarks of the other party is permitted for internal meeting notes and plans that are not publicly distributed and used during the normal course of business related to the purpose of the MOU. If either party desires to use the intellectual property of the other, the "requesting party" should submit the proposed promotional/marketing materials, press releases, website displays or otherwise proposed use of the trademarks to the "owning party" for review in advance of dissemination or publication.
- N. The Red Cross will support the Stanislaus County Office of Emergency Services in integrating the efforts of the non-governmental organizations (NGOs) and Voluntary Organizations Active in Disaster (VOAD) that provide mass care services (e.g. Mass Care Feeding Task Forces) during disaster response operations.
- O. Make training, educational and other developmental opportunities available to the other party's personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training (e.g. ICS 300 and 400), exercises, and disaster response activities, as appropriate.
- P. Widely distribute this MOU within the Red Cross and Stanislaus County departments and administrative offices and urge full cooperation.

#### **IV. Special Provisions**

##### **A. Confidentiality**

1. COUNTY and AMERICAN RED CROSS acknowledge that the services are of a confidential nature. Paid and volunteer staff from both entities, having access to medical and/or personal records, will maintain confidentiality of records to protect the privacy of those individuals to whom the records pertain. All confidentiality guidelines shall be consistent with all local, State, and Federal requirements and mandates (including but not limited to, 45 Code of Federal Regulations Parts 160-164 {HIPAA} and California Civil Code Sections 56-56.37 governing confidentiality and privacy rights).

2. Any and all information pertaining to the administration of public social services, for which grants in aid are received, will be secure and confidential and will not be open to examination for any purpose not directly connected with the administration of public social services.
3. No person shall publish or disclose, or use or permit, or cause to be published, disclosed or used, any confidential information pertaining to an applicant or recipient.
4. Consultant shall inform all of its employees, agents, subcontractors and partners of the above provision and that any person knowingly and intentionally violating the provisions of said state law is guilty of misdemeanor.

## **V. Liability**

### **A. Mutual Indemnification**

Each party agrees to indemnify, defend, and hold harmless the other party and its officers, directors, trustees, employees, agents (together "Employees and Agents") from any claim, liability or loss, including reasonable attorneys' fees arising out of or resulting from the acts or omissions of the indemnifying party or any of its Employees or Agents in connection with this Agreement, excepting only loss, injury or damage caused by the sole negligence of willful misconduct of the non-indemnifying party's Employees and Agents. Each party shall notify the other party immediately in writing of any claim of injury or damage related to activities performed pursuant to this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities of this Agreement, provided that nothing shall require either party to disclose any documents, records or communications that are protected under the peer review privilege, the attorney-client privilege or the attorney work-product privilege. The provisions of this section shall survive the termination of this Agreement.

### **B. Limitation of COUNTY'S Liability**

The COUNTY is not liable for any damages experienced by AMERICAN RED CROSS, or any person or entity arising as a result of:

- AMERICAN RED CROSS' use or misuse of the equipment or supplies granted under this Agreement;
- AMERICAN RED CROSS' failure to provide services pertaining to the equipment or supplies granted under this Agreement; or
- Any defects in the equipment or supplies granted under this Agreement.

## **VI. Periodic Review**

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans, attachments or goals as appropriate. Both parties should notify the other if primary points of contact change.

## **VII. Term and Termination**

This MOU is effective as of July 28, 2015. It expires on June 30, 2020. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any or no reason.

## **VIII. Miscellaneous**

This MOU does not create a partnership, a joint power agreement, or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

### **A. Notice**

All notices required by this Agreement will be deemed given when in writing and delivered personally or deposited in the United States mail, postage prepaid, return receipt requested, addressed to the other party at the address set forth below or at such other address, as the party may designate in writing:

To the AMERICAN RED CROSS – Stanislaus County:  
Executive Director  
1230 6<sup>th</sup> Street  
Modesto, CA 95354

To the COUNTY:  
Stanislaus County Community Services Agency  
Contracts Manager  
251 E. Hackett Road  
P.O. Box 42  
Modesto, CA 95353

## B. Compliance and Nondiscrimination

The parties will comply with all applicable Federal, State, and local laws and regulations. Such laws include but are not limited to the following: Title VII of the Civil Rights Act of 1964 as amended, the Americans with Disabilities Act of 1990, the Rehabilitation Act of 1973 (Sections 503 and 504), the California Fair Employment and Housing Act (Government Code sections 12900 et seq.), and California Labor Code sections 1101 and 1102. The parties will not discriminate against any subcontractor, employee, or applicant for employment because of age, race, color, national origin, ancestry, religion, sex/gender, sexual orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status in the recruitment, selection for training including apprenticeship, hiring, employment, utilization, promotion, layoff, rates of pay or other forms of compensation. Nor will the parties discriminate in the provision of services provided under this Agreement because of age, race, color, national origin, ancestry, religion, sex/gender, sexual orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status.

## C. Amendments

This Agreement may only be amended by an instrument signed by the parties.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding to be effective on the date executed by COUNTY.

APPROVED:  
County of Stanislaus  
Chief Executive Officer

By:   
Stan Risen  
Chief Executive Officer

Dated: 7/21/15

APPROVED AS TO CONTENT:  
American Red Cross

Title *Charles Maghin Jr*  
By:   
Executive Director

Dated: June 8, 2015

APPROVED AS TO FORM:  
Stanislaus County Counsel

By:   
John Doering  
County Counsel

APPROVED AS TO CONTENT:  
Stanislaus County  
Office of Emergency Services

By:   
Dale Skiles  
Assistant Director Office of  
Emergency Services

Dated: 7/16/15

APPROVED AS TO CONTENT:  
Stanislaus County  
Community Services Agency

By:   
Kathryn M. Harwell  
Director

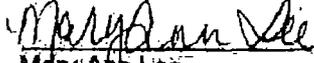
Dated: 7/16/15

APPROVED AS TO CONTENT:  
Stanislaus County  
Behavioral Health and Recovery Services

By:   
Madelyn Schlaepfer  
Director

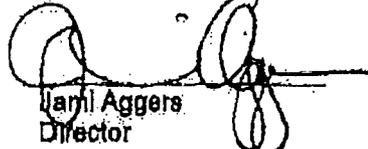
Dated: 7/17/15

APPROVED AS TO CONTENT:  
Stanislaus County  
Health Services Agency

By:   
Mary Ann Lee  
Managing Director

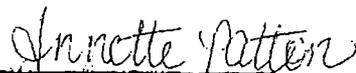
Dated: 7/17/15

APPROVED AS TO CONTENT:  
Stanislaus County  
Department of Environmental Resources

By:   
Jami Aggers  
Director

Dated: 7/16/15

APPROVED AS TO CONTENT:  
Stanislaus County  
Animal Services Agency

By:   
Annette Patton  
Director

Dated: 7/17/15

## **ATTACHMENT A – DETAILED SCOPE OF WORK**

### **Activities to be carried out by the COUNTY and the Stanislaus Animal Services Agency**

#### **A. OFFICE OF EMERGENCY SERVICES (OES)**

1. Provide a system of direction, coordination and support to Stanislaus County Agencies and jurisdictions within the Operational Area, including AMERICAN RED CROSS, involved in incidents or events of a magnitude greater than day to day levels and outside the normal bounds of response.
2. Provide direction, coordination and management services on a 24/7 basis, and from an all-risk perspective. These services are available to all public agencies as well as non-government organizations involved in emergency response and management.
3. Initiate activation and operations of an Incident Command Post, as well as Multi-Agency Coordination (MAC) facilities, including Emergency Operations Center (EOC), Operational Area EOC, or Area Command.
4. Provide the link between local responses and the regional, state and federal agencies participation in the response and recovery to an incident.
5. Provide coordination and assistance in recovery and restoration efforts following large-scale emergencies or disasters.
6. Implement, facilitate and provide the Coordinator for the Stanislaus Multi-Agency Coordination Group (Stan MAC), including the activities of the Threat Assessment Group (TAG).

#### **B. PUBLIC HEALTH DEPARTMENT (PHD)**

1. Participate in joint training of COUNTY and AMERICAN RED CROSS staff on a periodic basis to ensure disaster response readiness.
2. Collaborate with AMERICAN RED CROSS to perform pre-disaster response planning and capacity building preparedness exercises and projects.
3. Provide epidemiological consultation, investigation, treatment and/or referral and education, if appropriate, and follow-up for communicable diseases.
4. PHD will adhere to agreed upon AMERICAN RED CROSS nursing facility protocols.

5. Assist in assessing and providing adequate Public Health nursing personnel to shelters.
6. Health Officer may assist with procuring appropriate sites for shelter (when necessary).
7. Assess resource requirements and request resources from the Medical Health Operational Area Coordinator (MHOAC) in the Emergency Operations Center (See Emergency Operations Center (EOC) Disaster Medical Operations).
8. Through the EOC, facilitate planning, transportation and shelter to assist individuals with health problems and conditions that require more than the usual care provided in an AMERICAN RED CROSS shelter setting in a disaster.

#### **C. COMMUNITY SERVICES AGENCY (CSA)**

1. Coordinate all mass care facilities and shelter services with OES, AMERICAN RED CROSS, PHD, and other cooperating agencies.
2. Collaborate with AMERICAN RED CROSS to perform pre-disaster response planning and capacity building preparedness exercises and projects.
3. Coordinate with OES and AMERICAN RED CROSS to train and prepare CSA staff to assume agency responsibilities in an emergency or disaster.
4. Assess resource requirements and request additional resources through the EOC Logistics Section or established ordering procedures, as needed, to fully support shelter services in partnership with the AMERICAN RED CROSS.
5. Ensure CSA Management representation at the EOC in support of mass care and shelter services.
6. Collaborate with AMERICAN RED CROSS to ensure sufficient levels of staff resources are available to support mass care and shelter services.
7. Through the EOC, in partnership with OES, AMERICAN RED CROSS, PHD, and other cooperating agencies, establish an assessment process to consider the sheltering, equipment/resources and transportation needs for the access and functional needs populations.

#### **D. BEHAVIORAL HEALTH AND RECOVERY SERVICES (BHRS)**

1. Coordinates services with AMERICAN RED CROSS and other county departments and behavioral health providers to provide crisis intervention,

brief trauma-focused assessment, counseling and referral that will support the needs of the disaster victims, which includes vulnerable populations.

**E. DEPARTMENT OF ENVIRONMENTAL RESOURCES (DER)**

1. The Department of Environmental Resources (DER) will assist to re-stabilize infrastructure and shelter services by reviewing the food handling and sanitation procedures. DER will offer guidance on proper disinfection of contaminated water systems, as well as a list of locations where potable water can be obtained. DER will also offer oversight of proper handling of liquid waste, hazardous materials, and solid waste.

**F. STANISLAUS ANIMAL SERVICES AGENCY**

1. Animal Services will provide for the safety and well-being of household pets and service animals during evacuations and sheltering.