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THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Community Services Agency

BOARD AGENDA # *B-4

Urgent Routine

AGENDA DATE June 30, 2015

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of Fiscal Year 2015-2016 Contract Renewals with the California Department of Education for the Administration of the Child Care and Development Block Grants

STAFF RECOMMENDATIONS:

1. Approve the renewal of two contracts with the California Department of Education (CDE) for administration of Child Care and Development Block Grants.
2. Authorize the Community Services Agency Director, or her Assistant Director Designee, to sign the contracts that are included in this agenda item and any subsequent amendments to add services and payments for services, up to \$100,000 for each contract.

FISCAL IMPACT:

The annual amount of these two California Department of Education (CDE) contracts for Fiscal Year 2015-2016 is \$5,510,553. Sufficient appropriations and estimated revenues are included in the Community Services Agency's 2015-2016 Adopted Proposed Budget. The Child Care Programs are 100% Federal and State funded. There is no cost to the General Fund for the CDE Child Care contracts.

BOARD ACTION AS FOLLOWS:

No. 2015-298

On motion of Supervisor Chiesa, Seconded by Supervisor O'Brien

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, De Martini, and Chairman Withrow

Noes: Supervisors: None

Excused or Absent: Supervisors: Monteith

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

DISCUSSION:

Effective January 1, 1998, the Personal Responsibility and Work Opportunity Reconciliation Act consolidated all former Aid to Families with Dependent Children (AFDC) related Child Care programs into a new three-stage Child Care system in order to serve current and former recipients of Temporary Aid to Needy Families (TANF).

Eligibility for Stage 1 Child Care occurs when a parent enters CalWORKs (California's cash assistance program), and is working or starting Welfare to Work activities. Stage 1 funding is administered by the California Department of Social Services and is part of the CalWORKs allocation. Eligible families then transition from Stage 1 Child Care to Stage 2 Child Care once they become "stable". A family is considered to be "stable" when a Child Care provider has been selected, all paper work has been completed, and the recipient is participating in Welfare to Work activities.

Child Care funding for Stages 2 and 3 is administered by the California Department of Education (CDE), and is used to assist CalWORKs families who are transitioning off cash aid by allowing them to remain employed and off cash assistance. In order for current and former CalWORKs families to remain eligible for Stages 2 and 3 Child Care, they must be working, be within certain income limits, and have children who meet specific age requirements.

The Community Services Agency receives program contracts from CDE to fund Stages 2 and 3 Child Care. The Agency administers these Alternative Payment programs, and generates payments for eligible families directly to the Child Care providers. The Agency submits monthly claims to the CDE for reimbursement of funds.

Stage 2 funds will be used for CalWORKs families determined to be "stable" and moved seamlessly (families will have some eligibility requirements and should notice no major differences). A family can remain in Stage 2 Child Care while participating in Welfare to Work activities, up to 24 months from cash aid discontinuance. After a family has reached the end of their 24-month Stage 2 time limit, they transition to Stage 3 Child Care, if sufficient funding is available. As of April 2015, an average of 750 children per month participated in Stage 2 Child Care and 266 children in Stage 3 Child Care.

Families funded through Stage 3 funds can continue to receive services until either the family's income exceeds the program limits, or all children reach the age of 13 years.

Contract stage/type, contract numbers, and contract funding amounts are as follows:

<u>Stage/Type</u>	<u>Contract Number</u>	<u>Contract Amount</u>
2	C2AP - 5063	\$4,131,083
3	C3AP - 5061	<u>\$1,379,470</u>
	Total Contracts Amount	\$5,510,553

Approval of Fiscal Year 2015-2016 Contract Renewals with the California Department of Education for the Administration of the Child Care and Development Block Grants
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Overall, these two contracts, totaling \$5,510,553, will allow the Agency to provide Child Care services to approximately 1,080 children each month.

The California Department of Education based the contract amounts on the Governor's May Revise funding levels. The CDE is analyzing the legislation of the June 2015 passage of the Fiscal Year 2015-2016 State budget. At this time it is unknown if the analysis will result in contract amendments to adjust funding. If the CDE issues any amendment to the Department over \$100,000 the Agency will return to the Board for approval.

Renewal of the CDE contracts for Stages 2 and 3 will provide Child Care services to children whose parents are transitioning off TANF Assistance by: 1) seeking employment, or enrolling in an employment/training program; 2) maintaining current employment in either a subsidized or non-subsidized position; or 3) having a link to CalWORKs through receipt of a lump sum Diversion cash assistance payment thereby providing access to the Child Care program.

The Agency recommends accepting these two CDE Child Care and Development Alternative Payment contracts effective July 1, 2015 through June 30, 2016.

POLICY ISSUES:

Approval of this request supports the Board's priority of Efficient Delivery of Public Services by providing payments for Child Care services received by working and low-income recipient families at risk of becoming dependent on public assistance.

STAFFING IMPACT:

Existing Community Services Agency staff are available to support these Fiscal Year 2015-2016 California Department of Education child care contracts at current service levels. In the future, should the service level demand increase, the Agency will analyze available options and return to the Board of Supervisors for consideration of any necessary staffing changes.

CONTACT:

Kathryn Harwell, Director

558-2500



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 15 - 16

DATE: July 01, 2015

CONTRACT NUMBER: C2AP-5063

PROGRAM TYPE: ALTERNATIVE
PAYMENT-STAGE 2

PROJECT NUMBER: 50-2250-00-5

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC-610)*; the CalWORKs STAGE 2 PROGRAM REQUIREMENTS*; the FUNDING TERMS AND CONDITIONS (FT&C)* and any subsequent changes to the FT&C*, which are by this reference made a part of this Agreement.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2015 through June 30, 2016. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, for the Maximum Reimbursable Amount (MRA) of \$4,131,083.00.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO) Requirement 251

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2015.asp>

APPROVED AS TO FORM:
STANISLAUS COUNTY COUNSEL

BY:

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE) 		BY (AUTHORIZED SIGNATURE) 			
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Patricia M. Harwell, Director			
TITLE Contracts, Purchasing and Conference Services		ADDRESS P.O. Box 42 Modesto, Ca 95353			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 4,131,083	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs (OPTIONAL USE) 0656 23367-2250	FUND TITLE General		Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	ITEM 30.10.020.011 6110-194-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 4,131,083	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6041 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER 		DATE JUL 30 2015			



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 15 - 16

DATE: July 01, 2015

CONTRACT NUMBER: C2AP-5063

PROGRAM TYPE: ALTERNATIVE PAYMENT-STAGE 2

PROJECT NUMBER: 50-2250-00-5

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC-610)*; the CalWORKs STAGE 2 PROGRAM REQUIREMENTS*; the FUNDING TERMS AND CONDITIONS (FT&C)* and any subsequent changes to the FT&C*, which are by this reference made a part of this Agreement.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2015 through June 30, 2016. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, for the Maximum Reimbursable Amount (MRA) of \$4,131,083.00.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO) Requirement 251

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Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this Agreement as if attached hereto. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ftc2015.asp

APPROVED AS TO FORM: STANISLAUS COUNTY COUNSEL

BY [Signature]

Form with sections for STATE OF CALIFORNIA and CONTRACTOR, including signature lines, titles, and financial details like amount encumbered and program category.



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 15 - 16

DATE: July 01, 2015

CONTRACT NUMBER: C3AP-5061

PROGRAM TYPE: ALTERNATIVE
PAYMENT-STAGE 3

PROJECT NUMBER: 50-2250-00-5

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC-610)*; the CalWORKs STAGE 3 PROGRAM REQUIREMENTS*; the FUNDING TERMS AND CONDITIONS (FT&C)* and any subsequent changes to the FT&C*, which are by this reference made a part of this Agreement.

Funding of this Agreement is contingent upon availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2015 through June 30, 2016. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, for the Maximum Reimbursable Amount (MRA) of \$1,379,470.00.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO) Requirement 251

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

APPROVED AS TO FORM:
STANISLAUS COUNTY COUNSEL

BY

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2015.asp>

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE) 		BY (AUTHORIZED SIGNATURE) 	
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Kathryn M. Harwell Director	
TITLE Contracts, Purchasing and Conference Services		ADDRESS P.O. Box 42 Modesto, CA 95353	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,379,470	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) See Attached		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,379,470	ITEM See Attached	CHAPTER	STATUTE
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702	FISCAL YEAR	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE JUL 30 2015	


CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

CONTRACT NUMBER: C3AP-5061

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 611,059	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13881-2250	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 611,059	ITEM 30.10.020.012 6110-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5062 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 672,445	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23024-2250			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 672,445	ITEM 30.10.020.012 6110-194-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6042 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 95,966	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 14984-2250	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 95,966	ITEM 30.10.020.012 6110-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5062 Rev-8290			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER 	DATE JUL 30 2015	



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 14 - 15

Amendment 02

DATE: July 01, 2014

CONTRACT NUMBER: C2AP-4063

PROGRAM TYPE: ALTERNATIVE
PAYMENT-STAGE 2

PROJECT NUMBER: 50-2250-00-4

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
Augmentation

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

This agreement with the State of California dated July 01, 2014 designated as number C2AP-4063 and Amendment #01 (MDO Change) shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$3,752,760.00 and inserting \$3,928,973.00 in place thereof.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO) Requirement shall be 249. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect

APPROVED AS TO FORM:
STANISLAUS COUNTY COUNSEL

BY: *[Signature]*

DATE: 6/18/15

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE) <i>[Signature]</i>		BY (AUTHORIZED SIGNATURE) <i>[Signature]</i>			
PRINTED NAME OF PERSON SIGNING Suresh Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Kathryn M. Harwell, Director			
TITLE Contracts, Purchasing and Conference Services		ADDRESS PO Box 42, Modesto, CA 95353-0042			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 176,213	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs (OPTIONAL USE) 0656 23367-2250	FUND TITLE General		Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 3,752,760	ITEM 30.10.020.011 6110-194-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 3,928,973	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6041 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER <i>[Signature]</i>		DATE JUL 22 2015			



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 15 - 16

Amendment 01

DATE: July 01, 2015

CONTRACT NUMBER: C3AP-5061

PROGRAM TYPE: ALTERNATIVE
PAYMENT-STAGE 3

PROJECT NUMBER: 50-2250-00-5

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
AUGMENTATION**

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

This agreement with the State of California dated July 01, 2015 designated as number C3AP-5061 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$1,379,470.00 and inserting \$1,478,743.00 in place thereof.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO) Requirement shall be 251. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

APPROVED AS TO FORM:
STANISLAUS COUNTY COUNSEL
BY *[Signature]*

DATE: 5/18/14

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE) <i>[Signature]</i>		BY (AUTHORIZED SIGNATURE) <i>[Signature]</i>			
PRINTED NAME OF PERSON SIGNING Sveshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Kathryn M. Harwell, Director			
TITLE Contracts, Purchasing and Conference Services		ADDRESS PO Box 42, Modesto CA 95353			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 99,273	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Department of General Services use only			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 1,379,470	(OPTIONAL USE) See Attached				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,478,743	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE MAY 26 2016			

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

CONTRACT NUMBER: C3AP-5061

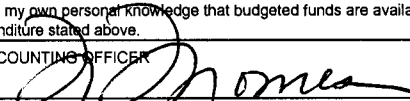
Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal	
PRIOR AMOUNT ENCUMBERED \$ 57,553	(OPTIONAL USE)0656 14985-2250	FC# 93.596	PC# 000322
TOTAL AMOUNT ENCUMBERED TO DATE \$ 57,553	ITEM 30.10.020.012 6100-194-0890	CHAPTER B/A	STATUTE 2015
	FISCAL YEAR 2015-2016		
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5062 Rev-8290		

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 99,273	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal	
PRIOR AMOUNT ENCUMBERED \$ 611,059	(OPTIONAL USE)0656 13881-2250	FC# 93.575	PC# 000324
TOTAL AMOUNT ENCUMBERED TO DATE \$ 710,332	ITEM 30.10.020.012 6100-194-0890	CHAPTER B/A	STATUTE 2015
	FISCAL YEAR 2015-2016		
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5062 Rev-8290		

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General	
PRIOR AMOUNT ENCUMBERED \$ 672,445	(OPTIONAL USE)0656 23024-2250		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 672,445	ITEM 30.10.020.012 6100-194-0001	CHAPTER B/A	STATUTE 2015
	FISCAL YEAR 2015-2016		
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6042 Rev-8590		

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal	
PRIOR AMOUNT ENCUMBERED \$ 38,413	(OPTIONAL USE)0656 14984-2250	FC# 93.575	PC# 000324
TOTAL AMOUNT ENCUMBERED TO DATE \$ 38,413	ITEM 30.10.020.012 6100-194-0890	CHAPTER B/A	STATUTE 2015
	FISCAL YEAR 2015-2016		
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5062 Rev-8290		

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER 	DATE MAY 26 2016	