

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA # *B-4

Urgent

Routine

AGENDA DATE March 31, 2015

CEO Concurs with Recommendation YES NO

4/5 Vote Required YES NO

(Information Attached)

SUBJECT:

Approval to Purchase Specialty Autopsy Suite Equipment for the new Sheriff's Coroner Facility Project
Funded by Dedicated Public Facility Fees

STAFF RECOMMENDATIONS:

1. Authorize the Project Manager to increase the Project budget for furniture, fixtures and equipment to support the operational needs of the Sheriff-Coroner at County Center III in the amount of \$79,851 funded by Public Facilities Fees.
2. Direct the Auditor-Controller to increase revenue and appropriations in the amount of \$79,851 through an operating transfer out of Public Facilities Fees (PFF) into the Sheriff's Coroner Facility Capital Project fund as outlined in the budget journal form.
3. Authorize the Project Manager to plan and host an appropriate public dedication open house for the opening of the Sheriff's Coroner Facility at County Center III.

FISCAL IMPACT:

On November 4, 2014, the Board of Supervisors approved the construction contract with Simile Construction Service, Inc. for the not to exceed amount of \$4,074,000 and approved the Project Budget for the Sheriff's Coroner Facility Project totaling \$6,275,033.

(Continued on Page 2)

BOARD ACTION AS FOLLOWS:

No. 2015-121

On motion of Supervisor Chiesa, Seconded by Supervisor Monteith
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, De Martini, and Chairman Withrow

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST: Christine Ferraro
CHRISTINE FERRARO TALLMAN, Clerk

FISCAL IMPACT: (Continued)

The Project Team has updated the recommended owner furnished Furniture, Fixtures and Equipment (FF&E) schedule for the project. It is recommended that an autopsy suite surgical lighting and high definition video capture system be purchased for use by the Sheriff-Coroner in the performance of autopsies as a key project requirement.

The proposed system will include one surgical light and in-light camera, two exam lights, monitors, high definition printer kit, digital video recording system and wall controller. The system will be used by the Coroner's Office in the performance of its essential duties to determine cause and manner of death for decedents as directed by Government and Health and Safety codes. Additional funding of \$79,851 is required to purchase this system for the Sheriff's Coroner Facility during the construction phase. If approved, this state of the art technology will ensure the Sheriff-Coroner can operate efficiently and effectively, while performing this critical function.

Public Facilities Fees Committee

On February 19, 2015, the Public Facilities Fees (PFF) Committee unanimously supported the Coroner's Office request to revise the original Coroner's equipment list with an increase of \$79,851 in PFF funding for this project. At this time, the Project Manager is returning to the Board of Supervisors to request approval to increase the project budget by \$79,851 for additional Coroner's equipment which will be completely funded by PFF. With the Board of Supervisors approval, the revised sources of PFF will increase from \$400,918 to \$480,769, which includes \$335,769 for fixtures and equipment and \$145,000 for the original facility programming effort. The total budget for Furniture, Fixtures & Equipment (FF&E) will increase to \$435,769, which includes the \$335,769 of PFF for equipment and the use of \$100,000 from Insurance Proceeds to fund the cost of office and lobby furniture approved by the Board of Supervisors on November 4, 2014.

DISCUSSION:

The Sheriff-Coroner has the responsibility of investigating deaths for reasons such as unknown cause of death, no known medical provider, criminal acts and others as directed by Government and Health and Safety codes. Furthermore, the Sheriff-Coroner provides storage for decedents with no known family and for funeral homes when necessary because of lack of capacity at local mortuaries.

The Sheriff's Coroner Facility Project is currently under construction and is located at County Center III, on Oakdale Road, in Modesto, adjacent to the current Sheriff's Coroner Facility which was constructed in 1978. The current facility space, equipment, and storage needs have not kept pace with current or future demands and the volume of death investigations conducted at the facility. A new, modern and larger Sheriff's Coroner Facility is urgently needed to replace the existing facility which has outlived its useful service life.

Approval to Purchase Specialty Autopsy Suite Equipment for the new Sheriff's Coroner Facility Project Funded by Dedicated Public Facility Fees
Page 3

On November 4, 2014, the Board of Supervisors approved the construction contract with Simile Construction Service, Inc. for the not to exceed amount of \$4,074,000 and approved the Project Budget for the Sheriff's Coroner Facility Project totaling \$6,275,033. The Board of Supervisors additionally directed the Project Manager to handle all aspects of the construction project through its completion.

Project Description

The project will provide for building upgrades and tenant improvements for the Sheriff-Coroner to meet current and future 2030 projected needs. County Center III, Building Two, contains 25,720 of gross square footage (GSF) space, which is large enough for the full build out and years of future expansion for the Sheriff-Coroner functions, is of simple single story construction and will require no significant structural modifications for re-use at the vacant building.

Included in the base project is an autopsy suite with an accessible observation deck, autopsy suite, decomposition suite, tissue storage, laboratory, main cooler units and freezer needed for the functions of the Sheriff-Coroner. The renovation project will provide for a state of the art facility for the Sheriff-Coroner. The Project Team dedicated significant time to developing the proper mechanical systems to handle odors of the Coroner's Facility. New electrical, plumbing and roofing systems will be included in the work by Simile Construction Service, Inc.

Ancillary spaces such as restrooms, changing room, locker room, storage rooms and circulation are included in the project. Access to the secure Sheriff-Coroner functions shall be through an entrance vestibule from the west entrance. A garage expansion will enhance the function of the Coroner to allow for the storage and removal of evidence from vehicles.

The public will access the building via a public lobby which will include a secure reception, public restroom and family counseling rooms. The project includes reusing existing offices and conference room for the Coroner's Office administrative services.

Autopsy Suite Equipment

The proposed autopsy suite specialty lighting system will include one surgical light and in-light camera, two exam lights, monitors, high definition printer kit, digital video recording system and wall controller. The system will be used by the Coroner's Office in the performance of its essential duties to determine cause and manner of death for decedents as directed by Government and Health and Safety codes. Additional funding of \$79,851 is required to purchase this system for the Sheriff-Coroner's Facility during the construction phase. If approved, this state of the art technology will ensure the Sheriff-Coroner can operate efficiently and effectively, while performing this critical function.

In November 2014, the Coroner's Office provided a quote package to two firms that supply specialty autopsy lighting equipment and digital capture systems to seek

Approval to Purchase Specialty Autopsy Suite Equipment for the new Sheriff's Coroner Facility Project Funded by Dedicated Public Facility Fees
Page 4

competitive pricing for this equipment. Initially, both firms provided proposals and both proposals exceeded the budget. The package requirements were then modified to fit to budget and two proposals were received:

- J.M Keckler Medical Company (Oakdale, California): \$86,886.42 plus tax
- Stryker Communications (Flower Mound, Texas): \$77,297.82 plus tax

With today's action, the Project Manager is recommending the Board of Supervisors approve an additional \$79,851 in Public Facilities Fees to fund the costs of a surgical lighting and high definition video capture system. All FF&E purchased for the facility is mission critical to the essential operations of the Sheriff-Coroner. Additionally, as part of the FF&E procurement strategy, existing FF&E from the existing Coroner's Office will be relocated, where appropriate, resulting in cost savings to the project budget.

Schedule

The Sheriff's Coroner Facility Project is on schedule and well within budget. Simile Construction Service, Inc. began construction at County Center III in November 2014. Construction is scheduled for 320 days, with occupancy by late Summer 2015. The Sheriff's Coroner Facility will transition to the new facility upon completion of construction.

It is recommended that a Public Dedication Ceremony be planned for Fall, 2015.

POLICY ISSUES:

Approval of this plan promotes the Board's priorities of A Safe Community and Efficient Delivery of Public Services by making the most efficient use of County resources to protect the community.

STAFFING IMPACTS:

Existing Chief Executive Office and Sheriff's Office staff are dedicated to the successful completion of the Sheriff's Coroner Facility Project.

CONTACT PERSON:

Patricia Hill Thomas, Chief Operations Officer. Telephone: 209-525-6333

