

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Public Works *mlad*

BOARD AGENDA # *C-1

Urgent Routine

AGENDA DATE August 20, 2013

CEO Concur with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Appoint Public Works Director, Matthew J. Machado, as the County Surveyor

STAFF RECOMMENDATIONS:

Appoint Public Works Director, Matthew J. Machado, to replace Wayne G. Sutton, as the County Surveyor with full authority accorded by the law to the County Surveyor in those duties related to land survey.

FISCAL IMPACT:

Funding for the Public Works Director position is included in the Public Works Administration budget. There is no additional cost associated with the County Surveyor position. The Department will save approximately \$63,000 annually with the non-renewal of the Personal Services Contract.

BOARD ACTION AS FOLLOWS:

No. 2013-422

On motion of Supervisor Monteith, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

ATTEST: Christine Ferraro
CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Appoint Public Works Director, Matthew J. Machado, as the County Surveyor

DISCUSSION:

The County surveyor has statutory responsibility to provide professional land surveying expertise for the County in the review and disposition of all matters related to property boundary, right of ways and street locations, and other entitlements. This includes the preparation and review of legal descriptions for land grants, annexations, incorporations, special districts and other county purposed and the review of all maps and records of survey prior to recordation on behalf of the County. Most of these duties are funded through appropriate fees as adopted by the Board of Supervisors. Other duties not associated with a fee structure will be addressed as services are needed. Many of these responsibilities are time sensitive. For example, the review of parcels maps must occur within 20 days of submittal per the Subdivision Map Act.

Professional Land Surveyor Wayne G. Sutton had been acting as the County Surveyor since September 2010 and will complete his contract at the end of September 2013.

The Director of Public Works historically performed the functions of the County Surveyor. A county engineer registered as a civil engineer prior to January 1, 1982 was authorized to perform the necessary survey functions per Government code Section 66401 (b). After January 1, 1982, a valid California Professional Land Surveyor's License was required. Prior to May 2013 the current Public Works Director, Matt Machado, while being a Licensed Professional Engineer, did not have the required Professional Land Surveyor's License. Therefore, the position of County Surveyor was held by Mr. Sutton through a personal service contract. In May 2013, Mr. Machado completed the requirements and became a Licensed Professional Land Surveyor and is qualified to act as the County Surveyor.

POLICY ISSUES:

The recommended actions are consistent with the Boards' priorities of providing A Well Planned Infrastructure System and Efficient Delivery of Public Services by ensuring the duties of the County Surveyor are adequately performed. Pursuant to County Code 2.16.010, the surveyor of the County shall be appointed by the Board of Supervisors.

STAFFING IMPACT:

The duties of the County Surveyor will be performed by the Director of Public Works.

CONTACT PERSON:

Matt Machado, Director of Public Works. Telephone: 209-525-4130.

DH:lc
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