

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA # *B-4

Urgent

Routine

AGENDA DATE August 13, 2013

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of Appointment of Dale Skiles as the Stanislaus County Fire Warden, Assistant Director of the Office of Emergency Services at the Top Step of the Salary Band, and as the Chief Executive Officer's representative to the Emergency Medical Services Committee

STAFF RECOMMENDATIONS:

1. Appoint Dale Skiles as the Stanislaus County Fire Warden and the Assistant Director of the Office of Emergency Services effective August 13, 2013.
2. Appoint Dale Skiles as the Chief Executive Officer's representative to the Emergency Medical Services Committee to fill the unexpired term of Chief Gary Hinshaw which ends on December 31, 2014.
3. Authorize the Chief Executive Office to appoint Dale Skiles at the top of the Salary Band for Fire Warden/Assistant Director - Office of Emergency Services upon his transfer of employment from Modesto Regional Fire Authority to Stanislaus County.

FISCAL IMPACT:

The salary provided under this agreement will provide the same level of compensation to Mr. Skiles as was provided to the previous incumbent. Funding for the Fire Warden/Assistant Director - Office of Emergency Services (OES) is available in the Office of Emergency Services/Fire Warden Budget. As a result there will not be any budget impact. Currently the County contributes \$3,579,626 to the Modesto Regional Fire Authority 2013-2014 Budget and this position is fully funded in this amount.

BOARD ACTION AS FOLLOWS:

No. 2013-408

On motion of Supervisor Withrow, Seconded by Supervisor O'Brien
 and approved by the following vote,
 Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini, and Chairman Chiesa
 Noes: Supervisors: None
 Excused or Absent: Supervisors: None
 Abstaining: Supervisor: None

- 1) X Approved as recommended
- 2) _____ Denied
- 3) _____ Approved as amended
- 4) _____ Other:

MOTION:

ATTEST: Elizabeth A. King
 ELIZABETH A. KING, Assistant Clerk

File No.

Approval of Appointment of Dale Skiles as the Stanislaus County Fire Warden, Assistant Director of the Office of Emergency Services, and to the Emergency Medical Services Committee at The Top Step of the Salary Band

DISCUSSION:

In July 2013, the County's Fire Warden/Assistant Director - Office of Emergency Services retired after serving in this capacity since 2002. The County has now completed the recruitment process to fill this position and has selected Dale Skiles as the new Fire Warden/Assistant Director - Office of Emergency Services. Mr. Skiles is currently employed by the Modesto Regional Fire Authority (MRFA) and has leadership experience working in emergency and fire operations, support, administration and prevention. He is also currently serving as the alternate Assistant OES Director. Prior to the Salida Fire Protection District joining MRFA, Dale served as its Fire Chief. Mr. Skiles' experience and familiarity with the community make him an outstanding candidate for the position of Fire Warden/Assistant Director - Office of Emergency Services.

Because Mr. Skiles will experience financial loss in retirement benefits if his transfer to County payroll is effective immediately, it is recommended he remain as currently paid with Modesto Regional Fire Authority as the County Fire Warden/Assistant Director - Office of Emergency Services up to March 16, 2014 (19 months) or sooner. The County will be financially responsible for all employer costs associated with the approval of this appointment.

Currently Mr. Skiles' base pay is \$117,989 annually. He also currently receives 7.5% in additional pay for acting as Deputy Chief for MRFA, certificate pay of 5% for his EMT certificate and an annual uniform allowance of \$1,020 for a total annual salary of \$133,757.63. Additionally, MRFA pays the employee's portion of Mr. Skiles' retirement contribution which he will be required to pay upon his transfer to the County. The current top of the band for County Fire Warden/Assistant Director - Office of Emergency Services is \$137,072 with a 5% salary deduction. Mr. Skiles is an exceptional emergency response professional and has worked in the field for close to 16 years in a paid capacity and close to 26 years when including his volunteer experience. The recommended salary allows for comparable compensation to Mr. Skiles' current salary and recognizes the responsibility associated with this emergency management function. Mr. Skiles will be placed in this position when he transitions from MRFA's payroll to Stanislaus County employment.

Mr. Skiles will remain as Fire Chief of the Salida Fire Protection District after his appointment to Fire Warden/Assistant Director - Office of Emergency Services. In this role, Mr. Skiles is the Administrator/General Manager for the District and is responsible for fiscal management, which includes developing the annual budget for the district and managing finances on behalf of the board. This fiscal management is critical since funds are transferred from the Salida Fire Protection District to MRFA. Mr. Skiles will also facilitate and coordinate monthly board meetings, remain involved in economic development projects affecting the District, and serve as the chief on fire prevention issues such as code development, adoption and implementation. While there are time commitments involved in Mr. Skiles' role with the Salida Fire Protection District, one of the Fire Warden's responsibilities is to be a liaison and assist Fire Agencies throughout Stanislaus County when needed. Mr. Skiles' role with Salida will help facilitate this relationship.

Approval of Appointment of Dale Skiles as the Stanislaus County Fire Warden, Assistant Director of the Office of Emergency Services, and to the Emergency Medical Services Committee at The Top Step of the Salary Band

STAFFING IMPACT:

There is no new staffing impact associated with this recommendation. The Fire Warden/ Assistant Director - Office of Emergency Services is an allocated position in the Chief Executive Office - Office of Emergency Services/Fire Warden Budget that was approved as part of the MRFA.

CONTACT PERSON: Nancy Bronstein, Chief Executive Office, (209) 525-6333