



BOARD OF SUPERVISORS

April 16, 2013

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Mayor Garrad Marsh
City of Modesto
1010 Tenth St.
P.O. Box 642
Modesto, CA 95353

Ms. Christine Ferraro Tallman
Clerk of the Board of Supervisors - Stanislaus
1010 Tenth Street, Suite 6700
Modesto, CA 95354

WARN Act Coordinator
Program Communications Unit, Workforce Services Division
Employment Development Department
P.O. Box 826880, MIC 50
Sacramento, CA 94280-0001

Jeff Grover, Chairman
ALLIANCE
Stanislaus Economic Development & Workforce Alliance
1010 Tenth Street Place, Suite 1400
Modesto, CA 95354

Re: Reduction In Force

Dear Sirs and Madams,

This letter is to advise the agencies identified above that Sutter Central Valley Hospitals *dba* Memorial Medical Center, a California nonprofit public benefit corporation, unfortunately finds it necessary and plans to terminate the employment of a number of employees, which may entail a "layoff" under California's Worker Adjustment and Retraining Notification requirements (pursuant to California Labor Code §§ 1400-1408).

The following locations affected for layoff are:

Sutter Central Valley Hospitals dba Memorial Medical Center
1800 Coffee Road
Modesto, CA 95353

It is anticipated that these will be permanent terminations and that employee separations are expected to commence on or about June 17, 2013. These terminations will affect a total of approximately 39 employees in various positions in this facility, as identified by job titles below:

The job titles of positions and number of affected employees by the layoff are:

Job Title	Department	Number of Employees Affected	Campus
Clerk II	Central Billing Office	3	Modesto
Charge Audit Nurse	Central Billing Office	1	Modesto
Patient Account Representative	Central Billing Office	20	Modesto
Charge Description Master Liaison	Central Billing Office	1	Modesto
CBO IT Coordinator	Central Billing Office	1	Modesto
Collections Coordinator	Central Billing Office	1	Modesto
Admitting Representative	Patient Access	11	Modesto
Business Office Manager	Central Billing Office	1	Modesto

For further information please contact Paula Rafala, 1800 Coffee Road, Suite 116, Modesto, CA 95355, Director of Human Resources, Memorial Medical Center.

Sincerely,



Paula Rafala
Director of Human Resources
Memorial Medical Center