

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Public Works *slb*

BOARD AGENDA # *B-5

Urgent Routine

AGENDA DATE February 14, 2012

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval for Public Works Transit to Temporarily Double-Fill a Manager III Position From February 18, 2012 Through March 30, 2012

STAFF RECOMMENDATIONS:

Authorize the Public Works Transit division to temporarily double-fill a Manager III position from February 18, 2012 through March 30, 2012.

FISCAL IMPACT:

Double-filling the Manager III position for a period of six weeks results in an increase in salaries of approximately \$13,500. There is sufficient funding in the current year's Public Works Transit budget to cover this request. There is no cost to the General Fund.

BOARD ACTION AS FOLLOWS:

No. 2012-063

On motion of Supervisor Withdraw, Seconded by Supervisor Monteith
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withdraw, Monteith, De Martini, and Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

ATTEST: Christine Ferraro Tallman, Clerk
CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval for Public Works transit to Temporarily Double-Fill a Manager III Position From February 18, 2012 Through March 30, 2012

DISCUSSION:

Public Works' Transit Division operates the County's public transportation system, Stanislaus Regional Transit ("StaRT"). StaRT provides intercity service within the County and links with city transportation systems to provide coordinated transit service for County residents. StaRT operates fixed and deviated-fixed route and demand response transit services to sixteen communities throughout the County, inter-county service to Merced and Gustine, and provides non-emergency medical transportation to Bay area medical facilities. The division has an annual budget of approximately \$5 million.

The Transit Division has a total staff of three full-time and one part-time employee. The classifications of the full-time employees are: Manager III, Staff Services Coordinator, and Associate Planner. Due to the specialized nature of the classifications within transit, the availability of existing Public Works management staff to take on additional duties to ensure a smooth transition is extremely limited.

The current manager of the Transit Division has provided notice of his retirement effective March 30, 2012 after more than fourteen years of overseeing transit operations. This will leave a vacancy in the division at a time when numerous critical events requiring management involvement will be underway or imminent. Among these are a request for proposal for a bus services contract, route service changes, fiscal year budget and a review of the cost sharing process for the distribution of Transportation Development Act funds. The selected candidate's eight years of transit management experience helps to minimize the amount of time being requested. In addition, Transit funding in Stanislaus County is unique within the State of California and the transfer of knowledge to the incoming manager is critical. The cost sharing formula for transit funding, as administered by Stanislaus Council of Government (StanCOG), is complex and is currently the subject of much discussion. Double-filling the position will provide the opportunity for the incoming manager to participate in one full cycle of StanCOG meetings as they relate not only to cost sharing but to other transit issues, while the current manager is available to provide historical perspective and insight.

To ensure the continuing smooth operation of transit services, the Department requests to double fill the Manager III position for a period of six weeks, effective February 18, 2012.

POLICY ISSUES:

This action supports the Board's priority of Efficient Delivery of Public Services by ensuring that uninterrupted transit services continue to be provided during the transition of management personnel. Per County policy, any double-fill beyond three weeks requires Board of Supervisors approval.

STAFFING IMPACT:

Approval of this recommendation will result in the temporary double-filling of the Manager III position (#2289) in Public Works Local Transit for a period of six weeks.

CONTACT PERSON:

Diane Haugh, Public Works Assistant Director. Telephone: 209-525-4100.