

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Community Services Agency

BOARD AGENDA # *B-4

Urgent

Routine

AGENDA DATE February 14, 2012

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Pay Invoice for Services Provided More Than One Year Ago to Riverside Recovery Resources for Substance Abuse Treatment

STAFF RECOMMENDATIONS:

1. Authorize the Auditor Controller to submit payment for an invoice that is more than one year old to Riverside Recovery Resources for substance abuse treatment.

FISCAL IMPACT:

The amount of the invoice is \$350.00. Funding is available in the existing appropriations of the Community Services Agency Fiscal Year 2011-2012 Program Services and Support Legal budget for Child Welfare Services. There is no additional impact to the County General Fund.

BOARD ACTION AS FOLLOWS:

No. 2012-062

On motion of Supervisor Withdraw, Seconded by Supervisor Monteith
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withdraw, Monteith, De Martini, and Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:

Elizabeth H. King, Deputy
CHRISTINE FERRARO TALLMAN, Clerk

File No.

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DISCUSSION:

The Community Services Agency (CSA) Adult, Child and Family Services Division provides an array of services essential to the protection of our community's most vulnerable adults, children and victims of abuse and neglect. The investigation of reports of abuse and neglect sometimes result in the removal of children from their parents. In order for a family to reunify the court may order services, such as but not limited to, substance abuse treatment for the parents.

Between September 14, 2010 and January 26, 2011, Riverside Recovery Resources provided court ordered substance abuse treatment services to a CSA referred customer. CSA received an invoice dated September 22, 2011 more than one year after the services were provided. Normal departmental processes require a referral document from the caseworker to access treatment services. This step was missed specific to this invoice from Riverside Recovery Resources, and no encumbrance or account payable was established. CSA processes approximately 6,600 provider payments annually which follow the referral encumbrance process. This instance represents a rare mistake in which the process did not follow the Agency established service authorization internal controls.

Section 911.2 of the Government Code states that a claim, "...shall be presented...not later than one year after the accrual of the cause of action." Since this invoice is more than one year old, it requires approval of the Board of Supervisors to pay.

It is recommended that the Board authorize the Auditor Controller to submit payment for an invoice that is more than one year old to Riverside Recovery Resources for substance abuse treatment.

POLICY ISSUES:

Approval to pay the Riverside Recovery Resources invoice that is more than one year old supports the Board's priority of A Healthy Community, as substance abuse treatment services are essential to the protection of our community's most vulnerable adults, children and victims of abuse and neglect.

STAFFING ISSUES:

Existing Community Services Agency and Auditor-Controller staff are available to process and pay the outstanding invoice.

CONTACT PERSON:

Christine C. Applegate, Director 558-2500