

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: General Services Agency

BOARD AGENDA # *B-21

Urgent

Routine

AGENDA DATE December 20, 2011

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Declare as Surplus and Exchange for Credit a Variety of Medical Equipment with TRE Endoscopy 1 for Repair of a Cystoscope

STAFF RECOMMENDATIONS:

1. Set aside the approval to exchange equipment with Doctors Medical Center, as approved February 9, 2010.
2. Declare the attached list of County equipment as surplus and authorize these assets to be exchanged for credit with TRE Endoscopy 1 for repair of a Cystoscope.

FISCAL IMPACT:

The current book value of the unused, stored equipment is \$1,624. This unused equipment will be used in exchange to repair existing equipment and avoid a cost of \$3,500 - \$4,000 in repairs.

BOARD ACTION AS FOLLOWS:

No. 2011-783

On motion of Supervisor Chiesa, Seconded by Supervisor De Martini
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, De Martini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Declare as Surplus and Exchange for Credit a Variety of Medical Equipment with TRE Endoscopy 1 for Repair of a Cystoscope

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DISCUSSION:

Due to the closure of the Health Services Agency (HSA) Gastrointestinal Lab in July 2009, certain specialized equipment is no longer used. On February 9, 2010, General Services Agency submitted an agenda item on behalf of HSA requesting the approval of an exchange of two pieces of medical equipment with Doctors Medical Center (DMC). The five assets, which comprised the County equipment to be exchanged with DMC, were:

| Asset Number | Tag Number | Item Description | Book Value |
|------------------|------------|------------------------------|-------------|
| No Asset # | Tag #80982 | Gastrovideoscope | \$0.00 |
| Asset #47821 | Tag #83793 | Gastrovideoscope | \$0.00 |
| Asset #47864 | Tag #84164 | Esophageal Dilatation System | \$0.00 |
| Asset #48236 | Tag #00129 | Colonoscope | \$4,540.59 |
| Asset #54761 | Tag #00131 | Colonoscope | \$5,659.63 |
| Total Book Value | | | \$10,200.22 |

In exchange for the equipment, DMC had agreed to provide HSA with a Sigmoidoscopy Cart, valued at \$40,000. This exchange did not occur and HSA still has possession of these assets. HSA is requesting the use of the following equipment to be exchanged for credit with TRE Endoscopy 1 (TRE) towards the repair of a Cystoscope at a cost of \$3,500 - \$4,000. TRE is a medical equipment repair company who provides an annual assessment of HSA equipment. HSA has used them previously to repair equipment due to their competitive pricing and reputation for reliability.

| Asset Number | Tag Number | Item Description | Book Value |
|------------------|------------|------------------|------------|
| 68894 | 80982 | Gastrovideoscope | \$0.00 |
| 47821 | 83793 | Gastrovideoscope | \$0.00 |
| 47744 | 83285 | Sigmoidoscope | \$0.00 |
| 47822 | 83794 | Sigmoidoscope | \$0.00 |
| 48236 | 00129 | Colonoscope | \$648.57 |
| 54761 | 00131 | Colonoscope | \$975.80 |
| Total Book Value | | | \$1,624.37 |

Exchange of this equipment for credit towards repair of current equipment will reduce the amount of surplus goods at HSA and assist HSA in meeting their mission to provide high-quality, cost-effective and state-of-the-art medical services in a compassionate, caring manner responsive to the needs of the community.

Alternatively, General Services Agency would place the equipment for auction. The combined book value of the surplus medical is currently \$1,624.37, due to

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the aggressive three-year depreciation schedule; however the market value is estimated to be higher.

POLICY ISSUES:

This action meets the Stanislaus County Board of Supervisors priorities of A Healthy Community and Efficient Delivery of Public Services by utilizing unused, stored equipment to repair equipment that will improve the quality of care provided to the community.

STAFFING IMPACT:

There is no staffing impact associated with this agenda item.

CONTACT:

Keith D. Boggs, GSA – Director/Purchasing Agent, 209.525.7640
Mary Ann Lee, HSA – Managing Director, 209.558.7249



STANISLAUS COUNTY INVENTORY TRANSFER RECORD

PLEASE TYPE OR PRINT CLEARLY

DATE: 11/28/11

| | RELEASING DEPARTMENT | RECEIVING DEPARTMENT |
|------------------------|--------------------------------|----------------------------|
| DEPARTMENT NAME | HSA C&A Specialty | Requesting BOS Approval |
| FUND/ORG | 4051 / 4517081,4517660,4517662 | To be exchanged for credit |
| CONTACT PERSON | Vijay Chand | |

| QUANTITY | DESCRIPTION | ASSET TAG NUMBER | SERIAL NUMBER | OTHER NUMBER (SPECIFY) |
|----------|--------------------------------------|------------------|---------------|------------------------|
| 1 | GASTROSCOPE, VIDEO GIF-100 | HSA80982 | 2125149 | Oracle #68894 |
| 1 | GASTROVIDEOSCOPE, OLYMPUS GIF-Q160 | HSA83793 | 2204954 | Oracle #47821 |
| 1 | COLONOSCOPE, OLYMPUS CF-140L VIDEO | 00129HSA | 2127917 | Oracle #48236 |
| 1 | COLONOSCOPE, OLYMPUS CF140L VIDEO | 00131HSA | 2228383 | Oracle #54761 |
| 1 | SIGMOIDOSCOPE, CF-140S VIDEO | HSA83285 | 2600056 | Oracle #47744 |
| 1 | SIGMOIDOSCOPE, OLYMPUS CF-140S VIDEO | HSA83794 | 2911602 | Oracle #47822 |
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*****ELECTRONIC DATA DESTRUCTION*****

Yes, I certify that the data destruction has been administered as outlined in the Electronic Data Destruction Policy approved by the BOS on January 26, 2010.

No, this document does not contain any electronic devices as outlined in the above policy.

| RELEASING DEPARTMENT | RECEIVING DEPARTMENT |
|---|---|
| I certify that I have released the article(s) stated above. | I certify that I have received the article(s) stated above. |
| | |
| Signature | Date |
| Date | Signature |
| Date | Date |

| APPROVED BY PURCHASING AGENT | |
|------------------------------|------|
| | |
| Signature | Date |