



U.S. Department of Housing and Urban Development
Community Planning and Development – 9AD
600 Harrison Street, 3rd Floor
San Francisco, CA 94107-1387
www.hud.gov
espanol.hud.gov

BOARD OF SUPERVISORS
2011 OCT -3 A 11:04

Mr. Thomas W. Mayfield
Chairperson, Board of Supervisors,
County of Stanislaus
1010 Tenth Street, Suite 6500
Modesto, CA 95354

SEP 20 2011

Dear Chairperson Mayfield:

SUBJECT: Program Year 2011 Annual Action Plan
County of Stanislaus, State of California

The Annual Action Plan submitted for the County of Stanislaus has been reviewed and approved by HUD. The grant assistance that is being approved along with the Action Plan is as follows:

| | |
|-----------------------------------|--------------------|
| Community Development Block Grant | \$2,297,203 |
| Emergency Shelter Grants | \$109,046 |
| TOTAL: | \$2,406,249 |

For the above program, we are forwarding copies of the Grant Agreement and Funding Approval forms, along with guidance and/or conditions, to Richard W. Robinson, Chief Executive Officer, for execution as your designee. Mr. Robinson should sign each of these forms, retain one copy for the County's records and return the remaining two copies to the HUD San Francisco Office. Within three weeks of our receipt of your executed grant agreement, the grantee should be able to draw these funds through the Integrated Disbursement and Information System (IDIS).

Please note the following regarding the Emergency Shelter Grant (ESG) Agreement:

Grantee Authorized Signature Lines. The "authorized signature" for the grantee (Section 13, line 13c) is for the public official for the grantee, such as the Mayor, County Executive, or Governor. The "authorized signature" (Section 11, line 11c) is for the person that heads the specific Department designated to administer the FY2011 ESG grant, such as the Director of Human Services, the Director of Housing, etc. HUD is requiring this additional signature and other information in Section 11 so it can determine the status of organization administering the FY2011 ESG grant.

The County's Data Universal Numbering System (DUNS) number and registration status in the Central Contractor Registration (CCR) database www.ccr.gov must be active and valid. A query of your DUNS number (084465238) indicates that it is active and valid. Note that HUD's accounting office will not process the executed grant agreement without an active and valid DUNS number.

Furthering fair housing is one of the Department's highest priorities. Included in your Annual Action Plan was a certification that your jurisdiction will affirmatively further fair housing, which means that the County will (1) conduct an analysis to identify impediments to

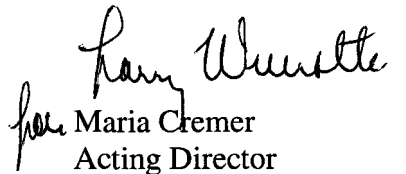
fair housing choice within your community, (2) take appropriate actions to overcome the effects of any impediments identified through that analysis and (3) maintain records reflecting the analysis and actions. Your jurisdiction should update its analysis of impediments (AI) periodically. Actions and milestones your jurisdiction plans to accomplish to overcome the effects of impediments to fair housing choice should be included in each Annual Action Plan. The source and amount of all funding for the actions to affirmatively further fair housing should also be noted in the Annual Action Plan. The results of actions taken during the program year to address impediments identified in your AI should be reported in the Consolidated Annual Performance Evaluation Report (CAPER) submitted to HUD.

Please note that the performance reports for the FY 2010 Annual Action Plan will be due on **September 30, 2011**, and should include accomplishments compared to performance goals.

Finally, the Office of Fair Housing and Equal Opportunity's review of the City's 2011 Action Plan determined that there were no civil rights related concerns raised in their review. However, several concerns were noted, and are included as an enclosure to this letter.

We look forward to working with you over the coming year to accomplish the housing and community development goals set forth in the County's Annual Action Plan and five-year Consolidated Plan. If you have any questions, please contact Curt Klaus, Community Planning and Development Representative, at (415) 489-6599.

Sincerely,


for Maria Cremer
Acting Director
Community Planning and
Development Division

cc:

Richard W. Robinson, Chief Executive Officer, w/encls
Angela Freitas, Deputy Director

GRANTEE: County of Stanislaus, State of California

PROGRAM: FY 2011 Community Development Block Grant (CDBG)

PROGRAM NO.: B-11-UC-06-0010

Enclosed is the Grant Agreement and Funding Approval (three copies of HUD-7082) which constitutes the contract between the Department of Housing and Urban Development and the County of Stanislaus for the CDBG program. Please sign these forms (three original signatures), retain one copy for your records, and return the remaining two copies to the San Francisco HUD Field Office.

Upon receipt of the executed Grant Agreement, the funds can then be accessed through the Integrated Disbursement and Information System (IDIS). If there is a need to add individuals authorized to access IDIS, an IDIS Access Request Form must be prepared, notarized, and returned to this office with the Grant Agreement. Also, if there is a need to establish or change the depository account to which these grant funds are to be wired, a Direct Deposit Sign-up Form (SF-1199A) must be completed by you and your financial institution and mailed to this office.

Certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures for the CDBG program). Funds for such activities may not be obligated or expended unless the release of funds has been approved in writing by HUD. A request for the release of funds must be accompanied by an environmental certification.

The Special Condition in your Grant Agreement and Funding Approval concerning the review procedures under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52, restricts the obligation or expenditure of funds for the planning or construction of water or sewer facilities until the completion of the review process and receipt of written notification of Release of Funds from HUD. Because you have not submitted your Consolidated Plan for review under E.O. 12372, we assume you do not propose to use funds for activities subject to review. However, the condition requires that in the event you amend or otherwise revise your Consolidated Plan to use funds for the planning or construction of water or sewer facilities you must receive a written Release of Funds from HUD before obligating or expending funds for such activities.

GRANTEE: County of Stanislaus, State of California

PROGRAM: FY 2011 Emergency Shelter Grants (ESG)

PROGRAM NO.: E-11-UC-06-0010

Enclosed are three copies of the Grant Agreement which constitutes the contract between the Department of Housing and Urban Development and the County of Stanislaus for the ESG program. Please sign these forms (three original signatures) retain one copy for your records, and return the remaining two copies to the San Francisco HUD Field office.

1. Obligation and Expenditure Deadlines

Section 576.35 of the ESG regulations requires that all of your ESG grant amounts be obligated by 180 days and expended by 24 months after the date of this letter. Any grant amounts that are not obligated and expended by these dates may be recovered and reallocated for use in accordance with 24 CFR 576.45 of the final streamlined regulations published in the Federal Register on October 2, 1996. These deadlines represent maximum time periods. Every effort should be made to obligate and expend these funds within the established time periods.

*2. Environmental Clearance Requirement

It should also be noted that funds may not be obligated or expended for activities or projects that have not been previously environmentally cleared. They may be obligated or expended only after the grantee has complied with the environmental regulations at 24 CFR Part 58.

3. Homeless Management Information System (HMIS)

ESG funds may be used to fund a Continuum of Care's Homeless Management Information System (HMIS). The funds may be used to implement and operate a Continuum of Care's HMIS system among homeless services providers and ESG-funded homeless prevention programs. HMIS costs may be considered an eligible activity as an essential service, operation, or administration expense. ESG funds may not be used for planning costs.

HUD is currently in the process of developing standards for participation in local Homeless Management Information System (HMIS) and the collection and reporting of client-level information by homeless providers. Recipients of ESG funds will be expected to participate in a local Continuum of Care's HMIS in order to ensure that the Congressional goal that localities collect an array of unduplicated data on the number and characteristics of homeless persons can be met.

4. Certification – Discharge Coordination Policy

Due to a revision in the McKinney-Vento Act in 2001, a new certification was added requiring each State and local government grantee to create a discharge coordination policy.

Governmental grantees must develop, to the maximum extent practicable and where appropriate, practices and protocols to insure that publicly funded institutions, such as health care facilities, foster care or other youth facilities, and correction programs do not discharge persons to the streets or otherwise result in homelessness for this vulnerable population.

In conjunction with a grantee's new discharge coordination policy, State or local government grantees may use ESG homeless prevention funds to provide short-term assistance to very low-income families who are discharged from publicly funded institutions or facilities such as health care, foster care or other youth facilities, or correction programs and institutions. The acceptable uses of ESG homeless prevention funds are described in the ESG regulations [24 CFR 576.21(a)(4)].

5. Reporting Requirements

Identifying ESG Projects – “*The Shelter is the Project*” (C04MK05 Screen) -- All ESG projects must use the Matrix Code 03C - "Homeless Facilities (not operating costs)" in the initial project set-up process under the Consolidated Plan software. ESG grantees should use the five Matrix Codes for ESG *activities*, but must use only the Matrix Code 03C for ESG *projects*. The same Matrix Code 03C can also be used for identifying an activity involving rehabilitation of a shelter. (Refer to IDIS LIVE Issue 52, June 2002, for specific guidance on ESG Project and Activity setup procedures. You can find the IDIS LIVE issue at <http://www.hud.gov/offices/cpd/systems/idis/resources/live/archive/2001.cfm>).

Reporting Beneficiaries & Accomplishments -- ESG grantees must report the beneficiaries and accomplishments for the whole project under just ONE activity. If an ESG project has more than one activity, then all the beneficiaries and accomplishments information should be totaled and reported only under the first activity (that is, the activity with the lowest activity number) under that project. The ESG completion path in IDIS begins with the ESG Housing and Services (C04ME01) screen and continues through the ESG Funding (C04ME06) screen.

*All other statutory requirements (e.g., activity spending caps, continued use requirements, matching funds, etc.), still apply.