

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: CEO-Risk Management Division

BOARD AGENDA # *B-1

Urgent

Routine

AGENDA DATE October 4, 2011

CEO Concurs with Recommendation YES NO

4/5 Vote Required YES NO

(Information Attached)

SUBJECT:

Approval to Pay Invoice for Service Performed More Than One Year Ago to WageWorks for Flexible Spending Account Fees

STAFF RECOMMENDATIONS:

Authorize the Auditor Controller to submit payment for an invoice that is more than one year old to WageWorks for flexible spending account fees.

FISCAL IMPACT:

The amount of the invoice is \$1,622.25. It will be paid out of the main payroll clearing fund (fund 6295) and is posted to liability account 2774. There is a sufficient balance in the liability account to fund this invoice.

BOARD ACTION AS FOLLOWS:

No. 2011-557

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Pay Invoice for Service Performed More Than One Year Ago to WageWorks for Flexible Spending Account Fees

DISCUSSION:

During a recent audit of the Chief Executive Office - Risk Management Division's employee benefit funds, an unpaid invoice from February 2010 was found for WageWorks in the amount of \$1,622.25. WageWorks is the company that administers the County's flexible spending accounts, and charges a monthly administration fee for its service. The audit concluded that the invoice was received in February 2010, but was mistaken for a past invoice and disregarded. WageWorks has recently resubmitted the old invoice, and the County is prepared to pay it at this time. There are sufficient funds available to pay this invoice.

POLICY ISSUE:

Section 911.2 of the Government Code states that a claim, "...shall be presented... not later than one year after the accrual of the cause of action." Since this invoice is more than one year old, it requires approval by the Board of Supervisors to pay. This effort will also support the Board's priority of promoting Efficient Delivery of Public Services.

STAFFING IMPACT:

There is no staffing impact associated with the recommended actions.

CONTACT PERSON:

Jody Hayes, Deputy Executive Officer. Telephone: 525-5714